



Clinical Care Committee
Minutes
 7/10/09; 9a-12p; Towner, Rm. #107
 Meeting Room Telephone # 734-544-6810

G. Harris, S. Wiland, S. Keener, P. Moise, D. Healy, S. Reitmeier, J. Sahutoglu, M. Phillips, S. Weary, B. Spalding, J. Terwilliger, L. Newberg, J. Capobianco, M. Scalera, K. Milner, D. Orrin, Vicki Stead, C. Witherow, M. Graban, R. Meyers, S. Risk, Carmela Kudyba (bolded name indicates present at meeting; non-bolded name indicates absent at meeting)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Approve Minutes & Agenda	<ul style="list-style-type: none"> • Agenda additions • Minutes changes On page 1, the bullet that states "Lenawee may embark on a PI project because labs being ordered by clients are not being filled" should state "...are being ordered for clients..." 	<p>Agenda approved</p> <p>Minutes approved as amended</p>	
II. Workgroup updates	<p>DD Administrators Mary provided a report of the DD Admin's progress (document saved on shared drive). Some highlights:</p> <ul style="list-style-type: none"> • The electronic version of the DD Outcome Tool was implemented in March of 2009. • DD Admin may be making some modifications to how data is collected from the Behavior Management Committee, after getting feedback from EQR and state. • DD Admin has not received any updates from PI regarding the Peer Support Specialists for the DD population. Larry advised that there was a progress report from Leslie at the last PI meeting. The way it was left was that the package and rationale would be put together, 		

	<p>presented to PI, and then to AEC for approval. DD Admin, consumers, customer services need to provide input before the final draft and rationale.</p> <ul style="list-style-type: none"> • Mary will talk to Leslie (or Kay, or Sally) to see if she can come to the next DD Admin meeting on Thursday, 7/16, in order to coordinate an inclusive Shared Governance effort with DD Admin, consumers, and other stakeholders. Sandy will advise Mary O'Hare. • The DD Outcome tool will become part of the PCP going forward. • Phase 2 of PERS was implemented in April, 2009. • DD Admin will continue to monitor HAB waivers as part of a standing agenda item and will review monthly Encompass reports, which will be reported to the CCC. <p>SPMI Administrators –Sandy's report on committee changes</p> <ul style="list-style-type: none"> • They committee is regrouping, and the new chair is John Shovels. Steve Wiland will serve a CCC representative to that group. 	<p>Coordinate with Leslie Hall to include DD Admin, consumers, and other stakeholders in Shared Governance effort.</p>	<p>MP</p>
<p>III. Standing Agenda Items</p>	<p>Performance Improvement (PI) Committee Update-L. Newberg</p> <ul style="list-style-type: none"> • Donna reported that inpatient admissions are down in Washtenaw County, due in part to the new mobile response team (CCRT). The team includes a medical doctor. It's a 24-hour, 7-days-a-week team. Steve advised that while it's not inexpensive, the service is paying for itself. Besides cost-savings, people are getting what they need, and are having a positive experience. • CCRT is a pilot/model for the rest of the affiliation, perhaps for the other affiliates to emulate on a smaller scale, if possible • There was a discussion about reviewing 		

	<p>data in a more useful and meaningful way at the last PI meeting. Mary O'Hare presented a format of 6 categories to make the data report clearer: Accessibility, Health and Safety, Quality, outcomes, Beneficiary Experience, and Efficiency. Jessica reported the dashboard is in that format now, for the next quarter.</p> <ul style="list-style-type: none"> • Mary also advised of PI staff providing assistance for local PI projects throughout the affiliation. • PI is overseeing Quality Improvement projects, and will assign projects to the most appropriate committees. • Larry advised that, along with other assignments, the CCC will have some responsibility for QI Plan # 7. • Other assignments from the QI Plan will be presented to the CCC in August. • In regard to literature review: Sandy questioned if the WCHO has any subscriptions to online literature access services. Steve advised that Jeff Capobianco may be a good resource, as he has subscriptions to certain services. <p>Evidence Based Practice (EBP) Update-J. Capobianco No update – Jeff was on vacation</p> <p>Integrated Health Update – Jeff No update – Jeff was on vacation</p> <p>Clinical Form Changes- Jackie, No update – Jackie was on vacation</p>		
<p>IV. Clinical Forms Committee – re-charge and discussion regarding decision making and prioritizing</p>	<p>Mike Harding, Jackie Sproat, Mike and Jackie are both on vacation. Topic on August agenda.</p>		
<p>V. Evidence Based Practice Inventory – Jane</p>	<p>Discussion of what we monitor and how, # staff trained, #consumers involved, etc.</p> <ul style="list-style-type: none"> • Each county presented its list of EBPs. 	<p>Rough draft of an EBP grid in August</p>	<p>S. Wiland</p>

	<ul style="list-style-type: none"> • As a next step, a grid that lists the practices, the definitions, the eligibility for consumers, training required by the affiliation, the target population, who endorses it, what training level, Encompass data criteria, existing outcome measures, • Steve will make a rough draft of the grid for the committee's review in August. 		
VI. MI Outcome Measure	<ul style="list-style-type: none"> • Sandy reported that during an AEC discussion, Patrick Barrie asked how the MI Outcome Tool choices were narrowed down to an internal tool vs. the Denver tool. • The AEC advised that more stakeholder buy-in and research is needed before a final decision can be made. • Patrick requested that the selection process be resumed, along with all of the appropriate steps and communication. • SPMI will take on some of the MI Outcome tool work. 		
VII. Affiliation Policies?	<p>Medication Administration Policy???</p> <ul style="list-style-type: none"> • The CCC never approved the recommendations for changes to the policy. Sandy will bring it back again for approval. 		
VIII. Transition of Chair	<ul style="list-style-type: none"> • Steve is currently vice-chair. Transition is in October. • Steve will accept the chair position in October. He will also become the representative to the PI Committee from the Clinical Care Committee. Larry has covered this responsibility for Sandy during her term as chair. 		
IX. Next Meeting		Agenda Items	<p>Parking lot</p> <ul style="list-style-type: none"> -CSTS supervisor communication concept -Behavior Treatment Technical Requirement

			Review
--	--	--	--------