

Wednesday January 4, 2006

RECORD OF PROCEEDINGS

An adjourned session of the Washtenaw County Board of Commissioners was held at the Administration Building, in the City of Ann Arbor, Michigan, on Wednesday, January 04, 2006.

The meeting was called to order at 6:30 p.m. by Lawrence Kestenbaum, County Clerk.

MEMBERS PRESENT: Comms. Bergman, Brackenbury, Gunn, Irwin, Kern, Ouimet, Peterson, Prater,

Sizemore, Smith, Solowczuk.

MEMBERS ABSENT: None.

OTHERS PRESENT: Bob Guenzel, County Administrator; Frank Cambria, Deputy County Administrator;

Curtis Hedger, Corporation Counsel; Lawrence Kestenbaum, County Clerk; Dan Minzey, Sheriff; David Behen, Dale Vanderford, Ken Schrader, ITS; Peter Ballios, Gordon Burger, Finance; Diane Heidt, Human Resources; Alan Israel, Prosecuting Attorney; Mary Udoji, Mary O'Hare, Library; Kerry Sheldon, Administration; Stephen

Kirschner, Clerk's Office; various citizens; and members of the press.

Pledge of Allegiance

Approval of the Minutes of the Previous Meeting

Comm. Gunn seconded by Comm. Kern moved that the minutes of the December 7, 2005, Board of Commissioners meeting be approved. Motion carried.

Citizen Participation

Brenda Stumbo asked for information on the date of the election regarding the public safety and justice bond.

Karen Lovejoy Roe gave a history of police services. She talked about how important police services are to citizens of Washtenaw County.

Doug Winters gave a history of the Washtenaw County Board of Commissioners police services decisions.

Bill Manty said that the current methodology works. He asked why the board does not change the police services methodology at the beginning of a new contract instead of the middle of a contract.

Fred Roperti addressed the board concerning the police services methodology.

Commissioner Follow-Up to Citizen Participation

None.

Communications

Comm. Gunn seconded by Comm. Bergman moved that the communications be received and dealt with as recommended. Motion carried.

R-0001 RECEIVED: December 1, 2005. A memorandum to River Raisin Watershed Basin Municipalities from River Raisin Watershed Council re: News and Notes, dated November 23, 2005. Received and filed, copy to Drain Commissioner.

R-0002 RECEIVED: December 1, 2005. A letter to Washtenaw County Board of Commissioners from Julie Steiner, Executive Director, Interfaith Hospitality Network, re: contributions needed for statement of support, dated winter 2005. Received and filed.

