



Community Mental Health Partnership
of Southeastern Michigan

Network Management Committee (NMC)
Meeting Minutes
May 10, 2007; 1:30-4:00 LLRC

K. Gauthier, M. McLain, H. Linky, R. Green, S. Dunbar, T. Neville, M. Vergith, G. Noel, M. Miller, J. Kearney
(*Bolded name indicates present at meeting; non bolded name indicates absent at meeting*)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. I. Check In and Approve Agenda/Minutes	<ul style="list-style-type: none"> • Agenda additions/deletions Business Agreements Language • Minute changes None 		
II. Q&A/Information Sharing	<ul style="list-style-type: none"> • LIP Driver's licenses verification is currently a local process. It was suggested to make it part of the credentialing process with the driver's license being a required document and scanned into Encompass. • Use of an out of network Provider has a limit of two consumers per county; no dollar limit requirement. • Lenawee County is having complications with exporting CAFAS data. Non-CMH IT staff may be consulted to address the issue, which leads to confidentiality concerns. It was suggested that non-CMH IT staff sign a confidentiality statement. WCHO uses a Joint Commission generated document revised by WCHO. Standardized confidentiality agreement was discussed. • Livingston County needs placement for a 17 yr old DD assaultive adolescent consumer. Mt. Pleasant is closed for admission and Hawthorne is also not able to admit. Consumer is currently at home. Livingston CMHA would like an out of home placement due to risk management issues. Toledo facility was suggested. Adult facility with waiver and child facility are possibilities. 	<p>The WCHO confidentiality agreement will be shared with NMC for review.</p>	<p>K. Gauthier will follow up with M. Harding.</p> <p>K. Gauthier will email WCHO confidentiality document to NMC.</p> <p>R. Green and H. Linky will follow up.</p>
III. Final decision needed: CLS indicators; rev'd	<ul style="list-style-type: none"> • Out of network procedures will be reviewed again. It was suggested to test the procedures prior to approving them. 	<p>Out of network procedures will be reviewed again.</p>	<p>M. McLain will email out of network procedures to NMC.</p>

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out-of-network procedures	<ul style="list-style-type: none"> • CLS performance improvement indicators were discussed. 	It was decided that the CLS indicators tested by Synod will not be used until they can be supported by Encompass.	
IV. Lease language-suggested changes from corp counsel	<ul style="list-style-type: none"> • The suggested lease language changes from corporate counsel were reviewed. Current lease language related to insurance requirements is confusing. 	Lease language will be revised and corporate counsel changes will be incorporated.	K. Gauthier will revise current lease language.
V. Business Associate Agreement HIPAA language	<ul style="list-style-type: none"> • The minimum HIPAA required business associate language is in the contract boilerplate. K. Reynolds would like a more detailed business associate agreement. It was also asked if electronic contract could be signed electronically. • A minor change was made to the FY '07-'08 AEC approved hospital boilerplate contract. A 90 day time frame for hospitals to submit a bill was added. Lenawee County requested language added stating hospitals will (not may) provide assistance to consumers filling out the Medicaid application. • Third party billing hospital boilerplate language was discussed and referred to the billing committee for review. 	<p>The HIPAA B.A. language should be an attachment to the contract.</p> <p>Current boilerplate language related to Hospitals providing assistance with Medicaid application will be reviewed, and tightened if needed.</p>	<p>K. Gauthier will follow up on questions.</p> <p>K. Gauthier will review hospital boilerplate language and provide feedback to NMC.</p>
VI. Proposed contract language from CFI (finance group of the board association) workgroup	<ul style="list-style-type: none"> • The Board Association CFI workgroup's proposed contract language was reviewed and discussed. Proposed boilerplate is lacking essential language. Affiliation will not be compelled to use the workgroup's boilerplate. • As a side point, it was suggested that we might want to add data mgmt language to the affiliation boilerplate next year. 	NMC felt it is not in the best interest of the affiliation to support the draft workgroup boilerplate.	
VII. Next meeting	<ul style="list-style-type: none"> • May 24, 2007 (LLRC), 1:30-4:00 	Agenda Items <ul style="list-style-type: none"> ▪ Demonstration of revised Provider page in Encompass ▪ Review of network indicator data for Q2 (Jan-Mar) 	