



## WASHTENAW COUNTY BOARD OF COMMISSIONERS

Wednesday, March 18, 2009

### RECORD OF PROCEEDINGS

An adjourned session of the Washtenaw County Board of Commissioners was held at the Administration Building, in the City of Ann Arbor, Michigan, on Wednesday, March 18, 2009.

The meeting was called to order at 7:46 p.m. by Rolland Sizemore, Chair of the Board.

**MEMBERS PRESENT:** Comms. Bergman, Gunn, Irwin, Judge, Ouimet, Peterson, Ping, Prater, Schwartz, Sizemore, and Smith.

**MEMBERS ABSENT:**

**OTHERS PRESENT:** County Administrator Bob Guenzel; Deputy County Administrators, Verna McDaniel and David Behen; Corporation Counsel Curt Hedger; Jerry Clayton, County Sheriff; Brian Mackie, Prosecuting Attorney; Catherine McClary, County Treasurer; Jennifer Watson, Dale Vanderford, Support Services; Peter Ballios, Finance; Trena Rusher, Jenny Bivens, Tiffany Lucas, ETCS; Anthony VanDerworp, Patricia Denig, Strategic Planning; Bob Tetens, Parks and Recreation; Diane Heidt, Rebecca Curry, Human Resources; Ken Schrader, ITS; Caryette Fenner, CSTS; Scott Patton, Joanna Bidlack, Stephanie Jensen, Administration; Khalil Hachem, Jason Brooks, Clerk's Office; various citizens; and members of the press.

#### Roll Call

#### Pledge of Allegiance

#### Approval of the Minutes of the Previous Meeting

Comm. Prater seconded by Comm. Irwin moved that the minutes of the March 4, 2009, meeting of the Board of Commissioners be approved. Motion carried.

#### Citizen Participation

None

#### Commissioner Follow-Up to Citizen Participation

None

#### Communications

Comm. Gunn seconded by Comm. Irwin moved that the communications be received and dealt with as recommended. Motion carried.

**R-0044** RECEIVED: February 25, 2009. A letter to Chairperson, Washtenaw County Board of Commissioners, from Alan Israel, Clerk, Pittsfield Charter Township, re: Application for Industrial Facilities Exemption Certificate by NuStep, Inc., dated February 20, 2009. Received and filed.

**R-0045** RECEIVED: February 26, 2009. A letter to Chairperson, Washtenaw County Board of Commissioners, from John Evans, Director, Bureau of Juvenile Justice, Michigan Department of Human Services, re: Approval of reimbursement for Child Care Fund expenditures, dated February 17, 2009. Received and filed (Trial Court cc'd in letter).

**R-0046** RECEIVED: March 2, 2009. An e-mail to the Washtenaw County Board of Commissioners, from Linda Bacigalupi, ([bacigalupil@ewashtenaw.org](mailto:bacigalupil@ewashtenaw.org)), re: Request for street soccer team/sheriff's office to present on upcoming fundraiser, dated March 2, 2009. Received and filed.

**R-0047** RECEIVED: March 2, 2009. A newsletter from the Michigan Association of Counties, re: MAC Legislative Update, dated February 20, 2009. Received and filed.

**R-0048** RECEIVED: March 4, 2009. A resolution to the Washtenaw County Clerk, from Roxann Holloway, Lenawee County Clerk, re: Support for Mason County Board of Commissioners to join the Michigan Association of Counties, dated February 26, 2009. Received and filed.

**R-0049** RECEIVED: March 6, 2009. A letter to Chairperson, Washtenaw County Board of Commissioners, from Thomas L. Mesenbourg, Acting Director, U.S. Census Bureau, re: 2010 Census Complete Count Committee Guide. Received and filed, copied to Strategic Planning along with Census information booklet.

**R-0050** RECEIVED: March 6, 2009. An e-mail to the Washtenaw County Board of Commissioners, from Jacqueline Belk ([write1212@yahoo.com](mailto:write1212@yahoo.com)), re: Housing Crisis, e-mail dated March 6, 2009. Received and filed.

**R-0051** RECEIVED: March 6, 2009. A letter to the Washtenaw County Board of Commissioners, from Beth Aben, Deputy Director, Michigan Department of Energy, Labor, and Economic Growth, re: Services of the Bureau of Construction Codes, dated March 2, 2009. Received and filed, copied to Building Inspection.

**R-0052** RECEIVED: March 10, 2009. A resolution to the Washtenaw County Clerk, from Gary R. Klacking, Ogemaw County Clerk, re: Counties desire the same level of fiscal responsibility for courts, dated March 5, 2009. Received and filed.

#### **Liaison Reports**

Comm. Bergman reported on the Human Emergency Response Coalition. She stated that a great deal of discussion has to do with natural and terrorist events and community response. She stated that she has talked about coordination and gathering of information. She stated that Michigan MORT gave a presentation on mortuary services in a disaster.

#### **Report of the Chair of the Board of Commissioners**

None

#### **Special Order of Business:**

None

#### **Reports of the Standing Committees**

Comm. Gunn seconded by Comm. Peterson moved that the following reports be received and approved: Administrative Briefing, dated February 25, 2009; Ways & Means, dated March 4, 2009; Working Session, dated March 4, 2009. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

#### **Reports of Special Committees**

Comm. Gunn seconded by Comm. Peterson moved that the following reports be received: Planning Advisory Board, dated January 26, 2009; Public Works Board, dated January 21, 2009; Social Services Board, dated January 27, 2009 be adopted. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

#### **Other Reports**

None

#### **Report of the Treasurer**

Cash position of Washtenaw County for December 2008

#### **Appointments:**

**09-0038** Comm. Gunn seconded by Comm. Peterson moved that the resolution appointing members to the Planning Advisory Board be adopted. Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

#### **Report of the County Administrator**

None

#### **Resolutions:**

### **Ways & Means – March 4, 2009**

**09-0039** Comm. Gunn seconded by Comm. Peterson moved that the resolution ratifying the electronic submission of the grant application to the U.S. Department of Housing and Urban Development for the 2008-09 Neighborhood Stabilization program (NSP) Grant in the amount of \$3,024,719; authorizing the County Administrator to sign the notice of grant award; approving the budgets; and authorizing the Administrator to sign the delegate contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0040** Comm. Gunn seconded by Comm. Peterson moved that the resolution ratifying the electronic submission of the "Big Ideas" grant application to the Ann Arbor Community Foundation for the Ann Arbor Region Success Strategy in the amount of \$306,480 for the period of May 1, 2009 through April 30, 2011; authorizing the Administrator to sign the notice of grant award; approving the budget; and authorizing the County Administrator to sign delegate contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0041** Comm. Gunn seconded by Comm. Peterson moved that the resolution to adopt the proposed increase to Brownfield Redevelopment Project Application fees be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0042** Comm. Gunn seconded by Comm. Peterson moved that the resolution to adopt the policy regarding implementation of shared service arrangements with the local units of government and County agencies be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0043** Comm. Gunn seconded by Comm. Peterson moved that the resolution establishing two separate vendor pools of three companies each for the County's general construction and electrical services work and authorizing the County Administrator to sign contracts with those companies recommended by staff to complete those vendor pools be adopted. Roll call vote: YEAS: 9 NAYS: 0 ABSENT: 2 (Comms. Judge and Sizemore). Motion carried.

