



WASHTENAW COUNTY BOARD OF COMMISSIONERS

Wednesday, September 16, 2009

RECORD OF PROCEEDINGS

An adjourned session of the Washtenaw County Board of Commissioners was held at the Administration Building, in the City of Ann Arbor, Michigan, on Wednesday, September 16, 2009.

The meeting was called to order at 10:22 p.m. by Rolland Sizemore Jr., Chair of the Board.

MEMBERS PRESENT: Comms. Bergman, Gunn, Irwin, Judge, Ouimet, Peterson, Ping, Prater, Schwartz, Sizemore, and Smith.

MEMBERS ABSENT:

OTHERS PRESENT: County Administrator Bob Guenzel; Deputy County Administrator, Verna McDaniel; Corporation Counsel Curt Hedger; Catherine McClary, County Treasurer; Jerry Clayton, County Sheriff; Lawrence Kestenbaum, County Clerk; Janis Bobrin, Water Resources Commissioner; Brian Mackie, Prosecuting Attorney; James McFarlane, Jennifer Watson, Andy Brush, Support Services; Peter Ballios, Finance; Marc Breckenridge, Emergency Management; Judy Kramer, Risk Management; Patricia Horne-McGee, Head Start; Dick Fleece, Public Health; Mark Lindke, Veterans Affairs; Nancy Thelen, MSU Extension; Diane Heidt, Barb Finch, Human Resources; Tony VanDerworp, Strategic Planning; Patricia Denig, ETCS; Donna Sabourin, CSTS; Mary Jo Callan, Community Development; Derrick Jackson, Gregory Dill, Sheriff's office; Bob Tetens, Parks and Recreation; Ken Schrader, ITS; Joanna Bidlack, Stephanie Jensen, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Pledge of Allegiance

Approval of the Minutes of the Previous Meeting

Comm. Prater seconded by Comm. Ping moved that the minutes of the September 2, 2009, meeting of the Board of Commissioners be approved. Motion carried.

Citizen Participation

Tom Partridge stated that the agendas that have been prepared are not in the best interest of the public. He added that he is calling on reforms from top to bottom.

Commissioner Follow-Up to Citizen Participation

None

Communications

Comm. Gunn seconded by Comm. Smith moved that the communications be received and dealt with as recommended. Motion carried.

R-0158 RECEIVED: August 24, 2009. A letter to the Washtenaw County Board of Commissioners, from Connie, re: Letter in support of Clothes Closet program. Received and filed, copied to all commissioners.

R-0159 RECEIVED: August 27, 2009. An e-mail to the Washtenaw County Board of Commissioners, from Anitra Gordon, (agordon@ameritech.com), re: Please do not cut PACE, dated August 27, 2009. Received and filed.

R-0160 RECEIVED: August 28, 2009. An e-mail to the Washtenaw County Board of Commissioners, from Leila C. Bauer, (leila48118@peoplepc.com), re: County Jobs Handicapped Are Employed In, dated August 28, 2009. Received and filed.

R-0161 RECEIVED: August 28, 2009. Letters to the Washtenaw County Board of Commissioners, from Supporters of the Clothes Closet, re: Letters in support of Clothes Closet program. Received and filed, copied to all commissioners via "all commissioners" mailbox.

R-0162 RECEIVED: August 31, 2009. A resolution to the Washtenaw County Clerk, from the Lake County Board of Commissioners, re: Resolution adamantly urging state legislators to fully support HB 5019 in an effort to limit the benefit package received by state legislators, dated August 12, 2009. Received and filed.

R-0163 RECEIVED: August 31, 2009. A letter to the Washtenaw County Board of Commissioners, from Cathy Robinson, Executive Director, Hope Clinic, re: Letter in support of Head Start program, dated August 31, 2009. Received and filed, copied to all commissioners.

R-0164 RECEIVED: September 1, 2009. A newsletter from the Michigan Association of Counties, re: MAC Legislative Update, dated August 28, 2009. Received and filed.

R-0165 RECEIVED: September 2, 2009. An e-mail to the Board of Commissioners, from Jo Ann Ayers, (joann.ayers@comcast.net), re: Interfaith Hospitality Network (Alpha House), dated September 2, 2009. Received and filed.

R-0166 RECEIVED: September 2, 2009. A letter to the Washtenaw County Board of Commissioners, from Kimberly R. Martini, Director, Dexter Senior Center, re: Letter in support of CSTS services, dated September 2, 2009. Received and filed, copied to all commissioners.

R-0167 RECEIVED: September 2, 2009. A letter to the Washtenaw County Board of Commissioners, from Tara Griffith, Volunteer Coordinator, Matthaei Botanical Gardens and Nichols Arboretum, re: Letter in support of continued funding for MSU Extension, dated August 21, 2009. Received and filed, copied to all commissioners.

R-0168 RECEIVED: September 4, 2009. An e-mail to the Board of Commissioners, from Allen Heskett, (apheskett@aol.com), re: Day Care and Other Benefits, dated September 4, 2009. Received and filed.

R-0169 RECEIVED: September 7, 2009. An e-mail to the Board of Commissioners, from Venita Murphy, (benefitstogo@sbcglobal.net), re: Attached proposal for consideration, dated September 4, 2009. Received and filed.

R-0170 RECEIVED: September 7, 2009. A newsletter from the Michigan Association of Counties, re: MAC Legislative Update, dated September 4, 2009. Received and filed.

R-0171 RECEIVED: September 9, 2009. A letter to the Washtenaw County Board of Commissioners, from Lynn Yates, Director, Zingerman's Foundation, re: Letter in support of continued funding for human services and Food Gatherers. Received and filed, copied to all commissioners.

R-0172 RECEIVED: September 9, 2009. A letter to the Washtenaw County Board of Commissioners, from Clifford and Joyce Jordan, re: Letter in support of Head Start. Received and filed, copied to all commissioners.

R-0173 RECEIVED: September 9, 2009. A letter to the Washtenaw County Board of Commissioners, from Janet Hawkins, re: Letter in support of CSTS. Received and filed, copied to all commissioners.

R-0174 RECEIVED: September 10, 2009. A public notice to the Washtenaw County Board of Commissioners, from Kimberly A. Venne, Property Analyst, Michigan Department of Natural Resources, re: Public Notice of Proposed October 27, 2009, Oil and Gas Lease Auction, dated September 2. Received and filed.

R-0175 RECEIVED: September 10, 2009. A resolution to the Washtenaw County Clerk, from the Lake County Board of Commissioners, re: Resolution encouraging the Michigan Senate to pass and Governor Jennifer Granholm to sign into law House Bills 4785 and 4786 as soon as possible, dated August 26, 2009. Received and filed.

Liaison Reports

None

Report of the Chair of the Board of Commissioners

Comm. Sizemore stated that he would like Comm. Ouimet and Comm. Prater to find out details about renting out the Zeeb Road facility.

Special Order of Business:

None

Reports of the Standing Committees

Comm. Gunn seconded by Comm. Schwartz moved that the following reports be received and approved: Administrative Briefing, dated August 26, 2009; Ways & Means, dated September 2, 2009; Working Session, dated September 3, 2009. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Reports of Special Committees

Comm. Gunn seconded by Comm. Schwartz moved that the following reports be received: Public Works Board, dated July 15, 2009; Social Services Board, dated July 28, 2009. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Other Reports

None

Report of the Treasurer

None

Appointments:

09-0154 Comm. Gunn seconded by Comm. Schwartz moved that the resolution approving the appointment of Richard Fleece, B.S., R.S. as Health Officer for the Public Health Department effective October 1, 2009 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

Report of the County Administrator

None

Resolutions:

Ways & Means – September 16, 2009

09-0155 Comm. Gunn seconded by Comm. Schwartz moved that the resolution authorizing the Administrator to sign the contract to continue supporting the City of Ypsilanti's technology for the period September 21, 2009 through September 21, 2012 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

09-0156 Comm. Gunn seconded by Comm. Schwartz moved that the resolution ratifying the County Administrator's signature on the ETCS grant application to the Area Agency on Aging 1-B for American Recovery and Reinvestment Act (ARRA) funding for the Nutrition Program for the elderly (congregate meals program and home delivered meals program) for the period of July 1, 2009 through September 30, 2009; and the budget, in the amount of \$24,983; authorizing the County Administrator to sign the notice of grant action award; amending the budget; and authorizing the County Administrator to sign delegate contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

09-0157 Comm. Gunn seconded by Comm. Schwartz moved that the resolution approving the Community Support and Treatment Services Department budget for the 2009-2010 Fiscal Year; authorizing the County Administrator to sign delegate contracts; and approving position modifications be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

09-0158 Comm. Gunn seconded by Comm. Schwartz moved that the resolution authorizing the County Administrator's signature on the Public Health Department Comprehensive Planning, Budgeting and Contracting (CPBC) agreement for the period October 1, 2009 through September 30, 2010; approving the Public Health Department's 2009/2010 budget; authorizing the County Administrator to sign delegate contracts; approving fees; and approving position eliminations be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

09-0159 Comm. Gunn seconded by Comm. Schwartz moved that the resolution accepting offers for insurance coverage for the County for the period of October 1, 2009 to October 1, 2010 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

Ways & Means – September 2, 2009

09-0160 Comm. Gunn seconded by Comm. Schwartz moved that the resolution authorizing the Administrator to sign the contract with Washtenaw Intermediate School District for Educational Services for the Children’s Services Detention and Day Programs for a total amount of \$461,068 for the 2009/2010 School Year and a second year contract for the 2010/2011 school year be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

