

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
SELF-DETERMINATION IMPLEMENTATION PLAN
1/28/02**

The Executive Committee of the Southeastern Affiliation is committed to full implementation of self-determination across the regional affiliation. The Executive Committee intends to use a collaborative approach, building on the experience and expertise of each partner. As Washtenaw County has been a pilot site for self-determination since the inception of the original Robert Woods Johnson grant, the Washtenaw County Community Mental Health Department has been asked to take the lead in establishing a regional workgroup on self-determination.

Work-group Charge: To oversee the implementation of self-determination in the Southeastern Affiliation, activities to include:

- Development of regional policy on Self Determination
- Development of plan for implementation
- Develop mechanisms for oversight and sustainability
- Assure regional policy and implementation plan meet all state and federal guidelines, requirements and legal provisions

The workgroup will develop a thorough understanding of the key principles and mechanisms for self-determination and will hold responsibility for the development of policies, procedures and implementation plans that will promote full implementation across the region. The workgroup will insure consumer, family and stakeholder input in each phase of the process and should work closely with both Regional and Local Advisory groups in the process. The work group will report progress to the executive committee no less than bi-monthly.

Resources:

- Draft Self-determination Policy
- Draft Self-determination Implementation Plan
- Department of Community Health Self Determination Guidelines
- Department of Community Health - Choice Voucher Technical Assistance Manuals
- Application for Participation Criteria
- Washtenaw County Quarterly and Annual SDI Implementation Reports
- Washtenaw County SDI consumer handbook
- Washtenaw County - Staff Handbook/Toolkit (draft)
- Washtenaw County DD Consumer Advisory Council
- Regional Consumer Advisory Council
- Local SDI Coordinators
- Technical Assistance consultation
- Participation in conferences

Identified Conveners from each County:

Washtenaw: Jan Baltzell, John Shovels, Britt Paxton, Donna Sabourin

Livingston: Mary Phillips

Lenawee: Sandy Keener

General timetable and criteria:

Action	Criteria to consider	Responsible Parties	Timeframe
Develop SDI workgroup Charge	Application for Participation DCH Guideline	Executive Committee	January, 2002
Appoint Best Practice workgroup	Assure representation from each county Assure representatives have needed level of authority and accountability	Executive Committee	January, 2002
Convene Workgroup	Assure representation of both MI and DD populations Assure mechanism for consumer input either through direct representation on workgroup or regular feedback loops between workgroup and local and regional advisory committees	Workgroup	Feb - March, 2003
Identify local Coordinators or "champions" for SDI	Assure representation across populations Assure identified staff have minimum of 10 hours per week to devote to SDI specific work Assure that key staff at all levels have SDI identified as a part of their responsibility	Executive Directors	Feb - March 2003
Develop implementation strategy	To include: <ul style="list-style-type: none"> • Policy development • Education and orientation plan • Implementation of voucher mechanisms region wide • Technical assistance needs for fiscal, Supports Coordination staff and providers • Must be coordinated with access, authorization and UR practices 	Workgroup	March - April 2003
Develop Education and orientation plan to include consumers, families, providers and other stakeholders	To include but not limited to: <ul style="list-style-type: none"> • Educational events • Presentations to existing consumer, family, provider groups • Presentations to governing 	Workgroup	April - May 2003

	<ul style="list-style-type: none"> bodies • Written materials • Participation by each county in conferences • Current SDI participants and their supports circles should be a key resource in educating others 		
Finalize draft policy and submit to Executive Committee for review	Assure policy complies with DCH guidelines **depends on finalized State policy	Workgroup	April - May 2003
Submit policies for approval to regional and local policy authorities		Executive Directors	July, 2003
Implement strategy and plans as approved, with basic mechanisms for SDI on-line in all counties		Affiliates under authority of Executive Directors	Initial -No later than July 2003 - SDI available region wide 10/1/03
Develop plan for oversight and quality improvement	Assure mechanisms to gauge level of implementation and success Assure mechanisms to include consumers and families in monitoring implementation	Workgroup	August 2003