

**PROJECT IMPLEMENTATION TEAM  
800 MHz UPGRADE PROJECT**

**JULY 24, 2008**

**1:00 PM**

**HURON VALLEY AMBULANCE  
MEETING MINUTES**

**The meeting was convened at 1:09 PM.**

**MEMBERS PRESENT:** Dan Carpus, Jack Ceo, Al D'Agostino, Dave Halteman, Scott Patton, Craig Swenson, and Spring Tremaine.

**OTHERS PRESENT:** Tracie Chapman, Chris Rich, and Dave Dettling.

**ABSENT:** Jeff Fulton, Jeff Lewis, and Ed Toth.

**APPROVAL OF AGENDA:**

Moved Carpus, Seconded Halteman to approve the agenda as distributed. Approved: Unanimous. Absent: Fulton, Lewis, and Toth.

**APPROVAL OF MINUTES OF THE MEETING OF JULY 2, 2008:**

Moved Halteman, Seconded Patton to approve the minutes of the July 2, 2008, meeting as distributed. Approved: Unanimous. Absent: Fulton, Lewis, and Toth.

**OLD BUSINESS:**

a. Craig Swenson gave us the following update on the tower sites: 2602 (Baker Road) is moving along fine, nothing new to report; 2603 (Sunset) Craig will meet with the City of Ann Arbor to form an agreement on the use of the City's property. 2604 Craig met with the German Park Board and offered them \$150,000 for an easement on their property for a parcel 105' x 105'. They now want to consult with an attorney. We will begin checking into alternate locations. 2605 (WEMU) negotiations with the WEMU people have failed to get them off the clause that they can ask us to leave at any time. We will begin checking into alternate locations for that site as well. 2606 (Bemis Road) is still moving smoothly. The meeting with the York Township Board on July 8<sup>th</sup> had the Board granting us permission to locate within 3,000' of an existing tower. It is now on to their Planning Commission. The lease with the State has been granted approval. 2607 (Manchester) has all necessary approvals from Manchester Township. An agreement now has to be finalized with the Manchester School Board for use of the land. At 2608 (Sylvan) preliminary meetings with Chelsea city representatives about the use of their former dump site have gone well. We will meet with the City Council on August 12<sup>th</sup> to talk further about the possibility of locating at their property on Stouffer Road with our Northwest tower. Craig stated that Maryanne Noah from Sylvan Township seemed to show no opposition to locating the tower there, either.

b. Craig Swenson again passed out a listing of what he has put together as a starting point for the talk groups we might want to consider for our templates. Some minor additions and deletions were made during a discussion of the issue. Craig said he would make the proper edits to the document and re-distribute it. Both Dave Halteman and Spring Tremaine said that they would check into the templating needs of their Emergency Management offices.

c. There was no other old business.

**NEW BUSINESS:**

a. Staging was brought up by Scott Patton. He said that it is now scheduled for September 23<sup>rd</sup> and 24<sup>th</sup> in Schaumburg, Illinois. He said that they are planning on the following persons attending: Scott Patton, Craig Swenson, Paul Buntin, Jack Ceo, Jerry Zapolnik, Larry Morabito, and Spring Tremaine. He also offered that he thought it would be reasonable for the POC to pay expenses for Dan Carpus and Theron Shinew to attend from MPSCS to provide additional valuable input, based on their familiarity with the system, and all the help they have given us to date.

b. Craig Swenson passed out copies of the IAFC Report on Digital Radios Effectiveness in Noise Situations. This is a report on the effects of surrounding noise on the broadcast effectiveness of digital radios. It was **MOVED** Chapman, **SECONDED** D'Agostino to adopt the IAFC working group report Best Practices Recommendations into our end-user training program. Motion passed unanimously, with Fulton, Lewis, and Toth absent.

c. There was no other new business.

**The meeting was adjourned at 2:44 PM.**

**NEXT MEETING DATE:** Next meeting date set for Wednesday, August 27<sup>th</sup> at 2:00 PM at HVA.