



WASHTENAW COUNTY BOARD OF COMMISSIONERS

WORKING SESSION

May 3, 2001

The meeting was called to order by Vice-Chair Kestenbaum at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Armentrout, Craiger, DeLong, Irwin, Kestenbaum, Prater, Shaw, Sizemore, Solowczuk, Yekulis.

MEMBERS ABSENT: Comms. Bergman, Gunn, Kern, Montague, Peterson.

OTHERS PRESENT: Bob Guenzel, County Administrator, Frank Cambria, Deputy Administrator; Mary Udoji, Charles Wolfe, Linda Wick, Mary Kronenberg, Judy Fiegel, Margaret Wolfe, Library; Verna McDaniel, Nina Johnson, Monica Boote, Barbara Finch, Linda Hartman, Bob Hubbard, Carole Russell, Diane Buisch, Human Resources; Peter Ballios, Ed Riske, Karen Bowles, Gordon Burger, Jennifer Watson, Peter Collinson, Sheryl Ashford-Wilson, Robert Devault, Finance; Tom Freeman, Tony Savoni, Joan Hayes, Facilities; Amy Klinke, Administration; Curtis Hedger, Judy Kramer, Chyanne Cooper, Corporation Counsel; Ed Luchi, Lakshmi Narayanan, Cathy Freeman, Marj Knurick, Information & Technology; Barbara King, Clerk/Register Office.

Roll Call

Citizen Participation

None.

Commissioner Follow-Up to Citizen Participation

None.

LLRC/Library Information Session

Mary Udoji, Library Director, provided information that included:

- How the Library/Learning Resource Center is structured (Library for the Blind and Physically Disabled, Internet, Learning Resource Center, and professional Development).
- What they are accomplishing.
- What they do.
- What they are trying to accomplish with the Internet Program and the Professional Development Program.
- Verna McDaniel, Human Resources Director, provided brief highlights of the Professional Development Program.
- Budget for the Library/Learning Resource Center.

Time was provided for questions and answers.

Central Administration Services Information Session

Human Resources: Verna McDaniel, Human Resources Director, told the Board the Vision for Human Resources is “Human Resources strives to bring you world class service so that managers and employees can feel supported, further their professional development, get rapid, quality responses and access a high utility website database containing all the tools and information they need to do their job.” She talked about Human Resource trends and how the Department is structured. Programs for Human Resources include: Benefits, Recruitment & Hiring, Employee Relations, Labor Relations, Classification & Compensation, and Retirement Administration.

Time was provided for questions and answers.

Finance: Peter Ballios, Finance Director, said their Mission is “To take a leadership role in insuring that all County financial obligations are met by providing fiscal permanence within Washtenaw County Government. He proceeded to talk about how Finance is organized, and their Vision. The following staff members provided what their departments do, what they produce, whom they serve, whom they work with, and what they are accomplishing.

Ed Riske, Accounting Manager: Accounting
Jennifer Watson, Budget Analyst: Budget
Peter Collinson, Internal Auditor: Audit.
Sheryl Ashford-Wilson, Payables Generalist: Payables.
Karen Bowles, Payroll Generalist: Payroll
Robert Devault, Purchasing Manager: Purchasing

Facilities Management: Tom Freeman, Facilities Director, told the Board that Facilities Management is made of four divisions: Operations and Maintenance, Architecture and Space Design, Fleet Management, and General Services. He went over their Organizational Chart and described the Zone Management System.

Corporation Counsel/Risk Management: Curtis Hedger, Corporation Counsel said their Mission is “To provide or manage efficient legal representation to Washtenaw County’s Board of Commissioners, Administration, and Departments to ensure compliance with existing federal, state, and local laws.” He said his department is responsible for contract negotiation and review, education for County Departments, Legal Opinions, Litigation, and Mandated Services. He introduced Judy Kramer, Risk Management Coordinator, who talked about Loss Prevention, Insurance, and Claims Handling.

Information & Technology Services: Ed Luchi, ITS Director, told the Board that ITS is divided into three divisions: Network and Communication Services (headed by Cathy Freeman), Internet and Application Services (headed by Lakshmi Narayanan), and Land & Law Apps/Project Development (headed by Marj Knurick). Mr. Luchi talked about the Infrastructure Program and the Tech Plan. He said their Vision is to “Provide the “best” technology service and value to our customers and the most advanced, leading edge government technology solutions.”

Commissioners Items

None

County Administrator Report

Mr. Guenzel reported that the Strategic Planning Session will be on Saturday, June 23.

Items for Current/Future Discussion

None.

Status of Annual Activities/Goals

No report.

Citizen Participation

None.

Commissioners Follow-up to Citizen Participation

None.

Adjournment

Comm. Prater supported by Comm. Shaw moved that the meeting be adjourned until May 17, 2001, at 6:30 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 9:28 p.m.

Lawrence Kestenbaum, Vice-Chair

Peggy M. Haines, Clerk/Register
By: Barbara L. King, Deputy Clerk

APPROVED: May 17, 2001