09-0161 Comm. Gunn seconded by Comm. Schwartz moved that the resolution ratifying the County Administrator’s signature on the ETCS grant application to the Area Agency on Aging 1-B for the Nutrition program for the elderly for the period of October 1, 2009 through September 30, 2012; authorizing the County Administrator’s signature on the application for the first year of funding in the amount of \$1,133,747 for the period of October 1, 2009 through September 30, 2010; authorizing the Administrator to sign the notice of grant award; amending the budget; and authorizing the County Administrator to sign delegate and lease contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

Ways & Means – August 5, 2009

09-0162 Comm. Gunn seconded by Comm. Schwartz moved that the resolution ratifying the submission of the electronic grant application to the Bureau of Justice Assistance, Office of Justice Programs of the United States Department of Justice for the Edward Byrne Memorial Justice Assistance Grant for the Sheriff’s Office in the amount of \$39,125 for the period of October 1, 2009 through September 30, 2012 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

New Business:

09-0163 Comm. Gunn seconded by Comm. Schwartz moved that the resolution setting a public hearing on October 7, 2009 at 6:45 pm to solicit citizen input on a proposed tax millage of 0.0400 of a mill pursuant to Public Act 88 of 1913 (MCLA 46.161) to promote the agricultural, industrial and tourist advantages of Washtenaw County be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

09-0164 Comm. Gunn seconded by Comm. Schwartz moved that the resolution approving the Board of Commissioners’ calendar to review and adopt the 2010/2011 budget, including the addition of a special board of commissioners meeting on October 22, 2009 to hold the statutorily required public hearing on the budget be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

Approval of Claims

09-0165 Comm. Gunn seconded by Comm. Schwartz moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of September 2, 2009 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Peterson). Motion carried.

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ 57,651.42	\$ 42,037.39	\$ 529.54	\$ 100,218.35
1293	COMMUNITY DEVELOPMENT	\$ -	\$ -	\$ 181.73	\$ -	\$ 181.73
1710	BFI SOLID WASTE COORD.	\$ -	\$ 99.98	\$ -	\$ 61.22	\$ 161.20
1750	BUILDING INSPECTION & SOIL EROSION	\$ -	\$ 99.98	\$ 29.70	\$ -	\$ 129.68
1760	ENVIRONMENTAL HEALTH	\$ -	\$ -	\$ 64.07	\$ -	\$ 64.07
1810	VETERANS TRUST FUND ADMIN.	\$ -	\$ -	\$ 72.50	\$ -	\$ 72.50
1811	VETERANS RELIEF FUND	\$ -	\$ 1,612.42	\$ 783.35	\$ -	\$ 2,395.77
1850	STORM WATER GENERAL PE	\$ -	\$ -	\$ 18.99	\$ -	\$ 18.99
1882	HIDTA	\$ -	\$ 14,642.13	\$ 3,206.97	\$ -	\$ 17,849.10
1905	911 MAINTENANCE FUND	\$ -	\$ 493.04	\$ 255.47	\$ -	\$ 748.51

2080	PARKS & RECREATION	\$ -	\$ 48,695.04	\$ 12,878.49	\$ -	\$ 61,573.53
2090	PARKS - NATURAL AREAS MILEAGE	\$ -	\$ -	\$ 1,831.29	\$ -	\$ 1,831.29
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 771.11	\$ -	\$ 771.11
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 2,149.02	\$ 5,990.82	\$ -	\$ 8,139.84
2510	CSA HEADSTART	\$ -	\$ -	\$ 5,899.80	\$ -	\$ 5,899.80
2630	SR NUTRITION	\$ -	\$ 216.23	\$ -	\$ -	\$ 216.23
2812	JUVENILE DRUG COURT PLAN GRANT	\$ -	\$ -	\$ 115.89	\$ -	\$ 115.89
2822	WATT	\$ -	\$ -	\$ 99.49	\$ -	\$ 99.49
2920	WCHO	\$ -	\$ 957.77	\$ 2,613.61	\$ -	\$ 3,571.38
2930	(CSTS) MENTAL HEALTH	\$ -	\$ 17,386.20	\$ 9,284.17	\$ -	\$ 26,670.37
2960	HEALTH	\$ -	\$ 1,103.61	\$ 1,866.55	\$ -	\$ 2,970.16
2990	CHILD CARE	\$ -	\$ -	\$ 1,805.19	\$ -	\$ 1,805.19
4050	CAPITAL EQUIPMENT	\$ -	\$ 379.80	\$ -	\$ -	\$ 379.80
5508	2007 PROP FORECLOSURE	\$ -	\$ 8.42	\$ -	\$ -	\$ 8.42
6310	FACILITIES MGMT - O & M	\$ -	\$ 106,735.27	\$ 23,184.19	\$ -	\$ 129,919.46
6320	FACILITIES MGMT - TRANSP	\$ -	\$ 99.98	\$ 3,584.44	\$ -	\$ 3,684.42
6440	SELF INSURANCE	\$ -	\$ 106.79	\$ -	\$ -	\$ 106.79
6900	CENTREX ASSOCIATION	\$ -	\$ 47,733.63	\$ -	\$ -	\$ 47,733.63
7412	LAWNET - DRUG ENFORCEMENT	\$ -	\$ 928.40	\$ -	\$ -	\$ 928.40
7413	LAWNET NON-FORFEITURE	\$ -	\$ 1,164.59	\$ -	\$ -	\$ 1,164.59
7520	EMPLOYEE RETIREMENT FUND	\$ -	\$ -	\$ 6.45	\$ -	\$ 6.45
7570	VEBA HEALTH TRUST	\$ -	\$ -	\$ 37.70	\$ -	\$ 37.70
7950	HAZ MATL RESPONSE TEAM	\$ -	\$ 6.36	\$ -	\$ -	\$ 6.36
7990	CO-OP EXTENSION SERVICE	\$ -	\$ -	\$ 2,994.08	\$ -	\$ 2,994.08
0	TOTALS	\$ -	\$ 302,270.08	\$ 119,613.44	\$ 590.76	\$ 422,474.28

Items for Current/Future Discussion

Report on contracts in the amount of \$25,000 and under from July 25, 2009 – August 31, 2009

Executive Session – Labor Negotiations and Settlement of Pending Litigation

Comm. Prater seconded by Comm. Ping moved to enter Executive Session for the purpose of discussing labor negotiations and settlement of pending litigation. Roll call vote: YEAS: 9 NAYS: 0 ABSENT: 2 (Comms. Peterson and Irwin). Motion carried.

The meeting adjourned to Executive Session at 10:32 p.m.

The meeting reconvened at 11:00 p.m.

Citizen Participation

None

Commissioners Follow-up to Citizen Participation

None

Adjournment

Comm. Bergman seconded by Comm. Gunn moved to adjourn until Wednesday, October 7th, 2009, at 6:45 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 11:00 p.m.

Rolland Sizemore Jr., Chair

Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

Board Approved:



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734)222-6850
FAX (734)222-6715

TO: Rolland Sizemore, Chair
Board of Commissioners

THROUGH: Robert E. Guenzel
County Administrator

FROM: Verna McDaniel
Deputy County Administrator

DATE: September 16, 2009

SUBJECT: Appointment of Richard Fleece as Health Officer for Public Health

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners appoint Richard Fleece the Health Officer for Public Health effective October 1, 2009.

BACKGROUND:

Effective May 2009 the former Administrative Health Officer for Public Health, Ellen Clement resigned and Richard Fleece was appointed the Interim Health Officer.

As part of the 2010/11 Phase 1 Budget recommendations the Administrative Health Officer position and the Environmental Services Director were eliminated and the Health Officer position was created. Richard Fleece as Health Officer is responsible for the operations of both Environmental Health and Public Health. By placing both of these departments under one director, savings for one high level management position has been achieved.

DISCUSSION:

The Public Health Code sets forth requirements for the qualifications of a Public Health Officer and procedures for the approval of such appointments as follows:

“A local health department shall have a full-time local health officer appointed by the local governing entity [in this case that is the Board of Commissioners]...The local health officer shall possess professional qualifications for administration of a local health department as prescribed by the department.”

One prescribed option for meeting the qualifications is to possess a bachelor's degree and 8 years of full-time experience, 5 years of which shall have been in the administration of a broad range of public health programs.

Richard Fleece has worked in the Public Health/Environmental Health department since 1975 with 15 years as Environmental Health director, overseeing a broad range of programs. Based on Mr. Fleece's qualifications and years of experience including working with boards, budgets and supervision of staff, he is the preferred candidate to lead the Public Health Department. As required by the Public Health Code, the state Department of Community Health must approve all Health Officer appointments. Therefore this action is contingent upon their approval which can take up to 30 days.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

Savings of \$129,691 in personnel costs as identified in the Phase 1 2010/11 Budget recommendations.

IMPACT ON INDIRECT COSTS:

None

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

Supports the integration of Environmental Health with Public Health as directed by the Board of Commissioners for 2009.

CONFORMITY TO COUNTY POLICIES:

County policy would allow the County Administrator to make this appointment however; state law requires that the Board of Commissioners be the final appointing body for Public Health Officer.

