



Community Mental Health Partnership  
of Southeastern Michigan

**G. Noel, S. Holda, L. Brown, E. Kurtz, V. Bagherzadeh, D. Strayer, M. Miller, F. Boelter, S. Reitmeier, R. Hall, M. Harding, Shane Ray**

*(Bolded name indicates present at meeting; non-bolded name indicates absent at meeting)*

REGIONAL FINANCE (RF)  
**MEETING MINUTES**  
12/2/09; Towner #211 1-4pm

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
1. <b>Agenda &amp; Minute Review</b>	<ul style="list-style-type: none"> <li>Review Minutes</li> <li>• <b>October 28, 2009 minutes</b></li> <li>• <b>Agenda Review</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>10-28-09 minutes approved</b></li> </ul>	
2. <b>Provider Service Verification</b>	<ul style="list-style-type: none"> <li>• <b>External auditors (Liv) are inquiring how consumer funds are being handled.</b></li> <li>• <b>Service Verification policy will help with Gerry's question about Client funds held by providers.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Finance and Rights will review the policies for future improvements. (Service Verification Policy –Finance and Personal Property &amp; Funds-Recipient Rights)</b></li> </ul>	
3. <b>Meetings</b> -Frequency -Purpose -Video Conference	<ul style="list-style-type: none"> <li>• <b>There was discussion around meeting frequency and the possibility of video conferencing.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Group will meet on a monthly basis with some video conferencing as needed.</b></li> </ul>	
4. <b>CPT Codes</b>	<ul style="list-style-type: none"> <li>• <b>Gerry asked about ACT (Bundled service). ACT consumers receiving services outside of the bundle should be reported as individual codes and not the ACT code.</b></li> <li>• <b>Vicki stated that at the Encompass forum there were some questions on CPT codes:</b> --H2000 (Behavior Mgmt....) code is being used if someone is monitoring the treatment-use modifier TS --H2014 (Skill building...) HE modifier--- ok to use as long as a <u>credentialed</u> peer support specialist is being used. --H2011 (Crisis Intervention)-used when consumer is in crisis. --RFSR and Medicaid and how we are reporting it-3<sup>rd</sup> party revenue should be placed in dual eligibles and it gets reported on the local of the RFSR.</li> <li>• <b>Vicki is ready to do a crosswalk for the GP transition.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Florice will send out the Recon sheet and report numbers to Vicki.</b></li> <li>• <b>Marie Irwin can also help with information for Vicki.</b></li> </ul>	

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5. Respite Rate	<ul style="list-style-type: none"> <li>Specify in RFP that the rate will not to exceed the CLS rate. Use the CLS rate as the benchmark.</li> <li>Guardian Trac (GT) would be acting as employer, and would conduct training.</li> <li>Liv and Lenawee could contact GT to continue providing services until this is out for proposal. Shauna is close to having a draft of the RFP approval ready for the board.</li> <li>Looking at 3 year period on the contract.</li> </ul>	<ul style="list-style-type: none"> <li>Shauna can have a draft ready by the end of the week and she will get with Patrick for suggestions/ideas.</li> </ul>	
6. Audit	<ul style="list-style-type: none"> <li>Auditors would like a draft FSR and want to see the 460 plan draft.</li> </ul>		
7. Medicaid Revenue	<ul style="list-style-type: none"> <li>Linda has been working on the draft projections for Medicaid.</li> <li>Vicki will use surplus GF to cover the Medicaid deficit for fiscal year 08/09 if not available at the PIHP</li> </ul>	<ul style="list-style-type: none"> <li>Linda will keep the group updated of any changes.</li> </ul>	
8. IMD's	<ul style="list-style-type: none"> <li>IMD: previous waiver renewal, gf surplus to cover Medicaid. Tim has a list of the state imd.</li> </ul>	<ul style="list-style-type: none"> <li>Eric will get a list of the IMD's from the State.</li> </ul>	
9. State Encounter Data for Affiliation	<ul style="list-style-type: none"> <li>Suggestion was made that Affiliates could send Gerry the encounter data and he could compile the information.</li> </ul>	<ul style="list-style-type: none"> <li>Affiliates will submit information to Gerry prior to 1/11/10.</li> </ul>	
10. Next Meeting	1/6/10; Towner Room #2137 (Old 211), 1-4p		<ul style="list-style-type: none"> <li>Parking Lot</li> <li>Professional roles?</li> <li>H0002 CPT code clarification</li> <li>Come up with recommendations for standardization or diversity regarding self determination.</li> </ul>