



## WASHTENAW COUNTY BOARD OF COMMISSIONERS

### WAYS & MEANS COMMITTEE

October 17, 2007

Chair Bergman called the meeting to order at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

**MEMBERS PRESENT:** Comms. Bergman, Grewal, Gunn, Irwin, Ouimet, Peterson, Lovejoy Roe, Schwartz, Sizemore and Smith.

**MEMBERS ABSENT:** Comm. Ping Mills

**OTHERS PRESENT:** County Administrator, Robert Guenzel, Deputy County Administrators David Behen and Verna McDaniel, Corporation Counsel Curt Hedger; Peter Ballios, Finance; Diane Heidt, Human Resources; Ellen Clement, Public Health; Raman Patel, Equalization; Trenda Rusher, ETCS; Jennifer Watson, Budget; Gordon Burger, Dale Vanderford, Jim Zwolensky, Kim Wraight, Support Services; Mary Udoji, Library; Ben Toole, ITS; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

#### Roll Call

##### Citizen Participation

James Magyar, Executive Director, Ann Arbor Center for Independent Living, 3941 Research Park Dr. Ann Arbor, MI, discussed requested funds for his organization. Jen Chapin-Smith discussed some of the Mentoring Coalitions achievements. She added that the Coalition is now made of up 27 different organizations. She also discussed some statistics associated with the Coalition. He thanked the Board for support up to this point.

Tom Partridge discussed the topic of public transportation and Para-transit service. He stated that these services needed to be expanded to the western part of the County. He added that he supports John Edwards in the presidential election.

Robert Brabbs, President, AFSCME Local 2733, 8770 Mogul, Grass Lake, discussed his inspection department. He spoke about construction standards and reported that employees have had very little input regarding fees. He added that his staff provides several building services. Brabbs discussed the potential elimination of this department. He asked for resources to improve business and aid townships that may need the help.

John Hanlan, 8871 River Valley, Hamburg, spoke about responsibilities of the Washtenaw County Building Department. He discussed some of the conferences and programs evoking the participation of the Department.

Sandy Williams, Executive Director of the Family Learning Institute, 1954 S. Industrial Highway, spoke about childhood literacy, a main focus of her non-profit. She outlined goals of the non-profit and gave examples of cases that her organization has handled. Williams also discussed the writing program. She thanked the Board for considering the grant request.

Don Schnettler discussed the status of the Washtenaw County Building Department. He stated that he sees the County in a leadership role in this front.

Karen Kelly Novak, Child Development Director, Allen Creek Pre-School, 2350 Miller Ave., Ann Arbor, MI, thanked the Board for the recommendation for CWB funding for the next two years. She discussed the function of the Allen Creek Pre-School. She stated that she would like to see the program expanded, and would like to include train the trainer programs.

Karen Dugas, Packard Community Clinic discussed the mission and the clientele of the clinic. She also discussed the mission of the Clinic.

### **Commissioner Follow-Up to Citizens' Participation**

Comm. Sizemore discussed the Building Inspection and asked two follow up questions: If the Building Department has explored the possibility of conducting rental inspections for townships and if the Building Department has checked with townships to get a feel for the similarities of problems being experienced. McDaniel stated that the Department is actively talking with other townships. She added that several options are currently being reviewed.

Comm. Ouimet reported that if anything can be done by Commissioners with Townships or Villages regarding building department services, he would like staff to make Commissioners aware. He added that there may be ways that partnerships can be created.

Comm. Lovejoy Roe discussed the rental inspection program, and the usage of CDBG funds for this program. She also discussed the usage of funds if the Building Department is disbanded. McDaniel stated that there needs to be a plan in place to allow the Department to meet projections in the future. Comm. Lovejoy Roe added that collaboration should be reviewed.

Comm. Peterson asked about the general fund expenditure on the Building Department in 08. He asked about the fund balance. Guenzel reported that the balance has been depleted, and there needs to be a policy in place to bridge the gap. Watson reported that building inspection and soil erosion have been broken down as separate entities, and that the balance has been depleted. She added that a solution is needed to bring these funds back into balance. Comm. Peterson stated that he would appreciate healthy discussion on this topic.

Comm. Smith stated that it may be important to ask VanDerworp to do a skills analysis of people in the department. He stated that some of these skills may reduce the burden on building inspections. Comm. Smith stated that he would encourage the department to look at the economic development issue.

### **New Business:**

#### **Housing & Homelessness Community of Interest:**

#### **Employment Training and Community Services:**

##### **Annual Temporary Assistance to Needy Families (TANF) Program**

Comm. Irwin seconded by Comm. Gunn moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the ETCS fiscal year 2008 Temporary Assistance to Needy Families (TANF) program to the Michigan Department of Community Services, for the period of October 1, 2007 through September 30, 2008, in the amount of \$70,920, authorizing the Administrator to sign the Notice of Grant Award; amending the budget; authorizing the Administrator to sign delegate contracts be adopted.