**09-0044** Comm. Gunn seconded by Comm. Peterson moved that the resolution ratifying the electronic submission of the grant application to the State of Michigan Department of Environmental Quality for the Department of Public Works in the amount of \$34,376 for the period of April 21, 2009 through December 31, 2009; authorizing the County Administrator to sign the notice of grant award; amending the budget; and authorizing the County Administrator to sign delegate contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0045** Comm. Gunn seconded by Comm. Peterson moved that the resolution requesting the ratification of the County Administrator's signature on the application to the State of Michigan, Department of Natural Resources, for the 2009 Marine Safety Grant program for one year, beginning January 1, 2009 and ending December 31, 2009, in the total program amount of \$184,088; authorizing the Administrator to sign the notice of grant award; and authorizing the County Administrator to sign delegate contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0046** Comm. Gunn seconded by Comm. Peterson moved that the resolution ratifying the signature of the County Administrator and the electronic submission of the application of the Juvenile Accountability Block Grant program to the State of Michigan Department of Human Services in the amount of \$22,094 for the period April 1, 2009 through March 31, 2010; authorizing the Administrator to sign the notice of grant award; amend the budget; and authorizing the Administrator to sign delegate contracts be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

### **New Business:**

**09-0047** Comm. Gunn seconded by Comm. Peterson moved that the resolution to accept and endorse the Washtenaw County Literacy Coalition's Blueprint to End Illiteracy in Washtenaw County and to appoint member organizations to the Washtenaw County Literacy Coalition with terms ending December 31, 2009 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

**09-0048** Comm. Gunn seconded by Comm. Peterson moved that the resolution renewing the existing internal dispute resolution/impasse procedures between the Washtenaw County Board of Commissioners and the Washtenaw County Head Start Policy Council be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

### **Approval of Claims**

**09-0049** Comm. Gunn seconded by Comm. Peterson moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of March 6, 2009 be adopted. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Schwartz). Motion carried.

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS
1010	GENERAL FUND	\$ -	\$ 45,178.09	\$ 20,189.31	\$ 18.00
1291	URBAN COUNTY CDBG	\$ -	\$ 277.52	\$ -	\$ -
1685	HOMELESS SERVICES FUND	\$ -	\$ 138.76	\$ -	\$ -
1710	BFI SOLID WASTE COORD.	\$ -	\$ 161.21	\$ -	\$ -
1750	BUILDING INSPECTION & SOIL EROSION	\$ -	\$ -	\$ -	\$ -
1760	ENVIRONMENTAL HEALTH	\$ -	\$ -	\$ 113.91	\$ -
1882	HIDTA	\$ -	\$ 18,162.48	\$ -	\$ -
1905	911 MAINTENANCE FUND	\$ -	\$ 11,425.30	\$ 65.95	\$ -
2080	PARKS & RECREATION	\$ -	\$ 22,714.55	\$ 6,917.39	\$ -
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 210.20	\$ -
2300	NAFTA/TAA/TRA	\$ -	\$ -	\$ 543.28	\$ -
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 5,751.66	\$ 21,461.62	\$ -
2510	CSA HEADSTART	\$ -	\$ -	\$ 1,612.95	\$ -
2630	SR NUTRITION	\$ -	\$ 136.82	\$ -	\$ -
2700	DOE - WEATHERIZATION	\$ -	\$ -	\$ 723.75	\$ -
2822	WASHTENAW AREA TEENS FOR TOMORROW	\$ -	\$ -	\$ 95.96	\$ -
2920	WCHO	\$ -	\$ -	\$ 7,510.93	\$ -
2930	(CSTS) MENTAL HEALTH	\$ -	\$ 15,532.62	\$ 6,845.97	\$ -
2960	HEALTH	\$ -	\$ 1,153.68	\$ 1,020.09	\$ -
2962	PUBLIC HEALTH LOCAL GRANTS	\$ -	\$ -	\$ 481.54	\$ -
2990	CHILD CARE	\$ -	\$ -	\$ 1,362.51	\$ -
4013	PUBLIC SAFETY AND JUSTICE	\$ -	\$ 5,000.00	\$ -	\$ -
4016	CI BONDS 2006 EECS	\$ -	\$ 119.97	\$ -	\$ -
4019	14A DISTRICT COURT	\$ -	\$ 5,000.00	\$ -	\$ -
4020	DOWNTOWN ANN ARBOR BLDG	\$ -	\$ 1,926.00	\$ -	\$ -
4050	CAPITAL EQUIPMENT	\$ -	\$ -	\$ 1,293.08	\$ -
5507	2006 PROPERTY FORECLOSURE	\$ -	\$ 8.38	\$ -	\$ -
6310	FACILITIES MGMT - O & M	\$ -	\$ 186,119.30	\$ 7,345.82	\$ -
6320	FACILITIES MGMT - TRANSP	\$ -	\$ 99.98	\$ 1,161.82	\$ -
6900	CENTREX ASSOCIATION	\$ -	\$ 54,933.36	\$ -	\$ -
7950	HAZ MATL RESPONSE TEAM	\$ -	\$ 117.56	\$ -	\$ -
7990	CO-OP EXTENSION SERVICE	\$ -	\$ -	\$ 1,988.08	\$ -
0	TOTALS	\$ -	\$ 373,957.24	\$ 80,944.16	\$ 18.00

**Items for Current/Future Discussion**

Comm. Judge stated that she has met with CSTS during the Commissioner tours. She added that staff is allowed to come up with ideas on their own. She stated that she also went to Strategic Planning and the Prosecuting Attorney's office. She stated that the PA's office does a lot of work with little staff. Comm. Judge stated that Planning is where a lot of the ideas come from.

**Citizen Participation**

None

**Commissioners Follow-up to Citizen Participation**

None

**Adjournment**

Comm. Peterson seconded by Comm. Judge moved to adjourn until Wednesday, April 1<sup>st</sup>, 2009, at 6:45 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 7:57 p.m.

