

# CJCC Information Sharing and Integration Committee

## Information Sharing and Integration Committee Meeting Notes

June 27, 2007

200 North Main Street, Lower Level Conference Room

Ann Arbor, MI

2:30 p.m. – 4:00 p.m.

**Participants Present:** Susan Beecher, Scot Cannel, Julie Chaffee, Karen Edman, Uma Harithsa, Steve Hiller, Jack Overhiser, Scott Patton, Mark Ptaszek, Rick Visel

### I. Project Updates:

**JIS:** Scot said UNISYS performed a 90-day needs assessment and is the process of putting the final proposal together. The project is approximately \$15 million state-wide and will include two pilot courts – one JIS and one non-JIS.

UNISYS will give this proposal to the state to discuss more specifics at a later date. A possible financial setup might include user fees for the first few years, with the following years at no fee. The scope of the project will include all Courts except the 15<sup>th</sup> District Court.

In terms of roll-out, they would likely start on 9/1/07 at the Juvenile Court, which would take approximately one year. Other Courts would come online at six month intervals. There will be a time period where Court staff are operating two systems.

Uma asked to be kept updated on the proposed cost so that she can help plan financial resources accordingly.

**CLEMIS:** Susan noted that the Sheriff's Office should be live in July. Pittsfield and Chelsea agencies will likely be trained at the same time. All other agencies are live. Saline PD thinks the system is great, especially when compared to what they were using previously. Ypsilanti PD is still adjusting to the change.

**Warrant Request:** The TCO is being reviewed by the Sheriff's Office and Prosecuting Attorney. The current plan is to have the police reports filed in CLEMIS, which can then be extracted for document imaging. Susan is waiting on confirmation from CLEMIS for additional details.

**Green Sheets:** Susan and others have prepared an IRA request and are awaiting formal submission, which will come from Judge Simpson. A description of [the IRA process is available on eCentral](#).

**Consolidated Dispatches:** Scott noted that there has been talk in the community regarding integration. Recently a number of fire chiefs have initiated a push to consolidate public safety answering points into one main dispatch area. This central dispatch unit would direct specific units towards emergencies based on a unit's location, as opposed to by the unit's district. The Board of Commissioners wishes to explore this option, with an initial analysis to be completed within the first few months. More details will be available if a go-ahead is given to explore in greater detail.

**Electronic Citations:** Per Herb Mahony, this project is put on hold due to the large volume of projects in the pipeline.

**Data Reports Phase II:** During the CJCC retreat, a number of modifications were requested to the jail population reports. Jack noted these changes require modification to the Data Warehouse process. Two of the seven necessary process modifications are complete. The reports should be finalized by the end of next week (July 6).

Mark inquired as to the purpose of the reports. Scott replied that the original intent was to give the reports to the CJCC quarterly for the purpose of detecting trends in the jail population. Mark requested if he could see the reports more frequently, perhaps weekly or monthly.

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Susan added that there will be a training session for Crystal Reports through Professional Development, which would help staff members review and create reports.

**Miscellaneous:** Mark mentioned that he would like notices added to paper citations stating tickets can be paid online; however, departments order their own citations in bulk, which means it might take some time to implement this change.

### **II. Planning Process and Tech Plan:**

Uma reminded the group that now is the time to submit IRA requests for the 08/09 fiscal year.

Scott is coordinating a meeting after the July CJCC meeting to discuss in greater detail.

Mark inquired if there was a direction/scope for implementing a document imaging program County-wide and how that relates to the IRA process. Document imaging, for instance, should be a high priority for the new Saline Courthouse.

Uma said that there is a group within Washtenaw County that meets regularly to discuss document imaging. They have not recommended a specific path for the entire County and are instead asking departments to submit requests individually. The group felt this would help expedite rollout, as Support Services will then be working with the Departments most interested in this type of technology. There is a strategic plan in place for document management that Uma will e-mail the group.

### **III. Wrap-Up**

**Adjourned at 3:31 p.m.**

**Next meeting will be held Wednesday, July 25, 2007, at 200 North Main Street in the Lower Level Conference Room at 1:30 p.m.**