ATTACHMENTS /APPENDICES:

Richard Fleece's Resume

A RESOLUTION APPROVING THE APPOINTMENT OF RICHARD FLEECE, B. S.,
R.S. AS HEALTH OFFICER FOR THE PUBLIC HEALTH DEPARTMENT EFFECTIVE
OCTOBER 1, 2009

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, the Public Health Department has been headed by Ellen Clement since November 6, 1996 who resigned in May 2009; and

WHEREAS, Richard Fleece has served as the Interim Health Officer since May 2009; and

WHEREAS, the Public Health Code, PA 368 of 1978 MCL 333.2428 requires that Health Officer appointments be made by the local governing entity, in this case the Board of Commissioners; and

WHEREAS, prior to final appointment, the Michigan Department of Community Health must approve the qualifications of the Health Officer as established by law; and

WHEREAS, Richard Fleece has 34 years of experience in public health including 15 years as Environmental Health Director, administering a broad range of public health programs and fully meets the state requirement for local Health Officer; and

WHEREAS, the County Administrator recommends the appointment of Richard Fleece as Health Officer; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approves the appointment of Richard Fleece as Health Officer effective October 1, 2009 subject to the approval of qualifications by the Michigan Department of Community Health.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

10 0 1

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS}.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0154

Richard M. Fleece, R.S.

Objective

To serve as Health Officer for Washtenaw County, Michigan.

Accomplishments

As Director of Environmental Health led a Division under various organizational models for 15 years that has been recognized for excellence at local, state, and national levels. Despite resource challenges, the Division has been successful in the development and implementation of several new regulations to protect the public health while maintaining excellent customer service. The Division has also identified opportunities to enhance revenues and reduce costs and meet all Program Requirements to achieve State of Michigan Accreditation.

Major Program Areas:

- Foodservice Sanitation Program
- Day Care Center Inspection
- Public Swimming Pool program
- Bathing Beach Monitoring Program
- Onsite Water supply
- Onsite Sewage disposal
- Pollution Prevention
- Time of Sale evaluations of wells and septic systems
- Solid Waste
- Lake Improvement Projects

Recent Initiatives:

- New Procedures for the Administration and Enforcement of the Michigan Food Law
- Development of an Environmental Portal
- A Pharmaceutical Take back Program
- Development of the Coalition for Action on Remediation of 1,4-Dioxane (CARD)
- Development of an Environmental Health Emergency Response Plan
- A Water Protection Activities in Washtenaw County Report

Division Awards:

- 2008 Excellence in County Government Award, Environmental Services Team
- 2008 Washtenaw County Community of Interest Award, Environmental Web Portal Team

Regulations Developed:

- Regulation for the Management, Treatment and Disposal of Onsite Wastewater
- Regulation for Privately Owned Community Sewage Systems
- Washtenaw County Rules and Regulations for the Protection of Groundwater
- Washtenaw County Regulation for Onsite Water and Sewage Disposal System Inspection at Time of Property Transfer (Time of Sale Regulation)

Committees:

- Participated on Michigan Senate Committee to develop state-wide onsite sewage regulation
- Participated in developing minimum program requirements for the State of Michigan’s onsite sewage program accreditation
- Participated on state committee for developing rules for the state-wide body art regulation
- Participated in the Governor’s Blue Ribbon Committee to end childhood lead poisoning
- Several committees to develop state guidelines in the food protection program

Grants:

- Multimillion grant for a rodent abatement program in Ypsilanti City and Ypsilanti Township
- EPA EMPACT grant to create an interactive website for real-time environmental data in southeast Michigan
- Partnered with EMU in implementation of EPA VISIT grant providing assistance to science school teachers in several jurisdictions across the country
- Various state grants for environmental programs

Experience

May 2009 – Present Washtenaw County Department of Public Health
 Ann Arbor, MI
Interim Health Officer

Jan. 2009 – May 2009 Washtenaw County Department of Public Health
 Ann Arbor, MI
Environmental Health Director

2005 – 2009 Washtenaw County Department of Planning & Environment
 Ann Arbor, MI
Environmental Services Director/Environmental Health Director

2002 – 2005	Washtenaw County Department of Environmental Health Regulation Ann Arbor, MI Department Director
1994 – 2002	Washtenaw County Department of Environment & Infrastructure Services Ann Arbor, MI Resource Protection Division Director/Environmental Health Director
1984 – 1994	Washtenaw County Department of Public Health Ann Arbor, MI Chief Sanitarian/Sanitarian Supervisor
1981 – 1984	Washtenaw County Department of Public Health Ann Arbor, MI Sanitarian III
1980 – 1981	Washtenaw County Department of Public Health Ann Arbor, MI Sanitarian II
1975 – 1980	Washtenaw County Department of Public Health Ann Arbor, MI Sanitarian

Personal Awards

Michigan Environmental Health Association (MEHA)

- Service Appreciation Award, 1992
- LaRue L. Miller Lifetime Achievement Award, 2006

Michigan Association of Local Environmental Health Administrators (MALEHA)

- V. Harry Adrounie Founders Award, 2005

Professional Organizations

Michigan Environmental Health Association (MEHA)

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN THE CONTRACT TO CONTINUE SUPPORTING THE CITY OF YPSILANTI'S TECHNOLOGY FOR THE PERIOD SEPTEMBER 21, 2009 THROUGH SEPTEMBER 21, 2012

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, the City of Ypsilanti has partnered with Washtenaw County for technological assistance since September 20, 2006; and

WHEREAS, Washtenaw County IT is willing to continue to support the City of Ypsilanti's technology needs; and

WHEREAS, the support includes: technical support, help desk services, desktop support and network connectivity; and

WHEREAS, the purpose of the partnership is to share resources in order to reduce costs and improve service both to internal and external customers to the City of Ypsilanti in the area of Information Technology; and

WHEREAS, the City of Ypsilanti agrees to pay County \$1,284 per PC annually; and

WHEREAS, this IT partnership is beneficial to both organizations as the City receives continued technical support while the County receives revenue for performing services

WHEREAS, this matter has been reviewed by Corporation Counsel, Human Resources, the Finance Office, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the County Administrator to sign the contract between the City of Ypsilanti and the County for the provision of providing technology support services under the renewed IT support agreement for the period September 21, 2009 through September 21, 2012 for the amount not to exceed \$300,000, as on file with the County Clerk's Office.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10 0 1**

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)SS.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0155

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE ETCS GRANT APPLICATION TO THE AREA AGENCY ON AGING 1-B FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) FUNDING FOR THE NUTRITION PROGRAM FOR THE ELDERLY (CONGREGATE MEALS PROGRAM AND HOME-DELIVERED MEALS PROGRAM) FOR THE PERIOD OF JULY 1, 2009 THROUGH SEPTEMBER 30, 2009; AND THE BUDGET, IN THE AMOUNT OF \$24,983; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, the ETCS has administered the Nutrition Program for the Elderly for thirty-seven years; and

WHEREAS, ETCS is requesting ratification of the County Administrator's signature on the application to the Area Agency on Aging 1-B for American Recovery and Reinvestment Act (ARRA) funds in the amount of \$24,983 the period of July 1, 2009 through September 30, 2009; and

WHEREAS, the ARRA funds are to be used to provide additional meals for the Congregate Meal Program and the Home-Delivered Meals Program, which are collectively called the Senior Nutrition Program; and

WHEREAS, the Congregate Meal Program provides hot, nutritious, noontime meals, socialization and educational programming for persons age sixty and older, and the Home-Delivered Meals Program provides meals to eligible homebound persons age sixty and older; and

WHEREAS, the total number of meals projected to be served through ARRA funds is 5,351, which includes 3,151 congregational meals and 2,200 home-delivered meals; and

WHEREAS, the County cash match under this program is \$0, and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the Area Agency on Aging 1-B for ARRA funding for the Nutrition Program for the Elderly in the amount of \$24,983 for the period of July 1, 2009 through September 30, 2009 for ETCS, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part thereof
3. Authorizing the County Administrator to sign the delegate and lease contracts upon review and approval of Corporation Counsel, to be filed with the County Clerk.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10 0 1**

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS.}

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0156

Washtenaw County ETCS
 Summary Budget
 Fund #2630 - Senior Nutrition (ARRA)
 Fiscal Year Ending September 30, 2009

Revenues

50000	Federal Revenue	\$ -	\$ 21,463	\$ 21,463
67000	Other Rev & Reimb	-	750	750
69000	In-Kind	-	2,770	2,770
		\$ -	\$ 24,983	\$ 24,983

Expenditures

70050	Personal Services	\$ -	\$ 1,600	\$ 1,600
72600	Supplies	-	19,329	19,329
80000	Other Services and Charges	-	1,284	1,284
93500	In-Kind Charges	-	2,770	2,770
		\$ -	\$ 24,983	\$ 24,983

A RESOLUTION APPROVING THE COMMUNITY SUPPORT AND TREATMENT SERVICES DEPARTMENT BUDGET FOR THE 2009-2010 FISCAL YEAR; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS; AND APPROVING POSITION MODIFICATIONS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, the Community Support and Treatment Services Department (CSTS) has projected an increase in expense of \$787,716 for the next fiscal year for a total expense of \$30,362,788; and

WHEREAS, CSTS has projected an increase in revenue of \$3,135.244 through a contract with Washtenaw Community Health Organization (WCHO) for community mental health services, services, fee for service behavioral health services, and has incorporated a reduction in County general fund appropriation; and

WHEREAS, CSTS has identified the need to reduce certain positions and align two positions to assure that they are staffed with appropriately qualified individuals to meet the clinical needs of consumers and to maximize reimbursement revenue; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approves the budget for the period of October 1, 2009 through September 30, 2010 as attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Administrator to sign delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the elimination, creation and modification of positions as follows:

Effective October 1, 2009:

<u>Position #</u>	<u>Note</u>	<u>Position Title</u>	<u>Group</u>	<u>Grade</u>	<u>Create</u>	<u>Eliminate</u>
2110-0088		Mental Health Professional	11	21		1.0
1581-0003	a	Peer Support Specialist	11	15	.75	
2527-0037		Service Coordinator	11	25	1.0	

a – Position is currently authorized at .25 FTE increasing to a total authorized FTE of 1.0

Effective November 1, 2009:

Community Support and Treatment Services
Fund Summary -2960
October 1, 2009- September 30, 2010

		Revised Budget <u>FY 2008.09</u>	Original Budget <u>FY 2009.10</u>	<u>Variance</u>
Revenue:				
50000	Federal Revenue	\$322,789	\$436,913	\$114,124
54000	State Revenue	\$525,063	\$14,050	(\$511,013)
58000	Local Revenue	\$1,004,170	\$96,000	(\$908,170)
60000	Fees & Services	\$25,356,480	\$28,898,603	\$3,542,123
67000	Other Revenue & Reimbursement	\$526,930	\$526,035	(\$895)
69500	Transfers In	\$1,839,640	\$391,187	(\$1,448,453)
Total Revenue		\$29,575,072	\$30,362,788	\$787,716
Expenditures				
70050	Personal Services	\$23,762,596	\$24,429,565	\$666,969
72600	Supplies	\$436,327	\$401,194	(\$35,133)
80000	Other Services & Charges	\$2,273,302	\$2,287,933	\$14,631
94000	Internal Service Charge	\$3,087,347	\$3,228,596	\$141,249
95000	Capital Outlay	\$15,500	\$15,500	\$0
Total Expenditures		\$29,575,072	\$30,362,788	\$787,716



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
PHONE: (734) 222-6850
FAX: (734) 222-6715

TO: Barbara Levin Bergman
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Richard M. Fleece
Health Officer

DATE: September 16, 2009

SUBJECT: 2009/2010 Comprehensive Planning, Budgeting and Contracting (CPBC)
Agreement, 2009/10 Budget, and Position Eliminations

BOARD ACTION REQUESTED:

The Department of Public Health requests that the Board of Commissioners authorize the signature of the County Administrator on the 2009/2010 Comprehensive Planning, Budgeting and Contracting (CPBC) agreement, approve the 2009/2010 Public Health Budget, authorize the County Administrator to sign delegate contracts, approve fees for cremation permits and clinic services, and approve position eliminations.

BACKGROUND:

The 2009/10 Public Health budget is submitted with uncertainty over final appropriations from the State of Michigan and the County General Fund. Assumptions have been made in the preparation of this budget that in all likelihood will result in the need for future budget amendments.

Since 1987, the Michigan Department of Community Health (MDCH) has funded local public health programs through the Comprehensive Planning, Budgeting and Contracting (CPBC) agreement which include Local Public Health Operations (LPHO) funding for General Communicable Disease Control, Drinking Water Supply*, Hearing Screening, Immunizations, On-Site Sewage Treatment Management*, Sexually Transmitted Diseases, Vision Screening, and Food Service Sanitation. (*Services funded under a separate agreement with the Michigan Department of Environmental Quality but reimbursed through the CPBC.) In April of 2009 the Governor reduced by Executive Order the amount allocated for Local Public Health Operations by 17% for the fourth quarter. This budget assumes LPHO funding for 2009/10 funding to be equivalent to 2008/09 revised allocation.

Although it currently falls short of the 50% state share established in the Public Health Code (PA 368 of 1978 Section 2475) for the eight required services, LPHO can also be used to support administrative costs for the eight required services along with other core public health functions including: Community Health Assessment & Improvement, Public Policy Development, Health Services Administration, Quality Assurance, Creating & Maintaining a Competent Work Force and Local Public Health Accreditation. Ongoing advocacy efforts by local health departments through the Michigan Association for Local Public Health to ensure that the state fully funds its share of LPHO and covers the additional core public health functions have been unsuccessful to date. The last increase in LPHO funding occurred in 1996.

Various other state and federal categorical grants are also allocated to local health departments by MDCH through the CPBC. These include AIDS/HIV Prevention, Children's Special Health Care Services (CSHCS), Emergency Preparedness Planning and Coordination, Immunizations, Sexually Transmitted Disease (STD), Local Tobacco Reduction Coalition, Tuberculosis Control (TB) and Women Infants and Children (WIC), Building Healthy Communities, and other competitive grants that vary from year to year. One umbrella program is the Healthy Michigan Fund, this fund has also been subject to Executive Order cuts and funding for such programs as local Tobacco reduction efforts may be eliminated.

The State CPBC requires submission of a signed agreement no later than September 25, 2009, followed by submission of other required CPBC materials including all budget materials and program plans no later than November 1, 2009. The board resolution authorizing this signed agreement also establishes the Public Health operating budget for the new fiscal year (October 1st through September 30th) and any related position modifications needed.

DISCUSSION:

Fiscal year 2009/2010 funding and program requirements specified in the annual CPBC Agreement have been incorporated into this proposed budget. The total operating budget for Public Health for the time period October 1, 2009 through September 30, 2010 represents a net decrease of \$73,029 over the revised budget for the 2008/09 fiscal year as amended.

Major funding changes reflected in this budget and the impact on the community is as follows:

- **Emergency Preparedness H1N1 planning funds of \$375,548.**
Due to concerns over the possible wide spread of H1N1 influenza the federal government has allocated significant funds to States to be passed on to Local Health Departments and others for planning and implementation strategies to minimize the impact of the disease. Washtenaw County has been notified it will receive \$375,548 in H1N1 planning funds and additional dollars yet to be determined for the implementation of those plans. These are earmarked funds that cannot be used to supplant other funds supporting Public Health, and as a result staff will be reassigned to carry out the mandates of this program. This in the short term will result in other activities primarily in disease prevention and health promotion being reduced or eliminated. It also creates a funding mechanism to allow the department to maintain a number of staff through 2010 that may have otherwise faced position eliminations.
- **Continued increases in WIC participation in Washtenaw year has resulted in an additional program allocation of \$23,300 over the original FY 2008/09 funding level.**

WIC caseloads continue to increase significantly. Recently WIC received a \$2.00 per participant rate increase and the number of clients has increased to well over 5,000 per month resulting in a \$23,300 increase in funding. WIC program requirements are extensive and in spite of these increases, local funding supports the portion of the program's indirect costs that federal funds do not cover, which is true of the majority of WIC programs in Michigan. Higher WIC caseloads also require Public Health to use some of the additional funding to offset personnel costs for backup/on-call staff at the main clinic plus increased costs at subcontracted sites.

The WIC program serves almost 5,500 women and infants every month with nutritional supplements and education. The economic and health value of WIC food in 2007 (the most recent year available) was \$3,188,451 spent mainly in Washtenaw County by 4,854 women and infants. Services are primarily delivered by the Public Health Department but two subcontracted providers, North Campus Nursing Center and the Corner Health Center, provide enhanced access to their populations. The Public Health WIC services are also delivered in satellite locations including Manchester, two Ann Arbor sites, Whitmore Lake, Chelsea, and Head Start, to improve access outside the main Ypsilanti public health location. Electronic Benefit Cards replaced paper coupons during 2008 for our participants and a new state web based computer system—MiWIC—replaced the outdated DOS-based state system here in early 2009 resulting in program efficiencies.

- **Washtenaw Health Plan (WHP).**

The continuation of the WHP Personnel Lease Agreement is represented in the Public Health budget with personnel and operating expenses plus indirect costs offset by equivalent revenue from WHP. WHP staffing levels and costs decreased during 2008/09 and represent \$657,577 of the total 2009/10 Public Health budget. In addition, General Fund appropriations to Public Health make up the largest portion (totaling over \$1.5 million) of the intergovernmental transfer to the state that leverages Medicaid matching dollars to support the WHP budget.

- **Medicaid revenue is projected to increase by \$130,000 from the 2008-09 budget.**

A primary reason for the increase in Medicaid revenue is the integration of WIC and the Maternal Infant Health Providers Program (MIHP). The advantages gained through this change has benefited clients and increased revenue. Many program participants now receive both services in a single visit. Services are provided in a more cost-effective manner: by reducing the number of home visits, we have increased our efficiency, reduced travel costs and reduced the number of not-at-home visits.

The supportive home visits by nurses, social workers and nutritionists are shown by research to have positive results in birth outcomes as well as over the life course for the children and their mothers who receive services. Washtenaw County Public Health is one of four MIHP providers in the community—the others are the University of Michigan Health System, St. Joseph Mercy Hospital and the Corner Health Center. Of these, we are the only provider of the Infant Services component of this program. Washtenaw County continues to experience higher rates of infant mortality and low birth weight births for African Americans compared to Whites (2004-2006 three year average of 4.5 for Whites and 12.1 for Blacks) which, although better than state averages for both groups still show that the number of infant deaths among Blacks are almost three times higher than those among Whites. We are also seeing increasing numbers of referrals for our service along with a trend toward more complicated needs among the women

and infants we serve. More of our clients have languages other than English as their primary language and translation services are becoming increasingly important.

