



Network Management Committee (NMC)
Meeting Minutes
4/12/07; 1:30-4p LLRC

K. Gauthier, G. Noel, T. Neville, S. Dunbar, R. Green, J. Kearney, M. Miller, H. Linky, L. Newberg (guest), M. McLain, M. Vergith S. Reitmeier
(*Bolded name indicates present at meeting and non-bolded indicates absent at meeting*)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Check In and Approve Agenda/Minutes	<ul style="list-style-type: none"> • Agenda additions/deletions None • Minute changes Page 1, Monroe is conducting feasibility study of non-direct run group homes; CHS will be out of network for supported employment. 		
II. Q&A/Information Sharing	<ul style="list-style-type: none"> • Information re: Communication Process for Significant Changes The process for communicating a significant change will be rolled out over the next two months to the affiliation by Customer Services. PRU has a part in the process and was consulted for input, but it is a customer services initiative. • Sniff Test The FI Respite sniff test document was presented, reviewed and approved at PI. A project leader needs to be identified and PRU staff was suggested. Resource team will be built to assist project leader. Project completion date is 10/1/07. FI staff training issues are not resolved. It was suggested that Self Determination (SD) staff training requirements be equal to State requirements only. SD arrangements do not relieve CMH of Rights protection. 	H. Linky will become FI project leader and be responsible for making certain the FI Respite project has not stalled.	H. Linky will pull the workgroup together and develop a project plan with timeframes
III. Encompass Update	<ul style="list-style-type: none"> • Item Removed 		
IV. Systems Thinking with Provider POCs	<ul style="list-style-type: none"> • Systems Thinking proposal was previously reviewed at NMC and forwarded to PI for approval. PI committee had several concerns, including Provider reporting duplications and CMH involvement in the process. Document was revised. Major change includes CMH involvement at 	<u>Next steps</u> The Committee would like to pilot the process with two Providers (Renaissance and Macomb Residential), to get feedback on	K. Gauthier will draft NMC mission statement and forward to L. Newberg for inclusion to Systems Thinking document

	<p>discretion of provider. Form requires provider agency Director's signature. Output vs. outcomes was discussed. It was suggested to include a NMC mission statement in the document.</p> <p><u>NMC Mission Statement Outline</u></p> <ol style="list-style-type: none"> 1. Recruit, procure, contract and maintain high quality Providers 2. Strong relationship building 3. Purchase high quality product on behalf of consumers 4. Monitor Provider service delivery and performance ensuring consumer needs are met 5. Continuum of products and outcomes for consumers thru Providers 6. Support Providers in their success 	<p>any "kinks" that need to be worked out before rolling it out to other providers.</p> <p>These two providers could also assist in training the other providers when we are ready to implement the new process across the provider network.</p>	
<p>V. Review of Contract Boilerplate Updates for FY07/08 & Attachment F (group home maintenance)</p>	<ul style="list-style-type: none"> • Contract boilerplate There were only minor changes to the contract and attachment boilerplate language for FY07/08. Boilerplate and attachments language changes were distributed and reviewed by NMC. • Attachment F There is no standard language for this attachment, since maintenance is done differently in each County. Attachments were reviewed and there was discussion of what should be in the contract language vs. lease. 	<p>Boilerplate changes approved.</p>	<p>T. Neville and S. Dunbar will work together to update their Attachment F documents for FY07/08</p>
<p>VI. Next meeting</p>	<ul style="list-style-type: none"> • April 26, 2007; (LLRC), 1:30-4:00 	<p>Agenda Items</p> <ul style="list-style-type: none"> ▪ Review of distribution of responsibilities (PRU vs. local) ▪ Review of proposed changes to provider monitoring 	