

Criminal Justice Collaborative Council

Meeting Minutes

February 17, 2006

200 North Main Lower Level Conference Room

Ann Arbor, MI

7:30 a.m. to 9:00 a.m.

Members Present: Barbara Levin Bergman (Community Corrections Advisory Chair), Patrick Hughes (Department of Corrections Probation), Wesley Prater (Board of Commissioners Chair), Barbara Ryan Fuller (Public Representative), Paul Bunten (Chief of Police, City of Saline), Kathy Reynolds (Executive Director, WCHO), Bob Guenzel (County Administrator), Dan Dwyer (Trial Court Administrator), J. Cedric Simpson (District Court Presiding Judge), Brian Mackie (County Prosecutor), Mike Moran (Ann Arbor Township Supervisor), Jose Bartolomei (Public Representative)

Members Absent: Dan Minzey (County Sheriff), Archie Brown (Circuit Court Chief Judge), John Shea (Attorney, Bar Association Representative), Lloyd Powell (Public Defender/Defense Attorney), Lawrence Kestenbaum (Clerk/Register)

Others Present: Scott Patton (CJCC Staff), George Siasoco (CJCC Staff), Kirk Filsinger (Jail Commander), Gary Greenfield (Corrections Lieutenant), Rick Visel (Director, Correctional Services), Julie Chaffee (Director, Community Corrections), Uma Harithsa (Manager of Applied Technology, ITD), Delphia Simpson (Public Defender Manager), Herb Mahony (Undersheriff), Sheila Blakney (Senior Assistant, Public Defender), Joe Summers (Michigan Prisoner Re-entry Initiative representative), Patricia Lickfeldt (Public Participant), Sheri Osher (Public Participant), Michael Fried (Dispute Resolution Center), Joseph Sumner (Public Participant), Chuck Ream (Scio Township Trustee)

Meeting Began: 7:36 a.m.

CJCC Vice-Chair Wes Prater chaired the meeting in CJCC Chair Archie Brown's absence.

I. Supporting Documents

Attendees were given the following supporting documents:

- CJCC Full Council Agenda for February 17, 2006
- Minutes from the January 20, 2006 CJCC meeting
- CJCC Inmate Reintegration Committee Draft Report
- Memo from Bob Guenzel to Jeff Irwin (Chair, Ways and Means Committee) regarding Court Security Solution
- 2006 Integration Action Plan with Performance Measures (Proposed)

II. Approval of January 20, 2006 CCJC Meeting Minutes

The motion to approve the minutes was made by Barbara Ryan Fuller, seconded by Barbara Levin Bergman, and approved by CJCC members.

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III. Public Participation

None

IV. Public Safety and Justice Initiative

Bob Guenzel reported that a proposal was presented to the Board of Commissioners (BOC) Working Session a few weeks ago. The proposal would review the 20 year space plan developed from 1985 in light of recent projects to deal with jail and courts needs. In March and April 2006, the BOC will be given information on present and future needs. Jim Robertson's firm is updating the data in terms of public safety and justice. He informed the CJCC that an eighth of a mil was set aside in the county budget for building maintenance on a long term schedule. Starting in June 2006, some proposals will be presented to the BOC. One of the key parts will be significant community engagement around those issues. Success has been seen in engaging township leadership in police services, which offer models in future community engagement initiatives. In the fall, recommendations for a space plan will be developed. By November and December 2006, funding options will be considered.

Bob Guenzel updated the CJCC on the three townships' lawsuit against the county regarding the proposal for police services. On Wednesday, the plaintiffs then dropped six counts on an amended complaint. J Cedric Simpson said that 14A District Court was not consulted on this issue. Additionally it was not a plaintiff in the lawsuit. Bob Guenzel also noted that some of the issues that concern space and capital needs are outside of the planning for public safety and justice, such as the Saline Court. The county is obligated by mandate to provide a court in the City of Saline. As such, some property is being purchased to move forward with this need. In a related matter, the City of Ann Arbor has asked that the lease for 15th District Court be extended for two years to the end of 2008. The Board of Commissioners (BOC) last Wednesday approved a one year extension. As the county moves with long term planning, this situation presents challenges.

Bob Guenzel referred members to the memo on court security, which was approved at the last Ways and Means Committee meeting. This was included in the public safety and justice initiative and was identified as a priority issue by various community and public safety stakeholders. These are not great measures but they will add significantly to the security of the court. The county needs to do some capital expenditures and personnel costs. He noted the needs of the various courts identified in the memo. Kirk Filsinger said that a number of issues still need to be discussed: funds for part-time staffing, after hours security, who will be doing this (contractual vs. county sheriff staff), employees entering through the rear of the building. Currently there has not been detailed discussion with regards to staffing.

Discussion ensued on the level of court staffing. Wes Prater asked why overtime for full time staff has not been brought to the BOC given that the commissioners are concerned about overtime. Herb Mahony clarified that the FTE budget was separate from Corrections staff. Wes Prater said that the process of filling positions on an overtime basis was not endorsed by the BOC. Barbara Levin Bergman asked why tracking overtime for part-time staff was not being done. This is a new issue which affects budget issues. Bob Guenzel said that it was important to address this issue since the county has made a commitment to provide this level of court security. Herb Mahony said the concern was not whether there would be enough funding, but if the Sheriff's staff has the bases covered. Barbara Levin Bergman asked why these issues are coming up and the elected official who heads this department is not present to address this issue.

