



# PLUMBING PERMIT APPLICATION

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WASHTENAW COUNTY BUILDING INSPECTION (734) 222-3900  
 705 NORTH ZEEB ROAD, PO BOX 8645, ANN ARBOR, MI 48107-8645  
 Fax (734) 222-3930 [buildinginspection.ewashtenaw.org](http://buildinginspection.ewashtenaw.org)  
**Inspection line 734-222-3720** (IVR) Automated system 24 Hours a day  
**Online permit information** <http://permits.ewashtenaw.org>

Authority: 1972 PA230  
 Completion Mandatory to obtain permit  
 Penalty: Permit can not be issued

### I. Job Location

Site Address		Lot Number	Township/Village/City	Parcel ID
Directions to site:				
Name of Property Owner		Phone		Email address
Mailing address		Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
City/Village	Zip Code	Building Permit Number	Project Number	

### II. Contractor/Homeowner Information (permit holder)

<input type="checkbox"/> Contractor <input type="checkbox"/> Master <input type="checkbox"/> Homeowner <input type="checkbox"/> Water Treatment Installer	Name of Plumbing Contractor or Homeowner	Contractor License Number		Expiration Date
Address (Street no. and Name)		Federal Employer ID Number (or reason for exemption)	Unemployment Agency Number (or reason for exemption)	
City/Village	Zip Code	Telephone number	Workers Compensation Insurance Carrier (or reason for exemption)	
Email address		Fax		
Name of Master Plumber		Master License Number		Expiration Date
Business/Branch Address		City	State	Zip Code

### III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Sewer	<input type="checkbox"/> Water	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

### IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- One-and Two-Family dwellings containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Buildings with a required fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If the work being performed is described above, check below **"Plans Not Required"**

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

**Plans not required**

### V. Homeowner Affidavit

I hereby certify the plumbing work described on this permit application shall be **installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by a Washtenaw County plumbing inspector. I will cooperate with the plumbing inspector and assume the responsibility to arrange for required inspections.

### VI. Applicant Signature

**Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subjected to civil fines.**

Signature of Plumbing Contactor, Master Plumber, Water Treatment Installer or Homeowner (Homeowner's signature indicates compliance with Section V Homeowner Affidavit)	Date
Printed name	

**Complete Application on Back Side**

**VII. Fee Clarifications**

**ITEM #2 FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, & WATER CONNECTED APPLIANCES INCLUDE:**

Water Closets	Sink (any description)	Slop sink	Drinking fountain	Floor Drain	Connection to Make up water system
Bathtub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Connection to Heating System
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Connection to Filters
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Embalming Table	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater	Bed Pan Washer	Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still				Water Connected to Carbonated Beverage Dispenser

**ITEM #3 DOMESTIC WATER TREATMENT AND FILTER EQUIPMENT:** A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application shall include the application fee, the number of water treatment devices recorded in item #3, number of drains (item #2), and the appropriate water distribution (system) pipe size fee.

**ITEM #22 MOBILE HOME UNIT SITE:** WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service.

Description of work to be performed

**VIII. Fee Chart -** Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	QTY	TOTAL		FEE	QTY	TOTAL
1. Application Fee (non-refundable)	\$30.00	1	\$30.00	<b>Water Distributing Pipe (system)</b>			
2. Fixtures, floor drains, special drains, water connected appliances	6.00 each			14. 3/4" Water Distribution Pipe	5.00		
3. Water treatment /filtering system*	27.00			15. 1" Water Distribution Pipe	10.00		
4. Stacks (soil, waste, vent and conductor)	6.00 each			16. 1 1/4" Water Distribution Pipe	15.00		
5. Sewage ejectors, sumps	6.00 each			17. 1 1/2" Water Distribution Pipe	20.00		
6. Water Heater	27.00			18. 2" Water Distribution Pipe	25.00		
7. Water Service	27.00			19. Over 2" Water Distribution Pipe	30.00		
<input type="checkbox"/> 8. Less than 2"				20. Back-flow preventer	5.00 each		
<input type="checkbox"/> 9. 2" and over	53.00			21. Medical Gas System	50.00		
10. Connection - bldg. drain – bldg. sewers	6.00			22. Mobile Home Park – Each Site*	15.00		
11. Sewers; (sanitary, storm, or combined)	27.00			23. Special Safety Inspection	50.00		
12. Pressure Test (Water & DWV)	6.00 each			24. Additional Inspection	50.00		
13. Manholes, Catch Basins	6.00 each			25. Final Inspection	50.00		
				26. License Registration (per cycle)	15.00		

\* See fee clarifications section VII above

**Make checks payable to**

**"WASHTENAW COUNTY BUILDING INSPECTION"**

**TOTAL FEES**

→ Must include application fee #1

***FAILURE TO POST PERMIT or PERMIT NUMBER VISIBLE FROM STREET WILL RESULT IN \$50.00 REINSPECTION FEE***

**IX. Instructions for Completing Application**

**GENERAL:** Plumbing work shall not be started until the application for permit has been filed with Washtenaw County Building Inspection. All installations shall be in conformance with the State Plumbing Code. **No work shall be concealed until it has been inspected and approved.**

The inspection telephone number will be provided on the permit form. When ready for inspection, call Washtenaw County Building Inspection providing as much advance notice as possible. The inspection department will need the **job address** and **permit number**.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**