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Rolland Sizemore Jr., Chair

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Lawrence Kestenbaum, Clerk/Register  
By: Jason Brooks, Deputy Clerk

Board Approved: 4/1/09

A RESOLUTION APPOINTING MEMBERS TO THE WASHTENAW COUNTY  
PLANNING ADVISORY BOARD FOR TERMS EXPIRING AS INDICATED

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, the Washtenaw County Planning Advisory Board is a 14 member Advisory Board that consists of three (3) Washtenaw County Board of Commissioners, representatives from Economic Development, Washtenaw Area Transportation Study Policy Committee, Community Development/Urban County, Chelsea Area Planning Team/Dexter Area Regional Team, Milan Organization for Regional Excellence Regional Group, Saline Sustainability Circle Regional Group, Southwest Washtenaw Council of Government Regional Group, Washtenaw Metro Alliance Regional Group, (3) At-large (Public), and Ex-Officio Members from the Board of Public Works, County Drain Commissioner, Parks and Recreation Commission and the Workforce Development Board; and

WHEREAS, one vacancy exists representing economic development for a term expiring December 31, 2009; and

WHEREAS, one vacancy exists representing the Chelsea Area Planning Team/Dexter Area Regional Team for a term expiring December 31, 2011; and

WHEREAS, one vacancy exists representing the Milan Organization for Regional Excellence Regional Group for a term expiring December 31, 2010; and

WHEREAS, one vacancy exists representing the Saline Sustainability Circle Regional Group for a term expiring December 31, 2009; and

WHEREAS, one vacancy exists representing the Southwest Washtenaw Council of Government Regional Group for a term expiring December 31, 2011; and

WHEREAS, one vacancy exists representing the Washtenaw Metro Alliance Regional Group for a term expiring December 31, 2010; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby appoints representatives to the Washtenaw County Planning Advisory Board for terms expiring indicated as follows:

<u>Member</u>	<u>Representing</u>	<u>Term</u>
1) Vince Nystrom	Economic Development	12/31/09
2) Pat Kelly	Chelsea Area Planning Team/Dexter Area Regional Team	12/31/11

- 3) Robert Dopkowski                      Milan Organizational Region for Excellence                      12/31/10  
Regional Group
- 4) Jan Godek                                      Saline Sustainability Circle Regional Group                      12/31/09
- 5) William Lewis                              Southwest Washtenaw Council of                      12/31/11  
Government Regional Group
- 6) Evan Pratt                                      Washtenaw Metro Alliance Regional Group                      12/31/10

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY                      ROLL CALL VOTE: TOTALS                      10      0      1**

STATE OF MICHIGAN                      )  
  
COUNTY OF WASHTENAW)<sup>SS</sup>

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.  
In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_  
Deputy Clerk



**Res. No. 09-0038**

A RESOLUTION RATIFYING THE ELECTRONIC SUBMISSION OF THE GRANT APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE 2008-09 NEIGHBORHOOD STABILIZATION PROGRAM (NSP) GRANT IN THE AMOUNT OF \$3,024,719; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGETS; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, in September 2008, the U.S. Department of Housing and Urban Development (HUD) announced the allocation of nearly \$3.92 billion in funding to stabilize neighborhoods in states and local communities impacted by the foreclosure crisis; and

WHEREAS, HUD's new Neighborhood Stabilization Program (NSP) will provide targeted emergency assistance to state and local governments to acquire and redevelop foreclosed properties that might otherwise become of abandonment and blight within their communities; and

WHEREAS, on behalf of the Washtenaw Urban County, the Office of Community Development (OCD) submitted the NSP grant application on December 1, 2008 to HUD for approval of the substantial amendment to the Washtenaw Urban County 2008-2009 Annual Action Plan; and

WHEREAS, the NSP funding must be obligated to specific properties no later than 18 months after execution of the grant agreement with HUD and the funds must be spent within 4 years of execution of the grant agreement; and

WHEREAS, the Washtenaw Urban County has been allocated \$3,024,719 out of a total national allocation of \$3,920,000,000 under Title III of Division B of the Housing and Economic Recovery Act (HERA) by Congress for the Neighborhood Stabilization Program (NSP); and

WHEREAS, these funds are a special Community Development Block Grant (CDBG) allocation; and

WHEREAS, the Urban County will continue to fund projects in all member jurisdictions using HOME and regular CDBG funds, however, NSP funds will be targeted to the highest need areas identified by census block groups with a score of 8 - 10; and

WHEREAS, the jurisdictions with census block groups with the highest need include Superior Township, the Charter Township of Ypsilanti and the City of Ypsilanti; and



WHEREAS, all of the identified high need census block groups are also in Low-Moderate and Middle- Income (LMMI) census tracts, meaning that at least 51% of the households have an income that does not exceed 120% of the Area Median Income; and

WHEREAS, NSP funds are restricted to 5 eligible uses including financing mechanisms, purchase and rehabilitation, land bank, demolition, and redevelopment; and

WHEREAS, NSP funds cannot be used to provide counseling, legal assistance, advocacy or any other help for people who are unable to make mortgage or tax payments on their homes or rental properties; and

WHEREAS, CD staff has met with elected officials and employees of the three jurisdictions impacted: Superior Township, the City of Ypsilanti and the Charter Township of Ypsilanti. These jurisdictions have identified current properties that are foreclosed, blighted, vacant or abandoned in the high priority areas; and

WHEREAS, the County Treasurer has spearheaded the formation of a Land Bank to acquire, demolish and redevelop some of these properties; and

WHEREAS, the Washtenaw Housing Education Partners (WHEP) will provide HUD-certified counseling and home maintenance classes as a requirement before a home buyer can use NSP funds to purchase a home; and

WHEREAS, a Request for Proposal has been issued to non-profit housing providers to implement three homeownership programs: Down Payment Assistance (DPA), Homebuyer Purchase and Rehabilitation (HPR), and Acquisition Rehabilitation and Resale (ARR); and

WHEREAS, CD staff will work with non-profit housing providers to acquire and redevelop abandoned or foreclosed multi-family rental housing in the targeted census block groups; and

WHEREAS, eligible rental projects include permanent supportive housing for special needs populations as well as rental units occupied by households up to 50% of Area Median Income; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Finance, Strategic Planning and Budget, Human Resources, the County Administrator's Office and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the electronic submission of the grant application to the U.S. Department of Housing and Urban Development (HUD) for the 2008-09 Neighborhood Stabilization Program (NSP) grant

in the amount of \$3,024,719, and upon review of Corporation Counsel, to be filed with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of those awards in conformity with the application:

