



WASHTENAW COUNTY BOARD OF COMMISSIONERS

Wednesday February 16, 2011

RECORD OF PROCEEDINGS

An adjourned session of the Washtenaw County Board of Commissioners was held at the Administration Building, in the City of Ann Arbor, Michigan, on Wednesday, February 16, 2011.

The meeting was called to order at 8:09 p.m. by Conan Smith, Chair of the Board.

MEMBERS PRESENT: Comms. Bergman, Gunn, Judge, Peterson, Ping, Prater, Rabhi, Sizemore, Conan Smith, Dan Smith, and Turner.

MEMBERS ABSENT:

OTHERS PRESENT: County Administrator, Verna McDaniel; Deputy County Administrator, William Reynolds; Corporation Counsel Curtis Hedger; Diane Heidt, Human Resources; Kelly Belknap, Jennifer Watson, Bob Devault, Finance; Bob Tetens, Parks and Recreation; Dave Shirley, Jason Fee, Facilities Management; Patricia Denig, ETCS; Ben Toole, ITS; Joanna Bidlack, County Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Pledge of Allegiance

Approval of the Minutes of the Previous Meeting

Comm. Prater seconded by Comm. Gunn moved that the minutes of the January 19, 2011 meeting of the Board of Commissioners be approved. Motion carried.

Citizen Participation

Ray Mullins, 4447 Swiss Stone Ln., Pittsfield Township, President Loyal Opposition to the Status Quo, Inc., stated that his organization is set up to improve the lives of African Americans. Mullins stated that LOSQ is hoping to ensure education. He added that he is attending to plug the Celebration of African-American Life in Washtenaw County (flyer on file in County Clerk's office). He added that the event is free and stated that there would be food vendors.

Commissioner Follow-Up to Citizen Participation

Comm. Bergman stated that she would like to know of future meetings of the LOSQ.

Comm. Turner stated that he has had the opportunity to speak with Mr. Mullins and added that he is looking forward to attending.

Comm. Ping asked if people could come and go. Mullins stated that people coming and going will be expected.

Comm. Sizemore asked if the B Side of Youth would be attending. Mullins stated that he would be open to it.

Communications

Comm. Prater seconded by Comm. Gunn moved that the communications be received and dealt with as recommended. Motion carried.

R-0014 RECEIVED: January 13, 2011. A letter to the Washtenaw County Board of Commissioners, from Debroah Kay Schutt, Chair, Michigan Pet Alliance Fund, re: Invitation to participate in Michigan's 1st No-Kill Conference, dated December, 2010. Received and filed.

R-0015 RECEIVED: January 14, 2011. A resolution to the Washtenaw County Clerk from the Ottawa County Board of Commissioners, re: Resolution demanding that Information Memorandum 16 be immediately withdrawn in its entirety by the State of Michigan, Department of Labor and Economic Growth, so that the Remonumentation grant process for 2011 may proceed without unconstitutional restriction, dated January 6, 2011. Received and filed.

R-0016 RECEIVED: January 14, 2011. A memorandum to the Washtenaw County Board of Commissioners, from Judy Kramer, Risk Management Coordinator/Paralegal, Washtenaw County Risk Management, re: Communication from Douglas Smith, dated January 14, 2011. Received and filed, forwarded to Risk Management to each commissioner.

R-0017 RECEIVED: January 24, 2011. A letter to the Chairperson, Washtenaw County Board of Commissioners, from Andrew Thalhammer, Manager, Child Care Fund Unit, Federal Compliance Division, Michigan Department of Human Services, re: Child Care Fund Staff Reorganization, dated January 11, 2011. Received and filed.

R-0018 RECEIVED: January 24, 2011. A notice of public hearing to Lawrence Kestenbaum, Washtenaw County Clerk/Register, from Karen Lovejoy Roe, Clerk, Ypsilanti Charter Township, re: Notice of public hearing on proposed resolution 2011-3 to exempt Habitat for Humanity from the collection of property taxes for up to two years, dated January 19, 2011. Received and filed.

R-0019 RECEIVED: January 24, 2011. A notice of public hearing to the Washtenaw County Board of Commissioners, from William Lewis, Chairman, Sharon Township Planning Commission, re: Notice of public hearing to receive comments on the revised Master Plan for Sharon Township, dated January 19, 2011. Received and filed.

R-0020 RECEIVED: January 26, 2011. A letter to Conan Smith, Chair, Washtenaw County Board of Commissioners, from Alan Israel, Clerk, Pittsfield Charter Township, re: Application for an Industrial Facilities Exemption Certificate in Pittsfield Charter Township by Pacific Industrial Development Corporation, dated January 21, 2011. Received and filed.

R-0021 RECEIVED: January 26, 2011. A letter to Conan Smith, Chair, Washtenaw County Board of Commissioners, from Alan Israel, Clerk, Pittsfield Charter Township, re: Application for an Industrial Facilities Exemption Certificate in Pittsfield Charter Township by Unimerco, Inc., dated January 21, 2011. Received and filed.

R-0022 RECEIVED: January 26, 2011. A magazine to the Washtenaw County Board of Commissioners, from The Michigan Association of Drain Commissioners, re: Pipeline Magazine, Volume 19, No. 4. Received and filed.

R-0023 RECEIVED: February 3, 2011. A letter to Conan Smith, Chair, Washtenaw County Board of Commissioners, from Olga Dazzo, Director, State of Michigan Department of Community Health, re: Confirmation of accreditation status on local public health department, dated January 27, 2011. Received and filed.

R-0024 RECEIVED: February 4, 2011. A letter to Richard Fleece, Director, Washtenaw County Environmental Health, from Melissa North Higgs, 1875 Mothershead Lane, Desoto, Missouri 63020, re: Disappointment in services of the Washtenaw County Department of Health in recent sale of property in Lodi Township, dated January 25, 2011. Received and filed, copied to each commissioner. Comm. Prater requested follow up with Dick Fleece by County Administration.

Liaison Reports

Comm. Judge reported that she has been asked to serve on the SEMCOG Finance and Budget committee and the Legislative Policy Platform committee. She stated that the Finance and Budget Committee will review all of the checks that come through. Comm. Judge added that she would like to welcome Comm. Rabhi as an alternate to the Head Start Committee.

Comm. Bergman reported that the AAA1B had their legislative advocacy meeting last week. She stated that Dennis McDougal, WCHO member, is advocating for staff for the disabled. She added that aids need to be trained and paid well.

Comm. Turner stated that he distributed a liaison report for the Road Commission. He added that the Road Commission was prepared prior to the last large snow storm. He stated that they are starting to get through the salt and are hoping for a mild finish to winter. Comm. Turner reported that the Road Commission did move to hire two additional mechanics.

Comm. Rabhi stated that he attended the Board of Public Works meeting this morning. He reported that the Western Washtenaw Recycling Authority is moving to single stream recycling. He also reported that the Transportation Authority is not contracting with employees. Comm. Rabhi added that representatives are asking elected officials to tell the federal government about the importance of CDBG money.

