



Network Management Committee (NMC)  
Meeting Minutes  
July 12, 2007; 1:30-4:00 LLRC

K. Gauthier, G. Noel, **T. Neville**, **R. Green**, **M. Miller**, **H. Linky**, **Anne Yu**, **S. Dunbar**, **M. McLain**, S. Reitmeier, M. Vergith  
*(Bolded name indicates present at meeting and non-bolded indicates absent at meeting)*

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Check In and Approve Agenda/Minutes	<ul style="list-style-type: none"> <li>• <b>Agenda additions/deletions</b></li> <li>• <b>Minute changes</b></li> </ul>	<p>One item was added (PERS).</p> <p>None</p>	
II. Q&A / Info Sharing	<ul style="list-style-type: none"> <li>• PI Committee feedback on recommended provider sanctions for late reporting – instead of sanctions, meet with providers and find out the reasons for the lateness.</li> <li>• July 27 provider meeting agenda – add PI reporting challenges from providers, update on direct care wage pass through, and possibly fire safety information.</li> </ul> <p><u>Family Friend Project Update</u></p> <ul style="list-style-type: none"> <li>• Update on FI Family Friend project – All 4 counties responded and will be meeting with Guardian Trac next week.</li> <li>• ORR is not clear whether they have jurisdiction over Family Friend respite staff. They need to make a decision on this, and then make a decision on training needs.</li> </ul> <p><u>Provider Training Update</u></p> <ul style="list-style-type: none"> <li>• G &amp; A – the power point presentation along with pre/post tests will be posted on the provider web site soon. Providers should have staff trained by Oct.1, 2007. A two week notice is always given for site visits.</li> <li>• LEP power point, PDF brochure should be ready by next month for providers and will be posted on the provider web site.</li> </ul> <p><u>Info Sharing from Monroe</u></p> <ul style="list-style-type: none"> <li>• Monroe has 90 days to correct the wheelchair ramp.</li> <li>• Day program reduction in Monroe being reviewed. None in Livingston. Pre-employment, job coaching, community involvement, and respite can be done outside of day programs.</li> </ul>	<p>Add to 7/27 provider mtg agenda. If still not resolved, schedule f/u mtg.</p> <p>Need an implementation timeline.</p> <p>PRU needs a decision from ORR in order to move ahead with the project.</p>	<p><b>AY:</b> will add to agenda</p> <p><b>HL:</b> will create a timeline</p> <p><b>M. Miller:</b> will speak w/ Denice; <b>KG:</b> will f/u w/ ORR</p> <p><b>AY:</b> will update web page accordingly</p>
III. Regional Process for Compensating LIPs for	<p>Need to create a recommendation for AEC, including financial impact:</p> <ul style="list-style-type: none"> <li>• Incorporate training into LIP credentialing. To be on the panel, need to complete</li> </ul>		<p><b>RG:</b> f/u with possibility of a</p>

<b>Training Time</b>	<p>4-5 core trainings and upon completion be given a fixed sum as honorarium.</p> <ul style="list-style-type: none"> <li>LIP refresher courses to be completed as part of the re-credentialing process- possibly all in one day as a package training.</li> <li>County-specific trainings to be done after hiring.</li> </ul>		refresher package for LIPs
<b>IV. Procedures for paying independent facilitators (revised)</b>	<ul style="list-style-type: none"> <li>WCHO is currently designated to process payments to PCP Independent Facilitators across the affiliation.</li> <li>Mona presented the revised procedures and flow charts. Payment is ~\$50 and takes about 6-8 wks due to the interaction with Washtenaw County Finance and their timelines for processing checks.</li> <li>Question was raised about whether this is centralized in order to track payments? Also, could each County pay locally and track in Encompass?</li> </ul>		<b>MM:</b> will f/u with KG
<b>V. Review of RFP List</b>	<p>Recommendations for temporary or permanent closures:</p> <ul style="list-style-type: none"> <li>Need more CLS.</li> <li>Prescription Shop problems. Other pharmacies.</li> <li>Can temporarily close Translation/Interpretation if we have at least 3 providers for each service and a variety of languages</li> </ul>	Mac knows an online pharmacy where nurses can enter scripts.	<b>PRU:</b> will review RFP for appropriate closure
<b>VI. PERS (Personal Emergency Response System)</b>	<ul style="list-style-type: none"> <li>Electronic monitoring at night to save the 1:1 CLS support. Saving of \$400,000 in Monroe alone.</li> <li>Call center monitors ~40 consumers. Dispatch a runner to consumer site. This service is covered under 2 CPT codes.</li> <li>Need special phones, IP digital phone to monitor. Setup cost approx. \$50,000.</li> </ul>		
<b>VII. Next meeting</b>	<ul style="list-style-type: none"> <li><b>July 26, 2007 (LLRC), 1:30-4:00</b></li> </ul>	<p><b>Agenda Items</b></p> <ul style="list-style-type: none"> <li>Review of NMC work plan</li> <li>Encompass update on 8/9</li> <li>Q3 PI data review on 8/23</li> </ul>	