1. Authorizes the County Administrator to sign the Notice of Grant Award;
2. Approves the budget as attached hereto and made a part hereof; and
3. Authorizes the Administrator to sign delegate contracts upon review of Corporation Counsel to be filed with the County Clerk.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY      ROLL CALL VOTE: TOTALS      10   0   1

STATE OF MICHIGAN      )

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)<sup>SS</sup>.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_  
Deputy Clerk



**Res. No. 09-0039**

A RESOLUTION RATIFYING THE ELECTRONIC SUBMISSION OF THE "BIG IDEAS" GRANT APPLICATION TO THE ANN ARBOR COMMUNITY FOUNDATION FOR THE ANN ARBOR REGION SUCCESS STRATEGY IN THE AMOUNT OF \$306,480 FOR THE PERIOD OF MAY 1, 2009 THROUGH APRIL 30, 2011; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, Washtenaw County has committed to collaborating with local governments, businesses and not-for-profit agencies and to providing leadership for long term county-wide sustainable economic development; and

WHEREAS, Washtenaw County convened a group of community leaders in late 2007 which resulted in over seventy community leaders and experts representing the public, not-for-profit and private sectors developing the new Ann Arbor Region Success Strategy (Success Strategy); and

WHEREAS, the Success Strategy is a long term community action strategy that identifies the critical community assets that we must have in place to successfully compete in a knowledge-based economy; and

WHEREAS, the Success Strategy includes a long-term vision to be successful, three key strategies for developing our assets, the most important actions to take, and an implementation strategy that focuses our leadership and fiscal resources toward action; and

WHEREAS, there is a need to provide project management staff to support the Success Strategy Co-Chairs in implementing the most important actions needed to achieve sustained economic growth in the region; and

WHEREAS, Washtenaw County has applied for the Ann Arbor Area Community Foundation "Big Ideas" grant in the amount of \$199,320 to fund project management support over a two year period; and

WHEREAS, this matter has been reviewed by the Finance Department, Corporation Counsel, Human Resources, County Administrator's Office and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED, that the Washtenaw County Board of Commissioners hereby ratifies the electronic submittal for an Ann Arbor Area Community Foundation "Big Ideas" grant in the total program amount of \$306,480 for the period of May 1, 2009 through April 30, 2011.

BE IT FURTHER RESOLVED THAT the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the Budget, as attached hereto and made a part here of
3. Authorizing the Administrator to Sign delegate contracts, upon review of Corporation Counsel to be filed with the County Clerk

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY**      **ROLL CALL VOTE: TOTALS**      **10   0   1**

STATE OF MICHIGAN      )

COUNTY OF WASHTENAW)<sup>SS</sup>.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0040**

A RESOLUTION TO ADOPT THE PROPOSED INCREASE TO BROWNFIELD REDEVELOPMENT PROJECT APPLICATION FEES

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, the Washtenaw County Board of Commissioners, supports the sustainable redevelopment of environmentally distressed and underutilized sites designated as brownfields; and

WHEREAS, through Resolution 99-0110, the Washtenaw County Board of Commissioners, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), established the Washtenaw County Brownfield Redevelopment Authority (the "WCBRA") to facilitate the implementation of plans relating to the identification and treatment of environmentally distressed areas and to promote site revitalization in Washtenaw County; and

WHEREAS, the Washtenaw County Board of Commissioners approved the bylaws of the WCBRA (Res. 00-0035) in February 2000; and in October of 2000, they adopted the Brownfield Plan for Washtenaw County (Res. 00-0215); and

WHEREAS, the Washtenaw County Board of Commissioners approved project application fees as part of the Washtenaw County 2004-2005 biennial budget on November 5, 2003 (Res. 03-0209); and

WHEREAS, at the May 19, 2008 regular WCBRA Board meeting a policy subcommittee was established to review and, where identified, update the brownfield program's policies and procedures; and

WHEREAS, at their regular Board meeting on February 12, 2009 the WCBRA approved a recommendation from the WCBRA policy subcommittee to increase project application fees to bring them into alignment with the cost of processing a brownfield redevelopment project and requests the Washtenaw County Board of Commissioners to approve this increase in project application fees; and

WHEREAS this matter has been reviewed by the County Administrator's Office and the Corporation Counsel.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners has determined the fees to be reasonable and appropriate and approves the increase in project application fees as outlined in Attachment A.

ATTACHMENT A  
 WASHTENAW COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY  
 REVISED PROJECT APPLICATION FEES

**4.a. Project Application Fee**

- The WCBRA will assess an application fee for a brownfield project once the LUG approves the project application.
- The developer is responsible for paying the project application fee to WC Brownfield Program after the project application has been approved by the LUG and the brownfield plan process begins.
- The fee is based on total project investment:
  - \$0- \$5Million = \$3,000 (original fee: less than \$1Million = \$500)
  - \$5M - \$10M = \$4,000 (original fee: \$1Million -\$10Million=\$1,500), and
  - \$10 M and over = \$5,000 (original fee: \$greater than \$10Million=\$3,000)

Exceptions to this policy due to extraordinary circumstances will be considered on a case by case basis.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY**                      **ROLL CALL VOTE: TOTALS**                      **10    0    1**

STATE OF MICHIGAN                      )

COUNTY OF WASHTENAW)SS.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



<b>Res. No. 09-0041</b>
-------------------------

A RESOLUTION TO ADOPT THE POLICY REGARDING IMPLEMENTATION OF  
SHARED SERVICE ARRANGEMENTS WITH THE LOCAL UNITS OF GOVERNMENT  
AND COUNTY AGENCIES

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, it is the policy of Washtenaw County Government to provide the most efficient and effective services possible to residents and businesses; and

WHEREAS, one method of achieving this policy is to partner with local units of government and county agencies in providing public services; and

WHEREAS, the County currently has a structure in place, consisting of the departments within the Support Services Community of Interest, which has been successful and efficient in supporting County departments that provide services to the citizens and businesses of Washtenaw County; and

WHEREAS, Washtenaw County departments within the Support Services Community of Interest consist of Human Resources/Labor Relations, Professional Development, Information Technology, Strategic Planning, Facilities Management, Finance, Budget, and Project Management; and

WHEREAS, the Governor has asked and encouraged partnering and collaboration of local units of government and municipalities in an effort to reduce the cost of doing business and at the same time provide enhanced customer services to the citizens of the State of Michigan; and

