



NETWORK MANAGEMENT COMMITTEE WORK PLAN -- FY 06/07

Goal Area:	Objectives:	Champion:	Timeline:	Status (02/08/07):
Compliance Activities (JCAHO, EQR, MDCH)				
	Crosswalk the Network Mgm't related standards for the entities with oversight of CMHPSM activities	Kelly Gauthier	Sept 07	
	Ensure that network management activities are compliant with external requirements	"	Ongoing (as audits/ reviews occur)	
	Share/discuss plans of correction submitted to DCH, JCAHO, EQR, etc, and assist each other as needed	Network Management Committee	Ongoing	
	Policy review or development	K. Gauthier	Sept 07	<u>Policies remaining:</u> Model Payment Policy (new), TB Testing (new); LIP Credentialing (update), Reg. Procurement (review-Oct 07)
Performance Improvement				
	Review and monitor Network indicators, including follow - up with provider recommendations/assistance as needed and report to regional PI Committee	Network Management Committee	Ongoing - Quarterly	
	Prepare a regional provider survey (with input from all regional committees)	PRU	June 06	
	Review the CLS Pilot Project (implemented by Synod) to determine whether to end it or extend to all CLS providers	Network Management Committee	Dec 06	Synod is attending NMC on 2/8/07 to discuss
Credentialing Processes				
	LIP Credentialing – this Committee will receive reports from the Credentialing sub-committee and will assist that group as needed	Network Management Committee	Ongoing	
Procurement and Contracting				
	Review capacity assessment; create a plan to address areas of concern, based on the information obtained.	Network Mgmt Committee	Nov 06	NMC completed their review of the capacity assessment in December 2006;

	Develop timeframes for how often to review and update the capacity assessment	(K. Gauthier)		Implementation of follow-up is "on hold" pending PRU staffing decisions
	Schedule a training on procurement law	H. Linky, R. Marhofer	Sept 07	
	Create an Open Panel of providers by updating current RFPs and issuing new (open, regional) RFPs for services	PRU – <i>(different people will have the lead on different RFPs)</i>	Oct 07	Supported living/CLS ("on hold" pending result of work at the state); Clubhouse; Sup'd employment; Respite-RG ("on hold" pending outcome of respite workgroup)
	Create standards for scoring RFP applications, particularly narrative information	PRU	As RFPs are Updated	
	Review non-competitive procurement and accreditation waivers; review use of out-of-network providers during FY06/07	Network Management Committee	Annually - September 07	
	Communicate with Customer Services regarding changes to the provider network (including additions to the panel or terminated contracts); work with Customer Services to develop standard processes for communicating with consumers when a contract is terminated	PRU	Quarterly for changes; Mar 07 for the process	Information sent to Customer Services in Nov; due again in Feb Process for communicating with Customer Services has been drafted (CJ Witherow is lead)
	Develop standard language (regional guidelines) related to insurance (including self-insurance) and indemnity contract language; standard document for insurance waivers <i>(needs corp counsel review)</i>	T. Neville	July 07	
	Develop a process for communicating fees for interpreter/ translator services to clinical staff, and a process for tracking requests for these services	H. Linky	July 07	(to be addressed with Encompass revisions)
Contract Boilerplates				
	Make any necessary revisions to the regional contract boilerplates and attachments (will need corp counsel and AEC approval)	Network Mgmt Committee	May 07	Relevant contract sections sent to ORR and Committees in Feb 07
Provider Communication				
	Finalized and implement an orientation process for new providers in the region	R. Green	Dec 06	On hold, pending PRU staffing decisions
	Maintain the current web-based provider manual and CSSN manual; make changes to increase the "user friendliness" of the site	M. McLain	Ongoing (changes by Dec 06)	

Provider Monitoring				
	Develop a systemic review process/POC for providers with significant events (working w/ ORR on this); disseminate to providers prior to implementation	Network Mgmt Committee	Sept 07	First draft reviewed and went to PI Committee for approval to move forward
	Create a "provider profile" based on data	PRU	Dec 07	
	Revise monitoring process to be more efficient	PRU	March 07	Proposal brought to NMC on 2/8/07
	Review trend data/information identified during monitoring; follow-up as needed	Network Mgmt Committee	Ongoing	
	Work collaboratively to address provider issues locally and/or regionally	Network Mgmt	As Needed	
Encompass				
	Overhaul and testing of the PRU module in Encompass	K. Gauthier, Mike Harding/EIC	July 07	In process