



Community Mental Health Partnership  
of Southeastern Michigan

**REGIONAL FINANCE (RF)**  
**MEETING MINUTES**  
 3/18/09; Towner #211 1-4pm

**G. Noel, S. Holda, L. Brown, E. Kurtz, V. Bagherzadeh, D. Strayer, M. Miller, F. Boelter, S. Reitmeier, R. Hall, B. Leonard** (*Bolded name indicates present at meeting; non-bolded name indicates absent at meeting*)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Agenda & Minute Review	<p><b>Review Minutes</b></p> <ul style="list-style-type: none"> <li>No minutes to review</li> </ul> <p><b>Agenda Review</b></p> <ul style="list-style-type: none"> <li>Minutes</li> <li>Child Waiver               <ul style="list-style-type: none"> <li>H0032 (costs included)</li> <li>Process of control frequency</li> <li>Rates</li> </ul> </li> <li>Data Review</li> <li>CLS Monitoring</li> <li>PERS</li> <li>Vivian</li> <li>.</li> </ul>	<p><b>Agenda</b> approved</p>	
Child Waiver <ul style="list-style-type: none"> <li>H0032 (costs included)</li> </ul>	<ul style="list-style-type: none"> <li><b>Linda was asking a status on the Child Waiver codes. Looking to load costs waiver into CPT code.</b></li> <li><b>Linda needs people to move treatment cost into therapy costs, only when using H0032 as the code.</b></li> <li><b>Time, frequency, translate into units.</b></li> <li><b>Working on a new rate and it will be part of the therapy.</b></li> </ul>	<p>For H0032 move treatment costs into the therapy code for speech therapy under child waiver.</p> <p>Rondrea will follow up with Florice</p>	
Process of control frequency	<ul style="list-style-type: none"> <li><b>Steve H. presented a proposal for putting controls in place for monitoring child waiver costs.</b></li> <li><b>There was further discussion on other types of financial controls that could be utilized within Encompass.</b></li> <li><b>It was suggested that the finance committee discuss options with Mike Harding.</b></li> <li><b>Finance Committee feels this has been an oversight or has been underemphasized compared to the clinical process.</b></li> </ul>	<p><b>Each county can go back and think about financial authorization controls we want in Encompass 2.0 version and bring back to the next meeting.</b></p> <p><b>Steve Holda and Linda Brown will follow up with Mike Harding. Steve will follow up to see if a letter has been sent to each provider stating how many units were</b></p>	

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		<b>authorized and frequencies listed for child waiver.</b>	
Rates	<ul style="list-style-type: none"> <li>We have a provider that is requesting an increase in a rate for a service provided in Washtenaw.</li> <li>The same provider delivers services in Livingston at the proposed higher rate.</li> </ul>	<b>Each county will go back and determine the rates they pay for the service and report back.</b>	
<ul style="list-style-type: none"> <li>CLS Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>Provider issues, reconciliation issues.</li> <li>Issues about home help and how the log works.</li> <li>Wash. went into each auth and indicated how much was expected as a 1:1 and shared.</li> <li>Washtenaw sent out a letter to all in the affiliation that we would be doing random checks re: CLS. to target issues.</li> <li>Washtenaw has a meeting scheduled for Monday with CLS folks trying to outline role of provider, CMH, administration, finance, PRU. Also what forms and processes that need to be used.</li> <li>Another complaint from providers is that Case Managers don't know how to explain the CLS process to providers. There is a perception that there is not enough training with Case Managers and they are the contact person with providers.</li> <li>CJ is holding a follow up summit meeting to try to clear these things up.</li> <li>Billing is not accurate-Mac stated that this is uncovering the issues with the billing/unit/staff information that is provided.</li> <li>Wash data compared to last year should show our encounters as doubling with minimal increase to cost. .</li> </ul>	<b>It was suggested that if you have names of providers that might be interested in attending the summit they are welcome to attend. (April 2<sup>nd</sup> at 9am at LRC)</b>	
PERS	<ul style="list-style-type: none"> <li>PERS are getting paid timely. Invoices go out ASAP.</li> <li>AT&amp;T did phase 1 and phase 2 is scheduled to go live April 16<sup>th</sup> with 48 extra lines.</li> </ul>	<b>Shauna will draft an inter-agency agreements between the CSSN's to allow for easier billing.</b>	
II. Vivian  <b>Next Meeting</b>	<ul style="list-style-type: none"> <li>Vicki said that the house is almost full (3 out of 6 beds are filled). There is a client that tends to elope and the home requires full staffing.</li> <li>Monroe is requesting to not do a financial sweep that would eliminate the flexibility in funding. (If the home is filled to capacity and required additional staff estimating</li> </ul>	<b>Steve Sheldon is having a meeting regarding Vivian House and will include Donna S. in it.</b>	<ul style="list-style-type: none"> <li></li> </ul>

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	<p>\$37K increase</p> <ul style="list-style-type: none"> <li>Mac suggested it would still be more economical to fund higher capacity at Vivian than have consumers remain in the state hospital.</li> </ul>		
<b>Data</b>	<ul style="list-style-type: none"> <li>Vicki is working on a productivity study and they are working on rates/hours and matched with billable SAL and got the percentages and shared with all of their departments.</li> <li>Sub abuse/general health audit (Steve). Auditors are up for re-bid next year.</li> </ul>	<b>Vicki will share her study.</b>	
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>Data review with Jessica</li> </ul> <p style="text-align: center;"><b>3/25/09; Towner Room #211, 1-4p</b></p>		<p><b>Parking Lot</b></p> <ul style="list-style-type: none"> <li>Fiscal Intermediary Resolution and Recommendations</li> <li>Regional Claims Dev.</li> <li>A87 Allocation Principles/Methods</li> <li>Review Finance Work plan and Principles</li> <li>Inpatient Rates (standardized rates and negotiation process)</li> </ul> <p>Affiliation Dashboard Measure Document (determine how data is pulled and determined) RF should take responsibility of the validating the finance data and have the data reviewed at RF before being presented to Boards</p>