



Clinical Care Committee Meeting
March 4th, 2005 Towner II Room 223

Present: L. Newburg, M. Phillips, S. Keener, S. Reitmeier, P. Moise, G. Petrik, K. Milner, J. Shovels, B. Fortune, J. Terwilliger

Absent: Robert Wilson

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
1) Approve Agenda & Minutes	<ul style="list-style-type: none"> The minutes and agenda were reviewed 	The agenda and minutes were approved.	
2) Work Plan Development	<ul style="list-style-type: none"> Shauna and Jane have been meeting and are making progress on the Clinical Care Committee's Work Plan. A draft Action Plan was presented to the group and there was discussion about the order in which to prioritize and address the objectives. Jane is interested in looking at Peer Support. There was discussion about whether peer support is a separate issue for this group or should it be embedded into everything that we do S. Reitmeier suggested that it might be necessary to identify sub-groups to address each of the objectives as we get to them. Shauna will champion the monitoring of the various workgroups that report to the Clinical Care Committee Discussion of outcome measure will be a major agenda item for the next meeting 	The group recommended that peer support be embedded into each service the committee addresses	<p>J. Terwilliger and S. Reitmeier will present revisions at the next meeting.</p> <p>S. Reitmeier will set up the reporting/monitoring schedule</p>
3) Case Management	<ul style="list-style-type: none"> A sub group has been looking at the charts with FTE and Case Load information and presented a summary of their progress thus far. Presenting the information in a concise and logical way for Washtenaw was challenging. The sub committee will continue to look at this information for DD and children's services. 		J. Shovels will work with the subgroup to capture and present this information for Washtenaw

	<ul style="list-style-type: none"> Discussed the CSM/SC Program Description and Position Description. 	Further revisions were suggested	B. Fortune and S. Reitmeier will meet. B. Fortune will make the suggested revisions
4) DCH Site Visit Corrective Action Plan	<ul style="list-style-type: none"> Discussed corrective action plan for DCH standards related to coordination of care with primary care physician and training requirements for the core elements of case management. The PI Committee will develop a regional set of guidelines for when a letter will be sent to PCP vs when more involved contact would be needed. The Professional Development Committee will address the training requirements for core elements of case management 		
5) Next meeting	<ul style="list-style-type: none"> ➤ Friday, April 1st from 9am-12 In Towner II, Room 223 	AGENDA ITEMS: <ul style="list-style-type: none"> ➤ Outcome Measures ➤ Work plan ➤ Kevin's Law ➤ CSM/SC Program description, philosophy statement and position description ➤ FTE and Caseload information 	