



Network Management Committee (NMC)  
**Meeting Minutes**  
7/23/2009; 1:00-4:00

S. Holda, L. Brown, **S. Reitmeier**, G. Noel, T. Neville, S. Dunbar, R. Green, M. Miller, H. Linky, M. McLain, M. Vergith, R. Hall **Total Attendance: 10**  
(*Bolded name indicates present at meeting and non-bolded indicates absent at meeting*)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
<b>I. Check In and Approve Agenda/Minutes</b>	<ul style="list-style-type: none"> <li>• Agenda additions/deletions</li> <li>• 6-25-09 Minutes approved</li> </ul>	<ul style="list-style-type: none"> <li>• 6-25-09 Minutes</li> </ul>	
<b>II. Policies</b>	<ul style="list-style-type: none"> <li>• Shauna reviewed the various policy changes that were made as a rough draft.</li> <li>• It was requested that CMH affiliates copy any communications to the temporarily credentialed LIP's to WCHO/PRU.</li> <li>• Suggested that the next NMC meeting to take some time to map LIP process out and understand clearly how the LIP credentialing and procurement, rate setting and contract process is working currently. Show the system, indicate value, streamlining.</li> <li>• Compile discipline list and start to define what it is that we want to purchase-possibly include a provider for input. Have someone from each affiliate to participate in this group.</li> </ul>	<ul style="list-style-type: none"> <li>• Shauna will send out the Organizational Credentialing policy to NMC-she would like everyone to review and send her any updates/revisions.</li> <li>• Shauna will look into having the Affiliation Subcommittee grant credentialing privileges prior to board approval.</li> <li>• Shauna will start drafting language about the different policies and get them out to the group.</li> </ul>	<ul style="list-style-type: none"> <li>• Shauna will take this revised policy to local management teams for approval.</li> <li>• LIP Application will be changed with modifications. (statement regarding there isn't any guarantee that a contract will be initiated)</li> <li>• Shauna will draft a template for temporary regular privilege letter and send it out to NMC (it should specify which population/responsibilities)</li> </ul>
<b>III. Work plan Dashboard Update</b>	<ul style="list-style-type: none"> <li>• Follow up from Shauna's meeting with Mary O'Hare:</li> <li>• Revising the monitoring tool: service and admin review are separate and they might need to be combined/revised.</li> </ul>	<ul style="list-style-type: none"> <li>• Bring forward to AEC with possible recommendations.</li> <li>• Shauna can ask AEC for suggestions about monitoring. Possibly have a revised weighting level for monitoring tools by October 1<sup>st</sup></li> </ul>	

IV. Out of Compliance Report	<ul style="list-style-type: none"> <li>• Encompass Changes (remove/add categories)</li> <li>• Integrity checks within profile-WCHO responsibility</li> <li>• Frequency of running report</li> </ul>	<ul style="list-style-type: none"> <li>• This was not discussed-ran out of meeting time.</li> </ul>	
V. Guardian Trac meeting	<ul style="list-style-type: none"> <li>• Update from meeting</li> </ul>	<ul style="list-style-type: none"> <li>• This was not discussed-ran out of meeting time.</li> </ul>	
VI. Misc/Other	<ul style="list-style-type: none"> <li>• AEC Report July 27, '09</li> <li>• Shar brought up that for OBRA screening they may have about 5 people coming thru the LIP process. Is there a description that states what a person is OBRA competent.</li> <li>• Joint commission standards need to be in place for a residential group home.</li> </ul>	<ul style="list-style-type: none"> <li>• Shar will contact Rhonda once she gets names of the potential LIP's to start the credentialing process.</li> <li>• Tim will prepare his own policy for JCHO.</li> </ul>	
VII. RFP	<ul style="list-style-type: none"> <li>• Property Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• This was not discussed-ran out of meeting time.</li> </ul>	
VIII. Partners In Life	<ul style="list-style-type: none"> <li>• Recipient Rights had a meeting yesterday, concerned about not paying staff.</li> </ul>	<ul style="list-style-type: none"> <li>• Mona will take a representative from Finance in August to conduct a financial review and will inform Livingston on findings.</li> </ul>	
IX. LIP training fees	<ul style="list-style-type: none"> <li>• Some counties are paying for LIP's to be trained that are affiliation required.</li> </ul>	<ul style="list-style-type: none"> <li>• Look into the possibility of having this being consistent throughout the affiliation at a future meeting.</li> </ul>	
X. Next Meeting	<ul style="list-style-type: none"> <li>• LRC</li> <li>• August 27th 1-4pm</li> </ul>		<b>Parking Lot:</b> <ul style="list-style-type: none"> <li>• ORR Out of Catchment</li> <li>• Work Plan</li> <li>• Procedure for provider scores below 80% on site visits.</li> <li>• IMD list</li> <li>• Hospital Contract Changes</li> </ul>