Comm. Conan Smith reported that Parks approved \$600K in Connecting Communities Trail grants. He added that a trail in Pittsfield Township will connect Saline to Ann Arbor safely.

Comm. Sizemore added that the Park Commission also approved work with EMU and the State on a boathouse for EMU and the community. Comm. Sizemore stated that youth can get scholarships for attending these programs. Comm. Judge stated that the boathouse will be the only one in the State that will be ADA compliant.

Comm. Turner reported that he and Comm. Sizemore met on the court relocation project. He stated that work is being done on finalizing the drawings and getting some estimated costs for work on the 2nd and 3rd floors. Comm. Sizemore reported that floors 2 and 3 are the least extensive. He added that he would like to thank Comm. Turner for his help on this project. Comm. Sizemore stated that he is expecting a rough price back on what it may cost to do the Platt Road demolition.

Special Order of Business

Report of the Chair of the Board of Commissioners

Reports of the Standing Committees

Comm. Gunn seconded by Comm. Prater moved that the following reports be received and approved: Administrative Briefing, dated January 12, 2011 and January 26, 2011; Ways & Means, dated January 19, 2011; Working Session, dated January 20, 2011 and February 3, 2011. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Reports of Special Committees

Comm. Gunn seconded by Comm. Prater moved that the following reports be received: Board of Commissioners Appointment Caucus, dated January 12, 2011; Board of Road Commissioners, dated January 18, 2011; Concealed Weapon Licensing Board, dated December 22, 2010 and January 19, 2011; Criminal Justice Collaborative Council, dated July 9, 2010, July 16, 2010, December 10, 2010, and December 17, 2010; Police Services Steering Committee, dated December 15, 2010; Public Works Board, dated November 17, 2010 and December 15, 2010; Social Services Board, dated November 30, 2010; Statutory Drainage Board, dated December 16, 2010. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Other Reports

Report on contracts in the amount of \$25,000 and under from January 1, 2011 to January 31, 2011

Washtenaw County Organization Charts

Washtenaw County Position Listing

Report of the Treasurer **2010 Year End Report**

Catherine McClary presented the Treasurer's Report (on file in County Clerk's office).

McClary discussed the possibility of the Board adopting a civil infractions ordinance. McClary stated that taxes@ewashtenaw.org if a general help line for anything needed and added that the phone line for the MSU Extension Mortgage Prevention Line is (734) 222-9595.

Comm. Turner stated that he would like to see the information provided in a written report. McClary stated that she could send them in a series of reports.

Comm. Judge stated that SEMCOG put out a new report on foreclosures by County. She reported that St. Clair had the same number of foreclosures as Washtenaw and added that the County is doing well percentage wise.

Comm. Rabhi seconded by Comm. Gunn moved that the Treasurer's Report be received and filed. Motion carried unanimously by voice vote.

Appointments

11-0031 Comm. Gunn seconded by Comm. Prater moved that the resolution appointing Hazelette Robinson, Susan Sweet Scott, and Michael Smith as the three Washtenaw County Representatives to the Review Committee for the 2011 Coordinated Funding be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0032 Comm. Conan Smith recommended the following commissioner appointments to various boards, committees, commissions and agencies:

Board/Committee/Commission	Term Expiration	Positions
Community Action Board	12/31/2011	1) Kristin Judge
Police Services Finance Sub-Committee	12/31/2011	1) Leah Gunn 2) Wesley Prater
Washtenaw Metro Alliance	12/31/2011	1) Barbara Bergman

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Report of the County Administrator

None

Resolutions:

Ways and Means – February 16, 2011

11-0033 Comm. Gunn seconded by Comm. Prater moved that the resolution ratifying the County Administrator's signature on 2010 Marine Safety Grant with the State of Michigan, Department of Natural Resources and Environment, for the 2011 Marine Safety Grant Program for a total program amount of \$214,645 for the period of January 1, 2011 through December 31, 2011 be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0034 Comm. Gunn seconded by Comm. Prater moved that the resolution ratifying the County Administrator's signature on the 2011 Michigan Community Action Agency Association/Michigan Public Service Commission Weatherization Assistance and Client Education Program Application to the Michigan Department of Human Services in the amount of \$25,316 for the period of October 1, 2010 through December 31, 2011 for ETCS; authorizing the Administrator to sign the Notice of Grant Award; approving the budget; authorizing the Administrator to sign delegate contracts be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0035 Comm. Gunn seconded by Comm. Prater moved that the resolution to borrow against anticipated Delinquent 2010 Real Property Taxes be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0036 Comm. Gunn seconded by Comm. Prater moved that the resolution adopting the updated issuance and use of County credit cards to selected County officers and employees policy be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0037 Comm. Gunn seconded by Comm. Prater moved that the resolution accepting an offer for excess insurance coverage for Worker's Disability Compensation for the 2011-2012 Period be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

Ways and Means – January 19, 2011

11-0038 Comm. Gunn seconded by Comm. Prater moved that the resolution ratifying the electronic submission of the application to the State of Michigan, Department of Human Services for Juvenile Accountability Block Grant Program in the amount of \$25,267 for the period April 1, 2011 through March 31, 2012 be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0039 Comm. Gunn seconded by Comm. Prater moved that the resolution reaffirming a Memorandum of Understanding with the Washtenaw County Trial Court specifying the rights and duties of each party with respect to budgetary and operational issues and authorizing the Chair of the Board to execute the memorandum be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0040 Comm. Gunn seconded by Comm. Prater moved that the resolution approving Expense Reduction Analyst (ERA) as the vendor to provide a Cost Recovery and Cost Containment Program be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

11-0041 Comm. Gunn seconded by Comm. Prater moved that the resolution adopting the budget process calendar and guidelines for the 2012/2013 biennial budget be adopted.

Comm. Peterson seconded by Comm. Judge moved to amend the budget calendar to move the Administrative Briefings and the Retreat sessions to the Board of Commissioners room and to televise these meetings.

Discussion ensued.

Comm. Gunn seconded by Comm. Bergman moved to amend the amendment to continue the retreat function after the completion of formal Working Session agendas.

Discussion ensued.

Comm. Sizemore seconded by Comm. Rabhi moved to call the question on the amendment to the amendment offered by Comm. Gunn to continue the retreat function after the completion of formal Working Session agendas. Motion carried by voice vote.

Amendment to the amendment carried by voice vote.

Comm. Gunn stated that the question of moving the retreat function to Working Session meetings should be separated from moving Administrative Briefings.

Comm. Gunn seconded by Comm. Bergman called the question on moving retreat sessions to Working Session meetings. Motion carried by voice vote.

Roll call vote on moving retreat sessions to Working Session meetings: YEAS: 7. NAYS: 4 (Comms. Ping, Conan Smith, Dan Smith and Turner) ABSENT: 0. Motion carried.

Discussion ensued.

Comm. Gunn seconded by Comm. Prater moved to call the question on the original amendment moving Administrative Briefings into the Board of Commissioners room and televising the meetings. Motion carried by voice vote.

