

Washtenaw County
800 MHz Consortium Board Meeting Minutes
July 19, 2005 10 AM
Saline Police Department

1. Call to Order- The meeting was called to Order by Chief Dan Oates of Ann Arbor PD at 10:05

2. Introductions
Attendance: Michael Stuck-Milan PD, Rick Ericson-Ann Arbor fD, Riley Sumner Chelsea PD, Jeff Nesmith-EMU PD, Craig Hoeft-Saline FD, Jeff Fulton-WCSO, John Phillips-Pittsfield TWP, Nancy Evanski-UM, Jeffery McDade-UM, Jack Ceo-Saline PD, George Basar-Ypsilanti PD, Greg Bazick-Ann Arbor PD, Mark Bartow-Forensic, Jerry Zapolinik & Craig Swenson-HVA, Matt Harshberger-Ypsilanti PD, Bob Pfannes-Ann Arbor PD, Paul Bunten-Saline PD, Donald Dettling-Dexter FD, Dan Oates-Ann Arbor PD, Amber Van Amburg-800 MHz, David Halteman-WSCO, Al McAdams & Jerry McCann-ComSource, Ken Ascher-Salem TWP, Elizabeth McGuire-Pittsfield TWP, Herb Mahony-WCSO, Rene Thomas & Tony Coppa-Motorola.

3. Approval of May 31, 2005 Minutes
-A motion to approve minutes as presented by Paul Bunten, and Supported by Scott Sumner
-motion carries

4. Business Plan Update
-There have been several revisions to the business plan. We have changed from a 5 year to a 10 year plan. Accordingly the appendix E and all references to 5-year plans have been updated.

-It was also decided that an appendix F be added to include all names of consortium members.
-A motion to make the changed to the business plan was made by Herb Mahony and 2nd by Jerry Zapolinik.
-motion passes

-We are pleased to announce that we have made it to the November, 2005 ballot. We are facing a single issue ballot and a 10-year millage at .25 mills.

-We are currently requesting support from the local chambers on our campaign efforts. It should be noted that we are seeking support not just endorsement.

-Donald Dettling requested that Doug Armstrong be added to the list of business plan authors. It was then suggested by Jack Ceo that a thank you letter be sent out from the consortium. Amber will draft the letter and have it signed and sent out through Chief Oates.

-Amber gave a report from her meeting with Corporate Council Curtis Hedger. Mr. Hedger advised Amber and all county employees of their obligation to the campaign. She listed several items of particular interest to the consortium and will send out the "cannot list" through email. Mr. Hedger also advised everyone to seek council of their own.

5. Radio Serial Number Book Update

-Discussion was made that Paul Buntun will ask John Wilder for a statement of work completed on the Serial Numbers Book, and this issue will be revisited in October.

-Rene Thomas and Amber Van Amburg are working to compile a new list of serial numbers, and the business manager will now be the keep of all numbers.

6. Report from the County Commission

-As reported under the business plan update

7. Business Manager Position Update

-The Consortium is please to permanently appoint Amber Van Amburg as the Business Manager for the 800 MHz.

8. Motorola Subscribing Update

-Rene Thomas extended her offer to subscribers until December 31, 2005. She also reported that she would give a volume discount as people join the subscriber list.

-Jack Ceo from Saline PD indicated that he has taken a contract with Motorola for subscriber services.

9. The Outage

Amber and Rene Thomas gave the details of the outage that occurred on Saturday July 16 2005. A full copy of the report was handed out at the meeting. The system sustained a lightening strike at the Ann Arbor location. This caused the entire county system to fail. Most users were down for around 13 hours, and the rest came online with in 24 hours. Rene Thomas suggested that we have an R56 inspection to make sure that the rest of the equipment is properly grounded. Amber Van Amburg and Bob Pfannes were assigned this task.

10. New Business

1. Contract Renewal with Motorola 12/31/05

-Amber is going to arrange a meeting with Rene to discuss contract renewal; Amber will then brief Dan Oates, Jerry Zapolnik, and Jack Ceo.

2. Yearly maintenance aside from subscribing

-Amber indicated a fail-soft yearly shut down needs to be scheduled. She also indicated that if radios and the system are not properly maintained incidences like the March “drift” will continue to happen.

11. Public Comment

-there was no public comment

12. Next Meeting

-the next meeting is schedule for October 18, 2005

13. Adjournment

-a motion was made to adjourn the meeting by Mike Stuck and supported by Jerry Zapolinik.