- **R-0003** RECEIVED: December 1, 2005. A letter and notice to Washtenaw County Administrator from Sandra Sorini Elser, Bodman LLC., re: Notice of Intent to Establish Condominium Project, Summit Street Place City of Ann Arbor, Washtenaw County, Michigan, dated November 29, 2005. Received and filed, copy to Planning and Environment.
- **R-0004** RECEIVED: December 1, 2005. A pamphlet to Washtenaw County Board of Commissioners from Southeast Michigan Council of Governments re: A Citizens' Guide to Transportation Planning in Southeast Michigan, dated October, 2005. Received and filed, copy to Planning and Environment.
- **R-0005** RECEIVED: December 1, 2005. A newsletter to Washtenaw County Board of Commissioners from Southeast Michigan Council of Governments re: SEMscope, A quarterly publication of SEMCOG, dated fall 2005. Received and filed, copy to Facilities.
- **R-0006** RECEIVED: December 5, 2005. A letter to Wesley R. Prater, Chair, Washtenaw County Board of Commissioners from Joe Zurawski, Supervisor, York Charter Township re: Non-binding Letter of Intent to Enter into Police Services Contract, dated November 30, 2005. Received and filed, copy to Corporation Counsel.
- **R-0007** RECEIVED: December 5, 2005. A newsletter to Sheriff, Washtenaw County from Nanine Mersereau, re: strategies Orange County, CA uses to operate their Sheriffs department at a profit, dated December 2, 2005. Received and filed, copy to Sheriff.
- **R-0008** RECEIVED: December 5, 2005. A letter to Mr. Lawrence Kestenbaum, Washtenaw County Clerk/Register of Deeds from Brenda Stumbo, Clerk, Charter Township of Ypsilanti re: Application for Transfer of Industrial Facilities Exemption Certificate Numbers 95-583, 00-690 and 05-037, Ford Motor Company, Rawsonville Plant, Textile & McKean Road, dated November 30, 2005. Received and filed, copy to Planning and Environment.
- **R-0009** RECEIVED: December 6, 2005. A newsletter to Wesley Prater, Chairperson, Washtenaw County Board of Commissioners from Southeast Michigan Council of Governments, re: SEMCOG Regional Update, dated December 5, 2005. Received and filed.
- **R-0010** RECEIVED: December 6, 2005. A resolution from Ottawa County Board of Commissioners, re: Resolution Opposing House Bill 5124, dated November 22, 2005. Received and filed, copy to County Clerk.
- **R-0011** RECEIVED: December 6, 2005. A memorandum to Washtenaw County Board of Commissioners from Anthony VanDerworp, Director, Department of Planning and Environment, re: Superior Township Growth Management Plan Amendment, dated December 5, 2005. Received and filed.
- **R-0012** RECEIVED: December 6, 2005. A memorandum to Washtenaw County Board of Commissioners from Anthony VanDerworp, Director, Department of Planning and Environment, re: City of Ann Arbor Comprehensive Non-Motorized Plan, dated December 5, 2005. Received and filed.
- **R-0013** RECEIVED: December 7, 2005. A letter to Friend of Packard Community Clinic from Jerry Walden, M.D., Packard Community Clinic, re: request for a special, tax-deductible holiday gift to PCC, dated December 1, 2005. Received and filed, copy to Public Health.
- **R-0014** RECEIVED: December 22, 2005. A letter to Pamela and Robert Guenzel from Thomas DeGrazia, Chair, Board of Directors and Pamela J. Horiszny, Executive Director, American Red Cross, Washtenaw County Chapter re: Thank you for your support, dated November 28, 2005. Received and filed, copy to County Administrator.

Special Order of Business

Election of Chair and Vice-Chair

06-0001 Comm. Sizemore seconded by Comm. Gunn moved to place in nomination Comm. Prater as Chair of the Board. Comm. Bergman seconded by Comm. Brackenbury moved that the nominations be closed and a unanimous ballot be cast electing Comm. Prater as Chair of the Board. With no one opposing, Comm. Prater so elected as Chair of the Board of Commissioners for the ensuing year. Comm. Prater took the Chair.

06-0002 Comm. Peterson moved to place in nomination Comm. Gunn as Vice-Chair of the Board. Comm. Solowczuk seconded by Comm. Peterson moved that the nominations be closed and a unanimous ballot be cast electing Comm. Gunn as Vice-Chair of the Board. With no one opposing, Comm. Gunn so elected as Vice-Chair of the Board of Commissioners.

Resolution adopting the Rules & Regulations of the Washtenaw County Board of Commissioners

06-0003 Comm. Gunn seconded by Comm. Solowczuk moved that the resolution adopting the rules and regulations of the Washtenaw County Board of Commissioners be adopted. Roll call vote: YEAS: 11. NAYS: 0. ABSENT: 0. Motion carried.

Reports of the Chair of the Board of Commissioners

Election of Standing Committee Officers

06-0004 Comm. Bergman supported by Comm. Kern moved to place in nomination Comm. Irwin as Chair of the Ways & Means Committee. Comm. Gunn seconded by Comm. Solowczuk moved that the nominations be closed and a unanimous ballot be cast electing Comm. Irwin as Chair of the Ways & Means Committee. With no one opposing, Comm. Irwin so elected as Chair of Ways & Means Committee.

