

Washtenaw County
800 MHz Consortium Board Meeting
August 15, 2006 10 AM
Saline Police Department

1. Call to Order
 - Chief Paul Bunten called the meeting to order at 10:05am

2. Introductions
 - Amber Van Amburg-800 MHz, Dave Halteman-EOC, Connie Woodcock, Dave Eischens Tony Coppa -Motorola, John Phillips & Elizabeth McGuire -Pittsfield Twp DPS, Mark Bartow-Forensic Center, Mark Angott & Matt Harshberger-Ypsilanti PD, Barnett Jones, Greg Bazick, Spring Tremaine-AAPD, Paul Bunten & Jack Ceo-Saline PD, Rick Ericson-Ann Arbor Twp FD, Chris, Car Watkins & Karen Koster-Northfield Twp PD, Harley Rider-Huron Clinton Metro Parks, Jeffrey Lewis-Milan PD, Craig Hoeft-Saline FD, Scott Patton-WC

3. Approval of June 20 Minutes
 - Motion to approve the minutes –John Phillips
 - 2nd – Jerry Zapolnik
 - Motion Passes with one correction: John Phillips: this **should** include operational support of the new paging system.

4. Financial Update
 - The Business Manager indicated that there was \$253,000 in undesignated fund as of 8-14-06.
 - A full financial report was also reported please see attached

5. Sub-Committee Update
 - Project Oversight Committee:**
 - Paul Bunten gave a report about the meetings with Motorola about sole-sourcing of the project management, site acquisition, backbone equipment, and possibly end-user equipment. The meeting included the pros/cons of sole-sourcing the project. The backbone of the system must be Motorola due to the State of Michigan regulations on connectivity. He asked for an open discussion and possible motion to write a letter to Washtenaw County on our sole-sourcing decision. He also indicated that in his meetings with Bob Gunsel from Washtenaw County and that they are truly committed to making sure that the system and the money are designed to make us satisfied. WC has designated a staff person (Scott Patton) for our disposal.

 - Jerry Zapolnik commented that is a big decision and one that requires a great deal of discussion.

-Rick Erickson asked if there is any other sole-source vendor choice?

-Paul Bunten answered not if we want to include the backbone as it must be Motorola. He also added that the backbone and site acquisition were the most time consuming parts of the project. Tower sites will take the most time.

-Jerry reported that the events of site acquisition may be smoother if Motorola controls the entire process as it is time consuming and they have worked on many counties in the State before. He also added that we could put this out to bid, but any other company would have to work with Motorola in the end as well. He added that the project manager will be more of a consultant type position and will be in charge of making sure all the decisions are personalized for Washtenaw County.

-Lisa McGuire asked about how much for each site?

-Dave Eischens quoted about \$30-\$35K, for each site.

-Jerry added that it will cover all the approvals, soil testing, environmental, and site propagations.

-Dave Eischens added that the propagation map will change with each site acquisition.

-Paul added that everyone will need to combine resources as the land gets sited, as it will require both political and personal connections to see this through, and to get the best price possible. Channel 31 has been offered by Lyndon Twp, and Ken Asher has also offered different locations. He also talked about the necessary training that will be involved in using the new system and radios. He also reminded everyone that the new system will be better, but all systems have problems.

-Jeffrey Lewis from Milan asked if they should expect any differences because they are in two counties?

-Tony Coppa answered that it should not be any difference.

-Jerry Z. asked about the sole-sourcing of end-user equipment, and if there would be any cost savings in the long run, and if there will be any quality issues with using different radios on Motorola system? For example, on the State of MI system a Motorola radio can be sent your programming archive and cut down on reprogramming time, the other radios must be sent back to the State for reprogramming at a time cost of 3-20 weeks. This decision doesn't preclude any individual purchases with money that is not millage money.

-Rick E. wanted to get the reps in from the other companies to hear what they have to say about usage issues and to speak to the claims mentioned.

-Greg Bazick asked if we could make a decision about radios and then each agency would get to choose what type they would like? And asked if we are going to be able to pick up the “slack” and make sure that each agency gets the radio that is right for them? And commented on the fact that contracts protect the buyer from overages and they become the responsibility of the contractor.

-Paul B. answered that these are decisions just on what equipment the Consortium will be as replacements for everyone. Anyone can buy radios on their own but not with the millage money.

-Jerry Z. commented that we can sole-source parts and make a decision on end user equipment at a later date.

-Spring Tremaine from Ann Arbor commented that her new Motorola radios did not cost that much more and are of superior quality to what she saw as competition.

-Mark Bartow commented that we need to make sure that we buy the right radio for each agency.

-Matt Harshberger made a motion to authorize Paul Bunten to write a letter to allow sole-sourcing for site acquisition, backbone equipment, and project management/consulting to Motorola, up to but not including end users equipment.

-2nd by Rick Erickson

-Motion Passes.

-We want to be protected by “not to exceed” contract clauses, and contract milestones for payment.

-Scott Patton noted that he will have monthly meetings, a website, and will send out minutes and agendas for POC meetings.

-Paul Bunten also asked for authorization to empower the POC executive committee to make decisions at POC meetings. Also, that an RFP process will be conducted for end-user equipment

-John Phillips made a motion to empower the POC to make certain decisions that cannot wait for larger Consortium Meetings.

-2nd Mark Bartow

-Motion Passes.

-Non-Public Safety Users (NPSU)

-Meeting will be rescheduled for August 22, 2006 at 9:00 am at Saline PD

-Business Plan Committee

-Jack Ceo reported that the business plan is complete as of right now, and is setting a meeting with Motorola to discuss how many radios everything is

budgeted for. After this meeting Jack will send out a message about putting the sub-committee back together.

6. Business Manager Position:

-Amber Van Amburg has given her resignation effective on Dec 1, 2006; we are currently working on a replacement, more to follow.

7. Re-banding:

--Amber Van Amburg gave her report on re-banding and added it almost complete. She asked each agency to give her an exact count of the mobiles/portables/control stations that they each have

8. System Update:

-Amber gave a report on the several system outages that have happened over the last few months. There was an error by Comsource about the procedure of notification and it will be corrected. A printer, and a phone have been placed in the CEB room, the number is 734-996-3294 and should be used in emergencies only. The number will be sent out to all PSAP's through the business manager.

9. Public Comment

-Rick Erickson asked at what point to agencies that are not part of the Consortium, but are affected by the millage decisions will get a voting right at Consortium meetings?

-Jack Ceo commented that the bi-laws state when voting membership begins, and that the Project Oversight Committee was made of up of Fire, Police and EMS so that all agencies would have a voice for decision, and recommended that each agency should contact their respective representative.

-Paul Bunten commented that the Consortium is making recommendations to the County about the expenditure of the millage money but does not have control of those dollars.

-Tim Andrews from Scio Twp commented on the quality of the digital radios and this they worked terribly during the safety exercise in Ann Arbor recently.

-Everyone agreed that there will be problems with the new system, but digital is dependant of how many towers you have

-Jerry Zapolnik asked about the possibility of Bi-Directional Amplifiers for better in-building coverage.

10. Next Meeting: A quarterly meeting on Oct 17, 2006 10:00am Saline PD

-PSAP will be at 9:00am

11. Adjournment

-A motion was made to adjourn the meeting-Larry Morabito
-2nd by Mark Bartow
-Motion Passes-Meeting Adjourned 12:00pm.