



Network Management Committee (NMC)
Meeting Minutes
September 27, 2007; 1:30-4:00 LLRC

K. Gauthier, G. Noel, T. Neville, S. Dunbar, R. Green, M. Miller, H. Linky, M. McLain, M. Vergith, Anne Yu
(*Bolded name indicates present at meeting and non-bolded indicates absent at meeting*)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Check In and Approve Agenda/Minutes	<ul style="list-style-type: none"> • Agenda additions/deletions • Minute changes 	<p>Add HK modifiers, possible state shutdown on Monday.</p> <p>No changes on minutes.</p>	
II. LIP Contracts in Encompass	<ul style="list-style-type: none"> • We would like to see how consistent LIP rates are across the affiliation. Also, LIPs should be set up as contracts in Encompass (as well as set up as staff), to capture the services they provide and the rates they are paid. <ul style="list-style-type: none"> ○ Washtenaw: Only have one LIP under contract; she is set up as contract and tied to fee schedule. CSTS's LIP contracts are not in Encompass (PRU will follow up with them to get those entered). ○ Mon: pays an hourly rate to doctors. They are added as staff to do SALs, but contract and fee schedules are in Encompass. ○ Len: pays hourly rate to doctors. ○ Liv: set up as staff, but this year they are being added as contracts too; doctors are paid on an hourly rate. 	<p>LIPs will be added as contracts in Encompass (with fee schedules), as well as set up as staff to do SALs.</p> <p>Monroe has a speech provider that might be willing to work in Washtenaw County.</p>	<p>TN, GN, SD: send LIP rates to Rondrea or Kelly.</p> <p>TN: provide contact info to Rondrea for NW Ohio Speech and Language.</p>
III. Q&A / Info Sharing	<ul style="list-style-type: none"> • Clubhouse RFP is needed for Washtenaw and Lenawee Counties; Kelly is working on it. Clubhouse is a mandated service (Drop-In is not). Consumers run the clubhouse independently and have work-ordered day and projects. • Encompass logins to be handled by PRU – Washtenaw only? Tim would like to have access to reset password b/c this is only good for 24 hrs and providers often forget to access it w/in this period, leading to multiple calls. • Update on Direct Care (DC) Wage Increase (2% pass-through) and rate setting project: only about 20 providers 	<p>Providers who want to bid should have experience with Clubhouses.</p> <p>Decision: Login requests should be done locally. We should remind providers on the password form about the 24-hour window on resetting passwords.</p> <p>A simpler reporting method would help providers and probably would</p>	<p>KG: doing a closed RFP for both Wash and Liv.</p> <p>KG: talk to Jackie about Tim's requests, and update the form.</p> <p>KG: ask Linda if Finance staff can offer a help</p>

	<p>submitted their financial information as requested in July, so Linda gave an extension until 10/10/07. She also requested stronger language in the contract re: financial reporting, but after reviewing current language, decided it was okay as is.</p> <ul style="list-style-type: none"> • Hope Network (HN) meeting: Kelly brought back info on the services they provide. Affiliation clinical staff discussed the possibility of using HN's step-down program (a licensed home, accepting people from the hospital for up to 90 days for assessment and recommendation to CMH on next placement). There was interest in this program as well as a hospital diversion program. • Update on Meds Retraining for providers: PD asked PRU to attend their meeting to discuss our concerns. Questions from this Committee: Who is offering the re-training? How do providers sign up? How long is the re-training? Are there standardized training materials that can be used by providers? • WCHO will be switching to NCQA (National Committee for Quality Assurance) for accreditation – JCAHO accreditation as a Managed Care Organization ends this year. <ul style="list-style-type: none"> ○ It will be more of a managed care model with emphasis on data. ○ May need to explore the option of having a contractor do some of our work (ie, LIP credentialing). ○ Need a realistic assessment to see if compliance with these standards is possible w/ our current staffing arrangements. • HK (Hab Waiver) modifier: Kelly talked to Mike. Encompass is going to block us from adding the modifier. The system will add it automatically for anyone on the Hab Waiver. The system will remove it from current auths as of Oct. 1. Don't put the modifier in the new contract fee schedules. • Monroe had a good board meeting; budget passed. • Possible state shutdown on Monday: No official communication yet; we should plan on working as usual. Providers have a month's advance, so they should be able to continue services. 	<p>improve the number of providers who submit data.</p> <p>Rondrea will attend the next PD Committee meeting for further discussion.</p> <p>Tell providers: don't put the HK modifier on their claims.</p>	<p>session at LLRC to resolve the questions providers have on the DC worksheet.</p> <p>RG: will report back to NMC.</p> <p>ALL: review applicable standards at future meetings – revise policy/procedures as needed; make recommendations on how best to achieve compliance.</p>
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<p>IV. Update from Committees/Workgroups</p>	<ul style="list-style-type: none"> • Update from PI Committee: <ol style="list-style-type: none"> 1. NMC indicators for 07/08 were approved. 2. The PI Committee is reviewing it's role, charge, how data is used, etc. 3. Rights have a new process to capture substantiations that adjusts for a provider's size. This allows for an "apples to apples" comparison. Will be reported quarterly. 4. PCP consultation group – Kelly shared the work group's recommendations with the Committee. 5. Compliance Committee will be reviewing the affiliates' JCAHO responses, to determine when changes need to be implemented regionally. • Update from Credentialing Committee – <ol style="list-style-type: none"> 1. The Attachment A appears to be confusing, even for current LIPs to fill out. This Committee reviewed the Credentialing Committee's recommended changes. 2. The Credentialing Committee made some suggestions for orientation materials for new LIPs – an overview of person centered planning; a list of local community resources, contacts, etc; a checklist of required trainings. 3. For LIPs being recredentialed, the Credentialing Committee is recommending that we include an ORR background check from Encompass. • Update from CLS Summit: Next meeting is in 30 days. <ol style="list-style-type: none"> 1. Assessment tool is almost done. 2. Pre-pilot pilot will allow for limited testing. 3. Drop down menu will generate from the worksheet. 4. After training for providers and a short initial testing period, we will have a follow-up session to address any concerns. 5. Different populations will be using the tool (MI, DD, child). Mike would like to input for supports coordinator. 6. PRU/NMC will be involved in training, communications, and any necessary contract amendments. 	<p>This Committee supported the Credentialing Committee's recommendations.</p>	<p>KG: follow up with the Credentialing Committee, and make proposed changes to Attachment A.</p> <p>AY: check w/ ORR on the background check report. Update re-credentialing checklist.</p>
<p>V. Next meeting</p>	<ul style="list-style-type: none"> • October 11, 2007 (LLRC), 1:30-4:00 	<p>Agenda Items</p> <ul style="list-style-type: none"> ▪ Review of Bid Waiver & Accreditation Wavier lists for 07/08 ▪ Encompass Update (RFPs) 	