06-0005 Comm. Irwin supported by Comm. Gunn moved to place in nomination Comm. Bergman as Vice-Chair of the Ways & Means Committee. Comm. Solowczuk seconded by Comm. Brackenbury moved that the nominations be closed and a unanimous ballot be cast electing Comm. Bergman as Vice-Chair of the Ways & Means Committee. With no one opposing, Comm. Bergman so elected as Vice-Chair of the Ways & Means Committee.

06-0006 Comm. Gunn supported by Comm. Sizemore moved to place in nomination Comm. Solowczuk as Chair of the Working Session. Comm. Bergman seconded by Comm. Kern moved that the nominations be closed and a unanimous ballot be cast electing Comm. Solowczuk as Chair of the Working Session. With no one opposing, Comm. Solowczuk so elected as Chair of the Working Session.

06-0007 Comm. Bergman supported by Comm. Solowczuk moved to place in nomination Comm. Kern as Vice-Chair of the Working Session. Comm. Gunn seconded by Comm. Bergman moved that the nominations be closed and a unanimous ballot be cast electing Comm. Kern as Vice-Chair of the Working Session. With no one opposing, Comm. Kern so elected as Vice-Chair of the Working Session.

Other Committee Appointments

Comm. Prater stated that appointments would be addressed at the January 18, 2006 Board of Commissioners meeting. He asked that if any commissioners wished to change committees, they should inform either him or Kerry Sheldon.

Reports of Standing Committees

Comm. Gunn seconded by Comm. Brackenbury moved that the following reports be received: Agenda Meeting dated November 30, 2005 and Ways and Means Committee dated December 7, 2005. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Reports of Special Committees

Comm. Gunn seconded by Comm. Brackenbury moved that the following reports be received: Accommodations Ordinance Commission dated September 13, 2005; Board of Road Commissioners dated November 16, 2005 and December 1, 2005; Building Authority dated September 6, 2005; Chevron Committee dated November 1, 2005 and December 6, 2005; Community Action Board dated September 26, 2005; Concealed Weapons Licensing Board dated October 15, 2005; Jury Board dated October 25, 2005; Public Safety & Justice Oversight Committee dated November 8, 2005; Public Works dated November 16, 2005; Washtenaw Area Transportation Study dated November 18, 2005; Washtenaw Community Health Organization dated September 20, 2005, October 19, 2005 and November 15, 2005. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Other Reports

None.

Report of the Treasurer

Comm. Gunn seconded by Comm. Brackenbury moved that the cash position of Washtenaw County as of December 23, 2005 be received. (Complete report is on file in the County Clerk/Register's Office).

Report from the County Administrator

None.

Recess to Ways and Means Committee

Resolutions

Approval of Claims

06-0008 Comm. Bergman seconded by Comm. Solowczuk moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of December 23, 2005 be adopted. Roll call vote: YEAS: 11. NAYS: 0. ABSENT: 0. Motion carried.

