



Clinical Care Committee

Minutes

6/6/08; 9a-12p; Towner, Rm. #223

Community Mental Health Partnership
of Southeastern Michigan

J. Sproat, G. Harris, S. Wiland, S. Keener, P. Moise, S. Reitmeier, J. Sahutoglu, A. Willoughby, M. Phillips, J. Kearney, B. Spalding, J. Terwilliger, L. Newberg, J. Capobianco, M. Scalera, D. Healy, K. Milner, B. Paxton, D. Orrin (bolded name indicates present at meeting; non-bolded name indicates absent at meeting)

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
I. Approve Minutes & Agenda	<p>Agenda additions</p> <ul style="list-style-type: none"> • Personal Health Review • Financial Section of Encompass Record <p>Minute changes</p> <ul style="list-style-type: none"> • Add L. Newberg to list of attendees 	<p>Agenda approved with addition</p> <p>Minutes approved with revision</p>	
II. Standing Agenda Items	<p>Monthly Performance Improvement (PI) Committee Meeting Overview-L. Newberg</p> <ul style="list-style-type: none"> • 2 new line staff attended the meeting, under the PI committee composition • Official committee name will remain performance improvement and will not be changed to quality improvement • An overview of the Affiliation was given • The PI committee's work-plan was slightly revised • N. James-Emerick will assist committee chairs with data collection, analyzing and reporting • Distinguished PI <i>committee</i> projects from overall <i>affiliation</i> PI projects <p>Evidence Based Practices Update-J. Capobianco</p> <ul style="list-style-type: none"> • <i>Parent Management Training of Oregon (PMTO)</i>- Training continues • <i>Family Psycho-ed</i>- Fidelity review expected in June 2008 • <i>MIMA</i>- Information was presented to the Flinn Foundation • No information has been received from the state on the block grant decisions. J. Capobianco will follow up. 		

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	<p>Continuous Support Team Model</p> <ul style="list-style-type: none"> • Distributed and reviewed affiliation implementation recommendations; model already implemented in Washtenaw • Clarification is needed on who will lead at team meetings, supervisor or psychiatrist • Appendix B, is a supplement, not step by step instructions • Each affiliate will decide use for Appendix C • CST model outcomes is needed <p>Clinical Form Changes-J. Sproat</p> <ul style="list-style-type: none"> • 1st request - Personal Health Review, in regards to the section, "have you or anyone in your family ever been told..."suggested to have 2 columns for yes and no responses, for the consumer and other for family. Request approved • 2nd request- Remove the financial section, page 3 of the assessment. The same information exists on the insurance information page. Financial information is view only and cannot be changed on the assessment. Lenawee County only, uses the view only section of the financial information in the assessment. Request approved. 	<p>S. Keener will present an interim report to the AEC on CST model</p> <p>The CCC approved the 2 clinical form change requests presented on 6/6/08.</p>	<p>S. Keener</p>
<p>III. Workgroup Updates</p>	<p>Self Determination/PCP Workgroup Report- B. Paxton</p> <ul style="list-style-type: none"> • 1st quarter PCP satisfaction survey benchmarks met • 2nd quarter, below benchmarks overall and specifically on question 7b • Question 7b is very confusing • Data will be collected another quarter before a plan of correction (POC) is completed • There are future plans to correlate satisfaction survey and grievance & appeal (G&A) and hearings request data • Suggested to share survey results and next steps with consumers • Independent Support Brokering Proposal: <ul style="list-style-type: none"> ○ Supports coordination of care in team meetings ○ Workgroup supports a flat rate ○ Monitoring of independent broker will be 	<p>B. Spalding & P. Moise will share PCP survey results with RCAC and solicit feedback on improvements for distributing future surveys and results</p>	<p>B. Spalding/P. Moise</p>

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	<p>completed by clinician and their supervisor, coordination of care concept</p> <ul style="list-style-type: none"> ○ Clarification on monitoring is needed to ensure it does not negatively affect employees ○ Develop a standard for ensuring compliant in documentation ○ Unsure if supports broker is open to children services ○ Supports broker language will be added to the self determination policy ○ Supports broker rollout is being planned <ul style="list-style-type: none"> ● Microenterprise proposal work continues <p>Jail Diversion Workgroup Report- A. Willoughby</p> <ul style="list-style-type: none"> ● Jail diversion data is not collected in a standardized process across the affiliation; Washtenaw uses a different system to gather data ● The state's data collection requirements are inconsistent ● Lenawee does not have a person identified to collect jail diversion data ● State reviewed the affiliation's jail diversion process and yielded findings similar to previous years ● State cited that the WCHO needs to provide a jail diversion coordinator ● Training police and community is an issue for the affiliation ● There is community collaboration issue ● The jail diversion workgroup will create templates for all affiliates use for interagency agreements ● It was suggested that jail diversion training be incorporated into existing trainings ● It was also suggested that the jail diversion workgroup complete a cost analysis of achieving perfect score during state reviews. ● Jail diversion workgroup needs to supply a plan of correction to the compliance committee ● Encompass jail diversion project is in progress 	<p>The jail diversion workgroup will complete a cost analysis of achieving a perfect score during a state review. Standards uses for scoring will be listed out; what was and wasn't met. Additional needed resources will be outlined. Report due to CCC in August 2008. Information will be presented to the AEC.</p>	<p>A. Willoughby</p>
<p>IV. Clinical Guidelines Policy- J. Capobianco</p>	<ul style="list-style-type: none"> ● Tabled 		

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
V. Next meeting	<ul style="list-style-type: none"> • 7/11/08 ; 9a-12p; Towner, Rm. #107 • <i>No meeting 7/4/08-county holiday</i> 	Agenda Items <ul style="list-style-type: none"> • SPMI Administrators • DD Administrators • (Respite) • Clinical Practice Guidelines (need to be board approved by September) 	Parking lot <ul style="list-style-type: none"> • Meeting frequency • Notifying workgroup champions of reporting dates & requirements • CSTS supervisor communication concept • Primary Care Study Next Steps