



Network Management Committee (NMC)  
**Meeting Minutes**  
September 25, 2008; 1:00-4:00  
 LLRC

**S. Holda, L. Brown, G. Noel, T. Neville, S. Dunbar, R. Green, M. Miller, H. Linky, M. McLain, M. Vergith, Anne Yu**    **Total Attendance: 12**

**Guests: Elizabeth Mooney, ORR; Sally Amos-O'Neal, Customer Services; Mike Harding, IM**

*(Bolded name indicates present at meeting and non-bolded indicates absent at meeting)*

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
<b>I. Check In and Approve Agenda/Minutes</b>	<ul style="list-style-type: none"> <li>• <b>Agenda additions/deletions</b></li> <li>• <b>Minutes changes</b></li> </ul>	<ul style="list-style-type: none"> <li>• Add bid waiver and accreditation waiver.</li> <li>• Add 2 Items from the Credentialing Committee.</li> <li>• Minutes were approved.</li> </ul>	
<b>II. Q&amp;A / Info Sharing</b>	<ul style="list-style-type: none"> <li>• Departmental Updates from WCHO (Steve H.)               <ul style="list-style-type: none"> <li>○ Kelly's position will be posted soon</li> <li>○ NMC is under both day-to-day operations and planning &amp; analysis</li> <li>○ Redesign of NMC will focus on these 2 areas</li> <li>○ Great Plan is a new project for WCHO; Steve is the project manager.</li> </ul> </li> <li>• Customer Services data (Sally A.): <b>Tabled</b></li> <li>• Encompass PRU module update (Mike H.):               <ul style="list-style-type: none"> <li>○ Positive feedbacks: It's a big improvement over the older version. Being able to see contracts in different counties is great.</li> <li>○ The authorization module is in the design phase. It will probably be in 2009.</li> <li>○ Effective 10/1/08, put in old rate and new rate. This is different for CLS</li> <li>○ If the original contracts are being kept and saved, the scan document is a good back up.</li> <li>○ Upload function is much shorter and efficient than scanning.</li> <li>○ PRU can take the signature page and attach it to the boilerplate word doc and change it to PDF then upload it to Encompass to save time.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Retro rate changes is tricky</li> <li>• Rate change does not change auth unless it's CLS. Auth is not tied to rate.</li> <li>• It's good to have a signature page to show that a contract has been signed and dated.</li> </ul>	<b>SH:</b> <ol style="list-style-type: none"> <li>1. Bring updated NMC plans back for discussion.</li> <li>2. Meet with PRU to discuss the current contract process. Remove the process of sending 3 copies to downtown, etc.</li> <li>3. Discussion with Linda on NMC feedbacks on scanned documents.</li> </ol>

	<ul style="list-style-type: none"> <li>○ Livingston only sends back the signature page after a contract is returned while PRU needs to process 3 additional hard copies.</li> <li>○ Search of fee schedule – On, Before and After buttons can be confusing at times.</li> <li>○ Insurances: is a local issue will be taken cared of locally. Don't need to see this in Encompass.</li> <li>○ Put holiday rate in the fee schedule.</li> <li>○ Respite providers have a high need and low need</li> <li>○ Under Accounts tab, Accounts and Account Extension, Business Units, and etc. will be changing.</li> <li>○ Out of Compliance reports will remove hospitals that are just one time only</li> <li>○ For CLS contracts, don't add housing assistance yet since rate needs to be added.</li> <li>○ CLS billing log training will take place in Oct.</li> </ul> <ul style="list-style-type: none"> <li>● LIP contracts: 3<sup>rd</sup> party billing language <ul style="list-style-type: none"> <li>○ Outpatient agency bills 3<sup>rd</sup> party</li> <li>○ Monroe wants it language out</li> </ul> </li> <li>● PI "out of compliance" letter and procedures: <b>Tabled</b></li> <li>● 2 items from the Credentialing Committee (Matt V.): <ul style="list-style-type: none"> <li>○ Kelly used to attend and present to Regional committee. Steve will be attending the upcoming Regional</li> <li>○ Dr. Pitts: the credentialing committee is recommending 120 days until another peer review can be done. Livingston will do a plan of correction and report back again.</li> <li>○ Matt V. is willing to be the interim chair for the Credentialing Committee.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Look at efficiencies.</li> <li>● Need to check with Regional Finance on respite providers.</li> <li>● "01" is for Mental Health under chart of accounts. These will be sent to Linda for review.</li> </ul> <p><b>NMC decision:</b> Remove the 3<sup>rd</sup> party billing language in this year's language. NMC will check up again next month. Send contract as it is and let the LIP deny it if needed.</p> <p><b>NMC decision:</b> Matt has agreed to be the interim chair and NMC has accepted him to be the interim chair.</p>	<p><b>MH:</b> Ask Linda to review changes. Regional Finance on respite providers.</p> <p><b>HL:</b> Send NMC and Mike on what services and CPT codes a professional discipline can charge.</p> <p><b>RG:</b> Check Jusko More's contract about 3<sup>rd</sup> party language.</p> <p><b>SH:</b> talk to Linda about requirements for the Credentialing Committee.</p> <p><b>MV:</b> Update NMC on POC for Dr. Pitts</p>
<p>III. <b>ORR Data</b> (Elizabeth M.)</p>	<ul style="list-style-type: none"> <li>● Various ORR data were reviewed: <ul style="list-style-type: none"> <li>○ MDCH Data report (# of Complaints Received, Allegations Involved, Allegations Investigated, Substantiated)</li> <li>○ ORR Quarterly Report for CMHPSM</li> <li>○ Graph for CMHOSM Substantiated Complaint Types Per 1000 for 2007-2008</li> </ul> </li> </ul>	<p>Didn't finish due to a lack of time.</p>	<p><b>EM:</b> Available to come back another time to answer questions.</p>

IV. <b>Review of Q3 PI data</b>	<ul style="list-style-type: none"> <li>• PRU data [3Q PI data for CMHPSM] (Anne Y.): <b>Tabled</b></li> <li>• <b>PI data questions:</b> Is this data useful in provider monitoring? Is other data available? If so, how can it be used in assessing provider performance?</li> </ul>		
V. Bid Waiver and Accreditation waiver	<ul style="list-style-type: none"> <li>• If a provider is not accredited, then they must have a required annual site visit.</li> <li>• This provider has failed to get accreditation and has a low administrative site score. Has not shown any intent to begin the accreditation process.</li> <li>• A provider has been on the accreditation waiver list but has not done anything after 2 years. What should be done?</li> <li>• Livingston holds the contract for this provider.</li> </ul>	<p><b>NMC decision:</b> PRU will send a letter giving this provider 90 days to show progress on the agency's intent to get accreditation. If not fulfilled, then they will be in violation. "CC" Livingston on this letter since it is the contract holder.</p>	<p><b>RG:</b> Check on the CLS RFP language.</p> <p>Discuss in Dec. 18 on CHS and Partners.?</p>
VI. <b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• <b>October 23, 2008 (LLRC), 1:00-4:00</b></li> <li>• <b>Note,</b> ORR staff will be at a conference.</li> </ul>	<p><b>Agenda Items</b></p> <ul style="list-style-type: none"> <li>▪ Review accreditation waiver list and bid waiver list for FY08/09</li> <li>▪ PI "out of compliance" letter to providers who are in violation of the contract.</li> </ul>	