

Washtenaw County
800 MHz Consortium Board Meeting Minutes
August 30, 2005 10 AM
Saline Police Department

1. Call to Order- The meeting was called to Order by Chief Dan Oates of Ann Arbor PD at 10:05
2. Introductions
Mike Stuck-Milan PD, David Halteman, Jeff Fulton, & Dan Minzey-WCSO, Jeff Nesmith-EMU DPS, Ann McCaffery-SOM, John Phillips & Elizabeth McGuire-Pittsfield TWP, Scott Patton-WC, Jerry Zapolnik –HVA, Mike Zsenyuk-Northfield TWP, Ken Ascher-Salem TWP, George Basar-Ypsilanti PD, Mark Bartow-FC, Brad Mellor-AAPS, Bob Pfannes & Dan Oates AAPD, Paul Bunten & Jack Ceo-Saline PD, Tony Coppa, Rene Thomas, Connie Woodstock, Dave Eichens, & Scott Adler Motorola, Jerry McCann-ComSource, Larry Morabito-Ypsilanti TWP, Amber Van Amburg-800 MHz
3. Approval of July 19, 2005 Minutes
-A motion to approve minutes as presented by Jerry Zapolnik
-Supported by Mark Bartow
-Motion carries
4. Financial Report
-The Business Manger reported there is about \$325,000 in our account as of today. We are currently gaining interest on the money that is in the account. A full financial report will be given at the October 2005 meeting.
5. UPS Battery Purchase
-A motion was made by George Basar to replace the UPS batteries at both the Jackson Rd Tower, and the EMU Tower at a price of \$10,400.
-The motion was supported by Paul Bunten
-Discussion
 The Consortium as a whole inquired about legal ramifications of not offering bidding for such a purchase. It was acknowledged that in most cases bidding is possible, but in an emergency such as this the purchase was acceptable.
-Chairperson Dan Oates indicated that this expenditure created called into question certain emergency expenditures that are required by the Consortium.
-A motion was made by Mike Stuck to authorize the Executive Board to make emergency expenditures and use their own discretion to call an emergency meeting for a group vote.
-Supported by Mark Bartow

-Motion Passes

6. Business Plan Update

-The ballot has been moved from November to May-2006.

-We are now at .20 mills for 10 years.

-Bob Gunzel is calling a meeting to raise money and an initial meeting for donations.

-Paul Bunten comment on the need for unification on this project.

-Mike Bergren commented on the need for a Non Public Safety User Business Plan sub-committee (NPSU), and suggested that this committee be formed to find a viable option for the NPSU in a business plan. It was also suggested that the NPSU plan be added as an addendum to the current business plan.

-Jerry Z. Paul B. Dan O. Mike B. Ken N. Connie W. Jack C. all volunteered for the committee.

-Amber will set the date.

7. Business Manager Position Update

-A motion was made by Jerry Zapolnik to officially increase the Business Manager's work week to 40 hours a week.

-Supported by Paul Bunten

-Motion Passes

8. Radio Serial Number Book Update

- The Business Manager has been working to create an electronic copy of the serial number book. She indicated that she is about half way through the entire book. She will also be conducting a complete inventory of the system by the end of the calendar year so the 2006 billing cycle will be accurate.

-A motion to pay Jon Wilder the \$4,000 from his submitted invoice with regards to the serial number book was made by Mark Bartow.

-Supported by Paul Bunten

-Discussion: The Consortium felt it was important to keep a close relationship with Jon Wilder as he has been a dedicated service provider for some time.

-Motion Passes.

9. System Outage Updates

-The Business Manager presented several system outages that have occurred over the last month, many dealing with power issues. The Business Manager will prepare a grid/matrix for the October meeting of all outages that have occurred in the last year and the cost/damage of each event.

-Jerry Zapolnik reported on the critical nature of our system and wanted to know some industry specs on our system for proactive replacement of equipment.

-The Business Manager will schedule a meeting for contact renewal.

-George Basar asked if there was any way to anticipate outages and try to prevent them from happening.

-Jeff Fulton, Paul Bunten, and Ken Asher all volunteered for the sub-committee.

10. Identification of Consortium voting members & Discussion of the Consortium Agreement

-A motion was made to table items 10 and 11 to become the first agenda items at the next meeting by Paul Bunten

-Supported by Mike Stuck

-Motion Passes

11. The Business Manager is seeking out system mapping and would appreciate any aid in this matter.

12. Public Comment

-Jerry Zapolnik requested as a public citizen the battery specifics on the new batteries replaced by ComSource. Rene Thomas from Motorola indicated that she would be happy to comply with the request.

13. Next Meeting

-the next meeting is schedule for September 20, 2005

14. Adjournment

-a motion was made to adjourn the meeting by Mike Stuck

-Supported by Paul Bunten

-Motion Passes-

Meeting Adjourned 12:00pm