



Community Mental Health Partnership
of Southeastern Michigan

G. Noel, S. Holda, L. Brown, E. Kurtz, V. Bagherzadeh, D. Strayer, M. Miller, F. Boelter, S. Reitmeier, R. Hall, B. Leonard, M. Harding.

(Bolded name indicates present at meeting; non-bolded name indicates absent at meeting)

REGIONAL FINANCE (RF)
MEETING MINUTES
9/2/09; Towner #211 1-4pm

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
1. Agenda & Minute Review	Review Minutes <ul style="list-style-type: none"> • August 5, 2009 minutes • Agenda Review 	<ul style="list-style-type: none"> • 	
2. Emergency Shut Down Plan	<ul style="list-style-type: none"> • The group prepared a list of what effects the following would have on the consumers/organization. (Delay, Medicaid w/no General Fund, Delayed payments for 90 days-guarantee of payment with cash flow disruption) • Use this attached document to use as a base cash flow plan to project how long you would function on each of the three topics listed above • Possibly take this to AEC as a process flow 	<ul style="list-style-type: none"> • SEE ATTACHED WORD DOCUMENT FOR FLOW PROCESS 	
3. CLS	<ul style="list-style-type: none"> • Mike distributed the CLS Implementation plan to the group. • Mike will be presenting the timeline/package to AEC at the end of September for their approval. • Looking at the notice to providers to go out after AEC. Finance will review the letter prior to distribution. • Jackie is drafting a letter to go out soon to all providers, this should be done by Tuesday, 9/8. 	<ul style="list-style-type: none"> • Send notice to providers now regarding getting their claims entered soon. • IM will present at the 9-18-09 Mental Health provider meeting for Supported Living providers. • Affiliates will push for providers to get their claims in for payment for 10/1 shut down. • IM is developing a spreadsheet for the affiliates and CMH to complete and return. 	
4. FY End-close encounters	<ul style="list-style-type: none"> • In the past we have submitted encounters weekly in December, start submissions sooner so we can get more encounter reports, start in Oct with claims/SALS doing 2 runs and weekly in Nov and everything goes into the State weekly as of 9/7. • SALS need to be in and processed; claims need to have notice sent to providers to get claims in quickly. Washtenaw is giving deadline of October 16th to providers for all claims, FSR's etc. 	<ul style="list-style-type: none"> • Encounters/weekly as of 9/7 • Start running reports on Thursday/Friday of each week. 	

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5. GP Update	<ul style="list-style-type: none"> • Going at a good pace for being on track for October 1st. • Vicki brought the signature card and specifications so Washtenaw could see them. 	<ul style="list-style-type: none"> • Washtenaw will talk to Lenawee about being back-up for equipment and signature card. 	
6. FY 2010 Budget	<ul style="list-style-type: none"> • The budget was put together by Linda. • Linda has 2 weeks to go thru and get back with board with any adjustments. • It was heard that State was going to cut General Fund and they would increase ABW-Linda and Steve are following up with Teresa about this and will report back to group. • Shauna asked if there might be budget information that could be presented to the 9-18-09 MH provider meeting. 		
7. Next Meeting	<p>9/9/09; Towner Room #211, 1-4p</p>		<ul style="list-style-type: none"> • Parking Lot • Come up with recommendations for standardization or diversity regarding self determination. • Professional roles?