				EXCEPTION	
			UTILITIES	&	
	FUND/COMPANY	SYSTEM CHECKS	CREDIT CARD	PRE-CLAIMS	TOTAL
1010	GENERAL FUND	\$1,351.11	\$35,418.99	\$0.00	\$36,770.10
1100	GYPSY MOTH SUPPRESSION	\$0.00	\$0.00	\$0.00	\$0.00
1110	CHILDRENS SERVICES GRANTS-COOP	\$0.00	\$0.00	\$0.00	\$0.00
1291	URBAN COUNTY CDBG	\$0.00	\$0.00	\$0.00	\$0.00
1293	COMMUNITY DEVELOPMENT	\$0.00	\$23.25	\$0.00	\$23.25
1300	DRUG FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00
1310	OPERATION NIGHT CAP	\$0.00	\$0.00	\$0.00	\$0.00
1320	COMMUNITY POLICING ENHANCEMENT	\$0.00	\$0.00	\$0.00	\$0.00
1330	MDSS REINTEGRATION SERV.	\$0.00	\$0.00	\$0.00	\$0.00
1340	I-94 SHORE TO SHORE	\$0.00	\$0.00	\$0.00	\$0.00
1400	SHERIFF ROAD PATROL	\$0.00	\$0.00	\$0.00	\$0.00
1412	L.A.W.N.E.T.	\$0.00	\$0.00	\$0.00	\$0.00
1414	L.A.W.N.E.T. HIDTA GRANT	\$0.00	\$0.00	\$0.00	\$0.00
1490	PA 302 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00
1572	INMATE CONCESSIONS	\$179.84	\$0.00	\$422.51	\$602.35
1590	SHERIFF SPECIAL SVCS. FUND	\$0.00	\$0.00	\$0.00	\$0.00
1610	PROS ATTNY-DRUG FORFEIT.	\$0.00	\$0.00	\$0.00	\$0.00
1620	PROS ATTNY-CR	\$0.00	\$0.00	\$0.00	\$0.00
1680	HOUSING MENTAL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
1690	SHELTER PLUS CARE	\$0.00	\$0.00	\$0.00	\$0.00
1710	BFI SOLID WASTE COORD.	\$0.00	\$0.00	\$0.00	\$0.00
1750	BUILDING INSPECTION & SOIL EROSION	\$0.00	\$675.69	\$0.00	\$675.69
1760	ENVIRONMENTAL HEALTH	\$0.00	\$2,051.19	\$0.00	\$2,051.19
1770	ILLEGAL DUMPING PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00
1810	VETERANS TRUST FUND ADMIN.	\$0.00	\$52.51	\$0.00	\$52.51
1850	RRNWWD:STORM WATER GENERAL PE	\$0.00	\$0.00	\$0.00	\$0.00
1870	MICHIGAN GREAT LAKES PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00
1880	DOMESTIC VIOLENCE COURT PILOT	\$0.00	\$0.00	\$0.00	\$0.00
1881	VIOLENCE AGAINST WOMEN	\$0.00	\$0.00	\$0.00	\$0.00
1900	3 - 911 FUND	\$0.00	\$5,990.88	\$0.00	\$5,990.88
1950	DOMESTIC PREPAREDNESS SUPPLEMENT	\$0.00	\$276.05	\$0.00	\$276.05
2060	LAW LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00
2080	PARKS & RECREATION	\$0.00	\$24,459.79	\$0.00	\$24,459.79
2110	COUNTY LIBRARY FUND	\$0.00	\$959.34	\$0.00	\$959.34
2150	FRIEND OF THE COURT	\$970.85	\$1,483.34	\$0.00	\$2,454.19
2370	JTPA ADMINISTRATION	\$0.00	\$4,396.09	\$0.00	\$4,396.09
2410	NO WRONG DOOR	\$0.00	\$0.00	\$0.00	\$0.00
2420	JTPA - FIRST	\$0.00	\$0.00	\$0.00	\$0.00
2490	EMPLOYMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
2510	CSA HEADSTART	\$0.00	\$2,164.29	\$0.00	\$2,164.29
2530	GATEWAY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00
2600	CSBG	\$0.00	\$0.00	\$0.00	\$0.00
2630	CSA SR NUTRITION	\$0.00	\$294.37	\$0.00	\$294.37