WHEREAS, at the direction of the Washtenaw County Board of Commissioners, it is recommended that a policy be implemented which provides guidelines for County collaboration and partnerships; and

WHEREAS, Washtenaw County Human Resources/Labor Relations, through County Administration, will be the primary program area oversight for the Support Services policy regarding shared services; and

WHEREAS, County staff will assess the benefit of shared services during preliminary discussions at the request of the local unit or agency and, upon further discussions, will outline County and local unit/agency costs and responsibilities including any cost savings that can be achieved through economies of scale and the use of technology to provide enhanced and new direct services to the citizens of Washtenaw County; and

WHEREAS, the County will use a tracking system to document the actual cost of implementing services and provide a status report to the local unit/agency which includes information such as costs, efficiency, and effectiveness and whether cost

savings realized by the local unit/agency has allowed them to provide additional and/or enhanced services; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the County Administrator's Office, and the Ways & Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners adopts the policy regarding Implementation of Shared Service Arrangements with the Local Units of Government and County Agencies as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY      ROLL CALL VOTE: TOTALS      10    0    1

STATE OF MICHIGAN      )

COUNTY OF WASHTENAW)SS.

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In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**


BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0042**



	<b>WASHTENAW COUNTY POLICY</b>				
<b>TITLE:</b> Implementation of Shared Service Arrangements	RESOLUTION NUMBER	SUPERCEDE :	EFFECTIVE DATE:	TOTAL PAGES:	
<b>ACCOUNTABILITY:</b> Human Resources through County Administrator	DATE FOR REVIEW:				

## I. Application

This policy shall govern the implementation of shared service arrangements with local units of government and county agencies.

## II. General Guidelines

- A. The county staff shall assess the benefit of shared service arrangements upon request of local unit or agency.
  - i. County Administration and the District Commissioner shall be informed of the scheduled meetings and assessments for local units of government.
  - ii. The County Administrator and District Commissioner shall be informed of all scheduled meetings and assessments for county-wide agencies.
- B. County staff shall prepare a business proposal for review and comments by administration if preliminary discussion indicates that shared service arrangements are feasible and meet the policy statement.
  - i. The proposal shall include the shared services, implementation plan, county responsibilities and cost, and local unit/agency responsibilities and cost.
  - ii. The cost shall be estimated on a true cost of service including staff, equipment and overhead.
- C. The implementation plan shall be approved by the Board of Commissioners if the proposal is acceptable to the local unit/agency. In the case of an emergency the Administrator shall approve such a contract not to exceed 3 months.
- D. Implementation shall proceed after a partnership agreement has been executed by both parties specifying the terms and conditions of the shared service arrangement.

- E. The local unit of government and county agency shall provide a local liaison to partner in delivering services to county residents and businesses.
- F. The County's cost shall be tracked using the County's tracking system on a quarterly basis, or sooner if the project has a shorter time frame.
  - i. Any deviation from the estimated costs, including the need for additional staff to support the implementation of the plan, shall be reviewed by administration and reported to the Board of Commissioners. The original contract shall be amended to include any projected increase in costs.
  - ii. The local unit/agency shall be informed of any projected increase/decrease in costs.
- G. The County shall recoup actual costs for any shared services arrangement. Local units/agencies shall be responsible for these costs (per the partnership agreement).
- H. Annually, a status report for all shared services shall be prepared which includes information such as cost, efficiency and effectiveness, and whether cost savings realized by the local unit/agency has allowed them to provide additional or enhanced services.

A RESOLUTION ESTABLISHING TWO SEPARATE VENDOR POOLS OF THREE COMPANIES EACH FOR THE COUNTY'S GENERAL CONSTRUCTION AND ELECTRICAL SERVICES WORK AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN CONTRACTS WITH THOSE COMPANIES RECOMMENDED BY STAFF TO COMPLETE THOSE VENDOR POOLS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, Section II(4)(e) of the Washtenaw County Procurement Policy provides that all traditional building trade work for electrical or carpentry work which exceeds \$20,000 and for all other trade work exceeding \$10,000 must be competitively bid out and contracted to outside construction vendors; and

WHEREAS, this Policy also provides that building trade work falling below the above-stated thresholds may either be completed by in-house personnel or bid out to outside construction vendors at the discretion of the County Administrator and/or Facilities Management Director; and

WHEREAS, the County has followed this Policy for many years by competitively bidding out building trade work, with the understanding that any contracts awarded as a result of the bid were on an "as needed" basis with the County Administrator and/or Facilities Management Director determining how much work, if any, either construction vendor would receive under the contract; and

WHEREAS, the County has completed the bid process for general construction services (Bid #6417) and for electrical services (Bid #6428) and, after reviewing the responses to those Bids has chosen Allied Building Service of Detroit, Inc. ("Allied") as the County's general construction contractor and Huron Valley Electric ("Huron Valley Electric") as the County's electrical contractor, with work under the contracts to be assigned on an as needed basis by the County Administrator and/or Facilities Management Director; and

WHEREAS, these proposed contracts were discussed and disapproved at the Ways & Means Committee on November 5, 2008 and again on February 4, 2009; and

WHEREAS, during the Ways & Means Committee of February 4, 2009, it was suggested that because many of the submitted bids for the general construction and electrical services were close and had been submitted by local companies, County staff should rework the proposed Resolution and bring it back as a Resolution creating vendor pools for both general construction and electrical work in the County; and

WHEREAS, after reviewing the bid responses to Bid #'s 6417 and 6428, County Staff recommended that the following companies be selected for the general construction and electrical vendor pools:

### General Construction Vendor Pool

- Allied Building Service Company of Detroit, Inc.
- Carver Construction Company
- Krull Construction

### Electrical Services Vendor Pool

- Huron Valley Electric
- Ronald A. Meyer Electric, Inc.
- Shaw Electric, Company

WHEREAS, pursuant to Washtenaw County's Procurement Policy, all companies awarded contracts for new construction and/or renovation must sign Construction Unity Board ("CUB") Agreements as a condition of receiving those contracts, if any of the companies awarded contracts refuse to sign the CUB agreement, they will be excluded from the vendor pool and the next highest ranked company will be offered the position; and

WHEREAS, each of the proposed contracts are for a 2 year period with a stated compensation of over \$100,000 with the actual amounts received by each company dependent upon how much work they are assigned during the contract; and

WHEREAS, Corporation Counsel will work with Facilities Management to devise a procedure to award work under the vendor pools which is in the best interest of the County and its contractors; and

