

Washtenaw County
800 MHz Consortium Board Meeting
October 17, 2006 10 AM
Saline Police Department

1. Call to Order
 - Chief Paul Bunten called the meeting to order at 10:10am

2. Introductions
 - Amber Van Amburg-800 MHz, Dave Halteman-EOC, Tony Coppa-Motorola, John Phillips & Elizabeth McGuire -Pittsfield Twp DPS, Mark Bartow-Forensic Center, Mark Angott -Ypsilanti PD, Greg Bazick, Spring Tremaine-AAPD, Paul Bunten & Jack Ceo-Saline PD, Jeffrey Lewis-Milan PD, Jeff Fulton-WCSO, Larry Morabito-Ypsilanti Twp FD, Jeff Nesmith-EMU PD, Craig Hoeft-Saline FD, Nancy Evanski & Mary Mundt-U of M DPS, Craig Swenson & Jerry Zapolnik-HVA, Tim Greene-Northfield TWP, Chris Pascoe-MSP, Ken Nixon-WCRC, Brad Mellor-AAPS, Phil Pretice & Mark Campbell-Advanced Wireless, Dave Eischens-Motorola, Brian Jarvis-WCSO, Chuck Fojtik-City of Ann Arbor,

3. Approval of August 15, 2006 Minutes
 - Motion to approve the minutes –Larry Morabito
 - 2nd – Jeff Fulton
 - Motion Passes, with Larry Morabito and Greg Bazick names added, and the correction of Bob Gunzel’s name.

4. Financial Update
 - The Business Manager indicated that there was \$263,000 in undesignated fund as of 10-14-06.
 - A full financial report was also reported please see attached. The business manager also recommended that the price per radio not be raised for the next year.

5. Sub-Committee Update
 - Project Oversight Committee:**
 - Paul Bunten gave a report about the POC meetings, and indicated that RFP’s have gone out on the project. There are currently 10 vendor responses for the consultant services on the project. Scott Patton from WC will conduct initial review, and the bidding will close on Oct 26, and will continue from there. More interviews will continue on Nov 13, and will be finalized at the Dec meeting. The job will take effect after the first of the year.
 - Jerry Zapolnik commented that Scott is doing an incredible job, and would like to send a letter of thanks to Scott Patton.

-Non-Public Safety Users (NPSU)

-The Bond Issue has already been put forth at the BOC meetings and the bonds will be on sale in Dec, after which we will begin receiving money. The RFP for the project included services to include the NPSU users.

-Business Plan Committee

-Jack Ceo reported that they have not met since the last meeting, but Tony Coppa has submitted some numbers on radios and that there could be more radios to be distributed within our budget.

6. Business Manager Position:

-Amber Van Amburg has given her resignation effective on Dec 1, 2006; A proposal was made by HVA. Please see Attached proposal.

-Jerry Z. indicated that he will not vote on the issue and if necessary will leave the room as it is a personal issue.

-Paul B. spoke about the need to eliminate the learning curve with the position and that hiring HVA will streamline the process in a very hectic environment. He also expressed that he has spoken to the Sheriff over email about the proposal

-Jeff F. commented that we will need to change the Consortium Agreement, and spoke to the fact that this would change 7.1 in the agreement

-John Phillips commented that we should do what ever is best for the Consortium as a whole, and spoke in support of the HVA proposal. He also wanted to know where the \$60,000 per year figure was founded.

-Mark Bartow commented on HVA's dedication to the system.

-Jack Ceo asked about the switch from hourly to a flat rate. Would there be a cap on services? What about the conflict of interest (possibly)?

-Jerry Z. responded that based on what is currently paid and the \$3,000 more would include the expanded scope of work. He also spoke on the conflict with saying that HVA is always working for the better of everyone, and if there was ever a question of integrity HVA would step aside in voting.

-Jeff Fulton asked to table the vote until the Sheriff could be here to vote.

-John P. made a motion to the Sheriff to receive the proposal from HVA in accordance with the current Consortium Agreement.

-2nd by Mark Bartow

All in favor with one Abstention

-Jeff Nesmith asked when this would take effect

-Paul B. asked if we should meet with the Sheriff or just submit our recommendations?

-Jeff L. what happens if the Sheriff refused the recommendation?

-Paul B. a special meeting will be called.

-Larry M. asked if there are any posting restrictions.

-Paul B. no there are none.

7. 2007 Consortium Budget

-Amber gave a report on the 2007 budget

-A motion was made by John Phillips to approve the 2007 budget with the change of taking \$3000 from the training line and adding it to the salary line to cover the increased cost of personal.

-2nd by Mark Bartow

-Approved as amended.

-Jeff Nesmith also added that we need not raise the annual radio charge for the upcoming year.

8. Maintenance Contract

-Jerry Z. presented the contract for Motorola and the pricing is for two years which will cover the time before the build-out. The Statement of Work is exactly the same as it was in the former contract.

-Motion to approve the contract was made by Jerry Z.

-2nd by Larry M.

-Motion passes

9. System Update

-Amber gave the system update, and reported that there have been no major system outages since the last meeting. There are still problems with the spread spectrum.

10. Public Comment

-Amber Van Amburg gave her appreciation for the position and wished everyone well in the future.

11. Next Meeting: A quarterly meeting on Dec 12, 2006 10:00am Saline PD

-PSAP will be at 9:00am

12. Adjournment

-A motion was made to adjourn the meeting-Larry Morabito

-2nd by Mark Bartow

-Motion Passes-Meeting Adjourned 11:00pm.