Roll call vote on moving Administrative Briefings into the Board of Commissioners room and televising the meetings: YEAS: 3. NAYS: 8 (Comms. Bergman, Gunn, Ping, Rabhi, Sizemore, Conan Smith, Dan Smith and Turner) ABSENT: 0. Motion failed.

Roll call vote on the budget calendar and guidelines: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

Approval of Claims

11-0042 Comm. Gunn seconded by Comm. Prater moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of January 21, 2011 be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ 2,553.91	\$ 17,191.99	\$ 20.00	\$ 19,765.90
1293	COMMUNITY DEVELOPMENT	\$ -	\$ -	\$ 445.54	\$ -	\$ 445.54
1810	VETERANS TRUST FUND ADMIN.	\$ -	\$ -	\$ 108.89	\$ -	\$ 108.89
1811	VETERANS RELIEF FUND	\$ -	\$ 1,452.24	\$ 9,625.06	\$ -	\$ 11,077.30
1882	HIDTA	\$ -	\$ 3,620.82	\$ 3,083.93	\$ -	\$ 6,704.75
1905	911 MAINTENANCE FUND	\$ -	\$ 1,100.47	\$ 60.07	\$ -	\$ 1,160.54
1990	EECS SPECIAL VOTED MILLAGE	\$ -	\$ 1,779.77	\$ -	\$ -	\$ 1,779.77
2080	PARKS & RECREATION	\$ -	\$ 28,519.66	\$ 10,154.53	\$ -	\$ 38,674.19
2095	NATURAL AREA MILLAGE ADMIN	\$ -	\$ -	\$ 2,188.14	\$ -	\$ 2,188.14
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 10.00	\$ -	\$ 10.00
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 1,928.66	\$ 2,792.55	\$ -	\$ 4,721.21

2510	CSA HEADSTART	\$ -	\$ -	\$ 6,879.13	\$ -	\$ 6,879.13
2630	SR NUTRITION	\$ -	\$ 374.62	\$ -	\$ -	\$ 374.62
2812	JUVENILE DRUG COURT PLAN GRANT	\$ -	\$ -	\$ 80.00	\$ -	\$ 80.00
2822	WASHTENAW AREA TEENS FOR TOMORROW	\$ -	\$ -	\$ 147.94	\$ -	\$ 147.94
2930	(CSTS) MENTAL HEALTH	\$ -	\$ -	\$ 3,346.01	\$ -	\$ 3,346.01
2960	HEALTH	\$ -	\$ -	\$ 2,804.55	\$ -	\$ 2,804.55
2990	CHILD CARE	\$ -	\$ -	\$ 977.52	\$ -	\$ 977.52
4016	CI BONDS 2006 EECS	\$ -	\$ 1,960.00	\$ -	\$ -	\$ 1,960.00
4050	CAPITAL EQUIPMENT	\$ -	\$ -	\$ 1,119.89	\$ -	\$ 1,119.89
6310	FACILITIES MGMT - O & M	\$ -	\$ 179,240.97	\$ 6,009.11	\$ -	\$185,250.08
6320	FACILITIES MGMT - TRANSP	\$ -	\$ -	\$ 3,181.63	\$ -	\$ 3,181.63
6900	CENTREX ASSOCIATION	\$ -	\$ 25,113.62	\$ -	\$ -	\$ 25,113.62
7412	LAWNET - DRUG ENFORCEMENT	\$ -	\$ 241.59	\$ -	\$ -	\$ 241.59
7413	LAWNET NON-FORFEITURE FUND	\$ -	\$ 1,150.24	\$ -	\$ -	\$ 1,150.24
7520	EMPLOYEE RETIREMENT FUND	\$ -	\$ -	\$ 725.70	\$ -	\$ 725.70
7990	CO-OP EXTENSION SERVICE	\$ -	\$ -	\$ 2,688.16	\$ -	\$ 2,688.16
0	TOTALS	\$ -	\$ 249,036.57	\$ 73,620.34	\$ 20.00	\$322,676.91

11-0043 Comm. Gunn seconded by Comm. Prater moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of February 4, 2011 be adopted. Roll call vote: YEAS: 11. NAYS: 0 ABSENT: 0. Motion carried.

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ 4,985.27	\$ 14,866.31	\$ 10.00	\$ 19,861.58
1293	COMMUNITY DEVELOPMENT	\$ -	\$ -	\$ 1,432.67	\$ -	\$ 1,432.67
1810	VETERANS TRUST FUND ADMIN.	\$ -	\$ -	\$ 88.00	\$ -	\$ 88.00
1811	VETERANS RELIEF FUND	\$ -	\$ 2,308.66	\$ 4,474.75	\$ -	\$ 6,783.41
1882	HIDTA	\$ -	\$ 8,157.88	\$ 2,058.73	\$ -	\$ 10,216.61
1905	911 MAINTENANCE FUND	\$ -	\$ 576.31	\$ 110.07	\$ -	\$ 686.38
1990	EECS SPECIAL VOTED MILLAGE	\$ -	\$ 2,536.76	\$ -	\$ -	\$ 2,536.76
2080	PARKS & RECREATION	\$ -	\$ 21,096.43	\$ 5,117.53	\$ -	\$ 26,213.96
2095	NATURAL AREA MILLAGE ADMIN	\$ -	\$ -	\$ 403.27	\$ -	\$ 403.27
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 116.95	\$ -	\$ 116.95
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 3,063.41	\$ 1,521.91	\$ -	\$ 4,585.32
2510	CSA HEADSTART	\$ -	\$ -	\$ 5,331.49	\$ -	\$ 5,331.49
2630	SR NUTRITION	\$ -	\$ 377.14	\$ -	\$ -	\$ 377.14
2812	JUVENILE DRUG COURT PLAN GRANT	\$ -	\$ -	\$ 50.87	\$ -	\$ 50.87
2822	WASHTENAW AREA TEENS FOR TOMORROW	\$ -	\$ -	\$ 877.49	\$ -	\$ 877.49
2930	(CSTS) MENTAL HEALTH	\$ -	\$ -	\$ 4,086.58	\$ -	\$ 4,086.58
2960	HEALTH	\$ -	\$ -	\$ 1,958.55	\$ -	\$ 1,958.55
2990	CHILD CARE	\$ -	\$ -	\$ 2,435.15	\$ -	\$ 2,435.15
4050	CAPITAL EQUIPMENT	\$ -	\$ -	\$ 2,784.40	\$ -	\$ 2,784.40
6310	FACILITIES MGMT - O & M	\$ -	\$ 170,350.71	\$ 14,135.94	\$ -	\$184,486.65
6320	FACILITIES MGMT - TRANSP	\$ -	\$ -	\$ 455.40	\$ -	\$ 455.40

6440	SELF INSURANCE	\$ -	\$ 135.70	\$ -	\$ -	\$ 135.70
6900	CENTREX ASSOCIATION	\$ -	\$ 71,211.17	\$ -	\$ -	\$ 71,211.17
7412	LAWNET - DRUG ENFORCEMENT	\$ -	\$ 564.80	\$ -	\$ -	\$ 564.80
7413	LAWNET NON-FORFEITURE FUND	\$ -	\$ 895.84	\$ -	\$ -	\$ 895.84
7520	EMPLOYEE RETIREMENT FUND	\$ -	\$ -	\$ 387.49	\$ -	\$ 387.49
7900	REGIONAL DISPATCH FUND	\$ -	\$ -	\$ 899.83	\$ -	\$ 899.83
0	TOTALS	\$ -	\$ 286,260.08	\$ 63,593.38	\$ 10.00	\$349,863.46

Items for Current/Future Discussion

None

Citizen Participation

None

Commissioners Follow-up to Citizen Participation

None

Adjournment

Comm. Prater seconded by Comm. Rabhi moved to adjourn until Wednesday March 2nd, 2011, at 6:45 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 10:27 p.m.

Conan Smith, Chair

Lawrence Kestenbaum, Clerk/Register

By: Jason Brooks, Deputy Clerk

Board Approved: March 2, 2011



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734) 222-6850
FAX (734) 222-6715

TO: Conan Smith
Board of Commissioners Chair

THROUGH: Verna J. McDaniel
County Administrator

FROM: Mary Jo Callan, Director
Office of Community Development

DATE: February 16, 2011

SUBJECT: 2011 Coordinated Funding: Human Services Program Operations
Funding Review Process and Committee Appointments

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners appoint Hazelette Robinson, Susan Sweet Scott, and Michael Smith as the three Washtenaw County representatives to the application review committee for the 2011 Coordinated Funding: Human Services Program Operations Funding.

BACKGROUND:

On November 3, 2010, the Washtenaw County Board of Commissioners approved the allocation of children's well-being and human service funding, and authorized the Office of Community Development to administer the distribution of these funds using a public-private coordinated funding process.

The county's model of funding outside agencies has been effective in the past, as it has extended the range of specialized services and support available to citizens at only a fraction of the actual cost to provide them. In fact, for every \$1 the county invests in a private nonprofit, that nonprofit brings an additional \$10 of non-local funding into Washtenaw County.

The funding process approved by the Board to distribute these funds in 2011 builds on the human services *integrated funding model*, which has already been adopted by Washtenaw County, the City of Ann Arbor, and the Washtenaw Urban County. This model has further improved the process of funding human services programs by creating a system that identifies coordinated funding priorities, streamlines nonprofit applications and interventions, and improves proposal reviews between Washtenaw County, United Way of Washtenaw County, the City of Ann Arbor, the Washtenaw Urban County, and the Ann Arbor Area Community Foundation (AAACF).

Decision-making authority remains separate, with the County Board of Commissioners maintaining authority over county funds, and the governing boards for each of the other funding bodies maintaining authority over their respective funds.

DISCUSSION:

The *Coordinated Funding Model* is based on the reality that providing effective nonprofit human services in the community involves three different kinds of funding:

1. Program Operations: The day-to-day expenses of serving people in programs such as shelter, after school activities, family therapy, or safety net medical care;
2. Planning: The coordination and maximization of services among nonprofits working in the same sector (e.g., housing, aging, health, etc.);
3. Capacity Building: The occasional one-time costs for things like governance improvement, finance, program evaluation or other improvements, to help a nonprofit thrive.

This model recognizes that the community is best served when vital services are sufficiently funded, when those services are coordinated among multiple nonprofits, and when those nonprofits themselves are strong and sustainable over the long term. This approach has been embedded in the community, and in the way local funders support nonprofits, for years. Program operations have long been funded by the County, the United Way, the City of Ann Arbor, and the Washtenaw Urban County, while planning and capacity building have been funded by AAACF and the United Way.

Upon the unanimous approval of the *Coordinated Funding Model* from the county, the United Way, the City of Ann Arbor, the Washtenaw Urban County, and the AAACF in mid-November 2010, staff from the United Way and the Office of Community Development began implementing the Program Operations funding process immediately. The Children's Well-being and other Human Service funding will be included in this Program Operations portion of the coordinated funding process and will be allocated to the priority areas of: aging; early childhood (0-6); school-aged youth (7-21); housing/homelessness; safety net health; and hunger relief.

In creating the Program Operations funding process, staff integrated feedback from non-profit providers and developed a three-step process that will reduce the application burden on agencies, streamline staff and volunteer reviewer responsibilities, and enhance funders' ability to make well-informed investments:

- *Step 1 - Request for Qualifications (RFQ):* In early December, nonprofit agencies in the community were given an opportunity to respond to an RFQ issued through the County Purchasing Department on behalf of Washtenaw County, the City of Ann Arbor, the Washtenaw Urban County and the United Way of Washtenaw County. The RFQ outlined specific foundational organizational, governance and fiscal documents that were to be submitted for review in early January 2011. In partnership with the Office of Community Development, the United Way organized a committee of financial and non-profit experts to review these documents for conformity with best practices in

nonprofit management. Agencies that met these basic thresholds are eligible to apply for program operations funding.

- *Step 2 - Request for Proposals (RFP):* In late January, agencies receiving approval from the RFQ process were notified and invited to apply for program operations funding through an RFP, also released through County Purchasing. Agencies have until March 4th, 2011 to complete their program applications through www.communitygrants.org, an online application system designed for and used by local funders. This online application system allows for a more streamlined application process - one that is much easier on nonprofit providers. Applicants have the opportunity to complete the application without submitting additional paper documentation. They can also copy an existing application, thereby reducing the time it takes to enter multiple applications. Once funding awards have been made, the system additionally functions as the reporting tool for all of their grants.
- *Step 3 – Referrals for Capacity-Building:* For agencies that do not meet these basic thresholds or receive funding due to capacity-related needs, the Coordinated Funding process enables a more direct and thoughtful mechanism to refer them to the Capacity Building funding collaboration between the United Way and the Ann Arbor Area Community Foundation. This referral process will support individual nonprofits, enable a systemic review of the capacity needs of nonprofit human services providers, and improve the linkage between nonprofit capacity and expected community outcomes.

For the RFP responses, the Office of Community Development, in partnership with the United Way, will staff a review committee of volunteers that includes three designees each from the Board of Commissioners, the Board of the United Way of Washtenaw County, Ann Arbor City Council, and the Urban County Executive Committee. The review committee will make its recommendations to the Board of Commissioners – via the County Administrator – in April 2011, for funding to commence on July 1, 2011.

Given their expertise in human services issues as well as their wide-ranging knowledge of the county, it is requested that the Board designate the following individuals as their representatives to the review committee:

- **Hazelette Robinson**
Community Relations Director
Washtenaw County Health Organization
- **Susan Sweet Scott**
Senior Services Supervisor
Employment Training & Community Services
- **Michael Smith**
Interim Director
Department of Veterans Affairs

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON THE BUDGET:

None

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

This coordinated funding process involves sustained, meaningful collaboration and partnership between county staff, and staff from United Way and the Ann Arbor Area Community Foundation. Each of the contracts established will be monitored by the Office of Community Development and United Way staff for the purposes of contract oversight and technical assistance.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Washtenaw County Community Action Board, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

RESOLUTION APPOINTING HAZELETTE ROBINSON, SUSAN SWEET SCOTT,
AND MICHAEL SMITH AS THE THREE WASHTENAW COUNTY
REPRESENTATIVES TO THE REVIEW COMMITTEE FOR THE 2011
COORDINATED FUNDING: HUMAN SERVICES PROGRAM OPERATIONS
REQUEST FOR PROPOSALS REVIEW

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, the Washtenaw County Board of Commissioners approved the allocation of children's well-being and human service funding, and authorized the Office of Community Development to administer the distribution of these funds using a public-private coordinated funding process on November 3, 2010; and

WHEREAS, the county's model of funding outside agencies has been effective in the past, and every \$1 the county invests in a private nonprofit leverages an additional \$10 of non-local funding into Washtenaw County; and

WHEREAS, the funding process approved by the Board to distribute these funds in 2011 builds on the human services *integrated funding model* already adopted by Washtenaw County, the City of Ann Arbor, and the Washtenaw Urban County; and

WHEREAS, the Children's Well-being and other Human Service funding will be included in this Program Operations portion of the coordinated funding process and will be allocated to six priority areas; and

WHEREAS, The proposed reviewers will include three designees each from the Board of Commissioners, United Way of Washtenaw County, Ann Arbor City Council, and the Urban County Executive Committee, along with Community Development and United Way staff.

NOW THEREFORE BE IT RESOLVED, that the Washtenaw County Board of Commissioners hereby appoints Hazelette Robinson, Susan Sweet Scott, and Michael Smith as the three Washtenaw County representatives to the review committee for the 2011 Coordinated Funding: Human Services Program Operations RFP review.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0031



WASHTENAW COUNTY BOARD OF COMMISSIONERS

Wednesday, February 16, 2011

The following action was taken by the Washtenaw County Board of Commissioners during their February 16, 2011, Board Meeting.

11-0032 Comm. Conan Smith recommended the following commissioner appointments to various boards, committees, commissions and agencies:

Board/Committee/Commission	Term Expiration	Positions
Community Action Board	12/31/2011	1) Kristin Judge
Police Services Finance Sub-Committee	12/31/2011	1) Leah Gunn 2) Wesley Prater
Washtenaw Metro Alliance	12/31/2011	1) Barbara Bergman

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

LAWRENCE KESTENBAUM
WASHTENAW COUNTY CLERK/REGISTER

By: Deputy Clerk

DATED: _____

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON 2010 MARINE SAFETY GRANT WITH THE STATE OF MICHIGAN, DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT, FOR THE 2011 MARINE SAFETY GRANT PROGRAM FOR A TOTAL PROGRAM AMOUNT OF \$214,645 FOR THE PERIOD OF JANUARY 1, 2011 AND DECEMBER 31, 2011

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2010

WHEREAS, the Washtenaw County Sheriff's Office and Washtenaw County have diligently maintained efforts to better serve the citizens of Washtenaw County; and

WHEREAS, the Sheriff's Office wishes to further enhance its delivery of law enforcement services to the community, within the realm of community oriented policing; and

WHEREAS, the Washtenaw County Sheriff's Office requests permission to submit an application for a grant award from the State of Michigan, for funding in the total amount of \$214,645, with maximum state reimbursement of \$180,261 (representing 75% of operating costs and 100% of equipment expenses) being made available through the Marine Safety Grant Program; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human Resources, Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the State of Michigan for grant funding in the maximum amount of \$214,645 through the 2011 Marine Safety Grant Program.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Authorizing the Administrator to sign the delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 11 0 0

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS}

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0033

A RESOLUTION RATIFYING THE SIGNATURE OF THE COUNTY ADMINISTRATOR ON THE 2011 MICHIGAN COMMUNITY ACTION AGENCY ASSOCIATION/MICHIGAN PUBLIC SERVICE COMMISSION WEATHERIZATION ASSISTANCE AND CLIENT EDUCATION PROGRAM APPLICATION TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$25,316 FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH DECEMBER 31, 2011 FOR ETCS; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, ETCS has prepared the 2011 MCAAA/MPSC Weatherization Assistance and Client Education Program application in accordance with DHS requirements; and

WHEREAS, ETCS has been the administrator and operator of the Weatherization Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Program exists to serve low income homeowners and renters with services that improve the energy efficiency and safety of their homes through the provision of extra insulation, weather-stripping, caulking, furnace inspections, and client education; and

WHEREAS, the 2011 MCAAA/MPSC Weatherization Assistance and Client Education Program allows ETCS to serve approximately six customers with weatherization energy saving services, and up to fifty customers through its two energy saving education classes; and

WHEREAS, ETCS provides services through outreach and intake services, pre and post inspection of homes, health and safety reviews, furnace assessments, consumer education on how to conserve energy; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the application with the Department of Human Services for the 2011 MCAAA/MPSC Weatherization Assistance and Client Education Programs in the amount of \$25,316 for the period of October 1, 2010 through December 31, 2011 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof;
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **11 0 0**

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS}.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0034

RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2010 REAL PROPERTY TAXES

At a regular meeting of the Board of Commissioners of the County of Washtenaw, State of Michigan, held at Ann Arbor, Michigan, on the 16th day of February, 2011.

PRESENT: Commissioners Bergman, Gunn, Judge, Peterson, Ping, Prater, Rabhi, Sizemore, Conan Smith, Dan Smith, and Turner

ABSENT: None

Comm. Gunn offered the following resolution and moved its adoption. The motion was seconded by Comm. Prater.

WHEREAS, the Board of Commissioners of the County of Washtenaw (the "County") has heretofore adopted a resolution establishing the Washtenaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Washtenaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2010 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2011, will be approximately \$40 million, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Washtenaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Fifty Million Dollars (\$50,000,000.00) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2010 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2011, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2010 delinquent taxes outstanding on March 1, 2011, or the portion of the 2010 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2011" with a

letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall

be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund (the "2011 Account") and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2011, in accordance

with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2011 Collection Account established in Section 6 hereof.

2011 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2011 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2011, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2011 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2011 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2011 Collection Account and the 2011 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2011 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2011 Collection Account and the 2011 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2011 Collection Account

10. Upon the investment of moneys in the 2011 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2011 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in *The Bond Buyer* or the *Detroit Legal News*, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the

requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other

purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of

accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2014, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2011 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this section shall not limit the authority of the County Treasurer under the laws of the

State of Michigan to charge back delinquent taxes under other circumstances or at other times.

Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The

Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **11 0 0**

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0035

A RESOLUTION ADOPTING THE UPDATED ISSUANCE AND USE OF COUNTY CREDIT CARDS TO SELECTED COUNTY OFFICERS AND EMPLOYEES POLICY

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, 1995 PA 266 authorizes the use of credit cards for the purchase of goods and services by County officers and employees; and

WHEREAS, Resolution 98-0094 was adopted by the Board of Commissioners on May 6, 1998 that approved the issuance and use of credit cards by selected County officers and employees; and

WHEREAS, the total combined authorized credit limit of all credit cards is not to exceed 5% of the total budget for the County for the current fiscal year; and


WHEREAS, the use of credit cards by County officials and employees has become more a part of our day to day business operations; and

WHEREAS, the greater utilization of credit cards created the need for a review and update of our current policy to ensure that effective internal controls and procedures were in place became apparent; and

WHEREAS, the updated policy identifies tighter controls and responsibilities in the management of credit card usage ; and

WHEREAS, this matter has been reviewed by the, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrators Office, and the Ways and Means Committee.

NOW THEREFORE, BE IT RESOLVED, that the Washtenaw County Board of Commissioners adopts the updated Issuance and Use of County Credit Cards to Selected County Officers and Employee Policy as attached hereto and made a part hereof.

 <p style="text-align: center;">Washtenaw County</p>		Policy			
Title: Issuance and Use of County Credit Cards to Selected County Officers and Employees	Enabling Resolution:	Supercedes: 07-0222	Effective Date:	Page: 1	Of: 1

I. APPLICATION:

This policy shall govern the issuance and use of County Credit Cards to selected County Officers and Employees.

II. GENERAL POLICIES:

- A. The Finance Director shall be responsible for the County's credit card issuance, accounting, monitoring, and retrieval and generally for overseeing compliance with the credit card policy. The Finance Director shall have the right to delegate daily duties associated with this policy. Each Department shall be responsible for managing its Cardholder Accounts. The department head or his/her designee shall be responsible for obtaining purchase documentation from the merchant to support all purchases made with the Purchasing card and submitting to the Finance Department within the required timeframe.
- B. The credit card may be used only by an authorized officer or employee of the County for the purchase of goods or services for the official business of Washtenaw County.
- C. The Credit Card holder is responsible for obtaining purchase documentation from the merchant (sales receipt, packing slip, etc.) to support all purchases made with the Credit Card and verifying that documentation complies with all the requirements for set forth in the Washtenaw County Credit Card Procedure.
- D. Finance Department will pay all statements in full no later than 15 days from the date of statement to avoid any late charges or cancellation of credit cards. All Departments with Credit Card holders will provide to the Finance Director or their designee a copy of the Credit Card Statement with all receipts/proof of purchase attached no later than 15 days from date of statement. Failure to provide the required documentation with the timeframe set for the above will result in loss of credit card privileges.
- E. That the officer or employee issued a credit card is responsible for its protection and custody, and shall immediately notify the County if the credit card is lost or stolen.
- F. That the officer or employee issued a credit card shall return the credit card upon their termination of his or her employment or service in office with the County.
- G. That the officer or employee will be subject to disciplinary measures, including discharge, consistent with the law for the unauthorized use of a County credit card.



FINANCE DEPARTMENT

220 North Main, P.O. Box 8645
Ann Arbor, Michigan 48107-8645
(734) 222-6845
FAX (734) 222-6775
<http://www.ewashtenaw.org>

REQUEST FOR WASHTENAW COUNTY ISSUED CREDIT CARD

INSTRUCTIONS:

1. Enter Name (as it is to appear on credit card)
2. Position Title
3. Phone Number
4. Social Security Number
5. Obtain Department Head Signature
6. Enter Business Unit and Object
7. Sign Washtenaw County Credit Cardholders Guidelines and Agreement
8. Forward Form To: Nicole Hann, Washtenaw County Finance

EMPLOYEE INFORMATION

Employee to receive:

Name _____ Title _____

Department _____ Phone _____

Credit Line \$2,500 Social Security # xxx-xx-_____
(last 4 digits only)

Business Unit and Object Number _____.

Department Head / Elected Official Approval (DATE)

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0036

A RESOLUTION ACCEPTING AN OFFER FOR EXCESS INSURANCE COVERAGE FOR WORKER'S DISABILITY COMPENSATION FOR THE PERIOD OF FEBRUARY 1, 2011 THROUGH JANUARY 31, 2011

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, the present contract for excess insurance for the County's Workers' Compensation Program expires January 31, 2011; and

WHEREAS, the proposals have been received and reviewed by the County Administrator's Office and the Department of Human Resources; and

WHEREAS, after review of the proposals, recommendations have been made to renew the excess insurance with Safety National for the period February 1, 2011 through January 31, 2012; and

WHEREAS, a request for proposal will be issued for excess insurance as well as third party administration services during 2011; and

WHEREAS, the recommendation is to purchase statutory \$400,000 specific excess insurance; and

WHEREAS, this matter has been reviewed by the Finance Office, County Administrator's Office and Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the Administrator to sign the contract with Safety National for the renewal of excess insurance coverage for Washtenaw County's Workers' Compensation Program for the period February 1, 2011 through January 31, 2011:

02/11 – 01/12

Insurer – Safety National	\$59,641
Specific excess insurance above \$400,000	
Total Cost for February 2011 through January 2012:	<u>\$59,641</u>

*Current Request for Proposal was for a one-year proposal on the excess insurance coverage in order to ensure an appropriate vendor pool, in addition to the estimated nature of payroll expenses in relation to workers' compensation costs. . Please note final premium calculations will be adjusted based on actual payroll figures, as estimated payroll figures are used in creating the premium calculation.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0037

A RESOLUTION RATIFYING THE ELECTRONIC SUBMISSION OF THE APPLICATION TO THE STATE OF MICHIGAN, DEPARTMENT OF HUMAN SERVICES FOR JUVENILE ACCOUNTABILITY BLOCK GRANT PROGRAM IN THE AMOUNT OF \$25,267 FOR THE PERIOD APRIL 1, 2011 THROUGH MARCH 31, 2012

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, the Omnibus Crime Control and Safe Streets Act of 2002 has appropriated funds for the Juvenile Accountability Block Grant (JABG) program; and

WHEREAS, the Michigan Department of Human Services is the designated state agency administering JABG funds; and

WHEREAS, Washtenaw County was allocated \$25,267; and

WHEREAS, the Juvenile Crime Enforcement Coalition (JCEC) has reviewed the allocation and application and determined to allocate these funds to purpose area #8 (juvenile drug court); and

WHEREAS, these funds will provide treatment and recovery support services to substance abusing juvenile offenders; and

WHEREAS, this resolution has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee;

THEREFORE BE IT RESOLVED that the Board of Commissioners ratifies the Administrator's signature on the application for funding from the Department of Human Services amount of \$25,267 for the period April 1, 2011 through March 31, 2012, as on file with the County Clerk;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award, and
2. Amending the budget as attached hereto and made a part hereof, and
3. Authorizing the Administrator to sign the delegate contracts upon review of Corporation Counsel to be filed with the County Clerk

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **11 0 0**

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)SS.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0038

A RESOLUTION REAFFIRMING A MEMORANDUM OF UNDERSTANDING WITH THE WASHTENAW COUNTY TRIAL COURT SPECIFYING THE RIGHTS AND DUTIES OF EACH PARTY WITH RESPECT TO BUDGETARY AND OPERATIONAL ISSUES AND AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE THE MEMORANDUM

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, under Michigan law, the 22nd Judicial Circuit Court, Washtenaw County Probate Court and 14A District Court (“collectively the Washtenaw County Trial Court”) is a separate branch of government; and

WHEREAS, Washtenaw County is the funding unit for the Washtenaw County Trial Court; and

WHEREAS, under Michigan law, a trial court and its county funding unit may enter into an agreement detailing the budgetary and operational issues involving those public bodies; and

WHEREAS, over the years, Washtenaw County and the Trial Court have executed two agreements to address these operational and budgetary issues; and

WHEREAS, on December 2, 2009 the Board of Commissioners approved Resolution #09-0212 which authorized the Chair of the Board of Commissioners to send a notice to the Trial Court judges that the County was terminating the Memorandum of Understanding with the Trial Court effective December 7, 2010; and

WHEREAS, the absence of a Memorandum of Understanding greatly increases the difficulty of resolving the daily issues which might arise between the County and the Court; and

WHEREAS, the parties have determined that the benefit of reaffirming the prior Memorandum of Understanding, which addresses the daily operations, and respective responsibilities of the County and Trial Court, greatly outweighs any detriment which might result from such an agreement and thus is in the best interests of all the parties.

NOW THEREFORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners reaffirms the “Memorandum of Understanding” with the Washtenaw County Trial Court attached to this Resolution and authorizes the Chair of the Board to sign the Memorandum of Understanding thereby binding the County to its terms and conditions.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0039

A RESOLUTION APPROVING EXPENSE REDUCTION ANALYST (ERA) AS THE
VENDOR TO PROVIDE A COST RECOVERY/COST CONTAINMENT PROGRAM

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, on November 19, 2009 the Board of Commissioners received a presentation from Alliance Cost Containment on a cost recovery and cost containment program; and

WHEREAS, the board expressed an interest in a review of our expenses by an outside vendor and benchmark them in their database and with their subject matter experts to see if we are overpaying for services; and

WHEREAS, in November 2009, the Board of Commissioners directed Administration to conduct a Request For Proposal (RFP) for a cost recovery and cost containment program; and

WHEREAS, an evaluation committee consisting of 6 people, directed by Purchasing, was formed to review all vendor bids submissions; and

WHEREAS, included in the bid, was a cost recovery program that audits accounts payable and receivable systems for inappropriate payments, overpayments, or duplicate payments; and

WHEREAS, after a thorough review, the evaluation committee recommends Expense Reduction Analyst (ERA) as the vendor for the cost recovery/cost containment program.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approve the Evaluation Committee's selection of Expense Reduction Analyst (ERA) as the vendor for the County's Cost Recovery and Cost Containment Program.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 11 0 0

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)SS.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0040

A RESOLUTION ADOPTING THE BUDGET PROCESS CALENDAR AND
GUIDELINES FOR THE 2012/13 BIENNIAL BUDGET

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, Guiding Principle #1 is for the long-term fiscal stability of the county; and

WHEREAS, the County began preparation of its first two year budget in 1993; and

WHEREAS, it is the responsibility of the County Administrator to bring forth a recommended budget to the board after development with the organization; and

WHEREAS, the Budget Calendar & Guidelines establish a timeline, framework and direction within which departments formulate their budget requests and the Administrator's Recommended Budget is developed; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, Corporation Counsel, Finance, and Human Resources.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby adopts the 2012/13 Budget Process Calendar and Guidelines for the budget, as attached hereto and made a part hereof

2012/13 Budget Calendar

Major Milestone	2011 Dates
<u>Kick Off</u>	
Preliminary Financial State of the County Presentation to BOC	January
BOC Adoption of Calendar & Guidelines	January
BOC and Administration Define Roles & Responsibilities	January
Distribution of Instruction Manual "Toolkit" for Organization	February
<u>Organizational Planning</u>	
BOC Priority & Goal Setting	January – April
Administration works with Organization to update Business Plans	April
<u>Budget Development</u>	
2011 Equalization Report	April
Revised Financial State of the County Presentation to BOC	May
Base Budget Meetings with Administration, Finance and Organization	April – May
Meetings with Administration, Finance and Organization to Review All Options & Define Budget Targets	May – June
Development of Administrator's Recommended Budget	July – August
<u>BOC Review & Adoption of Budget</u>	
Presentation of Administrator's Recommended Budget	September
Ways & Means Deliberation on Budget	September – October
Public Hearing on Budget	October
Adoption of Budget	November

2012/2013 BUDGET GUIDELINES

Policies and Issues

The County Administrator shall submit the 2012/13 Recommended Budget on September 7, 2011, with Ways & Means Committee review commencing September 21 through November 2, 2011 unless determined by the committee that adoption can occur sooner than this timeframe and with final adoption by the Board of Commissioners scheduled for November 16, 2011.

The budget office shall compute salaries and fringe benefits for all approved active positions within the county taking into consideration anticipated salary and fringe rate adjustments, estimated savings from updated labor contracts for 2012 and a turnover reduction factor where determined reasonable.

The budget office shall meet with departments and elected offices and jointly recommend 2012 and 2013 departmental allocations for current service levels to Administration taking into consideration a 5 year line item history of expenditures, review of all contracts, permanent and temporary staffing allocations, infrastructure needs to ensure only critical allocations are included in future budget allocations.

Department Heads and Elected Officials are directed to review all programs for continuing relevance and priority as a County service, and discuss the possibility to delete or modify programs where possible with the County Administrator.

Infrastructure allocations will be critically evaluated for cost savings on operating costs and the long-term financial impact of deferring any repair/enhancement.

All vacant positions will be critically evaluated for their necessity in meeting BOC priorities and maintaining minimum service levels.

Throughout the budget discussions by the Ways & Means Committee, any addition, deletion or modification proposed by a Commissioner must be supported by a majority of the Ways & Means Committee membership in order for it to be incorporated into the budget process and/or for staff to conduct lengthy analysis.

Throughout the budget deliberations by the Ways & Means Committee, any proposed increase in funding allocation must also include a proposed funding source for consideration if such action is approved. The funding source must first be adopted by majority vote of the committee.

The Board recognizes that these 2012/13 Budget Guidelines are part of a continuous improvement budget process and will continue through the year 2013 or until the time that new guidelines are established and adopted by the Board.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 11-0041

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF JANUARY 21, 2011

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of January 21, 2011, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of January 21, 2011, inclusive, as listed in the statement of claims as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS.}

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____
Deputy Clerk



Res. No. 11-0042



COUNTY ADMINISTRATOR

220 North Main, P.O. Box 8645
(734) 222-6850

Ann Arbor, Michigan 48107-8645
FAX (734) 222-6715

MEMORANDUM

March 2, 2011

TO: Lawrence Kestenbaum, Washtenaw County Clerk/Register

FROM: Verna J. McDaniel, County Administrator

RE: Certification of Claims List Inclusive from January 8, 2011 through January 21, 2011

I HEREBY CERTIFY that to the best of my knowledge the list of attached claims as presented to the County Clerk/Register of Washtenaw, constitutes all claims received for payment subsequent to the List of Claims presented through the date of January 21, 2011 and that none have been withheld or omitted.

FURTHER; that all claims bear the date received.