WHEREAS, establishing vendor pools and approving contracts pursuant to those vendor pools is consistent with Section II(A)(4) (e) of the County's Procurement Policy in that it gives the County Administrator and/or Facilities Management Director the discretion to use in-house County personnel or a building trades contractor when determining the quickest, most cost effective way to address County construction and/or renovation needs as they arise; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the County Administrator's Office, and the Ways & Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners establishes vendor pools for the County's general construction and electrical work to be comprised of three companies for each pool.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners authorizes the County Administrator to execute general construction and electrical work vendor pool contracts with the following companies:

General Construction Vendor Pool

- Allied Building Service Company of Detroit, Inc.
- Carver Construction Company
- Krull Construction

Electrical Services Vendor Pool

- Huron Valley Electric
- Ronald A. Meyer Electric, Inc
- Shaw Electric Company

BE IT FURTHER RESOLVED that if any of the companies awarded contracts for the general construction and electrical vendor pools refuses to sign a Construction Unity Board Agreement as required by Washtenaw County's Procurement Policy, that company shall be disqualified and the next highest ranked company shall be offered the position in the vendor pool.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs Corporation Counsel to work with Facilities and Purchasing to draft a Procedure to assign work among the vendor pool members which is in the best interest of the County and its contractors.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY      ROLL CALL VOTE: TOTALS      10    0    1

STATE OF MICHIGAN    )

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)<sup>SS</sup>

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



<b>Res. No. 09-0043</b>
-------------------------

A RESOLUTION RATIFYING THE ELECTRONIC SUBMISSION OF THE GRANT APPLICATION TO THE STATE OF MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$34,376 FOR THE PERIOD OF APRIL 21, 2009 THROUGH DECEMBER 31, 2009; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, the Washtenaw County Department of Public Works applied for a grant in the amount of \$34,376 through the Michigan Department of Environmental Quality Bathing Beach Program to monitor Washtenaw County lakes for the presence of *Cylindrospermopsis* and its cyanotoxin; and

WHEREAS, Washtenaw County's Environmental Health Department and Public Works will sample seven inland lakes of Washtenaw County for the presence of *cylindrospermopsis* and its cyanotoxin; and

WHEREAS, if *cylindrospermopsis* is found contingency plans and educational information will be developed to protect the citizens using the inland lakes of Washtenaw County; and

WHEREAS, the grant monies will be used to collect samples and test samples for the presence of *cyolindrospermopsis* and its cyanotoxin; and

WHEREAS, Washtenaw County will partner with state, federal agencies, Lake Superior State University, Huron Clinton Metropark Association, and Aquest Inc. for the citizens of Washtenaw County; and

WHEREAS, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee have reviewed this application.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the signature of the Administrator on the application with The Michigan Department of Environmental Quality in the amount of \$34,376 for the period from April 21, 2008 through December 31, 2009 as on file with the County Clerk.

BE IT FURTHER RESOLVED THAT the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the Budget, as attached hereto and made a part here of
3. Authorizing the Administrator to Sign delegate contracts, upon review of Corporation Counsel to be filed with the County Clerk

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						
<b>CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY</b>				<b>ROLL CALL VOTE: TOTALS</b>				<b>10</b>	<b>0</b>	<b>1</b>	

STATE OF MICHIGAN )

COUNTY OF WASHTENAW)<sup>SS</sup>.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0044**

A RESOLUTION REQUESTING THE RATIFICATION OF THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION TO THE STATE OF MICHIGAN, DEPARTMENT OF NATURAL RESOURCES, FOR THE 2009 MARINE SAFETY GRANT PROGRAM FOR ONE YEAR, BEGINNING JANUARY 1, 2009 AND ENDING DECEMBER 31, 2009, IN THE TOTAL PROGRAM AMOUNT OF \$184,088; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, the Washtenaw County Sheriff's Office and Washtenaw County have diligently maintained efforts to better serve the citizens of Washtenaw County; and

WHEREAS, the Sheriff's Office wishes to further enhance its delivery of law enforcement services to the community, within the realm of community oriented policing; and

WHEREAS, the Washtenaw County Sheriff's Office requests permission to submit an application for a grant award from the State of Michigan, for funding in the total amount of \$184,088, with maximum state reimbursement of \$143,154 (representing 75% of operating costs and 100% of equipment expenses) being made available through the Marine Safety Grant Program; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human Resources, Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the State of Michigan for grant funding in the maximum amount of \$184,088 through the 2009 Marine Safety Grant Program.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Authorizing the Administrator to sign the delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk



COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY      ROLL CALL VOTE: TOTALS      10   0   1**

STATE OF MICHIGAN      )

COUNTY OF WASHTENAW)<sup>SS</sup>

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In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0045**

A RESOLUTION RATIFYING THE SIGNATURE OF THE COUNTY ADMINISTRATOR AND THE ELECTRONIC SUBMISSION OF THE APPLICATION OF THE JUVENILE ACCOUNTABILITY BLOCK GRANT PROGRAM TO THE STATE OF MICHIGAN DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$22,094 FOR THE PERIOD APRIL 1, 2009 THROUGH MARCH 31, 2010; AUTHORIZING THE ADMINISTRATOR TO AMEND THE BUDGET, SIGN THE NOTICE OF GRANT AWARD AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, the Omnibus Crime Control and Safe Streets Act of 2002 have appropriated funds for the Juvenile Accountability Block Grant (JABG) program; and

WHEREAS, the Department of Human Services is the designated state agency administering JABG funds; and

WHEREAS, the Trial Court wishes to continue providing programming for domestic violence youth and group curriculum for youth on intensive probation; and

WHEREAS, Washtenaw County was allocated \$22,094 with \$19,885 in grant funding and a local match of \$2,209; and

WHEREAS, this resolution has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners ratifies the Administrator's signature and the electronic submission of the application for funding to the Department of Human Services for a total program amount of \$22,094 for the period April 1, 2009 through March 31, 2010, as on file with the County Clerk;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Ratifying the Administrator's signature on the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review of Corporation Counsel to be filed with the County Clerk

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY                      ROLL CALL VOTE: TOTALS                      10    0    1**

STATE OF MICHIGAN                      )

COUNTY OF WASHTENAW)<sup>SS</sup>.

