



Regional Performance Improvement Committee
February 3, 2005
1:00 – 4:00 p.m.
LLRC, 4135 Washtenaw (Off Hogback)
Ann Arbor, MI

Members Present: J. Capobianco, N. James-Emerick, L. Hall, B. Pattullo, P. Moise, G. Karmes, M. Vergith, S. Reitmeier, D. Peoples, L. Newberg, T. Neville for D. Taylor

Members Absent: B. Barry, S. Sheldon, D. Stellberger, J. Svensson, D. Taylor

L. Hall called the meeting to order at 1:33 p.m.

1. Committee Check In

Discussion: L. Hall reported that membership on the Regional PI Committee would be changing. A proposed membership list will be presented to the AEC for review. L. Hall gave a brief overview of its makeup. She also reported that JCAHO was impressed with the affiliation.

Follow Up: L. Newberg and L. Hall concurred that an official last meeting be held, which will be celebratory. Leslie will be bringing treats.

2. Committee Purpose & Group Rules

3. Approval of Minutes of February 2

4. Changes to Agenda – None

5. General Update – Data Subcommittee

Discussion: A draft copy of the PI Committee Periodic Report was distributed. Feedback, comments and correction were welcomed. L. Newberg gave a detailed overview of the Executive Summary. Committee members gave their input.

Follow Up: G. Karmes suggested that all acronyms be spelled out and bullet points be included in the first paragraph. J. Capobianco suggested that staff do more to answer questions so that they can be removed from the report. N. Emerick suggested that a

recommendation be included for Monroe to submit data that had not been received. She will talk with Mr. Neville after the meeting.

Action: Kudos to L. Newberg for the format of the report with a summary and the details following.

6. **Data Curriculum**

Discussion: – J. Capobianco developed a curriculum for all staff which included a syllabus, information on data and the specific work of the region. Feedback was requested. An overview of the training was presented with input given about work specific examples being included.

Follow Up: P. Moise suggested that consistency across the region should be worked into the first 7 points; Jeff will make them affiliation specific. N. Emerick suggested a consumer entering the system be traced through the system which keeps the consumer as the focus; the Tracer Model will be used. It was also suggested that Jeff train the PI Committee to provide training to staff. A half day training should be provided to make it worth the travel time for affiliate staff. L. Hall suggested that in-service trainings be done. Discussion ensued. L. Newberg suggested that it be emphasized that the purpose of the training is to improve the affiliation. Since current problems are systemic, it should be re-enforced that this will not lead to punishment.

Action: L. Hall will call a meeting with J. Capobianco, S. Sheldon and S. Reitmeier to review the document. Kudos to Jeff for the good work.

7. **Learning Organization**

Discussion: Consumers will be involved in any training given. Input from the AEC is pending.

Follow Up: Learning Organization will remain an agenda item until input from the AEC is received.

8. **PI Redesign Update**

Discussion: L. Hall reported that a meeting would be held soon. A draft charge will also be submitted for approval. She gave an overview of the contents of the packet to be distributed. A telephone consultation was held with Anne Barrins who agreed it was a good way to proceed. A representative from DCH concurred and was pleased with the affiliation's thinking.

Follow Up: PI Redesign will remain an agenda item until input from the AEC is received.

9. **EQR Update**

Discussion: B. Pattullo gave a brief report of what the auditors would be looking for on February 14 - 15, which included a comparison of the Balanced Budget Act and

performance requirements. L. Newberg will be submitting information on the QISMC studies with a focus on Primary Care.

10. **Innovation Ideas**

Discussion: G. Karmes announced that Kent M. Keith, author of the book Paradoxical Commandments, will be in Lenawee on May 12. Everyone is invited. In that same week Ted Henley, from Galveston, TX, founder of the Jesse Tree, which deals with an innovative approach to medical care for poor and indigent people, will also be speaking. L. Hall indicated that some managers in the WCHO are reading a book called, “The Spirit Touches You and You Fall Down.” It’s about a little girl with epilepsy and what happens when she enters the medical system. The book promotes organizational development and addresses cultural issues. S. Reitmeier announced the development of the Developmental Disabilities Committee, which was established to look at best practices, the Medical Necessity Criteria and new changes in chapter 3 of the B3’s and how they are defined. A manual will be developed on how to manage the care of people with Developmental Disabilities. Consumer representation will be through the RCAC. P. Moise pointed out that the committee is very near and dear to the heart of the DD Community and voiced his objections to consumers being excluded. He added that it goes against everything that has been discussed in the last 2 years about consumer representation on all committees.

Follow Up: P. Moise suggested an update on the books being read by the managerial staff be included in the next newsletter. The PI Committee agreed that the issue of consumer representation on the newly developed Development Disabilities Committee should be brought forward at the next AEC meeting.

Meeting Evaluation

Pros	Cons
Good process flow People did homework Group participation – general practice!	Poor lighting