

CJCC Information Sharing and Integration Committee

Information Sharing and Integration Committee Meeting Minutes

September 15, 2006

Annex, First Floor Conference Room

Ann Arbor, MI

11:30 p.m. – 1:00 p.m.

Participants Present: Susan Beecher, David Behen, Troy Bevier, Scot Cannell, Peter Dams, Michael Fried, Uma Harithsa, Steven Hiller, Jack Overhiser, Scott Patton, Delphia Simpson

Meeting called to order at 10:00 a.m.

Members were given the following documents:

- CJCC Information and Integration Committee Minutes for September 1, 2006

I. Dataspace Jail Reporting:

David Behen reported that IT has asked Dataspace, Incorporated, a data warehousing and data integration company in Ann Arbor, for a proposal to work with us to develop a reporting system to meet the needs for jail reporting. This company has worked extensively to set up a data warehouse in Oakland County for justice data reporting. Oakland County reported a high return on its investment for their project. Dataspace came back with a four-phase project proposal. The first phase is the reports being requested by the CJCC.

David stated that Dataspace is recommending several process changes that they believe are critical to the success of implementing the jail reporting system that they are proposing. These are:

1. The court case number must be entered into the New World jail system.
2. Sentencing information must be entered into the jail system in a way that is consistent with the courts'.

David stated that these process changes are critical to the success of the Dataspace reporting system, and that without agreements from the Courts and the Sheriff, there is no reason to proceed with the Dataspace proposal. To this end, Karen Edmund has agreed to fax the mittimus to the jail staff daily. (From Wikipedia: A **mittimus** is a writ issued by a court or magistrate, directing the sheriff or other executive officer to convey the person named in the writ to a prison or jail, and directing the jailor to receive and imprison the person.)

There was discussion about the benefit that automating the data entry of the sentencing information so that staff consistency could be enforced. A problem is that the New World system is no longer under a maintenance agreement, so we are unable to make changes to it. The CLEMIS system to which the Sheriff and all of the other law enforcement agencies in the county are moving does not yet include a jail management system.

Scott and Jack stated that a discrepancy report out of a new data warehouse could look for sentences or case numbers entered incorrectly.

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Troy agreed to take this issue back to the Sheriff's Department. He will set up a meeting with Uma this week to discuss this issue. Uma will send Troy a detailed description of the needed changes.

David said that as soon as we have commitments to the process changes and can move ahead with the Dataspace contract, we will have them come in and describe their recommended phases to the committee.

There was discussion about the benefits of setting up a data warehouse for justice information. Jack said that he was asked about reporting on domestic violence cases. Uma said that the time required by staff to prepare the banding list (list of jail inmates prepared when there is an overcrowding situation) will be significantly reduced. While the data warehouse will initially only include data from the Sheriff's New World system and the Courts' Enact system, it can be expanded in later phases to include data from any related data source, such as the State of Michigan's Justice Information System (JIS). Troy said he would like to be able to search on case dispositions so they can make faster decisions about what to do with evidence collected. He can imagine a plethora of possibilities for use of the data in the warehouse.

II. Progress Review Discussion led by Peter Dams

Peter had committee members identify things they have done to move toward greater data integration.

BEST THINGS

1. Applied for SEARCH site visit; visit may occur in December 2006
2. Learning about system-oriented architecture (SOA)
3. Develop project specifications
4. Automated the banding list for generating overcrowding lists
5. Generating daily population reports
Items 4 and 5 will be incorporated into the Dataspace data warehouse project
6. Completed data warehouse training
7. We're still a committee (two mentions) - we're getting people to talk to each other
8. Moving forward with CLEMIS (Saline is scheduled to go live on 9/18)
9. Talon – Sheriff, courts, police agencies
10. Identified issues with current New World systems and keeping integration in mind while researching replacement options
11. Warrant database allows to enter warrant request information directly into the PACC/PAAM database
12. Learned about CLEMIS and Talon
13. Working with 15th District Court to work out JIS bugs for Prosecuting Attorney
14. Board of Commissioners supporting data integration project; gave approval of concept
15. Working on integration systematically and systemically
16. CJCC is committed to data integration project

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17. Setting aside political aspects
18. Have come a long way with process mapping
19. Public Defender working well with Prosecuting Attorney
20. Educating the community and clients on data integration and its complexity
21. Let law clerks know that their input and ideas are appreciated and that the data integration committee welcomes their input
22. Good information sharing on resources, training, etc.
23. Completed systems inventory

MISSED OPPORTUNITIES

1. Don't miss low-hanging fruit:
 - Reduce duplication that can be done outside the system mapping, such as citation entry (courts and Sheriff enter the same data)
 - Do more with Talon
2. Lost opportunity cost through competing priorities

III. Action Plan Update

Committee members updated the 2006 Integration Action Plan and (see attached).

IV. Items for the next meeting

- Update of "Best things" by committee members not present at 9/15 meeting
- Develop a list of "Missed Opportunities" low hanging fruit and develop an action plan (consider cost of picking versus not picking the low hanging fruit)
- Committee members bring list of possible projects to the meeting
- Decide whether to have project co-champions

Adjourned at 12:00 p.m.

Next meeting Data Systems meeting will be held Friday, November 3, 2006, Lower Conference Room of 200 N. Main.