Medicaid matching funds also support immunizations and outreach and enrollment services. Outreach and enrollment is provided in the WIC program and through a collaborative program under the Success By 6 (Sb6) initiative. Public Health leverages local public health support combined with a local grant to Sb6 to drawdown Medicaid match dollars. This blended funding stream supports efforts to ensure that all eligible children in our county are enrolled in Medicaid.

The federal Cost Based Reimbursement (CBR), which provides for higher levels of support for local public health Medicaid providers, continues to be under state appeal of a federal audit finding for the State of Michigan which, if not overturned, would eliminate the recovery of CBR for all our services. We hope that this issue will be favorably resolved in early 2009 as the loss of this revenue could jeopardize our ability to continue to provide these services. Meanwhile, we are doing a full program review for efficiency and effectiveness to do everything possible to be able to maintain these services. Hearing and Vision Program for 2008/09 received approximately \$39,000 in Medicaid fees for services to eligible children that we did not have three years ago, helping us to sustain our historical levels of service in the community.

- **Health Promotion/Disease Prevention.**

We have been fortunate to receive competitive grants for some of our work in this area due to the innovative work being done by Public Health staff in the areas of health promotion. This core service area includes Health Education and receives no LPHO funding from the state. Exemplary practice by staff in evidence based health promotion has resulted in the continuation of grant funding through the MDCH Building Healthy Communities grant and related federal SNAP-ED grant whose focus is chronic disease prevention using policy and environmental approaches.

Our competitive grants and local funding allow us to maintain a health promotion presence in local schools assisting them with their wellness policies and supporting Safe Routes to School efforts at the community level. MSU Extension funding combines with a Building Healthy Communities grant to support work with local community health coalitions on the food environment (farmer's markets) and the creation of environments that are supportive of physical activity and non-motorized transportation. We support additional collaborative community projects for youth, seniors, substance abuse, and suicide prevention with our expertise in health assessment and programming.

- **Additional Program Changes Anticipated for FY 2009/10.**

- H1N1 Prevention planning and implementation will overshadow other program changes in 2009/10. While this effort will temporarily tax our resources in the long run there will be many benefits. Included in those benefits will be a greater collaboration and communication network between the department, health care providers, safety nets, first responders, schools, the media and others. The issue will test our abilities to respond to large scale community emergencies and put in place strategies to address them. Certain equipment will be purchased that will be available in future emergencies.

A concrete example of the benefit of collaboration has been with schools. This enhanced partnership has had mutual benefits such as schools agreeing to host mass vaccination clinics and participating in a Public Health school web portal. We have developed information for schools to use when infectious diseases including (vaccine preventable ones) occur in the schools and we have established a regular annual meeting with school personnel in the fall to provide information on Public Health's role in keeping schools healthy. The schools in turn have communicated that information to parents and have improved reporting of communicable disease to the department. Washtenaw Intermediate School District (WISD) continues to participate in the Health Emergency Response Coalition convened by Public Health.

- o Medical Examiner:

As part of the Phase 1 budget reductions for Public Health it was requested and subsequently recommended in the County June 3, 2009 2010/11 Recommended Budget Solutions that cremation permit fees be increased from \$20.00 to \$40.00 resulting in an anticipated increase of revenue of \$30,000 based on an 1,500 permits annually. The last fee increase for this permit was over ten years ago and our fees will still be below that of other comparable counties.

Program enhancements in partnership with the University of Michigan Health System (UMHS) continue. The UMHS autopsy facility has completed a renovation, the program has implemented a new MDILog computer system and M.E. autopsies and administrative functions have been centralized at UMHS. The ME program will be seeking national accreditation in 2010.

- o Public Health annually reviews their clinic fees to determine if any adjustments are necessary in relation to the actual cost of the purchase of private vaccine (non-VFC) as well as assuring that our fees are comparable and or lower than other local health departments. A Public Health nurse became certified this past year to provide tuberculin (TB) skin testing training to other area nurses. This training teaches nurses on how to read the results of a skin test. Public Health is requesting approval to charge a new fee of \$10 for tuberculin skin training workshops.
- o A new refugee health screening initiative is being developed and should be operational by the beginning of 2010 providing enhanced service and offering an additional revenue stream. We will be bringing this back to the BoC for final approval once we have all the information from the State and have a program design settled upon.
- o Public Health and Community Support and Treatment Services (CSTS) as part of the phase I budget adjustment agreed to transfer Public Health's Prevention and Community Response Program (P&CR) to CSTS (2 FTE's). The bulk of the funding for the positions came from WCHO. Due to decreased state and local funding, these positions will be eliminated from Public Health and will not be incorporated into CSTS as originally planned but rather through union process will fill two positions currently being held vacant in CSTS.

P&CR has delivered various prevention and crisis response services to lessen the impact of factors and conditions that threaten mental and emotional stability. This has been done through policy and coalition-building activities at county, regional, and statewide levels, as well as through service provision to individuals, groups, and organizations within Washtenaw County. The primary focus has been on at-risk populations and community partners who provide services for such individuals.

IMPACT ON HUMAN RESOURCES:

As part of our Phase I budget reductions Public Health is requesting the elimination of 2.0FTE Community Mental Health Specialist, 2.0FTE Clerk Typist II and a 1.0FTE Enrollment & Eligibility position which had been budgeted for during 2008/09, then placed on hold vacant earlier on in the fiscal year and then was eliminated in the June 2009 County resolution which eliminated all hold vacant positions.

IMPACT ON BUDGET:

The Public Health budget for fiscal year 2009/10 beginning October 1, 2009 is \$9,336,753. This budget reflects the various factors discussed above as well as rising labor costs, level funding from the State of Michigan for most programs, less attrition due to the general economic conditions resulting in more senior staff and increase the cost of cremation fees.

Total expenditures and revenues in 2009/10 reflect a net decrease of \$73,029 over the current budget for the 2008/09 fiscal year. This change incorporates a decrease of 20% or \$594,118 which was agreed to as a part of the Phase 1 budget reduction as well as an additional \$160,000 as part of the Phase II budget reduction for a total decrease of \$754,118 in the level of General Fund support for 2010 as agreed to as part of the County's 2010 - 2011 budget solution as well as the net changes in funding in our annual Comprehensive Planning, Budgeting and Contracting Agreement.

IMPACT ON INDIRECT COSTS:

The Cost Allocation Plan remains frozen at \$855,471.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

This budget reflects an expected renewal of the interagency agreement between Washtenaw Community Health Organization and Public Health for the continuation of substance abuse services. Contracts with outside agencies are discussed in a previous section.

CONFORMITY TO COUNTY POLICIES:

This request is in conformance with County policies.

ATTACHMENTS/APPENDICES:

2009/2010 CPBC Contract Agreement

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE PUBLIC HEALTH DEPARTMENT COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING (CPBC) AGREEMENT FOR THE PERIOD OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010; APPROVING THE PUBLIC HEALTH DEPARTMENT'S 2009/2010 BUDGET; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS; APPROVING FEES; AND APPROVING POSITION ELIMINATIONS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, since 1987 Michigan Department of Community Health (MDCH) has funded local public health programs including Environmental Health through a Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement which includes Local Public Health Operations funds for General Communicable Disease Control; Hearing Screening; Immunizations; Sexually Transmitted Diseases; and Vision Screening; Food Service Sanitation, and various other categorical funds allocated to local health departments; and

WHEREAS, the CPBC requires the local health department to have a signed CPBC agreement prior to the start of the 2009/2010 fiscal year on October 1, 2009; and

WHEREAS, annual changes in funding and program requirements at the state level and for local activities requires that a budget be approved prior to the start of the new fiscal year; and

WHEREAS, subsequent changes of state allocations, program requirements and final local budgets may result in adjustments to this proposed plan and budget for the delivery of local public health services; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the signature of the Administrator on the Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health for the period October 1, 2009 through September 30, 2010 as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the fees for Public Health clinic services effective January 1, 2010 and the increase in cremation permits effective October 1, 2010 as included:

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of funding in conformity with the CPBC agreement:

1. Authorizing the budget, as attached hereto and made a part hereof
2. Authorizing the Administrator to sign delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the elimination of positions as follows:

Effective October 1, 2009

<u>POSITION #</u>	<u>POSITION TITLE</u>	<u>GROUP</u>	<u>GRADE</u>	<u>ELIMINATE</u>
2348-0001	Community Mental Health Specialist	11	23	1.0
2348-0002	Community Mental Health Specialist	11	23	1.0

Effective December 31, 2009

<u>POSITION #</u>	<u>POSITION TITLE</u>	<u>GROUP</u>	<u>GRADE</u>	<u>ELIMINATE</u>
1201-0054	Clerk Typist II	12	12	1.0
1201-0062	Clerk Typist II	12	12	1.0

Public Health
Fund Summary
October 1, 2009- September 30, 2010
2960

<u>Object</u>	<u>Description</u>	<u>Final Budget 2008/09</u>	<u>Original Budget 2009/10</u>	<u>Variance</u>
Revenue:				
50000	Federal Revenue	\$32,776	\$29,551	-\$3,225
54000	State Revenue	\$2,169,418	\$2,392,139	\$222,721
58000	Local Revenue	\$2,325,519	\$2,362,621	\$37,102
60000	Fees & Services	\$1,354,917	\$1,306,648	-\$48,269
67000	Other Revenue & Reimbursement	\$216,900	\$117,500	-\$99,400
69000	In-Kind Contributions	\$959,800	\$1,509,397	\$549,597
69500	Transfers In	\$2,350,452	\$1,618,897	-\$731,555
	Total Revenue	\$9,409,782	\$9,336,753	-\$73,029
Expenditures				
70050	Personal Services	\$6,067,337	\$5,703,825	-\$363,512
72600	Supplies	\$229,934	\$213,131	-\$16,803
80000	Other Services & Charges	\$1,265,532	\$1,047,429	-\$218,103
93500	In Kind Charges	\$984,008	\$1,509,397	\$525,389
94000	Internal Service Charge	\$855,471	\$855,471	\$0

