

# **CJCC Pretrial Services Committee**

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## **Pretrial Committee Meeting Minutes**

August 31, 2005

LLRC Room A

Ann Arbor, MI

12:30 p.m. – 2:00 p.m.

**Members Present:** Mike Gatti, Charlie Pope, Steve Hiller, Julie Chaffee, Gary Greenfield, J Cedric Simpson, Scott Patton, George Siasoco, Charlie Pope, Sheila Blakney

**Meeting called to order at 12:44 p.m.**

### **I. Approve Minutes**

Steve Hiller moved, Mike Gatti seconded, and members approved the previous meeting minutes.

### **II. State Policy and Reporting Requirements on Pretrial Services**

Julie Chaffee reported that the county has met all the conditions for the state's pretrial services funds. She clarified that the application process started in June, but final approval from the state arrived just a few minutes ago.

Julie Chaffee referred members to her presentation to the state regarding policy and what will be utilized. She explained the different forms that were included in the report. After verification of offender information, the pretrial pyramid options page (which includes the services available to Community Corrections) would be filled out. She clarified that the first form could be used as a pretrial services questionnaire. She explained that the classification system, which Community Corrections is required by the state to use, is optional for the judiciary. The forms only verify inmate information and would not give recommendations. For inmates eligible for PA511 programs, state funds will become available. Those not qualifying can be funded through the county's funds for Community Corrections. Julie Chaffee clarified that the state is not concerned about the point values, but they just wanted to make sure that the process is in place.

Members raised questions about the applicability of the form to district court cases, arraignments on felony cases, and newly arrested felons. Julie Chaffee indicated that she is open to using the list of questions for district court. Discussion ensued on the 3 FTEs that will be hired. Julie Chaffee said that these were contracted positions, and overseen by the Community Corrections Advisory Board (CCAB). The question is who is going to have authority over them.

Committee members expressed concerns over the 1 FTE that needs to be controlled by the trial court. Julie Chaffee clarified that the position will be a county funded contract. The state could fund this only if the circuit court has control. Members noted a lack of input from the committee regarding circuit court discussions on the authority over the FTEs. Julie Chaffee said that members' concerns are valid. Charlie Pope advised discussions at the higher level.

Discussions ensued on using the pretrial pyramid options page as a screening tool. Julie Chaffee said that the CCAB can alter the eligibility criteria. Charlie Pope indicated that the screening tool does not include risk factors. J Cedric Simpson noted that this point system was developed without the input of the arraignment officers. The questions identified before were not present here. Julie Chaffee clarified that this can be altered, since the state is not concerned about the actual point system. Sheila Blakney advised that this tool can serve as a template which can be modified. The committee can make recommendations, but clearly there has to be interaction and

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collaboration between Circuit and District court. Rick Visel indicated that the judges have to also talk to the jail because of resource allocations. Gary Greenfield said that this process is not a duplication of effort. The jail staff has to provide a space so that reports can be done by noon. We need to have another body to provide for this process.

Scott Patton asked if at the magistrate's level, a consensus can be reached on whether the form is important. J Cedric Simpson clarified that there has to first be some discussion between the chief magistrates. He will have to follow up with Circuit Court as well. Scott Patton said that the answer is a "definite maybe, and to be determined." As far as the point system, there are issues that need to be discussed at the judicial level. Sheila Blakney said that there has to be input from non-judicial members before the final determination will be done at the judicial level.

Julie Chaffee said that if the committee can come together in the process, the tier form may not have to be used since this is only done for the state. The committee can only use the verification form. The gap that needs to be filled is the one FTE that needs to be funded given that the circuit court did not request that position in their budget. She indicated that the county administrator is aware of this situation. Julie Chaffee said that the two positions from the state can be used for misdemeanants since the CCAB has expanded definitions.

The committee agreed that the pyramid has limited use to magistrates, unless this is applied to all departments. Members agreed that this was not applied because the circuit court did not ask for the third FTE from the state. Scott Patton said that this does not mean that funding cannot be found for the third position. He will get a meeting with Bob Guenzel and the other judges to resolve this issue. Julie Chaffee said that there is a third grant available that can be used to fund an FTE to be used for the district court, in order to verify offender information. Sheila Blakney asked when the discussion will be done on the eligibility and point system. Julie Chaffee said to wait until after the next CCAB meeting.

**Adjourned at 1:42 p.m.**