

# **Criminal Justice Collaborative Council Steering Committee**

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Meeting Minutes  
CJCC Steering Committee  
February 10, 2006, BOC Meeting Room  
7:30 a.m.—9:00 a.m.

**Members Attending:** Archie Brown (Circuit Court Chief Judge), J Cedric Simpson (District Court Presiding Judge), Bob Guenzel (County Administrator), Lloyd Powell (Public Defender)

**Members Absent:** Brian Mackie (County Prosecutor), Dan Minzey (Sheriff)

**Other Participants Present:** Scott Scott Patton (CJCC Staff), Kerry Sheldon (Management Analyst), Steven Hiller (Deputy Chief Assistant Prosecutor), Kirk Filsinger (Jail Commander), Sheila Blakney (Senior Assistant, Public Defender)

Convened: 7:30 a.m.

## **I. Supporting Documents**

Attendees were given the following supporting documents:

- Draft agendas for 2006
- Inmate Reintegration draft recommendations
- Inmate Reintegration draft gaps analysis
- Information Sharing and Integration draft 2006 action plan
- Three options for CJCC goal setting

## **II. Draft Agendas**

Scott Patton briefed the committee that he had taken some time to compile information related to the CJCC, its committees, and how the work of the committees can inform future agenda items for the CJCC. The document that was reviewed showed timelines for major committee objectives and how those developments would lead to briefings for the CJCC. Scott Patton noted that the goal setting session, currently scheduled for April, would result in a series of goals that would likely have committees established to advance those goals and their progress would need to be incorporated into this calendar. Committee members inquired about how emergent issues could be.

Scott Patton inquired about whether the CJCC would benefit from a briefing on current jail overcrowding situation. Archie Brown asked who might best present the issue. Scott Patton recommended a combination of Sheriff employees to present information on average daily population, boarded out inmates, and other operational items while judicial input would be the best way to convey the impact that overcrowding has on the justice system. The committee agreed that this should be covered in the March meeting.

## **III. CJCC Goal Setting**

Committee members received a memo that denoted three options for establishing goals. Scott Patton noted that several CJCC members would be unable to attend the date as currently scheduled and he will look on calendars for a different date. He will propose two dates to the CJCC to see which would be most preferable for members. Archie Brown inquired about whether a Friday would work best for other courts, specifically 15<sup>th</sup> District Court. Scott Patton stated that the 2005 retreat was on a Friday, and 15<sup>th</sup> District Court was well represented at that session.

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Discussion ensued about the options. Committee members agreed that “Option A” would be preferable. This option would involve a half-day retreat and invite stakeholders who are not members of the CJCC to be actively involved in the discussions. Scott Patton agreed to report on this to the CJCC and develop a formalized a proposal for the March meeting.

### **IV. Committee Updates**

#### **A. Inmate Reintegration**

This committee is in the process of finalizing its recommendations. Scott Patton shared a draft report but noted that committee chair, Barbara Levin Bergman, had not reviewed or approved this version. However, Scott Patton and Barbara Levin Bergman had discussed the recommendations at length and Scott Patton was confident that the recommendations accurately reflect the thoughts of the committee.

Archie Brown recommended two changes to the report to clarify the committee’s identity. Scott Patton said that he would make the changes prior to it being distributed to the CJCC.

#### **B. Information Sharing and Integration**

Committee members reviewed a draft timeline that identified discrete objectives and tasks that the committee hopes to accomplish in 2006. Scott Patton noted that the action plan is quite ambitious and committee members will need to dedicate a lot of their time outside of the committee meetings in order to accomplish those objectives. He noted that the committee would like for the CJCC to adopt this action plan in order to solidify their commitment to this project.

#### **C. CJCC Full Agendas**

Draft agendas were distributed. Archie Brown noted that he would be absent from the CJCC meeting and that Wes Prater would chair the meeting. Bob Guenzel asked that the agenda be amended to add a committee update from the Definitions Committee. J Cedric Simpson asked that the agenda be amended to add a report out from him on the Pretrial Services Committee. Bob Guenzel also asked that a memo from him to the BOC be included in CJCC meeting materials. Kerry Sheldon agreed to forward that memo to Scott Patton. Archie Brown asked that Preliminary Exam legislation be added to the CJCC agenda as a future item.

### **V. Dispute Resolution Center**

Scott Patton mentioned that he has had some discussions with Michael Fried, chair of the Dispute Resolution Center (DRC) board. Michael Fried inquired whether the DRC could improve services designed to assist with the civil docket in order to allow for increased focus by the judiciary on the criminal docket. J Cedric Simpson gave high praise to the DRC for the quality of the work that they do.

### **VI. Intern**

Scott Patton reported that the CJCC internship was again vacant. He will repost it in April with the intent of finding a graduate student who could commit to the summer as well as to their second year of graduate school.

### **VII. Racial Profiling**

While not on the Steering Committee agenda, Lloyd Powell noted that his office had reviewed a proposal that had been submitted to the Board of Commissioners several years ago through which Sheriff officers would receive training in racial profiling. Lloyd Powell believed that the training could be done at a lower cost than what was submitted. He stated his hope that his office would be able to work with the Sheriff in developing a lower cost plan. Bob Guenzel stated his appreciation for Lloyd Powell’s leadership on this issue.

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The meeting was adjourned at 8:39 am.

**Adjourned 8:39 a.m.**

Next CJCC Steering Committee meeting will be on 1/13/06, 7:30 a.m. to 8:30 a.m. at the Lower Level B.O.C. Meeting Room, at the Administration Meeting.