2650	FOSTER GRANDPARENTS	\$0.00	\$0.00	\$0.00	\$0.00
2700	CSA DOE - WEATHERIZATION	\$0.00	\$0.00	\$0.00	\$0.00
2800	MDSS REINTEGRATION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
2801	ZAAP	\$0.00	\$0.00	\$0.00	\$0.00
2804	COMMUNITY CORRECTIONS	\$0.00	\$171.81	\$0.00	\$171.81
2810	JUVENILE ACCOUNTABILITY	\$0.00	\$0.00	\$0.00	\$0.00
2820	STRONG FAMILIES/SAFE CHILDRFEN	\$0.00	\$0.00	\$0.00	\$0.00
2821	CHILDREN'S ADVOCACY CENTER	\$0.00	\$0.00	\$0.00	\$0.00
2920	WCHO	\$0.00	\$590.45	\$0.00	\$590.45
2930	MENTAL HEALTH	\$0.00	\$17,165.77	\$0.00	\$17,165.77
2940	SUBSTANCE ABUSE	\$0.00	\$0.00	\$0.00	\$0.00
2960	HEALTH	\$0.00	\$1,892.36	\$0.00	\$1,892.36
2961	HSRA COMMUNITY ACCESS GRANT	\$0.00	\$0.00	\$0.00	\$0.00
2990	CHILD CARE/PROBATE CT.	\$20.00	\$2,914.21	\$0.00	\$2,934.21
4010	CAPITAL PROJECTS	\$0.00	\$3,642.01	\$0.00	\$3,642.01
4050	CAPITAL EQUIPMENT	\$0.00	\$3,060.68	\$0.00	\$3,060.68
4520	MULTI-LAKE SEWER SYSTEM	\$0.00	\$0.00	\$0.00	\$0.00
4860	B.A. E-911 CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4900	B.A. SPACE PLAN PHASE II CONST.	\$0.00	\$0.00	\$0.00	\$0.00
4902	HEADSTART CONSTRUCTION BOND	\$0.00	\$0.00	\$0.00	\$0.00
5503	2002 PROPERTY FORECLOSURE PROC.	\$0.00	\$0.00	\$0.00	\$0.00
5504	2003 PROPERTY FORECLOSURE PROC.	\$0.00	\$41.20	\$0.00	\$41.20
5720	INMATE ENTERPRISE FUND	\$0.00	\$0.00	\$0.00	\$0.00
6280	DEL TAX REVOLVING #28	\$0.00	\$0.00	\$0.00	\$0.00
6310	FACILITIES MGMT - O & M	\$0.00	\$133,112.45	\$0.00	\$133,112.45
6320	FACILITIES MGMT - TRANSP	\$0.00	\$5,438.97	\$0.00	\$5,438.97
6330	FACILITIES MGMT - GEN SVC	\$0.00	\$0.00	\$0.00	\$0.00
6340	GEN SVCS - REVOLV.	\$0.00	\$0.00	\$0.00	\$0.00
6440	SELF INSURANCE	\$0.00	\$95.00	\$0.00	\$95.00
6630	MEDICAL SELF INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
6500	1999 PROPERTY FORECLOSURE PROC	\$0.00	\$0.00	\$0.00	\$0.00
6501	2000 PROPERTY FORECLOSURE PROC	\$0.00	\$0.00	\$0.00	\$0.00
6502	2001 PROPERTY FORECLOSURE PROC	\$0.00	\$0.00	\$0.00	\$0.00
6650	FRINGE BENEFIT REVOLVING	\$0.00	\$0.00	\$0.00	\$0.00
6900	CENTREX ASSOCIATION	\$0.00	\$19,211.77	\$0.00	\$19,211.77
6930	MENTAL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
7310	T&A SHERIFF	\$0.00	\$0.00	\$0.00	\$0.00
7350	T&A 14A DISTRICT COURT	\$0.00	\$0.00	\$0.00	\$0.00
7412	LAWNET - DRUG ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00
7413	LAWNET NON-FORFEITURE FUND	\$0.00	\$1,733.06	\$0.00	\$1,733.06
7520	EMPLOYEE RETIREMENT FUND	\$0.00	\$3,121.18	\$0.00	\$3,121.18
7550	MONEY PURCHASE PENSION PLAN	\$0.00	\$0.00	\$0.00	\$0.00
7570	VEBA HEALTH TRUST	\$0.00	\$0.00	\$0.00	\$0.00
7900	REGIONAL DISPATCH FUND	\$0.00	\$0.00	\$0.00	\$0.00
7950	HAZ MATL RESPONSE TEAM	\$0.00	\$0.00	\$0.00	\$0.00
7990	CO-OP EXTENSION SERVICE	\$38.09	\$1,914.76	\$0.00	\$1,952.85
8005	PORTAGE-BASELINE LAKE LEVEL	\$0.00	\$11.21	\$0.00	\$11.21
8007	WHITMORE LAKE LEVEL	\$0.00	\$0.00	\$0.00	\$0.00
8008	FOUR MILE LAKE LEVEL	\$0.00	\$28.01	\$0.00	\$28.01
8297	SWAN CREEK & PLINEY HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
	TOTALS	\$2,559.89	\$272,390.68	\$422.51	\$275,373.08