95000	Capital Outlay	\$7,500	\$7,500	\$0
98000	Reserves	\$0	\$0	\$0
Total Expenditures		\$9,409,782	\$9,336,753	-\$73,029

**Washtenaw County Public Health
HEALTH SERVICES FEE SCHEDULE
EFFECTIVE January 1, 2010**

VACCINE	CURRENT PRICE/CHILD	RECOMMENDED PRICE/CHILD	CURRENT PRICE/ADULT	RECOMMENDED PRICE/ADULT
DTap	\$30	\$30 (no change)	NA	NA
Hepatitis A	\$30	\$30 (no change)	\$40	\$40 (no change)
Hepatitis B	\$25	\$25 (no change)	\$45	\$45 (no change)
MMR	\$55	\$60	\$60	\$65
Pneumovax	\$50	\$50 (no change)	\$50	\$55
Polio	\$40	\$40 (no change)	\$45	\$45 (no change)
PPD	\$15	\$15 (no change)	\$15	\$15 (no change)
TD	\$35	\$35 (no change)	\$40	\$40 (no change)
Tdap	\$50	\$50 (no change)	\$55	\$55 (no change)
Varicella	\$90	\$95	\$95	\$100
Flu Vac.	\$20	\$20 (no change)	\$20	\$20 (no change)
PD	\$15	\$15 (no change)	\$15	\$15 (no change)
HPV	\$140	\$140 (no change)	\$145	\$145 (no change)
ADMINISTRATION FEE	\$10	\$10 (no change)	\$15	\$15 (no change)
Adult Office Visit	NA	NA	\$10	\$25
Pregnancy Testing	NA	NA	\$0	\$0
Tuberculin Skin Testing Workshop	NA	NA	NA	\$10

**Medical Examiner Program
Effective October 1, 2010**

Permit	2008/09 Rate	2009/10 rate
Cremation	\$20.00	\$40.00

9/16/09

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

10 0 1

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0158



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734) 222-6850
FAX (734) 222-6715

TO: Conan Smith
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Judy Kramer, Risk Management
Richard L. Beeckman, Risk Management Consultant

DATE: September 16, 2009

SUBJECT: Insurance Coverages For October 1, 2009 to October 1, 2010

BOARD ACTION REQUESTED:

It is requested that the Washtenaw County Board of Commissioners accept a quote for insurance coverages for the period of October 1, 2009 to October 1, 2010 for (1) property, (2), general liability, (3) police liability, (4) auto liability, (5) boiler and machinery, (6) crime, (7) public officials, (8) fiduciary liability, (9) environmental impairment liability (EIL) on storage tanks, (10) lawyers professional, (11) judicial liability and (12) medical professional.

BACKGROUND:

On October 1, 2009, the existing insurance coverages for the County of Washtenaw will expire. The insurance policies that will expire are the policies listed above. New insurance policies for these coverages need to be placed.

The County through Richard L. Beeckman of R. L. Beeckman & Company, a Risk Management Consulting firm, and Judy Kramer, Washtenaw County Risk Management Coordinator obtained renewal quotes and negotiated renewal coverages and premiums for these policies. The quotes were reviewed by Richard. L. Beeckman, Judy Kramer, Risk Management Coordinator, the Administrator, the Deputy Administrator and the Finance Department.

After careful review of the quotes and the current needs of the County, it has been determined that the following proposals for insurance coverage's from the following companies should be accepted:

County Insurance Agency:
Arthur J. Gallagher Insurance Agency

Type of Coverage

1.	Chubb Insurance Company	\$120,256
	Property coverage at Total Insurable Values of \$188,392,049 with a SIR of \$250,000	
2.	Genesis Insurance Company	\$701,569
	General Liability, Police Liability, Auto Liability, \$5,000,000 each occurrence Limit, with a \$10,000,000 aggregate, and Public Officials \$5,000,000 each claim, with a \$10,000,000 aggregate, with a \$350,000 SIR.	
3.	Great American Insurance Company	\$11,764
	Crime – Total Limit of \$5,000,000 with a \$10,000 deductible	
4.	Chubb Insurance Company	\$11,550
	Fiduciary Liability – Limit \$3,000,000 each loss	
5.	Zurich Insurance Company	\$697
	EIL, Storage Tanks, Limit \$1,000,000 with \$5,000 deductible	
6.	Underwriters at Lloyd’s, London	\$1,730
	Lawyers Professional Liability – Limit \$1,000,000 with \$1,250 deductible	
7.	Underwriters at Lloyd’s London	\$35,315
	Judges Insurance \$1,000,000 limit covers all Judges under one policy	
8.	Hudson Insurance Company	\$133,826
	Medical professional liability with \$1,000,000 per Claim and \$3,000,000 aggregate and \$250,000 SIR	
	TOTAL	\$1,016,707

DISCUSSION:

The insurance coverages will be used to protect the County from uncertain losses that may arise over the next 12 months.

The insurance policies will be in effect from October 1, 2009 through October 1, 2010. Prior to the expiration of these policies, new bids will be solicited depending on the market and based on the needs of the County at that time.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

The current budget for insurance premiums is sufficient to cover these costs.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

There will be no impact on other County Departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This request conforms to County policy.

A RESOLUTION ACCEPTING OFFERS FOR INSURANCE COVERAGE FOR THE COUNTY FOR THE PERIOD OCTOBER 1, 2009 – OCTOBER 1, 2010

WASHTENAW COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2009

WHEREAS, various insurance coverages for the County expire on October 1, 2009; and

WHEREAS, the County's risk management consultant, R. L. Beeckman & Company, and Washtenaw County Risk Management Coordinator recommended obtaining quotes from insurance carriers and negotiation with the current agent and the County Administrator concurred with this recommendation; and

WHEREAS, insurance proposals have been received from Arthur J. Gallagher & Co., and reviewed by R. L. Beeckman, the Risk Management Coordinator, the County Administrator's Office, and the Finance Department; and

WHEREAS, after review of the various proposals, recommendations have been made to award the insurance contracts; and

WHEREAS, this matter has been reviewed by the Finance Office, the County Administrator's Office, Corporation Counsel and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approves the following award to place the insurance contracts for Washtenaw County for the period October 1, 2009 through October 1, 2010, with the following companies:

County Insurance Agency:
Arthur J. Gallagher Insurance Agency

Type of Coverage

- | | | |
|----|--|-----------|
| 1. | Chubb Insurance Company | \$120,256 |
| | Property coverage at Total Insurable Values of \$188,392,049 with a SIR of \$250,000 | |
| 2. | Genesis Insurance Company | \$701,569 |
| | General Liability, Police Liability, Auto Liability, \$5,000,000 each occurrence Limit, with a \$10,000,000 aggregate, and Public Officials \$5,000,000 each claim, with a \$10,000,000 aggregate, with a \$350,000 SIR. | |
| 3. | Great American Insurance Company | \$11,764 |
| | Crime – Total Limit of \$5,000,000 with \$10,000 deductible | |

4.	Chubb Insurance Company Fiduciary Liability – Limit \$3,000,000 each loss	\$11,550
5.	Zurich Insurance Company EIL, Storage Tanks, Limit \$1,000,000 with \$5,000 deductible	\$697
6.	Underwriters at Lloyd's, London Lawyers Professional Liability – Limit \$1,000,000 with \$1,250 deductible	\$1,730
7.	Underwriters at Lloyd's London Judges Insurance \$1,000,000 limit covers all Judges under one policy	\$35,315
8.	Hudson Insurance Company Medical professional liability with \$1,000,000 per Claim and \$3,000,000 aggregate and \$250,000 SIR	\$133,826
TOTAL		\$1,016,707

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10 0 1**

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS}

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0159

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN THE CONTRACT WITH WASHTENAW INTERMEDIATE SCHOOL DISTRICT FOR EDUCATIONAL SERVICES FOR THE CHILDREN'S SERVICES DETENTION AND DAY PROGRAMS FOR A TOTAL AMOUNT OF \$461,068 FOR THE 2009-10 SCHOOL YEAR AND A SECOND YEAR CONTRACT FOR THE 2010-11 SCHOOL YEAR.

