



**Clinical Care Committee**  
**November 4th, 2005; 9:00-12:20pm Towner 228**

**Present,** L. Newberg, S. Keener, J. Capobianco, G. Petrik, J. Shovels, P. Moise, J. Terwilliger, B. Wilson, M. Scalera, M. Phillips T. Cortese, S. Reitmeier, A. Willoughby, and B. Spalding.  
**Absent:** K. Milner.

AGENDA ITEM	DISCUSSION POINTS	ACTION/OUTCOME	RESPONSIBILITY
1. Review of Minutes and Agenda	<ul style="list-style-type: none"> <li>• The minutes were approved with changes noted under Agenda item #3 Utilization Review Committee Question/Issue.</li> <li>• The agenda was approved with the addition of Family Psycho-Education discussion.</li> </ul>		
2. Review of Purpose & Ground Rules			
3. Jail Diversion/Co-occurring reports	<p><b>Jail Diversion</b></p> <ul style="list-style-type: none"> <li>• Angie Willoughby is the new chair of this work group.</li> <li>• State data is still being collected by hand counts. Data comes from Jeff Heinlein. The four affiliates are using different systems for jail diversion referral process, CSM involvement, prescreens, and encompass usage. Barriers will be addressed with the work group and systemic recommendations will be presented to the Clinical Care Committee.</li> <li>• Dash board indicators will include qualitative areas that demonstrate outcomes.</li> </ul> <p><b>Co-Occurring</b></p> <ul style="list-style-type: none"> <li>• Shauna Reitmeier Presented for Co-Occurring today. Diane Hinline will be the new chair of the work group.</li> </ul>	<ul style="list-style-type: none"> <li>• The Jail diversion chair will develop indicators with the workgroup. The Jail diversion chair will present systemic changes designed to align all four affiliates with similar processes. These will be presented to the Clinical Care Committee at the next scheduled Jail diversion report in February 2006.</li> </ul>	<ul style="list-style-type: none"> <li>• Shauna Reitmeier and Angie Willoughby</li> </ul>

	<ul style="list-style-type: none"> <li>• Key measures and goals will be developed by the work group and those indicators will be presented to the Clinical Care Committee.</li> <li>• The work group will look at what it means to be “enhanced” and how we are assessing competency for “capable.”</li> <li>• The Compass and CODECAT data are not meaningful so the group will look at the fidelity tool and identify demonstrated skill sets.</li> </ul>	<ul style="list-style-type: none"> <li>• The Co-Occurring chair will develop indicators with the workgroup and present those to the Clinical Care Committee at the next scheduled report in February 2006.</li> </ul>	Diane Hinline
4. Clinical Care Committee work plan and indicators.	<ul style="list-style-type: none"> <li>• The committee determined it would have indicators for three Evidence Based Practices (Co-Occurring, PMTO, Family Psycho-education), self-determination, and independent facilitation. Fidelity scales and consumer outcomes will be rolled up into these indicators once those data elements are developed.</li> <li>• The indicators would be the same measures for each area: <ul style="list-style-type: none"> <li>-The number of consumers served.</li> <li>-The % of staff trained.</li> </ul> </li> <li>• The committee discussed reviewing Maintenance of Effort (MOE) annually, coordinating this with other committees such as Compliance or when things surface from CSSN reviews.</li> </ul>	<ul style="list-style-type: none"> <li>• The Clinical Care committee chair will present the committee indicators to the Regional PI committee November 16<sup>th</sup>, 2005.</li> </ul>	<ul style="list-style-type: none"> <li>• GERALYN PETRIK</li> </ul>
6. Continuous supports Team model	<ul style="list-style-type: none"> <li>• Training on the model will occur on Friday December 9<sup>th</sup>, 2005 from 10-3. It will be held in Lenawee. The Clinical Care Committee will all participate as well as agency supervisors.</li> </ul>	<ul style="list-style-type: none"> <li>• The committee will review any needed task assignments for the training at the next Clinical Care Committee meeting December 2<sup>nd</sup>, 2005.</li> </ul>	
7. DD Administrators work group	<ul style="list-style-type: none"> <li>• Trish Cortese is the chair of the work group and presented the group’s progress on the five goal areas of the group’s charge.</li> <li>• The indicators for the group will be developed and center on the DD Outcomes project.</li> </ul>	<ul style="list-style-type: none"> <li>• The DD Administrator’s chair will develop indicators with the workgroup and present those to the Clinical Care Committee at the next scheduled report in February 2006.</li> </ul>	
10. Next Meeting	<ul style="list-style-type: none"> <li>▪ December 2<sup>nd</sup>, 2005</li> <li>▪ 9:00am-12:00pm</li> <li>▪ Rm #223</li> </ul>	AGENDA TOPICS <ul style="list-style-type: none"> <li>• Respite work group charge</li> <li>• Self-Determination/PCP/IF</li> </ul>	

		work group report <ul style="list-style-type: none"><li>• Continuous Supports Team model training</li></ul>	