New Business

06-0009 Comm. Bergman seconded by Comm. Solowczuk moved that the resolution offering a four-month bridge contract for police services to Ypsilanti, Salem and Augusta Townships covering January 1 through April 20, 2006 at full cost of providing such police services to the County, and rejecting earlier counter-proposals from these townships for a two-year police services contract be adopted. Roll call vote: YEAS: 8. NAYS: 3. [Comms. Peterson, Prater, Sizemore] ABSENT: 0. Motion carried.

Comm. Peterson stated that his jurisdiction has had services cut by the Board of Commissioners. He said that he would never compromise his principles. He asked if Ypsilanti Township has to pay any more if the resolution passes tonight. Bob Guenzel stated that they would have to pay for services rendered. Comm. Peterson stated that Ypsilanti Township would not have any contractual obligation to pay after tonight. He stated this resolution is a wish list not a contract. Comm. Peterson asked about the level of road patrol after the meeting. Bob Guenzel stated that it will be the same, and that the county would give the townships time to consider the contract. He added that January 18th is the deadline for services to end. Comm. Peterson asked for a report from the administrator and Sheriff about services after Jan. 18. Comm. Peterson asked if a plan would exist for what services would be rendered after January 18. Bob Guenzel stated that the sheriff and he have not discussed the legal required coverage. Comm. Peterson asked about whether schools would continue to receive sheriff's services. Curt Hedger stated that these contracts are being worked out.

Comm. Solowczuk asked if allowing the entities that have not signed contracts the same rate for the next 90 days as those that have signed contracts, would the unsigned jurisdictions come to the table or continue threatening to take the board to court.

Comm. Solowczuk seconded by Comm. Peterson moved to amend the bridge contract to charge the same rate per deputy as the police services contract.

Comm. Kern stated that she was contacted by officials of the largest jurisdiction in her district and told that they did not want the board to approve a two-year contract or an extension of the contract at the same price.

Comm. Smith supported by Comm. Gunn moved to table the motion. Roll call vote: YEAS: 7. NAYS: 4. [Comms. Peterson, Prater, Sizemore, Solowczuk] ABSENT: 0. Motion carried.

Comm. Gunn stated that the county does a great deal in terms of human services for Ypsilanti City.

Comm. Ouimet shared with the commissioners the steps that the first district has gone through to reach a consensus on police services. He stated that no jurisdiction in his district told him they felt coerced into signing the contract. He added that his jurisdictions have clearly expressed how they would feel if the board gave an extension to other jurisdictions.

Comm. Bergman seconded by Comm. Gunn called the question. Roll call vote: YEAS: 8. NAYS: 3. [Comms. Peterson, Prater, Sizemore] ABSENT: 0. Motion carried.

Liaison Reports

None.

Items for Current/Future Discussion

Comm. Prater reminded the board to inform either him or Kerry Sheldon about requested board changes.

Citizen Participation

Doug Winter stated that the Ypsilanti Township did not provoke this crisis. He stated that everything that has happened is because of the county's actions.

Ruth Ann Jamnick stated that Ypsilanti Township has participated in meetings with the county. She reminded the board that villages should be included in their public discussions.

Brenda Stumbo said that Ypsilanti Township has been involved in everything they have had an opportunity. She added that Ypsilanti Township has made major concessions since 2000.

Linda Hamilton commended Comm. Peterson on his efforts. She stated that Head Start encompasses more than just Ypsilanti City and asked how much of the Head Start funding is federal grant money that passes through the county.

Pat Vailliencourt stated that Ypsilanti is living through what Manchester village has been living with. She asked the board to remember the less populated townships that do not have county police services.

Ken Schwartz thanked Comm. Peterson for going to bat for the townships and he expressed hope that something can be crafted to resolve the issue without laying off deputies.

Karen Lovejoy Roe thanked the commissioners that attempted to compromise.

