



Community Mental Health Partnership
of Southeastern Michigan

REGIONAL FINANCE (RF)
MEETING MINUTES
4/1/09; Towner #211 1-4pm

G. Noel, S. Holda, L. Brown, E. Kurtz, V. Bagherzadeh, D. Strayer, M. Miller, F. Boelter, S. Reitmeier, R. Hall, B. Leonard; Mike Harding, Marci Scalera,

(Bolded name indicates present at meeting; non-bolded name indicates absent at meeting)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY	
I. Agenda & Minute Review	Review Minutes	<p>Minutes approved. Rhonda will attach the PowerPoint presentation from Mike Harding to the minutes.</p> <p>Agenda</p> <ul style="list-style-type: none"> • Early July there will be a new PC reporting system • PCE is going to have the shell built by October '09 and then we can customize. • Mike can give us a copy of the standard set of reports that they are coming up with. • <i>The next steps:</i> • <i>Communication teams have been formed; we may be asked to sit in with other teams for our input.</i> • <i>Mike should have power point presentation by 5/1/09.</i> • <i>Mike will present to Board of Directors 3rd Monday of April.</i> • <i>The group agreed that April 1, 2010 date is good for full conversion.</i> 		
II. Encompass 2.0	Agenda Review			
III. CLS				
IV. Misc.				
II. Encompass 2.0	<ul style="list-style-type: none"> • Mike Harding presented a Power Point presentation on the Encompass 2.0 program to the committee. • When changes are made with other counties, we will be able to see the proposed changes and make our decision. • Why are we doing this? Clinical: Better client chart, single signature queue, ability to easily modify auths, statewide data requirements in a single area, enhanced appointment module, better reminder system, and firewall project. • Administrative efficiencies: faster and standard adjudication program, ability to void documents, version control=when form is updated old signed form remains for historical integrity, ability to reconsider batches and claims. • Standard Statewide framework: programming efficiencies forms will be faster to design and deploy, easily integrate modules from other PCE customers into our system, PCE took the best practices of each of their customers. • Mike is looking for guidelines from the group to say: change authorization date, etc. • Steve brought up from the ARR meeting: New auths, you get notified but if there are modifications then there isn't any notification. Can this be improved on with the new version? • Is someone keeping an eye on the regulatory process and having us stay updated on the regulations. PCE 			

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	<p>has to get their system certified.</p> <ul style="list-style-type: none"> • Historical integrity with the QI file-there is a demographic history with this system • Is there going to be a funding bucket report-No, it is already in the encompass system. The reports that are already in the system will stay in the new system. • Will there be a data dictionary-yes • The new system is hitting new time Medicaid information 		
<p>III. CLS</p>	<ul style="list-style-type: none"> • CLS Summit is tomorrow. 4/2/09 • Everyone should attend • Mac suggested that we strongly support a quick implementation of PERS. There is an opportunity to use PERS to control the spending around the org. • Mike Harding would like to propose renaming the fields to state as follows: NEW: specified 1:1 and non-specified OLD: 1:1 and shared • Need to educate the providers on information that is needed to be input in order for billing • Created a batch-edit report for providers to run on their end so that we can run reports-this may flag inconsistencies in consumer care. • Leslie is going to facilitate the summit tomorrow. • This summit could help in improving the quality of CLS service • What is the status of the assessment tool on Encompass-not programmed into Encompass-bottom line 30 pages. Too bulky to put in-people prefer to have it on paper. Are copies also being provided to the providers? You could scan the completed document into encompass and then view it. Providers do have access to the PCP version. • There is no 1 committee that is overseeing this project-it is a group effort. • Mike is hoping to get out of tomorrow's (4/2/09) meeting that we are clear on the real issues, and that the 2 committees will come together so that Jackie and IT can get the information out. 		

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	<ul style="list-style-type: none"> • Future discussion for the committee: When doing site reviews-what documentation should sites have and hold them to it. • Differences between 1:1 and Home Help were explained-Home Help (doing something for someone they can't do for themselves-still Medicaid money) 1:1 (CLS) helping them to get the task completed themselves. • Linda was talking with Jessica about a correlation difference between in-patient stays and CLS as opposed to residential. She is working on a better statistical model before sharing info. 		
IV. Misc.	<ul style="list-style-type: none"> • DCH has already audited a lease 2 times per Mac and Gerry. • Billing subcommittee wants us to charge them with looking at the bad debts from consumers. We are not going to pursue any sort of collection only standardize the letters and the notification steps. • PERS runners-they don't want to use the billing log when someone goes out to check on them-they should use the CLS form. They should all be 1:1 and not shared calls. 		
Next Meeting	4/8/09; Towner Room #211, 1-4p		Parking Lot