Comm. Grewal asked about tracking and demographics. Trena Rusher reported that tracking takes place for up to 5 years.

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Ping Mills). Motion carried.

##### **Annual Community Services Block Grant (CSBG)**

Comm. Irwin seconded by Comm. Gunn moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the application to the Michigan Department of Community Services, for the FY 2008 Community Services Block Grant (CSBG), for the period of October 1, 2007 through September 30, 2008, in the amount of \$924,781, authorizing the Administrator to sign the Notice of Grant Award; amending the budget; authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Ping Mills). Motion carried.

##### **Annual Michigan Public Service Commission (MPSC)/Department of Human Services Weatherization & Client Education Program**

Comm. Irwin seconded by Comm. Gunn moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the 2007/2008 Michigan Public Service Commission (MPSC) Weatherization Assistance and Client Education Program application to the Department of Human Services (DHS), for the period of October 1, 2007 through August 31, 2008, in the amount of \$299,388, authorizing the Administrator to sign the Notice of Grant Award; amending the budget; authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Ping Mills). Motion carried.

### **Annual Nutrition Program for the Elderly (Senior Nutrition)**

Comm. Irwin seconded by Comm. Gunn moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the ETCS second year contract addendum for federal and state funding with the Area Agency on Aging 1-B for the nutrition program for the elderly (congregate meals program and home-delivered meals program) for the period of October 1, 2007 through September 30, 2008; in the amount of \$913,824 which continues funding for the implementation of the multi-year plan approved by the Commissioners on July 5, 2006 by resolution number 06-0138, amending the budget; authorizing the Administrator to sign delegate contracts be adopted.

Comm. Grewal suggested possibly partnering with MSU Extension for fresh food.

Comm. Ouimet stated that this program is not just made up of the meals, but also socializing. He praised the program. Comm. Ouimet suggested bringing Chelsea and Dexter together to discuss what things could be done to help. He added that he agrees with working with MSU Extension. Rusher stated that Chelsea has helped with the program.

Comm. Peterson stated that he has watched this program grow, and added that all should take an opportunity to visit this program. He discussed the effectiveness of this program in exchange for a relatively low cost. Comm. Peterson asked about the wraparound with other County entities, and site visitation. Rusher stated that a lot of seminars are done with Public Health and the Foster Grandparent program. Rusher also discussed the provision of Internet access. Comm. Peterson stated that he would like to see departments work more closely together.

Comm. Lovejoy Roe thanked Rusher and staff for this program. She stated that it may be time to look at a County collaboration to set up a caregiver program. Rusher reported that an in-service is held for foster grandparents.

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Ping Mills). Motion carried.

### **Annual State Foster Grandparent Program**

Comm. Irwin seconded by Comm. Gunn moved to recommend that the Board of Commissioners approve the resolution ratifying the signature on the annual funding agreement for the Foster Grandparent program for ETCS, in the amount of \$20,619, for the period of October 1, 2007 through September 30, 2008 which supports the implementation of the Foster Grandparent program multi-year plan, which was approved through resolution number 06-0153 on August 7, 2006, submitted to the State of Michigan, Office of Services to the Aging (OSA) for the period of October 1, 2006 through September 30, 2009; and authorizing the Administrator to sign the Notice of Grant Award; amending the budget; authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Ping Mills). Motion carried.

### **Board of Commissioners:**

#### **2008/2009 Human Services and Children's Well-Being Funding**

Comm. Irwin seconded by Comm. Gunn moved to recommend that the Board of Commissioners approve the resolution approving the Administrator's recommendations for 2008/2009 funding of Washtenaw County Human Services Outside Agency and Children's Well-Being funds and authorizing the Administrator to sign the resulting service contracts for the period January 1, 2008 through December 31, 2009 be adopted.

Dalrymple gave a presentation on Children's Well-Being (On file in County Clerk's Office).

Comm. Ouimet asked how changes made by United Way will affect this process. Dalrymple reported that she feels that different United Way organizations operate differently. She stated that some agencies need to evaluate what they are doing and how they are doing it. Comm. Ouimet stated that it needs to be ensured that people do not fall through the cracks when they need services. He added that he feels that this is a good opportunity to get information in the beginning. Guenzel stated that there are two issues. One is the short term effect, and the other is the way in which these programs are funded in the next budget cycle. Comm. Ouimet reported that the County has to be sensitive to community needs. Dalrymple discussed some of the collaboration in Washtenaw County.