FURTHER; that the list contains the name of each claimant, and the amount of the claims, and that proper authorization and documentation has been reviewed, checked and retained.

FURTHER; that the total demand upon each of the various general operating funds requiring approval by the Board of Commissioners prior to disbursements has been accurately determined and is stipulated in gross total by fund as an integral part of the List of Claims herein presented.

Staff Recommendation By:

Nicole Hann
Management Assistant



**BEGINNING OF
CLAIMS:
END OF CLAIMS:
FOR BOARD
APPROVAL:**

January 8, 2011
January 21, 2011
February 2, 2011

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ -	\$ -	\$ 35.27	\$ 35.27
1572	INMATE CONCESSIONS	\$ -	\$ -	\$ -	\$ 103.00	\$ 103.00
0	TOTALS	\$ -	\$ -	\$ -	\$ 138.27	\$ 138.27



EXCEPTIONS & PRE-CLAIMS LISTING FOR:

January 8-21, 2011

<u>PAYEE</u>	<u>FUND/CO</u>	<u>CHECK #</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>	<u>EXPLANATION</u>	<u>BATCH #</u>	
United Parcel Service	1010			\$ 10.00	1	478320	\$ 35.27
United Parcel Service	1010			\$ 15.27	1	478320	
Total Solutions, Inc.	1572			\$ 103.00	1	478323	
United Parcel Service	1010	439896	1/11/2011	\$ 10.00	1	477097	
				<u>\$ 138.27</u>			

EXPLANATION

1) Early release to avoid late fees

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF February 4, 2011

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 16, 2011

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of February 4, 2011, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of February 4, 2011, inclusive, as listed in the statement of claims as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ping	X			Conan Smith	X		
Gunn	X			Prater	X			Dan Smith	X		
Judge	X			Rabhi	X			Turner	X		
Peterson	X			Sizemore	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 11 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 16th, 2011, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of February, 2011.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____
Deputy Clerk



Res. No. 11-0043



COUNTY ADMINISTRATOR

220 North Main, P.O. Box 8645
(734) 222-6850

Ann Arbor, Michigan 48107-8645
FAX (734) 222-6715

MEMORANDUM

March 2, 2011

TO: Lawrence Kestenbaum, Washtenaw County Clerk/Register
FROM: Verna J. McDaniel, County Administrator
RE: Certification of Claims List Inclusive from January 22, 2011 through February 4, 2011

I HEREBY CERTIFY that to the best of my knowledge the list of attached claims as presented to the County Clerk/Register of Washtenaw, constitutes all claims received for payment subsequent to the List of Claims presented through the date of February 4, 2011 and that none have been withheld or omitted.

FURTHER; that all claims bear the date received.

FURTHER; that the list contains the name of each claimant, and the amount of the claims, and that proper authorization and documentation has been reviewed, checked and retained.

FURTHER; that the total demand upon each of the various general operating funds requiring approval by the Board of Commissioners prior to disbursements has been accurately determined and is stipulated in gross total by fund as an integral part of the List of Claims herein presented.

Staff Recommendation By:

Nicole Hann
Management Assistant



BEGINNING OF CLAIMS: January 22, 2011
END OF CLAIMS: February 4, 2011
FOR BOARD APPROVAL: February 16, 2011

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ 4,985.27	\$ 14,866.31	\$ 10.00	\$ 19,861.58
1293	COMMUNITY DEVELOPMENT	\$ -	\$ -	\$ 1,432.67	\$ -	\$ 1,432.67
1810	VETERANS TRUST FUND ADMIN.	\$ -	\$ -	\$ 88.00	\$ -	\$ 88.00
1811	VETERANS RELIEF FUND	\$ -	\$ 2,308.66	\$ 4,474.75	\$ -	\$ 6,783.41
1882	HIDTA	\$ -	\$ 8,157.88	\$ 2,058.73	\$ -	\$ 10,216.61
1905	911 MAINTENANCE FUND	\$ -	\$ 576.31	\$ 110.07	\$ -	\$ 686.38
1990	EECS SPECIAL VOTED MILLAGE	\$ -	\$ 2,536.76	\$ -	\$ -	\$ 2,536.76
2080	PARKS & RECREATION	\$ -	\$ 21,096.43	\$ 5,117.53	\$ -	\$ 26,213.96
2095	NATURAL AREA MILLAGE ADMIN	\$ -	\$ -	\$ 403.27	\$ -	\$ 403.27
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 116.95	\$ -	\$ 116.95
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 3,063.41	\$ 1,521.91	\$ -	\$ 4,585.32
2510	CSA HEADSTART	\$ -	\$ -	\$ 5,331.49	\$ -	\$ 5,331.49
2630	SR NUTRITION	\$ -	\$ 377.14	\$ -	\$ -	\$ 377.14

2812	JUVENILE DRUG COURT PLAN GRANT	\$ -	\$ -	\$ 50.87	\$ -	\$ 50.87
2822	WASHTENAW AREA TEENS FOR TOMORROW	\$ -	\$ -	\$ 877.49	\$ -	\$ 877.49
2930	(CSTS) MENTAL HEALTH	\$ -	\$ -	\$ 4,086.58	\$ -	\$ 4,086.58
2960	HEALTH	\$ -	\$ -	\$ 1,958.55	\$ -	\$ 1,958.55
2990	CHILD CARE	\$ -	\$ -	\$ 2,435.15	\$ -	\$ 2,435.15
4050	CAPITAL EQUIPMENT	\$ -	\$ -	\$ 2,784.40	\$ -	\$ 2,784.40
6310	FACILITIES MGMT - O & M	\$ -	\$ 170,350.71	\$ 14,135.94	\$ -	\$ 184,486.65
6320	FACILITIES MGMT - TRANSP	\$ -	\$ -	\$ 455.40	\$ -	\$ 455.40
6440	SELF INSURANCE	\$ -	\$ 135.70	\$ -	\$ -	\$ 135.70
6900	CENTREX ASSOCIATION	\$ -	\$ 71,211.17	\$ -	\$ -	\$ 71,211.17
7412	LAWNET - DRUG ENFORCEMENT	\$ -	\$ 564.80	\$ -	\$ -	\$ 564.80
7413	LAWNET NON-FORFEITURE FUND	\$ -	\$ 895.84	\$ -	\$ -	\$ 895.84
7520	EMPLOYEE RETIREMENT FUND	\$ -	\$ -	\$ 387.49	\$ -	\$ 387.49
7900	REGIONAL DISPATCH FUND	\$ -	\$ -	\$ 899.83	\$ -	\$ 899.83
0	TOTALS	\$ -	\$ 286,260.08	\$ 63,593.38	\$ 10.00	\$ 349,863.46



EXCEPTIONS & PRE-CLAIMS LISTING FOR:
January 22 - February 4, 2011

<u>PAYEE</u>	<u>FUND/CO</u>	<u>CHECK #</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>	<u>EXPLANATION</u>	<u>BATCH #</u>
United Parcel Service	1010			\$ 10.00		478963
				<hr/> \$ 10.00 <hr/> <hr/>		

EXPLANATION