Commissioners Follow-up to Citizen Participation

Comm. Gunn stated that the Head Start funding is all county general fund dollars, not federal. She added that compromise is a two way street.

Adjournment

Comm. Solowczuk seconded by Comm. Gunn moved to adjourn until Wednesday, January 18, 2006, at 6:30 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 10:20 p.m.	
	Comm. Wesley Prater, Chair
Lawrence Kestenbaum, Clerk/Register By: Stephen D. Kirschner, Deputy Clerk	
Board Approved:	



Wednesday, January 4, 2006

The following action was taken by the Washtenaw County Board of Commissioners during their January 4, 2006, Board Meeting.

06-0001 Comm. Sizemore seconded by Comm. Gunn moved to place in nomination Comm. Prater as Chair of the Board. Comm. Bergman seconded by Comm. Brackenbury moved that the nominations be closed and a unanimous ballot be cast electing Comm. Prater as Chair of the Board. With no one opposing, Comm. Prater so elected as Chair of the Board of Commissioners for the ensuing year. Comm. Prater took the Chair.

WASHTENAW COUNTY CLERK/REGISTER
By: Deputy Clerk
DATED:



Wednesday, January 4, 2006

The following action was taken by the Washtenaw County Board of Commissioners during their January 4, 2006, Board Meeting.

06-0002 Comm. Peterson moved to place in nomination Comm. Gunn as Vice-Chair of the Board. Comm. Solowczuk seconded by Comm. Peterson moved that the nominations be closed and a unanimous ballot be cast electing Comm. Gunn as Vice-Chair of the Board. With no one opposing, Comm. Gunn so elected as Vice-Chair of the Board of Commissioners.

WASHTENAW COUNTY CLERK/REGISTER
By: Deputy Clerk
DATED:

A RESOLUTION ADOPTING THE RULES AND REGULATIONS OF THE WASHTENAW COUNTY BOARD OF COMMISSIONERS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

January 4, 2006

WHEREAS, annually at its first meeting of the year, the Washtenaw County Board of Commissioners shall adopt its rules and regulations;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby adopts the Rules and Regulations for the Washtenaw County Board of Commissioners, as attached hereto and made a part hereof.

								TE TOTALO	4.4	_	
Irwin	Х			Prater	Χ						
Gunn	Χ			Peterson	Χ			Solowczuk	Χ		
Brackenbury	Χ			Ouimet	Χ			Smith	Χ		
Bergman	Х			Kern	Χ			Sizemore	Χ		
COMMISSIONER	Υ	N	Α	COMMISSIONER	Υ	Ν	Α	COMMISSIONER	Υ	N	Α

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 0 11

STATE OF MICHIGAN

COUNTY OF WASHTENAW) SS.

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on January 4^{th} , 2006, as it appears of record in my office. In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann

Arbor, this 5th day of January, 2006.

LAWRENCE KESTENBAUM, Clerk/Register

BY:	
	Deputy Clerk
	cour,

Res. No. 06-0003



GENERAL OPERATIONS - VOLUME I

TITLE:
Board of Commissioners - Rules &
Regulations

RESOLUTION NUMBER	SUPERCEDE:	EFFECTIVE DATE	PAGE	OF	
06-0003	05-0003	1/4/06	1	17	

I. MEETINGS

A. ANNUAL MEETING:

The annual meeting of the Board shall be held after September 14, but before October 16. (MCLA 46.1). The business of the annual meeting, including adoption of the budget shall be completed by October 31.

B. REGULAR MEETINGS:

Regular meetings shall be held on the first and third Wednesdays at 6:45 p.m. of each calendar month and shall be deemed regular meetings unless said first or third Wednesday falls in a week in which a statutory meeting is required to be held.

C. ADJOURNED MEETINGS:

The annual and regular sessions may be adjourned from time to time as the Board may deem necessary.

