

CJCC Information Sharing and Integration Committee

Inmate Reintegration Committee Meeting Minutes

January 11, 2006

Annex, First Floor Conference Room

Ann Arbor, MI

10:00 a.m. – 12:00 p.m.

Participants Present: Barbara Levin Bergman, Rick Visel, Deb Pippins, Ruth Shabazz, Ruby Smith, Scott Patton, Sheila Blakney, Delphia Simpson

Meeting called to order at 10:19 a.m.

Members were given the following documents:

- Committee minutes from December 7, 2005
- Draft Gap Analysis
- Draft Inmate Reintegration Committee Report

I. Approve Minutes

Motion to approve the December 7, 2005 meeting minutes made by Diane Davidson, supported by Sheila Blakney. All present voted in favor.

II. Finalize Gap Analysis

Patton indicated that there was significant discussion of the gaps analysis in previous meetings and that he believed that the December meeting ended with some closure. He asked the committee for confirmation that the changes that were discussed in December were correctly incorporated into the gap analysis.

Discussion ensued about several changes to the document. Committee members identified additional gaps in the booking fee category and the substance abuse services category as well as several changes in the existing community resources column. Committee members also added an additional category for “case management” and identified the gaps, existing community resources, and notes associated with that category. The changes were incorporated.

Patton noted that the discussion identified significant changes to the document. He proposed that he would make the changes and get the newly drafted document back out to the committee by the end of the week. Committee members who have additional changes will need to get corrections back to Patton via e-mail and he would incorporate those changes off line. The committee agreed that at the next meeting, there would not be discussion on any additional changes to the document and instead, there would be action to adopt the report as presented at the following meeting. Patton will schedule the next meeting for January 30th or January 31st.

III. Review Draft Report

Patton prepared an ignition draft of a committee report to the CJCC. The document was distributed at the meeting. Patton explained that the purpose of the report is to share with the CJCC and others what the committee’s progress has been and to communicate specific committee recommendations for the CJCC to consider. He noted that the report is also an opportunity to communicate work that has been accomplished outside of the committee but is consistent with the purpose of the committee. Attachments to the document would include the gaps analysis and the inmate survey conducted by jail staff. He encouraged committee members to notify him of other work products that may be informative as attachments.

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The document included five draft recommendations. Bergman inquired about the origin of the recommendations. Patton responded that the recommendations were drafted from discussions that the committee has had but had not taken formal action on any of the recommendations. He noted that he believes that the concept behind each recommendation is consistent with the collective will of the committee, but that committee members may differ on specifics behind each recommendation. Prior to fleshing out the recommendations, he felt it important for the committee to come to consensus on what it wishes to recommend, as there may be additional recommendations that have not been incorporated into the document.

Committee members reviewed the document and noted some changes and items that should be added. Patton asked specific committee members to draft sections that are consistent with their areas of expertise. Patton will add information to convey the importance of 211 as well as information on committee discussions about volunteers/ mentors/ sponsors for inmates.

Committee members agreed that the five drafted recommendations were consistent with the direction they will advise the CJCC. An additional recommendation was added to address the importance of funding services that will fill the gaps. There were also several changes to the wording of the recommendations. Patton agreed to add additional content, reword the recommendations, facilitate the development of the document, and forward a newly drafted document to committee members for the next meeting. The committee agreed that the main topic for the next meeting will be the document.

IV. Next Steps

Patton will schedule the next meeting for January 30th or January 31st and get newly drafted versions of the gaps analysis and committee recommendations to committee members for review, comments and corrections.

Adjourned at 11:48 a.m.