



Network Management Committee (NMC)
Meeting Minutes
October 25, 2007; 1:30-4:00 LLRC

K. Gauthier, G. Noel, T. Neville, S. Dunbar, R. Green, M. Miller, H. Linky, M. McLain, M. Vergith, Anne Yu
(Bolded name indicates present at meeting and non-bolded indicates absent at meeting)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Check In and Approve Agenda/Minutes	<ul style="list-style-type: none"> • Agenda additions/deletions • Minutes changes 	None None	
II. Q&A / Info Sharing	<p><u>Problems/concerns so far with Encompass testing?</u></p> <ul style="list-style-type: none"> • Going live on Nov. 5. Email Mike w/ problems or concerns. • Need to add Sole Proprietor check box – tied to the providers. • Monroe hasn't been able to test due to PCE problems last Monday. Tim will be testing later. <p><u>RFP needed for respite services, and CLS needed for kids:</u></p> <ul style="list-style-type: none"> • Washtenaw and Livingston need respite providers for kids w/ SED on a one-on-one basis, preferably in the child's home. • Respite providers find it hard to find workers for sporadic hours designed to provide relief for primary caregivers. • Trainings may be needed for adult respite provider to work w/ kids. This will help expand our CLS provider for kids. • Currently, Washtenaw County has some Child Waiver respite providers, and some respite is provided through an FI. (FI responsibility for tracking training was discussed – they are required to tack the data, but the consumer is the employer, and therefore must do any necessary f/u with untrained staff.) • New CLS providers may be a possibility. <p><u>WCHO needs a residential provider:</u></p> <ul style="list-style-type: none"> • Provider needed for DD child with intense behavior needs. • Possible providers were suggested. 	<p><u>Problems:</u></p> <ol style="list-style-type: none"> 1. Insurance tied to provider, not contract. 2. Contract and panel types need to be updated. <p>Create a broad RFP to include adult and kids so it can be flexible. Need an RFP soon.</p>	<p>KG: Follow up with Mike.</p> <p>MV: Find out how many kids and hours are involved so potential providers can have more info; PRU will then check with current CLS provider panel to see if they would be interested in serving kids.</p> <p>TN: Send link on Windsor CLS to NMC.</p>

	<p><u>MI group home needed:</u></p> <ul style="list-style-type: none"> • For a consumer coming out of jail, with physical health needs. • A 24-hour CLS apartment in Monroe might be a possibility. • Other providers were suggested. <p><u>Professional Development Update:</u></p> <ul style="list-style-type: none"> • For Washtenaw and Monroe: PD Committee decided to create a PowerPoint presentation for a medication refresher course. 		
III. Review of Bid Waiver & Accreditation Waivers	<p><u>Review and approve for FY07/08</u></p> <ul style="list-style-type: none"> • Reviewed and updated the Bid Waiver list. • Reviewed and updated the Accreditation Waiver list. • Add * to the provider name to denote operating in more than one county. 	Approved Bid Waiver and Accreditation Waiver lists, with changes.	KG: Update the lists.
IV. Review of NCQA Standards – Quality Improvement (QI)	<ul style="list-style-type: none"> • WCHO will contract with an NCQA consultant in Jan. 08 for guidance. • Reviewed standards and discussed possible ways we may meet them. 	<p><u>Proposal for QI:</u> If an agency has less than 5 consumers and is not accredited, then the agency needs to submit a QI plan.</p>	
V. Contract Request Form	<ul style="list-style-type: none"> • Form needed by December – will be added in Encompass. • Livingston and Washtenaw are the only ones currently using it; forms are almost the same. 	Would like to eliminate printing of any non-relevant information on the form.	ALL: Review the forms and give KG any feedback or additional info that may be needed.
VI. Next meeting	<ul style="list-style-type: none"> • November 8, 2007 (LLRC), 1:30-4:00 	<p>Agenda Items</p> <ul style="list-style-type: none"> ▪ Encompass Update-Dashboards ▪ 08 Provider Mtgs – Agendas ▪ Regional Procurement Policy 	