



Utilization Review Committee
Meeting Minutes
Wednesday, 6/10/2009 - 9:30-noon; Towner 1 VWR

Committee Purpose
 To ensure the most efficient and effective use of affiliation clinical care resources

Present: P. McKenna, K. Antkowiak, L. Newberg, J. Sahutoglu, J. Terwilliger, S. Keener, S. Risk, C. Witherow, T. Gomez, B. Fortune, L. Hayward, S. Weary, M. Graban, V. Bagherzadeh, C. Fair (*bolded name indicates present at meeting; non-bolded name indicates absent at meeting*)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Check-In –	<ul style="list-style-type: none"> V. Bagherzadeh went to the Michigan Improvements Conference and will forward the copy of CPT codes and their explanations to the group. 		
II. Review of minutes from 5/27/2009 and Agenda	<p>Minutes corrections</p> <ul style="list-style-type: none"> ARR was sent on 5/21, not 5/22 (p. 3, section IV) Sandy's forwarding of useful reports should go in the action/outcome column. → Sandy did send them to V. Bagherzadeh, but not the rest of the group. Sandy will forward them to the rest of the committee. <p>Updates</p> <ul style="list-style-type: none"> The group's impression of the DD Admin's presentation was that DD does not need specific action from UR, but to review specific reports to provide input if necessary. The 7/8/09 UR meeting is canceled b/c of necessary EQR review. HAB waiver reports will be reviewed at 	<p>Agenda approved</p> <p>Minutes approved as amended</p>	

	the 7/22/09 meeting (maybe put this somewhere else in minutes)		
III. UR Committee Report to AEC	<ul style="list-style-type: none"> Review 		
IV. Inpatient readmissions; Update and review decisions from 5/13/2009 meeting	<ul style="list-style-type: none"> Copied from 5/13/2009 minutes: Q1 data should be sent to Jessica by July 8th, and will be available for UR to review at the July 22nd meeting. The MMBPIS report requires a lot of cleanup (for example the authorization number has to be tied to the client id). Larry advocates just having a list of readmissions. Reviewing inpatient readmissions for CSTS: Going forward, there will be a committee, not just one person, performing the reviews. 		
V. EQR Update	<p>CJ provided an EQR update</p> <ul style="list-style-type: none"> CJ provided the printed schedule for the telephonic review. Desk audit was submitted Evidence of documentation was submitted Next up is telephonic review CJ would like to use the next UR's meeting as a preparation for the telephonic review instead of a committee meeting. EQR will expect a list of CMH denials of anyone already receiving service, not necessarily having been denied service. It is a Medicaid-only review. 	6/24 UR meeting canceled for the EQR review prep.	

	<ul style="list-style-type: none"> • CJ will send the list of denials to the group for review. EQR will pick from the list the cases they want to review, and then those files will be scanned and sent electronically back to the reviewers. Parts of the record having to do with the denial will be expected to be sent, not the entire file. • 8 records will be selected for review (5 plus 3 for over-sampling). • 1/1/08 – 9/30/08 is the review period for the EQR 		
VI. ARR QI Plans	<ul style="list-style-type: none"> • Larry, all • PI Committee will lead the oversight of the ARR projects. • A subcommittee of PI was formed to look through the whole ARR submission and decide which committees should be responsible for which outcomes and plans. • UR might be charged with coming up with a regional plan for handling GF cases. 		
VII. Outcome Action Groups- Any updates?	<p>Two Tiered Benefit package and GF Wait List – Larry →project will get bigger (the PI update)</p> <ul style="list-style-type: none"> • Over/Underutilization Studies – Tracy →no update • Manual – Discuss Champion issue again, reopen for discussion → chairs have been contacted (CJ provided an update). <ul style="list-style-type: none"> - MI Adults committee will meet in July, - Access has already given feedback - Markeeta is heading up Substance Abuse 		

	<ul style="list-style-type: none"> • Supervisor Training, to include UR – Sandy → This group hasn't met yet 		
VIII. Next Meeting	<p>July 22, 2009 – Veronica Walker Room</p> <p>June, 24th, 2009 - Canceled (EQR Review)</p> <p>July 8, 2009 – Canceled (HSAG Review)</p>		
IX. Meeting Eval. / Checkout / Adjourn			