

CJCC Information Sharing and Integration Committee

Information Sharing and Integration Committee Meeting Minutes

December 19, 2006

200 N. Main, Lower Level Conference Room

Ann Arbor, MI

3:30 p.m. – 4:30 p.m.

Participants Present: Susan Beecher, Karen Edman, Gary Greenfield, Uma Harithsa, Steven Hiller, Jack Overhiser, Scott Patton

Meeting called to order at 3:30 a.m.

Members were given the following documents:

- CJCC Information Sharing and Integration Committee Minutes for November 17, 2006
- List of Data Sharing Projects with committee voting results from last meeting
- Memo from Scott Came of SEARCH on upcoming site visit

I. Dataspace Jail Reporting Update

Uma reported that the contract for the Dataspace Company has been signed. She introduced Alan Jackson, the consultant working with us from Dataspace. Alan worked with Oakland County to set up a similar data warehouse for justice information sharing.

Uma thanked Gary for helping to move this project forward by facilitating information sharing between IT and jail staff. The main issue at this point is how to get the complete case number and sentencing information from the Circuit Court into the New World system. The case number is critical in order to link cases in the New World jail system to those in the Court's eNACT system. Karen stated that there is an extract from the "Judgment of Sentence" that is submitted daily to the Michigan State Police system. Jack will check with Scot Cannell about this.

Susan and Alan have started following the process in order to get a better understanding of the issues around sharing the case number and sentencing information. Sergeant Randy Casey at the jail showed them the booking process and how the information is shared with the jail staff from the District and Circuit courts. They will be attending hearings at both courts to understand that part of the process. Discussions with jail staff and court staff are continuing on these issues.

Uma said that the first group of reports requested by the CJCC will be produced from the jail reporting data warehouse by the end of March. After that, new reports can developed as needed.

II. Two Data Integration Projects

The next steps for the two projects selected by this group at the last meeting is for the resources needed to be identified and a total cost of ownership calculations done. These will be done in early 2007.

III. SEARCH Site Visit and Training

The SEARCH site visit proposal and agenda were reviewed. The main purpose of the SEARCH site visit is to assist us in understanding and evaluating the various technologies available for integrating different justice systems. The question arose about the difference between what SEARCH is focusing on and what the new document imaging system will do. It was explained that document imaging systems can store a variety of types of documents (scans of paper documents, photos, videos, x-rays, etc) and can have work flow around those documents. Work flow is setting up rules about the routing, approval and so on of the documents. A document imaging system cannot replace a management information system, although the two can be interfaced. Ideally, a management information system, like a court system would not only store all the data related to a court case, but could also link to a document imaging system to access other types of documents such as mug shots, birth certificates, criminal histories, and jail phone call recordings for the case.

Steve Hiller suggested that special invitations be sent to others outside of the committed for the SEARCH visit, such as to Judges Shelton, Brown, Tabby and Simpson. It was also suggested to invite Pat Hughes from Probation.

SEARCH will also be training us on the use of their Justice Information Exchange Modeling tool. This tool is simply a way of documenting data exchange processes and data with both graphics and a database. It incorporates the Global Justice XML Model as well.

IV. Warrant Requests with CLEMIS

Steve reported that he met with CLEMIS staff about integrating CLEMIS with the Prosecutor's ACT system for warrant requests. (CLEMIS stands for "Courts & Law Enforcement Management Information Systems". It is used by a consortium of law enforcement agencies in Oakland, Wayne, Macomb and Genesee counties and soon Washtenaw County and managed by a unit of Oakland County's IT department. Apparently none of the prosecutors in any of the counties are yet doing any electronic sharing with CLEMIS, although the CLEMIS staff are enthusiastic about the idea. Vickie Aldred, supervisor there is recommending a pilot in which officers would enter the warrant request into ACT, but the accompanying data and documents would be electronically shared between CLEMIS and ACT. Susan and Steve will be meeting with CLEMIS in the near future to talk more about this.

V. Felony Process Review

There was not time left for this item so it will be carried forward to the next meeting.

VI. Items for the next meeting

- Felony Process Review
- Jail Management Data Warehouse project review

Adjourned at 4:45 p.m.

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Next meeting will be held Friday, January? 2007, Lower Conference Room of 200 N. Main.