



Community Mental Health Partnership  
of southeastern michigan

**Clinical Care Committee**  
**December 2nd, 2005; 9:00-12:20pm Towner 228**

**Present,** L. Newberg, S. Keener, J. Capobianco, G. Petrik, J. Shovels, P. Moise, J. Terwilliger, M. Scalera, M. Phillips T. Cortese, B. Spalding, Britt Paxton, and D. McCririe.

**Absent:** B. Wilson, K. Milner.

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
1. Review of Minutes and Agenda	<ul style="list-style-type: none"> <li>• The minutes were approved with changes noted under Agenda item #3 Jail Diversion/Co-occurring reports: Change "Jeff" to "John."</li> <li>• The revised agenda was approved with the addition of Coordination with the PCP study, PI committee indicators discussion, and NIDA grant.</li> </ul>	Revise minutes.	Geralyn Petrik
2. Review of Purpose & Ground Rules			
3. Respite work group charge/report	<p>Deb McCririe, chair of the Respite work group presented the group's proposed charge and information about the group.</p> <ul style="list-style-type: none"> <li>▪ The Clinical Care Committee (CCC) recommended the group add a finance representative on the work group as an ad hoc member.</li> <li>▪ The CCC also recommended the group look at developing standard principles of Respite, define the difference between CLS and Respite, and how the affiliates will pay for Respite services.</li> <li>▪ The work group will report their recommendations for Respite services to the DD administrators group. The Respite group will present Respite service recommendations for SED children to the Children's administrators once that group is developed.</li> </ul>	The charge was approved.	D. McCririe will report to the DD Administrators work group.

<p>4. Continuous Supports Team model-training</p>	<p>Training will occur December 9<sup>th</sup>, 2005 from 10am-3pm.  Location: Lenawee County  Human Services Building, Second Floor, River Raisin room  1040 S. Winter  Adrian, MI 49221</p> <ul style="list-style-type: none"> <li>▪ The Continuous Supports Team sub group presented the agenda for the training.</li> <li>▪ Trish Cortese presented a change model and handed out copies of "People and Change" and some forms on "Clarifying your vision of the Change."</li> </ul>	<ul style="list-style-type: none"> <li>▪ The agenda for the training was approved.</li> <li>▪ The committee agreed to follow the "Clarify your vision of the Change" form during the training. The change process will be discussed during the breakout meetings for each affiliate.</li> </ul>	
<p>5. PI Indicators</p>	<ul style="list-style-type: none"> <li>▪ Jeff Capobianco presented information from the PI committee regarding the indicators the CCC presented to the PI committee. The committee discussed changes to the indicators.</li> <li>▪ Revised indicators: for Evidence Based Practice Self-Determination, Independent Facilitation <ol style="list-style-type: none"> <li>1. The number of staff trained to a level of competence in the provision of services. (-Number of staff trained. -Number of trained staff showing increased level of performance.)</li> <li>2. The number of consumers receiving services with in the level of fidelity. <ul style="list-style-type: none"> <li>▪ The professional development committee will track training.</li> </ul> </li> </ol> </li> </ul>	<p>Geralyn Petrik will review the indicators and the minutes from the PI committee meeting 12/1/05.</p>	<p>Geralyn Petrik</p>
<p>6. Coordination with primary care physicians study</p>	<ul style="list-style-type: none"> <li>▪ Larry Newberg presented information on the Coordination with Primary Care Physicians (PCP) study, from the PI data sub committee. The study reviewed the following: <ol style="list-style-type: none"> <li>1. The number of consumers with PCP</li> <li>2. The percent of those consumers with PCP and authorized services who had letters sent to the PCP notifying services started.</li> <li>3. The percent of face to face or phone contact consultation between the local CMH and the PCP.</li> </ol> </li> <li>▪ Phase 2 of the study recommends Bi-annual review of the data noted above. The committee also recommends the following: <ol style="list-style-type: none"> <li>1. Train staff on the policy for coordination with PCP.</li> <li>2. Review the Results of the data collected in January or February. The data will be collected via the Encompass system based on new radial buttons regarding the PCP coordination on encompass forms.</li> </ol> </li> </ul>	<p>The CCC agreed it would monitor this study and report the results to the PI committee.</p>	<p>Geralyn Petrik</p>

7. Self-Determination/PCP/IF work group report	<p>Britt Presented information from the work group.</p> <ul style="list-style-type: none"> <li>▪ Self-Determination agreements were discussed. The CCC recommended a legal review of the agreements</li> <li>▪ The draft Self-Determination Resource scale was presented. The work group will continue work on the Scale and utilize it to gather data.</li> <li>▪ The draft Quality of Life Scale was presented. The work group will continue work on the Scale and utilize it to gather data.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Jane Terwilliger will present the agreements to Dave Short for legal review.</li> <li>▪ SD resource Scale</li> <li>▪ Quality of Life Survey</li> </ul>	<ul style="list-style-type: none"> <li>▪ Jane Terwilliger</li> <li>▪ Britt Paxton</li> </ul>
8. CCC Charge	<ul style="list-style-type: none"> <li>• Reviewed the committee sub groups reporting to the CCC.</li> <li>• Reviewed the reporting schedule.</li> <li>• Reviewed committee membership.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Jane Terwilliger will discuss with AEC names for Children’s administrators group and MIA administrators group.</li> </ul>	
9. Next Meeting	<ul style="list-style-type: none"> <li>▪ January 6, 2006</li> <li>▪ 9:00am-12:00pm</li> <li>▪ Rm #223</li> </ul>	<p>AGENDA TOPICS</p> <ul style="list-style-type: none"> <li>• NIDA Grant: Marci Scalera</li> <li>• Continuous supports model training</li> <li>• Indicator worksheet for the Coordination with Primary Care Study and a discussion on selecting our second QAPIP Study: Larry Newberg</li> <li>• Family Psycho-education update: Jeff Capobianco</li> </ul>	