Comm. Grewal thanked Dalrymple. She asked about the youth mapping project. Dalrymple stated that it would be rolled out in a few months. Comm. Grewal asked about online tracking of the system. Dalrymple stated that common categories of funds are being looked at. She added that evaluation of milestone achievement could also be evaluated. Comm. Grewal asked if a program applying this year would have an advantage for next year. Dalrymple reported that she has never given this advantage, and only a few agencies have been funded over time. She added that applicants are warned that this is Board funding.

Comm. Peterson stated that the process of revisiting the BOC process on this issue should be done now. Comm. Peterson asked that in terms of process, is data on goals and outcomes kept in an accessible place. Dalrymple reported that that outcomes and milestones are given to organizations, and past performance is kept. Comm. Peterson stated that these funds were established in order to allow non-profits to provide some key services. Comm. Peterson asked about site visits. Comm. Peterson stated that he would like to see this item come forward with the rest of the budget. He added that this money is goal driven.

Comm. Bergman stated this rating system was developed with input from the rest of the Board. She stated that site visits may burden professionals involved. Comm. Bergman stated that she feels she has been informed. Dalrymple reported that replacement of funds is not allowed.

Comm. Gunn thanked Dalrymple for the job she has done. She added that accountability is demanded during this process, and some agencies have been dropped. She stated that she would not change this method.

Comm. Peterson stated that his comments are not personally directed at members serving on that committee. He stated that the Board and staff should be more responsible when laying out the process due to the \$750,000 in discretionary spending.

Comm. Irwin thanked Dalrymple. He stated that he feels the committee has put in a lot of time and done a good job with the process offered by the Board. He stated that he hopes results can be taken and put to work

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Ping Mills). Motion carried.

#### **Administration:**

#### **Recommended Budget & Community Impact Presentations**

##### **Children's Well-Being**

Behen gave the Support Services Community of Interest Presentation (On file in County Clerk's Office).

Comm. Lovejoy Roe stated that it is important to emphasize service to residents as well as County employees. She stated that many municipalities have a problem with records management, and if a comprehensive solution is found, it would be important to share. Behen stated that she has hit the point on the head.

Comm. Gunn stated that because maintenance of systems is good, major actions will not have to be taken.

Comm. Ouimet stated that this gives an opportunity for the County to reach out to some of the smaller townships. He gave the example of help given to the City of Chelsea policy department. He provided examples of intergovernmental cooperation. Comm. Ouimet stated that it is important to measure the customer expectations, and place realistic expectations on employees.

Comm. Grewal thanked staff for their work. She asked how the commitment of diversity would be translated into specific deliverables. Behen reported that there has not been a determinations of specifics as of yet. Behen stated that he hopes for deliverables in 2008.

##### **Support Services**

Behen gave the Children's Well-Being Presentation (On file in County Clerk's Office).

Comm. Ouimet stated that one of the first things done for Success by Six was inventory. He stated that bringing all of the players to the table is key. He added that he thinks that a comprehensive program is going to come out of this project. Comm. Ouimet complimented Guenzel's leadership on this topic.

Comm. Irwin stated that the measures of success indicate why the County is doing a good job in this area. He also thanked all involved with youth development in the County. Comm. Irwin stated that it was important to ask youth what they want.

Comm. Bergman stated that one thing that may be missing is a discussion of strong families. She stated that she would like to see this promoted in the County more heavily.

Comm. Sizemore discussed the West Willow project that can be used as a model for the County. He stated that he appreciates work that is being done.

**Report of the Administrator**

**Update on Police Services Litigation**

Curt Hedger gave an update on police services litigation. He reported that the County was found liable in the Leadership Committee section of the Open Meeting Act claim, and that all other claims had been dismissed. He stated that there would be a hearing on attorney fees for the Open Meetings Act violation. Hedger reported that the hearing is scheduled for October 29, 2007 at 9 a.m. in Courtroom #10 of the downtown Ann Arbor Courthouse.

**Report of the Chair of the Board**

Comm. Irwin thanked Commissioners for the work on the budget throughout the year. He added that there were still opportunities for Commissioners to propose amendments to the budget. He also stated that staff could perform an analysis on proposed changes. Comm. Irwin reported that there would be a five minute break before the start of the Board of Commissioners meeting.

**Items for Current/Future Discussion**

Comm. Lovejoy Roe reported that there needs to be more funding provided to police services in this budget cycle.

**Citizen Participation**

None

**Commissioners Follow-up to Citizen Participation**

None

**Pending**

None

**Adjournment**

Comm. Gunn seconded by Comm. Irwin moved that the meeting be adjourned until November 7<sup>th</sup>, 2007 at 6:30 p.m. Motion carried.

The meeting adjourned at 9:11 p.m.

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Barbara Levin Bergman, Chair

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Lawrence Kestenbaum, Clerk/Register

By: Jason Brooks, Deputy Clerk

APPROVED: