

Washtenaw County 800 MHz Consortium Board

Meeting Minutes from December 12, 2006 10:00 AM at the Saline Police Department

Call to order

The meeting was called to order by Chairman Paul Bunten at 10:13 AM.

Member Organizations Present

Ann Arbor Public Schools - Brad Mellor
City of Ann Arbor - Deputy Chief Greg Bazik , Chuck Fojtik , Lt. Spring Tremaine
City of Ypsilanti - Chief Matt Harshberger
Chelsea Police - Chief Ed Toth
Eastern Michigan University Police - Lt. Jeff Nesmith
Forensic Center - Mark Bartow
Huron Valley Ambulance - Vice President Jerry Zapolnik, Craig Swenson
Michigan State Police - Sgt. Chris Pascoe
Milan Police - Chief Jeff Lewis
Pittsfield Township Public Safety - Director John Phillips, Deputy Director Al D'Agostino,
Deputy Director Elizabeth McGuire
Saline Police - Chief Paul Bunten, Deputy Chief Jack Ceo
Washtenaw County - Dave Halteman
Washtenaw County Sheriff - Brian Jarvis, Tracy Chapman
Washtenaw County Road Commission - Ken Nixon
Ypsilanti Township - Chief Larry Morabito

Others Present

Motorola, Inc - Dave Eischens, Tony Coppa
Salem Township Fire - Ken Ascher

Approval of Minutes

The minutes of the October 17, 2006 Board meeting were unanimously approved after one spelling correction. Motion: Zapolnik Second: Morabito

Financial Update

A financial update was not available due to the management transition. The information is expected this week and will be emailed to members as soon as it is received.

Business Manager Position

Chief Bunten explained that the Sheriff has given conceptual agreement to the Board's approval of contracting for management services with Huron Valley Ambulance, contingent on negotiation of the price and the implementation of a contract. Bunten has forwarded the information for the agreement to the County Corporation Counsel, Curt Hedger, and the document should be completed soon.

Sub-Committee Updates

Project Oversight Committee (POC) – Bunten informed the Board that the POC has selected [RCC Consultants](#) of Woodbridge, New Jersey as the project consultants. Scott Patton will be setting up a kick-off meeting. Bunten also stated that a budget was approved as well as the first bond payment.

Zapolnik mentioned that it might be good to consider moving the Consortium meeting to a date before the POC meeting to give time for the Consortium to take actions when the POC requests information from the Consortium. The Consortium will be serving the POC as the local experts. Zapolnik stated that the POC is developing a list of policies that need to be addressed for the project and that many of those will require Consortium input. Scott Patton is working on the list and a draft will be available soon. Bunten added that the Consortium members will be asked for their time and expertise in the coming months to serve on advisory sub-committees.

Non-Public Safety Users (NPSU) – This sub-committee has not met recently but the Chair reiterated that it is important to keep their needs in mind. He also stated that frequency allocation will be important to insure that the NPSU needs are met.

Business Plan – Nothing to report.

Consortium Elections

A motion was made by Mellor, amended by Nesmith, and seconded by Bartow to maintain the current leadership during this important time. The Board unanimously elected Bunten for Chair, Zapolnik for First Vice Chair, and Morabito for Second Vice Chair.

System Update

The generator test that was conducted at City Hall where the CEB is located was successful and it appears that everything is now wired properly. It was noted that Pittsfield lost their ability to cross-mute consoles when Motorola reconfigured the CEB and that will be addressed by Lt Tremaine.

Rebanding

Bunten reminded all members that they should be able to obtain reimbursement from Nextel for the time spent on rebanding issues such as performing their inventory. It is important, however, that complete and accurate records be kept. Those members that would like to be reimbursed for their time should forward that information to Craig Swenson as soon as possible so that the information is readily available when the negotiation process begins. The records should include the name of the employee, their pay rate, the hours spent (and date worked if possible) and a description of the task.

Public Comment

None

Next Meeting

The next meeting will be held on Tuesday, February 27, 2007 at 10 AM at the Saline Police Department. It was decided to schedule all meetings for the fourth Tuesday of the month which means the rest of the meetings in 2007 would be as follows:

April 24

June 26

August 28

October 23

December 18 (moved to the 3rd Tuesday due to the Christmas holiday)

All meetings will be at 10:00 AM at the Saline Police Department.

Adjournment

The meeting was adjourned by Chair Bunten at 11:00 AM