Bob Guenzel clarified that the City of Saline court is mandated because of the city's size. J Cedric Simpson said that the cases adjudicated at the court are not just for the city but for surrounding

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areas (including Milan) as well. Bob Guenzel said that the funding for the court will be from the capital reserve fund and the 10 dollar surcharge.

V. Committee Reports

A. Information Sharing and Integration Committee

Uma Harithsa reported that the Information Integration and Sharing Committee has added three new members (14B District Court representative, 15th District Court representative, and Michael Fried). The four strategic themes have helped with the success of the project: political support, adequate resources, change management, and technical and legal opportunities. There is a lot of work for 2006, including process planning. The plan is ambitious but the committee is hopeful that much can be accomplished for the year.

Uma Harithsa referred members to the action plan: targets; who is responsible; resources; and deadlines. Under the political support section, buy-in from the CJCC is critical to the success of the project. Committee members are going to communicate internally and externally, but members need to be careful about the crafting and delivery of the message. For 2006 there is no budget needed. Staffing will be done by committee members. Under the technical section, the first half will be identification of best practices. She asked the CJCC to endorse the action plan. Herb Mahony commended the committee for its work. Bob Guenzel moved, Barbara Levin Bergman seconded, and members unanimously endorsed the action plan.

B. Inmate Reintegration Committee

Barbara Levin Bergman referred members to the draft report developed by the committee. She said that while the Michigan Prisoner Re-entry Initiative (MPRI) was going to deal with the inmates reentering the community. Members decided that it was going to focus with county inmates. There has been no money coming from the MPRI, but the committee has decided that the efforts should not be combined. Jail Inmate Services identified two important elements: proper identification and housing. The committee is going to forward the report to all strategic players so benefits can accrue from what has been done. The group will continue to meet quarterly. Barbara Levin Bergman went through the elements of the gap analysis that keep inmates from integrating back into the community.

Sheila Blakney clarified that the MPRI is not integrating inmates in the community since it has not been established yet. Michigan Department of Corrections (MDOC) resources are also available for those with substance abuse issues and are not re-entering the jail. Joe Summers said that the two projects need to be kept separate. Major grant money may be available in the future. He commended the committee members for the gap analysis.

Barbara Ryan Fuller asked who will be responsible for connecting former inmates with services. Barbara Levin Bergman said that the first point of contact will be jail staff which will provide information on these services. The gap analysis is not for inmates themselves, but for the staff that will be working for the jail inmates. Herb Mahony noted that the information on issues jail inmates face will be done on the front end as opposed to the time of release. Barbara Levin Bergman said that focus must be on mentoring program which will allow for this linking between resources and inmate needs. Rick Visel clarified that jail staff are not working with the entire population of the jail. They are targeting for people who are sentenced and are prior to 45 days of release. They are going to focus with the need for assistance on an ad hoc basis. Bob Guenzel moved, Dan Dwyer seconded, and members unanimously agreed to accept the report.

C. Definition Committee

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Dan Dwyer said that the committee will be meeting later today on condensing their report. He will report back to the CJCC on committee progress at next month's meeting.

D. Pretrial Services

J Cedric Simpson said that the Pretrial Services process has been put in place. They have walked through the process, and identified some logistical issues. As some people will go into the jail, information for these individuals will need to be found. 23 pieces of information will be needed to assist the magistrates. One of the issues that arose is whether to keep the information classified or to make it available to the public. The committee declared that it will be placed in file but sealed from public record, but defense counsel will have access.

J Cedric Simpson said that he is looking forward to next Monday to review the progress of the Pretrial Services process. He commended Julie Chaffee and Mark Ptaszek for their significant contributions to this process. Committee members will be meeting quarterly, and more if necessary, to make sure the process is being done correctly. There are four staff at Community Corrections, and one at 14A District Court who will be implementing this information gathering plan. He clarified that all the courts are incorporated in this process, even though there are logistical issues involved. He noted that Mark Ptaszek has developed a tracking system for 14A and 14B district court resources used for this process.

VI. CJCC Goal Setting Proposal

Scott Patton said that at the last Steering Committee meeting, he offered three different processes for goal setting. The committee then decided that the process would be a three hour retreat that would involve members. Participation will be expanded to include judiciary members and other key stakeholders. Roughly 30 members at the last retreat gave feedback that the process proved very helpful. He requested a conceptual approval for the March meeting from CJCC members.

Scott Patton anticipated that due to the enlargement of the group, the meeting date for April may have to be changed so others can participate. The location could be changed from the present room depending on how many people attend. Scott Patton said that the alternative dates will be sent to members and the schedule will be set to whatever date is available for the majority.

Barbara Ryan Fuller moved, J Cedric Simpson seconded, and members unanimously agreed that Scott Patton will identify three dates, send these dates to members for the purpose of setting up a meeting to identify goals.

Adjourned 8:54 a.m.

Next Criminal Justice Collaborative Committee meeting will be on Friday, 3/17/05, **7:30 a.m. to 9:00 a.m.**, at 200 North Main.