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In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0046**

A RESOLUTION TO ACCEPT AND ENDORSE THE WASHTENAW COUNTY LITERACY COALITION'S BLUEPRINT TO END ILLITERACY IN WASHTENAW COUNTY AND TO APPOINT MEMBERS TO THE WASHTENAW COUNTY LITERACY COALITION WITH TERMS ENDING DECEMBER 31, 2009

WASHTENAW COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2009

WHEREAS, literacy is a foundational cornerstone of success for every aspect of life, and yet an estimated 27,000 adults in Washtenaw County struggle with basic literacy skills; and

WHEREAS, under the leadership of Commissioners Ronnie Peterson and Leah Gunn, Washtenaw County Administration convened a small working group of stakeholders and community leaders in the fall of 2006 to evaluate the growing problem of illiteracy; and

WHEREAS, this group met several times to gather and share information, identify stakeholders, and begin developing a plan for action; and

WHEREAS, in order to give this working group the legitimacy and stature required to address such a serious problem, the Board of Commissioners created a Literacy Coalition in July 2007; and

WHEREAS, the Literacy Coalition is comprised of members from a variety of sectors, including academia, government, not-for-profit, government, libraries, faith-based organizations, and businesses; and

WHEREAS, the Coalition has met on a monthly basis to implement a comprehensive strategic planning process to develop the Blueprint to End Illiteracy; and

WHEREAS, the Coalition has planned a Community Breakfast to address the importance of breaking the cycle of illiteracy as a means to break the cycle of poverty;

WHEREAS, the membership of the Coalition shall be comprised of the following organizations with terms expiring December 31, 2009:

**Member Organizations**

826 Michigan  
Ann Arbor District Library  
Ann Arbor Public Schools Educational Foundation  
Eastern Michigan University  
Family Book Club

Family Learning Institute  
Jewish Family Services  
McNaughton & Gunn, Inc.  
Michigan State University Extension  
NEW Center  
Reach Out & Read at the University of Michigan  
University of Michigan Center for Development of Language & Literacy  
Washtenaw Community College  
Washtenaw County Administration  
Washtenaw County Board of Commissioners  
Washtenaw County Employment Training & Community Services  
Washtenaw County Employment Training & Community Services – Michigan Works!  
Washtenaw County Head Start  
Washtenaw County Public Health  
Washtenaw County Treasurer  
Washtenaw Intermediate School District  
Washtenaw Literacy  
Washtenaw Success by Six  
Workforce Development Board  
Ypsilanti District Library  
Ypsilanti School District

BE IT FURTHER RESOLVED that the Washtenaw County Departments will also have staff representatives serve on the Coalition, as follows:

**Washtenaw County Staff Representatives:**

Administration  
Employment Training and Community Services  
Head Start  
MSU Extension  
Public Health

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners recognize and thank those involved on the Literacy Coalition at the sunset of this body.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners accepts the Washtenaw County Literacy Coalition Blueprint to End Illiteracy and commence with the implementation phase.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners authorizes the Literacy Coalition to proceed with efforts to create a strong and stable infrastructure to end illiteracy in Washtenaw County, and to report back to the Board of Commissioners periodically.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY                      ROLL CALL VOTE: TOTALS                      10    0    1**

STATE OF MICHIGAN                      )

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COUNTY OF WASHTENAW)<sup>SS</sup>.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0047**



**COUNTY ADMINISTRATOR**  
220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645  
(734) 222-6850  
FAX (734) 222-6715

TO: Rolland Sizemore, Chair  
Board of Commissioners

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Patricia Horne McGee, Director  
Head Start

DATE: March 18, 2009

SUBJECT: Renewing the Head Start Policy Council/Washtenaw County  
Board of Commissioners Internal Dispute Resolution Impasse  
Procedures

**BOARD ACTION REQUESTED:**

It is requested that the Washtenaw County Board of Commissioners renew the Internal Dispute Resolution Impasse Procedures which govern disputes between the Washtenaw County Board of Commissioners and the Washtenaw County Head Start Policy Council.

**BACKGROUND:**

On January 19, 2000, the Board of Commissioners approved an Internal Dispute Resolution Impasse Procedures to be used to resolve disputes between the Washtenaw County Board of Commissioners and the Washtenaw County Head Start Policy Council. Approving these Procedures satisfied the Head Start Performance Standard 1304.50(h) which requires written procedures for resolving internal disputes between the Head Start Policy Council and its Governing Body (Board of Commissioners).

**DISCUSSION:**

It is not anticipated that there will be any significant problems between the Board of Commissioners and the Head Start Policy Council, particularly in light of the fact that the Board of Commissioners is represented on the Head Start Policy Council, optimizing the understanding between the two Boards. The Internal Dispute Resolution—Impasse Procedures were first approved over nine years ago. Renewing this document now will memorialize the Board of Commissioner's intent to continue to comply with these Procedures in the unlikely event of a dispute between the Board of Commissioners and the Head Start Policy Council. It is also desirable to have a more recent approval of this Procedure should Head Start officials question the County's compliance with Head Start Performance Standard 1304.50(h).

A RESOLUTION RENEWING THE EXISTING INTERNAL DISPUTE RESOLUTION/IMPASSE PROCEDURES BETWEEN THE WASHTENAW COUNTY BOARD OF COMMISSIONERS AND THE WASHTENAW COUNTY HEAD START POLICY COUNCIL

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, Head Start Performance Standard 1304.50(h) requires a written procedure for resolving internal disputes between the Head Start Policy Council and its governing body (Washtenaw County Board of Commissioners); and

WHEREAS, on January 19, 2000, the Board of Commissioners first approved an internal dispute resolution procedure as required by Head Start Performance Standard 1304.50(h); and

WHEREAS, to demonstrate continued compliance with this Head Start Performance Standard, the Head Start Policy Council believes it would be advantageous to renew the Internal Dispute Resolution—Impasse Procedures (“Dispute Resolution Procedures); and

WHEREAS, the Head Start Policy Council has approved the renewal of the Dispute Resolution Procedures; and

WHEREAS, the Dispute Resolution Procedures support the increased involvement and effectiveness of the Head Start Policy Council and the parents and families of Head Start; and

WHEREAS, the Dispute Resolution Procedures meet the Federal Standards for Head Start programs, as articulated in the Head Start Performance Standards; and

WHEREAS, adopting the Dispute Resolution Procedures will have no impact on Human Resources, the budget or indirect costs for the Head Start program; and

WHEREAS, in the unlikely event of its application, the Impasse Procedure will utilize a community-based Washtenaw County organization, the Dispute Resolution Center of Washtenaw County, to resolve any conflict; and

WHEREAS, this matter has been reviewed and approved by the Head Start Policy Council and the Head Start administration

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approves the attached Internal Dispute Resolution--Impasse Procedures to resolve disputes between the Washtenaw County Board of Commissioners and the Washtenaw County Head Start Policy Council.



COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

**CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY      ROLL CALL VOTE: TOTALS      10   0   1**

STATE OF MICHIGAN      )

COUNTY OF WASHTENAW)<sup>SS</sup>.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



**Res. No. 09-0048**

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF MARCH 6, 2009

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 2009

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of March 6, 2009, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of March 6, 2009, inclusive, as listed in the statement of claims as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz			X
Gunn	X			Peterson	X			Sizemore	X		
Irwin	X			Ping	X			Smith	X		
Judge	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY      ROLL CALL VOTE: TOTALS      10    0    1

STATE OF MICHIGAN      )

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 18, 2009, as it appears of record in my office.

COUNTY OF WASHTENAW)<sup>SS</sup>.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 19<sup>th</sup> day of March, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_  
Deputy Clerk



**Res. No. 09-0049**



**COUNTY ADMINISTRATOR**

220 North Main, P.O. Box 8645  
(734) 222-6850

Ann Arbor, Michigan 48107-8645  
FAX (734) 222-6715

MEMORANDUM

March 9, 2009

TO: Lawrence Kestenbaum, Washtenaw County Clerk/Register  
FROM: Robert E. Guenzel, County Administrator  
RE: Certification of Claims List Inclusive from February 21, 2009 through March 6, 2009

I HEREBY CERTIFY that to the best of my knowledge the list of attached claims as presented to the County Clerk/Register of Washtenaw, constitutes all claims received for payment subsequent to the List of Claims presented through the date of March 6, 2009 and that none have been withheld or omitted.

FURTHER; that all claims bear the date received.

FURTHER; that the list contains the name of each claimant, and the amount of the claims, and that proper authorization and documentation has been reviewed, checked and retained.

FURTHER; that the total demand upon each of the various general operating funds requiring approval by the Board of Commissioners prior to disbursements has been accurately determined and is stipulated in gross total by fund as an integral part of the List of Claims herein presented.

Staff Recommendation By:

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Nicole Hann  
Management Assistant



**BEGINNING OF CLAIMS:** February 21, 2009  
**END OF CLAIMS:** March 6, 2009  
**FOR BOARD APPROVAL:** March 18, 2009

FUND	DESCRIPTION	SYSTEM CHECKS	UTILITIES	CREDIT CARDS	EXCEPTION & PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$ -	\$ 45,178.09	\$ 20,189.31	\$ 18.00	\$ 65,385.40
1291	URBAN COUNTY CDBG	\$ -	\$ 277.52	\$ -	\$ -	\$ 277.52
1685	HOMELESS SERVICES FUND	\$ -	\$ 138.76	\$ -	\$ -	\$ 138.76
1710	BFI SOLID WASTE COORD.	\$ -	\$ 161.21	\$ -	\$ -	\$ 161.21
1750	BUILDING INSPECTION & SOIL EROSION	\$ -	\$ -	\$ -	\$ -	\$ 161.21
1760	ENVIRONMENTAL HEALTH	\$ -	\$ -	\$ 113.91	\$ -	\$ 113.91
1882	HIDTA	\$ -	\$ 18,162.48	\$ -	\$ -	\$ 18,162.48
1905	911 MAINTENANCE FUND	\$ -	\$ 11,425.30	\$ 65.95	\$ -	\$ 11,491.25
2080	PARKS & RECREATION	\$ -	\$ 22,714.55	\$ 6,917.39	\$ -	\$ 29,631.94
2150	FRIEND OF THE COURT	\$ -	\$ -	\$ 210.20	\$ -	\$ 210.20
2300	NAFTA/TAA/TRA	\$ -	\$ -	\$ 543.28	\$ -	\$ 543.28
2370	ETCS ADMINISTRATIVE FUND	\$ -	\$ 5,751.66	\$ 21,461.62	\$ -	\$ 27,213.28
2510	CSA HEADSTART	\$ -	\$ -	\$ 1,612.95	\$ -	\$ 1,612.95
2630	SR NUTRITION	\$ -	\$ 136.82	\$ -	\$ -	\$ 136.82
2700	DOE - WEATHERIZATION	\$ -	\$ -	\$ 723.75	\$ -	\$ 723.75
2822	WASHTENAW AREA TEENS FOR TOMORROW	\$ -	\$ -	\$ 95.96	\$ -	\$ 95.96
2920	WCHO	\$ -	\$ -	\$ 7,510.93	\$ -	\$ 7,510.93
2930	(CSTS) MENTAL HEALTH	\$ -	\$ 15,532.62	\$ 6,845.97	\$ -	\$ 22,378.59

2960	HEALTH	\$ -	\$ 1,153.68	\$ 1,020.09	\$ -	\$ 2,173.77
2962	PUBLIC HEALTH LOCAL GRANTS	\$ -	\$ -	\$ 481.54	\$ -	\$ 481.54
2990	CHILD CARE	\$ -	\$ -	\$ 1,362.51	\$ -	\$ 1,362.51
4013	PUBLIC SAFETY AND JUSTICE	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
4016	CI BONDS 2006 EECS	\$ -	\$ 119.97	\$ -	\$ -	\$ 119.97
4019	14A DISTRICT COURT	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
4020	DOWNTOWN ANN ARBOR BLDG	\$ -	\$ 1,926.00	\$ -	\$ -	\$ 1,926.00
4050	CAPITAL EQUIPMENT	\$ -	\$ -	\$ 1,293.08	\$ -	\$ 1,293.08
5507	2006 PROPERTY FORECLOSURE	\$ -	\$ 8.38	\$ -	\$ -	\$ 8.38
6310	FACILITIES MGMT - O & M	\$ -	\$ 186,119.30	\$ 7,345.82	\$ -	\$193,465.12
6320	FACILITIES MGMT - TRANSP	\$ -	\$ 99.98	\$ 1,161.82	\$ -	\$ 1,261.80
6900	CENTREX ASSOCIATION	\$ -	\$ 54,933.36	\$ -	\$ -	\$ 54,933.36
7950	HAZ MATL RESPONSE TEAM	\$ -	\$ 117.56	\$ -	\$ -	\$ 117.56
7990	CO-OP EXTENSION SERVICE	\$ -	\$ -	\$ 1,988.08	\$ -	\$ 1,988.08
0	TOTALS	\$ -	\$ 373,957.24	\$ 80,944.16	\$ 18.00	\$455,080.61



**EXCEPTIONS AND PRE-CLAIMS LISTING FOR:**

March 18, 2009

<u>PAYEE</u>	<u>FUND/CO</u>	<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>	<u>EXPLANATION</u>	Batch #
United Postal Services	1010	411071	02/24/09	\$18.00	1	413221

\$18.00

EXPLANATION

- 1)Early release to avoid late fees
- 2)Released early in error