



Community Mental Health Partnership
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Clinical Care Committee
Minutes
 9/5/08; 9a-12p; Towner, Rm. #107
 Meeting Room Telephone # 734-544-2937

L. Watassek, J. Terwilliger, S. Keener, P. Moise, D. Healy, V. Stead, B. Spalding, J. Sahutoglu, L. Newberg, M. Phillips, S. Wiland, M. Scalera, J. Capobianco, S. Reitmeier, J. Kearney, G. Harris, K. Milner, D. Orrin, B. Wilson, (Bolded name indicates present at meeting; non-bolded name indicates absent at meeting)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Approve Minutes & Agenda	<p>Agenda additions</p> <ul style="list-style-type: none"> Affiliation Updates <p>Minute changes</p> <ul style="list-style-type: none"> None 		
II. Affiliation Updates	<ul style="list-style-type: none"> Livingston County CMH completed its annual Joint Commission Review. There were 2 recommendations identified: <ol style="list-style-type: none"> revise a policy related to critical lab results an Encompass change related abbreviating medication Monroe County CMH has 2 job openings in its developmental disabilities (DD) department, and 1 managerial position at its clubhouse Monroe conducted an internal Joint Commission related tornado drill exercise. The exercise went well; lessons were learned The Clinical Practice Guidelines, New Technology, and Preventative Health Policies will be brought to the CCC for review in October 2008 The PI Committee needs clarification on EBP data collection-what EBP data will be pulled (pull MIMA data or not; is the MIMA a SAMSHA approved EBP outcome or not) 	<p>J. Capobianco & S. Wiland will conduct research to determine which EBP's are included in the SAMSHA outcomes list.</p>	<p>J. C & S.W.</p>
III. Administration of Medication Policy Discussion	<ul style="list-style-type: none"> A provider expressed concern over implementation of the policy The Office of Recipient Rights (ORR) also has concerns with the policy; it violates a consumer's rights to their belongings in a CLS setting The Provider Relations Unit (PRU) of the Washtenaw Community Health Organization (WCHO) requested that the policy be reviewed by CCC for revision 	<p>CCC members will review the policy and bring feedback to the October 2008 CCC meeting for action</p> <p>D. Healy will forward policy concerns to the policy author, K. Milner, for review and policy revision</p>	<p>All CCC Members present</p> <p>D. Healy</p>

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	<ul style="list-style-type: none"> • The issue is in non-licensed setting • The application section of the policy needs to set apart licensed and non-licensed setting • A policy appendix that states which section of the policy pertains to which setting was suggested • It was suggested that CCC members review the policy and provide feedback at the October CCC meeting • The policy author, K. Milner, will be informed of the policy concerns • Livingston County CMH implemented the policy as is and uses the person centered plan (PCP) to speak to policy concerns 		
IV. Coordination of Care Project Update	<ul style="list-style-type: none"> • An overview of the study's progress was given • The personal health review (PHR) procedures need to be updated by 10/31/08 	<p>CCC approved procedure revisions</p> <p>J. Sahutoglu will revise the PHR procedures</p>	J.S.
V. Exploring Recovery Workshops-D. Orrin	<ul style="list-style-type: none"> • Tabled 		
VI. Standing Agenda Items	<p>Performance Committee (PI) Committee Meeting Update-L. Newberg</p> <ul style="list-style-type: none"> • The PI committee discussed the following: <ul style="list-style-type: none"> ○ Coordination of Care Study ○ Stakeholder Input Guidelines Document ○ Revising the PHR form <p>Evidence Based Practices (EBP) Update-J. Capobianco</p> <ul style="list-style-type: none"> • Tabled <p>Continuous Supports Team (CST) Model Update</p> <ul style="list-style-type: none"> • Tabled <p>Clinical Form Changes-J. Sproat</p> <ul style="list-style-type: none"> • Tabled 		
VII. Workgroup Updates	<p>SPMI Administrators Workgroup Update</p> <ul style="list-style-type: none"> • The work plan was disbursed and reviewed; revisions are needed • The workgroup chair, L. Watassek, is planning a leave of absence in November 2008. J. Shovels, of CSTS, may be available to chair the group during L. Watassek's leave. • Workgroup is discussing standardized run club houses 	<p>L. Watassek will revised the SPMI workgroup's work plan</p>	L.W.

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	<ul style="list-style-type: none"> • Each affiliate is utilizing the certified peer specialists differently; the workgroup would like to see the service standardized across the affiliation • A Peer Support Specialists recruiting process was suggested • It was suggested to create a pool of consumer volunteers to assist other consumers navigate the CMH system. S. Keener supports the concept. • It was also suggested to pair “like consumers” for support purposes • Discussion was had on documentation of EBP implementations. There state has not determined which outcomes measurement tool will be used for the SPMI population • The affiliation has set a target rate of less than or equal to \$70 for targeted case management and supports coordination. The target doesn't define what the rate includes <p>Developmentally Disabled (DD) Administrators Workgroup Update</p> <ul style="list-style-type: none"> • The DD outcome tool has been approved • Staff training, for select staff, has been scheduled • Others across the state are interested in the tool • Success/failure measurements for the DD Tool are needed • Discharge plans are being created for consumers exiting Mt. Pleasant • CSTS has contracted with provider Spectrum, to serve DD consumers with sexual behaviors • 716 Hab-waiver slots filled, 24 available • Waiver approvals are not limited to consumers exiting Mt. Pleasant • The workgroup is cleaning DD demographic data • The workgroup is organizing a PERS fair • The workgroup has been discussing DBT expansion • The Affiliation is entering phase II of the PERS project <p>Jail Diversion</p> <ul style="list-style-type: none"> • The affiliation has not been able to implement the 	<p>L. Watassek will conduct research to determine how EBP implementation is being documented within the affiliation</p>	<p>L.W.</p>

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	<p>promising practice model due to local politics and resources</p> <ul style="list-style-type: none"> • MDCH plan of correction states signed agreements are needed with every law enforcement agency in the affiliation. • The jail diversion agreement template has been drafted 		
<p>VIII. Next meeting</p>	<ul style="list-style-type: none"> • 10/3/08; Towner #223 	<p>Agenda Items</p> <ul style="list-style-type: none"> • Affiliation Policies-J. Capobianco (3 policies) • Administration of Medication Policy-K. Milner • Children administrators Workgroup Update-M. Vergith • Self determination/PCP Workgroup Report • Review/Approve Revised PHR Procedures- J. Sahutoglu • SAMSHA Approved EBP's (for Affiliation Dashboard)-J. Capobianco/S. Wiland 	<p>Parking lot</p> <ul style="list-style-type: none"> • Meeting frequency • Notifying workgroup champions of reporting dates & requirements • CSTS supervisor communication concept • Recovery Workshops-D. Orrin t