



Network Management Committee (NMC)
Meeting Minutes
3/8/07; 1:30-4p LLRC

Members: K. Gauthier, R. Marhofer, G. Noel, T. Neville, M. Vergith, M. McLain, S. Dunbar, R. Green, J. Kearney, M. Miller, H. Linky, S. Reitmeier
Guests: T. Roberts, M. Harding
(Bolded name indicates present at meeting and non-bolded indicates absent at meeting)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
Check In and Approve Agenda/Minutes	<ul style="list-style-type: none"> • Agenda additions Proposed monitoring changes for providers • Minute Changes None 	Agenda and minutes were approved.	
Encompass Update	<ul style="list-style-type: none"> • There was discussion about the breakdown at our previous meeting, and how to make sure it doesn't happen again in the future. • A phased project approach will be used for the PRU project overhaul. The phased approach definitions were discussed: phase, iteration, and checkpoint. Each of the phases was reviewed. Iterations approved by project leader and designer will be given to PCE for programming. • Committee members will be responsible for testing during the phased approaches. Testing phases are two weeks long. Testing and production could be altered due to programming time. Phases 6-9 will be projected at a later date. Project is on target for 7/1/07 contract and leases portion completion of the project. • It has not been determined if Providers will have access to input data. 	PRU overhaul project scope will be clearly communicated to future guests of NMC. It was suggested to create a list of identified concerns which arise and are outside of the project scope	
Update on FI Services for Family Friend Respite	<ul style="list-style-type: none"> • The "family friend" model used to provide respite services does not meet Medicaid requirements. A provider, Guardian Trac, submitted a proposal to Livingston for use of an FI to provide oversight of the use of respite services, 	M. Harding will take a respite expert to view Macomb's system.	

	<p>which would meet Medicaid requirements. (A second FI provider, Community Living Network, declined the opportunity to submit a proposal for the service.)</p> <ul style="list-style-type: none"> • Goal is to have a standardized process for providing respite services thru use of an FI across the affiliation. Multiple departments would be affected by this proposal. Training is an unresolved issue. • Major advantages include Encompass supported respite services and GF savings. Current dilemmas are rate and data entry. Guardian Trac is not interested in entering encounter data into Encompass. Macomb County has a respite portion of their electronic record upgrade that may be sufficient for the affiliation needs. 		
Demonstration of Livingston Contract Builder	<ul style="list-style-type: none"> • Tabled 		
Follow-up items	<ul style="list-style-type: none"> • Synod presentation re: PI indicators for CLS Tabled • Out of Network Procurement – rev'd procedures Procedures for contracting with out of network provider or hospital were disbursed and will be discussed at a future meeting. 		
Q&A/Information Sharing	<ul style="list-style-type: none"> • Daily attendance for Drop-In Centers (unduplicated or duplicated?) • The form used for reporting daily attendance information at drop-in centers is being interpreted differently across the affiliation. Clarification of data collection was discussed. <p>Finance feedback on contract language – move back 30 days? Finance cannot provide feedback to contract language by 4/1/07; they would like to move the date to 5/1/07.</p> <ul style="list-style-type: none"> • Monroe provider concern Mr. DeHutt, CEO of CSDD (Provider), poised himself as a threat to MCMHA, and stated any affiliation business with CSDD former employee would be a conflict. 	Form will be revised to collect average unduplicated daily count	T. Neville will revise the drop-in center attendance count form.

	<ul style="list-style-type: none"> • NMC membership Rainey Marhofer will only attend NMC as an ad hoc member, due to time constraints. • NMC committee chair position K. Gauthier received clarification that the Chair for this Committee should rotate every two years. T. Neville is interested in the upcoming vacant NMC committee chair position. Committee chair responsibilities will be clearly defined along with responsibilities of PRU supervisor. 		
Next meeting	<ul style="list-style-type: none"> • 3/29/07; 1:30p-4p; LLRC 	Agenda Items <ul style="list-style-type: none"> • Next Encompass update • Systems Thinking with providers (guest: Larry Newberg) • Recommended changes to provider monitoring • Discussion of provider alliance position paper 	