WASHTENAW COUNTY BOARD OF COMMISSIONERS
September 2, 2009

WHEREAS the Children's Services, Juvenile Detention Program is required by State of Michigan licensing requirements to provide a comprehensive educational program; and

WHEREAS accredited educational services are an integral component of the Children's Services Day Program; and

WHEREAS representatives of the County and Washtenaw Intermediate School District have met and agreed to renew services for two school years for the Detention Program and renew services for the Day Program through January 29, 2010; and

WHEREAS the contract will provide four teachers for up to 15 youth in the Children's Services Day Program and 30 youth in the Children's Services Juvenile Detention Program based on the program capacities and a one teacher to no more than 10 youth ration as demanded in State and Federal Regulations for Special Education programs; and

WHEREAS, substitute teachers will be provided as needed to meet unusual increases in daily population; and

WHEREAS, this staffing ratio will ensure that the County will be able to meet the volatile population fluctuations as seen in the Children's Services Juvenile Detention Program; and

WHEREAS, contracting with Washtenaw Intermediate School District allows for utilization of State Department of Education funds, based on the bi-annual population count; and

WHEREAS, the total cost of the contract is \$461,068 for the 2009-10 school year for both the Children's Services Day Program and Juvenile Detention Program; and

WHEREAS, the County will receive state education fund reimbursement in the amount of \$312,785; and

WHEREAS the County may also secure 50% reimbursement from the State Child Care Funds for excess education costs resulting in a net cost to the Count estimated to be \$148,283; and

WHEREAS, the 2009-10 budget for the Child Care Fund will include the necessary money for these services; and

WHEREAS this matter has been reviewed by County Administration, the Finance Office, Human Resources, Corporation Counsel and the Ways and Means Committee;

NOW THEREFORE LET IT BE RESOLVED that the Washtenaw County Board of Commissioners hereby approved and authorizes the County Administrator to sign the 2009-10 contract for educational services provided by Washtenaw Intermediate School District as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners authorizes the County Administrator to sign the delegate contracts for one year and to sign second year contracts contingent upon satisfactory performance and satisfactory costs upon review of the Corporation Counsel to be filed with the County Clerk.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						
CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY									ROLL CALL VOTE: TOTALS		
									10	0	1

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)SS.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____
Deputy Clerk



Res. No. 09-0160

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE ETCS GRANT APPLICATION TO THE AREA AGENCY ON AGING 1-B FOR THE NUTRITION PROGRAM FOR THE ELDERLY FOR THE PERIOD OF OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2012; AUTHORIZING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION FOR THE FIRST YEAR OF FUNDING IN THE AMOUNT OF \$1,133,747 FOR THE PERIOD OF OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMMENDING THE BUDGET; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE AND LEASE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, ETCS is requesting ratification of the County Administrator's signature on the application to the Area Agency on Aging 1-B for the Nutrition Program for the Elderly (Senior Nutrition) for the period of October 1, 2009 through September 30, 2012; and

WHEREAS, ETCS is also requesting authorization for the County Administrator's signature on the application to the Area Agency on Aging 1-B for funds in the amount of \$ 1,133,747 for the period of October 1, 2009 through September 30, 2010; and

WHEREAS, ETCS has administered the Nutrition Program for the Elderly for thirty-seven years; and

WHEREAS, the funds are to be used for the Congregate Meal Program and the Home-Delivered Meals Program, which are collectively called the Senior Nutrition Program; and

WHEREAS, the Congregate Meal Program provides hot, nutritious, noonday meals and recreational programming for persons age sixty and older, and the Home-Delivered Meals Program provides meals to eligible homebound persons age sixty and older; and

WHEREAS, the total number of meals projected to be served is 165,561, which includes an estimated number of 42,300 congregate meals and 123,261 home-delivered meals; and

WHEREAS, the County GF match under this program is \$14,031, and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the Area Agency on Aging 1-B for the Nutrition Program for the Elderly for the period of October 1, 2009 through September 30, 2012.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the signature of the County Administrator on the application for the first year of funding for a total program amount of \$ 1,133,747 for the period of October 1, 2009 through September 30, 2012 for ETCS, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part thereof
3. Authorizing the County Administrator to sign the delegate and lease contracts upon review and approval of Corporation Counsel, to be filed with the County Clerk.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10 0 1**

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0161

Washtenaw County ETCS
 Senior Nutrition
 Business Unit: 2630099400
 Fiscal Year: 10/1/09 – 9/30/10

Revenues

50000	Federal Revenue	\$ -	\$ 700,270	\$ 700,270
67000	Other Rev & Reimbursements	-	90,000	90,000
69000	In-Kind	-	53,000	53,000
69500	Transfers In	-	14,031	14,031
99000	Appropriations from CSBG	-	276,446	276,446
		<u>\$ -</u>	<u>\$ 1,133,747</u>	<u>\$ 1,133,747</u>

Expenditures

70050	Personal Services	\$ -	\$ 386,468	\$ 386,468
72600	Supplies	-	493,968	493,968
80000	Other Services and Charges	-	198,111	198,111
93500	In-Kind Charges	-	53,000	53,000
95000	Capital Outlay	-	2,200	2,200
		<u>\$ -</u>	<u>\$ 1,133,747</u>	<u>\$ 1,133,747</u>

A RESOLUTION RATIFYING THE SUBMISSION OF THE ELECTRONIC GRANT APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS OF THE UNITED STATES DEPARTMENT OF JUSTICE FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR THE SHERIFF'S OFFICE IN THE AMOUNT OF \$39,125 FOR THE PERIOD OF OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2012.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, the Washtenaw County Sheriff's Office and Washtenaw County have diligently maintained efforts to better serve the citizens of Washtenaw County; and

WHEREAS, the Sheriff's Office wishes to maintain the patrol fleet, continuing its mandated services of Marine Safety; and

WHEREAS, the Washtenaw County Sheriff's Office has submitted an electronic application for a grant award from the Bureau of Justice Assistance for funding in the amount of \$39,125 —made available through the Edward Byrne Memorial Justice Assistance Grant; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human Resources, Corporation Counsel, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the electronic application to the Bureau of Justice Assistance for grant funding in the amount of \$39,125 through the Justice Assistance Grant.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 10 0 1

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS}

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____ Deputy Clerk



Res. No. 09-0162

**Sheriff Byrne JAG Program – FY 2009 Local Solicitation
October 1, 2009 to September 30, 2011
BU 1391095050**

	Original	Revised	Variance
REVENUE			
50000 Federal Revenue	\$ -	\$ 39,125	\$ 39,125
EXPENDITURE			
70050 Personal Services	\$ -	\$ 3,912	\$ 3,912
80000 Other Services	\$ -	\$ 3,213	\$ 3,213
<u>95000 Capital Outlay</u>	<u>\$ -</u>	<u>\$ 32,000</u>	<u>\$ 32,000</u>
	\$ -	\$ 39,125	\$ 39,125

A RESOLUTION SETTING A PUBLIC HEARING ON OCTOBER 7, 2009 AT 6:45 P.M. TO SOLICIT CITIZEN INPUT ON A PROPOSED TAX MILLAGE OF 0.0400 OF A MILL PURSUANT TO PUBLIC ACT 88 OF 1913 (MCLA 46.161) TO PROMOTE THE AGRICULTURAL, INDUSTRIAL AND TOURIST ADVANTAGES OF WASHTENAW COUNTY

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, pursuant to Public Act 88 of 1913 (MCLA 46.161) Michigan counties may levy a millage to promote economic activity in the county, region or state through several activities including advertising agricultural and industrial advantages, exhibiting products and industries, encouraging immigration and increased trade and advertising for tourists; and

WHEREAS, Washtenaw County and Michigan are experiencing an economic downturn that has resulted in high unemployment rates and reduced revenues for public needs; and

WHEREAS, a levy of 0.0400 mills pursuant to Act 88 of 1913 would provide approximately \$603,000 annually in economic development revenue and cost a homeowner \$4.00 for every \$100,000 of his/her taxable value; and

WHEREAS, the County Board of Commissioners is considering the levy of this millage to ensure continued support of economic development activities while enabling a comparable amount of general fund dollars to be redeployed to other public projects and services; and

WHEREAS, the County Board of Commissioners feels it is important to conduct a public hearing to provide for community feedback on the proposed millage and use of such funds before the Board of Commissioners makes a final decision on whether to approve the millage.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners resolves that it shall hold a public hearing on Wednesday, October 7, 2009 at 6:45 p.m. at the Board of Commissioners' meeting room located at 220 N. Main Street, Ann Arbor, Michigan for the purpose of taking comments on the proposed economic development millage authorized by Public Act 88 of 1913, as well as, the use of such funds.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Clerk to publish notice of such public hearing, in a form similar to Exhibit A, in a newspaper of general circulation throughout the County at least seven (7) days prior to the public hearing.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10 0 1**

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS.}

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0163

EXHIBIT A

WASHTENAW COUNTY BOARD OF COMMISSIONERS

PUBLIC HEARING NOTICE

**NOTICE OF PUBLIC HEARING ON A PROPOSED ECONOMIC DEVELOPMENT MILLAGE
OF 0.0400 OF A MILL TO BE LEVIED IN DECEMBER, 2009**

PLEASE TAKE NOTICE that the Washtenaw County Board of Commissioners will hold a public hearing on Wednesday, October 7, 2009 at 6:45 p.m., Michigan time in the Board Room of the County Administration Building located at 220 N. Main Street, Ann Arbor, Michigan for the purpose of taking public comment on a proposed economic development millage of 0.0400 of a mill (costing \$4.00 for each \$100,000 of taxable value) which the Board of Commissioners is authorized to levy pursuant to Public Act 88 of 1913 (MCLA 46.161) and which, if approved by the Board of Commissioners, will be levied in December, 2009 and will generate approximately \$603,000 for use in calendar year 2010.

The County of Washtenaw will provide the necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seven (7) days notice to the County of Washtenaw. Individuals with disabilities requiring auxiliary aids or services should contact the County of Washtenaw by writing or calling the following: Human Resources; 220 North Main Street; P.O. Box 8645; Ann Arbor, Michigan 48107-8645. Phone (734) 994.2410, TDD (734) 994.1733.



COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645

ANN ARBOR, MICHIGAN 48107-8645

(734) 222-6850

(734) 222-6715

TO: Rolland Sizemore, Jr
Chair, Board of Commissioners

FROM: Robert E. Guenzel
County Administrator

DATE: September 16, 2009

SUBJECT: Approval of the Board of Commissioners' Calendar to Review and Adopt the 2010/2011 Budget, Including the Addition of a Special Board of Commissioners Meeting for October 22, 2009 to Hold the Public Hearing on the Budget

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners approve the calendar for the Board of Commissioners to review and approve the 2010/2011 Budget, including the addition of a special meeting of the Board of Commissioners for October 22, 2009 at which time the statutorily required public hearing on the budget will be held.

BACKGROUND:

The County currently operates on a two-year budget cycle. In past budget years, the Board of Commissioners has taken a number of Ways & Means meetings and Working Sessions to fully discuss the budget proposal prior to its being approved and sent to the full Board of Commissioners for final passage. Often during these budget years, at the end of each of these Ways & Means meetings or Working Sessions, an individual Commissioner would move to continue the budget discussion to the next Ways & Means or Working Session which would then be approved by the Board of Commissioners.

DISCUSSION:

The proposed Resolution would establish a calendar for the review and approval of the 2010/2011 budget, including the approval of the P.A. 88 and Indigent Veterans millages. In addition, the Resolution approves the addition of a special Board of Commissioners meeting for October 22, 2009 at 6:00 p.m. and directs the County Clerk to file notices of this new Board meeting in compliance with the Open Meetings Act. The only substantive business to be conducted during the additional Board of Commissioners meeting on October 22nd will be to hold the statutory public hearing on the budget. This will insure adequate time to receive public comment on the proposed budget.

It should also be noted that approval of this calendar would eliminate the need for the Commissioners to move and approve procedural motions to continue the budget discussion from one Ways & Means meeting or Working Session to the next Ways & Means meeting or Working Session and would give the Board of Commissioners certainty on which meetings the budget will be discussed and ultimately approved.

A RESOLUTION APPROVING THE BOARD OF COMMISSIONERS' CALENDAR TO REVIEW AND ADOPT THE 2010/2011 BUDGET, INCLUDING THE ADDITION OF A SPECIAL BOARD OF COMMISSIONERS MEETING ON OCTOBER 22, 2009 TO HOLD THE STATUTORILY REQUIRED PUBLIC HEARING ON THE BUDGET

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 16, 2009

WHEREAS, during budget years, the Board of Commissioners has historically used a number of Ways & Means meetings and Working Sessions to discuss the proposed budget before approving and sending it to the full Board of Commissioners for final approval; and

WHEREAS, in past years, the proposed budget discussion was continued to future meetings by means of procedural motions which were approved by the Board of Commissioners; and

WHEREAS, it is anticipated that there will be many citizens who will wish to speak at the statutorily required public hearing on the public budget; and

WHEREAS, to clarify for the Board of Commissioners and the public what Ways & Means meetings, Working Sessions and Board meetings will be used to discuss the budget, a calendar specifically stating which meetings will be used for such budget discussions, including the approval of P.A. 88 and the Indigent Veterans Millage, has been prepared for approval by the Board of Commissioners; and

WHEREAS, to address the anticipated number of individuals wishing to speak at the statutorily required public hearing on the budget, the proposed calendar calls for the Working Session originally scheduled for October 22, 2009 to be cancelled and replaced with an additional Board of Commissioners meeting, whose sole item will be to hold the public hearing on the budget.

NOW THEREFORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners approves the Board of Commissioners Schedule for 2010/2011 Budget Review attached as Exhibit A.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners approves the cancellation of the Working Session scheduled for October 22, 2009 and the addition of an additional Board of Commissioners meeting for the same date to hold the statutorily required public hearing on the budget.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Clerk to post the appropriate notices of the adopted 2010/2011 Budget Review Schedule, including cancellation of the October 22, 2009 Working Session and addition of an additional Board of Commissioners meeting on October 22, 2009 at 6:00 p.m. in compliance with the Open Meetings Act.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 10 0 1

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{SS}.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 09-0164

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF SEPTEMBER 2, 2009

WASHTENAW COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2009

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of September 2, 2009, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of September 2, 2009, inclusive, as listed in the statement of claims as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson			X	Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 10 0 1

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 16, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS.}

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 17th day of September, 2009.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____
Deputy Clerk



Res. No. 09-0165



COUNTY ADMINISTRATOR

220 North Main, P.O. Box 8645
(734) 222-6850

Ann Arbor, Michigan 48107-8645
FAX (734) 222-6715

MEMORANDUM

October 8, 2009

TO: Lawrence Kestenbaum, Washtenaw County Clerk/Register
FROM: Robert E. Guenzel, County Administrator
RE: Certification of Claims List Inclusive from August 22, 2009 through September 2, 2009

I HEREBY CERTIFY that to the best of my knowledge the list of attached claims as presented to the County Clerk/Register of Washtenaw, constitutes all claims received for payment subsequent to the List of Claims presented through the date of September 2, 2009 and that none have been withheld or omitted.

FURTHER; that all claims bear the date received.

FURTHER; that the list contains the name of each claimant, and the amount of the claims, and that proper authorization and documentation has been reviewed, checked and retained.

FURTHER; that the total demand upon each of the various general operating funds requiring approval by the Board of Commissioners prior to disbursements has been accurately determined and is stipulated in gross total by fund as an integral part of the List of Claims herein presented.

Staff Recommendation By:

Nicole Hann
Management Assistant



BEGINNING OF CLAIMS:
END OF CLAIMS:
FOR BOARD APPROVAL:

August 22, 2009
 September 4, 2009
 September 16, 2009

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ 21,906.44	\$ 37,431.00	\$ -	\$ 59,337.44
1293	COMMUNITY DEVELOPMENT	\$ -	\$ -	\$ 175.08	\$ -	\$ 175.08
1710	BFI SOLID WASTE COORD.	\$ -	\$ 49.99	\$ -	\$ -	\$ 49.99
1750	BUILDING INSPECTION & SOIL EROSION	\$ -	\$ 49.99	\$ -	\$ -	\$ 49.99
1760	ENVIRONMENTAL HEALTH	\$ -	\$ 15.78	\$ -	\$ -	\$ 15.78
1811	VETERANS RELIEF FUND	\$ -	\$ 4,484.27	\$ 3,591.63	\$ -	\$ 8,075.90
1850	STORM WATER GENERAL PE	\$ -	\$ -	\$ 73.44	\$ -	\$ 73.44
1882	HIDTA	\$ -	\$ 12,027.20	\$ 2,239.73	\$ -	\$ 14,266.93
1905	911 MAINTENANCE FUND	\$ -	\$ 2,186.16	\$ 59.99	\$ -	\$ 2,246.15
2080	PARKS & RECREATION	\$ -	\$ 40,763.70	\$ 13,035.53	\$ -	\$ 53,799.23
2090	PARKS - NATURAL AREAS MILEAGE	\$ -	\$ -	\$ 842.72	\$ -	\$ 842.72
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 414.65	\$ -	\$ 414.65
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 2,728.13	\$ 19,125.01	\$ -	\$ 21,853.14
2510	CSA HEADSTART	\$ -	\$ -	\$ 2,708.39	\$ -	\$ 2,708.39
2630	SR NUTRITION	\$ -	\$ 36.17	\$ -	\$ -	\$ 36.17
2812	JUVENILE DRUG COURT PLAN GRANT	\$ -	\$ -	\$ 240.79	\$ -	\$ 240.79
2822	WATT	\$ -	\$ -	\$ 611.90	\$ -	\$ 611.90
2920	WCHO	\$ -	\$ -	\$ 2,744.55	\$ -	\$ 2,744.55
2930	(CSTS) MENTAL HEALTH	\$ -	\$ 13,692.14	\$ 6,789.55	\$ -	\$ 20,481.69
2960	HEALTH	\$ -	\$ 2,162.66	\$ 2,323.49	\$ -	\$ 4,486.15
2990	CHILD CARE	\$ -	\$ -	\$ 1,660.20	\$ -	\$ 1,660.20
4050	CAPITAL EQUIPMENT	\$ -	\$ 949.50	\$ 38.00	\$ -	\$ 987.50
6310	FACILITIES MGMT - O & M	\$ -	\$ 85,714.54	\$ 13,480.86	\$ -	\$ 99,195.40

6320	FACILITIES MGMT - TRANSP	\$ -	\$ -	\$ 2,328.50	\$ -	\$ 2,328.50
6900	CENTREX ASSOCIATION	\$ -	\$ 93,318.05	\$ -	\$ -	\$ 93,318.05
7412	LAWNET - DRUG ENFORCEMENT	\$ -	\$ 1,142.53	\$ -	\$ -	\$ 1,142.53
7413	LAWNET NON-FORFEITURE	\$ -	\$ 371.43	\$ -	\$ -	\$ 371.43
7520	EMPLOYEE RETIREMENT FUND	\$ -	\$ -	\$ 142.81	\$ -	\$ 142.81
7950	HAZ MATL RESPONSE TEAM	\$ -	\$ 119.98	\$ -	\$ -	\$ 119.98
7990	CO-OP EXTENSION SERVICE	\$ -	\$ -	\$ 3,375.85	\$ -	\$ 3,375.85
0	TOTALS	\$ -	\$ 281,718.66	\$ 113,433.67	\$ -	\$395,152.33