D. ORGANIZATIONAL MEETING:

At the first or regular meeting of the Board of Commissioners held in January of each year the Clerk/Register of the County shall call the meeting to order then shall call the roll of all elected Commissioners. The members of the Board elect shall take the oath of office as their first order of business. If a quorum is found to be present, the Board shall proceed to elect by ballot one of the Commissioners, elected and serving, as Chair. The Commissioner receiving six (6) votes of the members, elected and serving, shall be the Chair of the Board.

The Clerk/Register of the County shall conclude her/his direction of the Organizational meeting immediately after declaring the Chair elected. The Chair of the Board shall then assume the duties of office. The Board of Commissioners shall have the following meetings: Regular, Ways and Means, Working Session, and as otherwise authorized by law. The Board of Commissioners shall have the following officers of the Board: Chair of the Board, Vice-Chair of the Board, Chair of Ways and Means, Chair of Working Session, Vice-Chair of Ways and Means, and Vice-Chair of Working Session. Each officer of the Board shall be nominated and elected individually by the Board in the Organizational Meeting, in the same manner as and following, the Chair of the Board. The term of the officers shall end at the end of the calendar year in which they were elected. Except as required by law, the Officers of the Board shall have only the authority, duties and responsibilities delegated by the Board of Commissioners, in accordance with the Procedures, Rules and Regulations of the Board.



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E. SPECIAL MEETINGS:

A special meeting of the County Board of Commissioners shall be held only when a written request from at least one third of the members of the County Board of Commissioners is provided to the County Clerk. The written request of the special meeting must specify the time, date, place and purpose of the special meeting. Upon receiving this request, the clerk shall give two (2) calendar days notice to each of the Commissioners in one of the following manners: (1) via a confirmed facsimile transmission to the Commissioner's residence; (2) via personal delivery of the notice of special meeting to the Commissioners by the Sheriff or Sheriff's Deputy; (3) via e-mail sent to the Commissioner's personal e-mail address; (4) leaving the notice of special meeting at the Commissioner's residence; or (5) sending the notice by certified mail, return receipt requested to the Commissioner's last known address. The meeting shall be confined to the purpose for which it was called.

II. BOARD OF COMMISSIONERS' COMMITTEES

A. STANDING COMMITTEES:

Standing Committees shall be established by the Chair of the Board with the advice and consent of the Board. Establishment of Standing Committees shall be confirmed by a majority vote of the Board members elected and serving.

Each officer of the Board's Standing Committees shall be nominated and elected individually by the Board in the organizational meeting, in the same manner as and following the Chair of the Board.

B. SUBCOMMITTEES/AD HOC COMMITTEES--APPOINTMENTS:

Except as regarding the election of the officers of the Board, as provided in Rule I. D. and IIA., the Chair of the Board shall annually appoint and the Board shall confirm all Subcommittees, and Ad Hoc Committees. The first named member of any Committee shall be the Chair and second named member of any Committee shall be the Vice-Chair. The Chair of the Board, with the advice and consent of the Board, shall fill any vacancy which occurs on any Committee within thirty (30) days. The Chair of the Board shall also be allowed to temporarily delegate ex-officio responsibilities to any other member of the Board whenever the Chair finds it inconvenient to carry them out.

Appointments whose terms expire prior to appointment of a successor shall be extended until appointment can be made by the Board of Commissioners. If the position remains vacant, the Chair can delegate representation and appointment shall be made at the next available Board of Commissioner's meeting.

Habitual non-attendance of Commissioners at meetings to which they have been appointed shall be reported to the Chair of the Board. If a member is absent three consecutive times without a reasonable excuse, he or she will be considered as having vacated his or her seat and a new Commissioner shall be appointed by the Chair of the Board and confirmed by a majority vote of the Board members elected and serving.



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C. COMMITTEE REPORTS:

All Committee reports shall be in writing unless submission of an oral report is approved by the Chair. All written reports (except minority reports) shall be signed by the Chair of the Committee. Acceptance or approval of a Committee Report shall not authorize any action unless the report is followed by a resolution for specific action, which is adopted by the Board and filed with the County Clerk/Register. All financial matters requiring appropriations of County funds or transfers of appropriations requiring Board approval shall be reported to the Board of Commissioners from the Ways & Means Committee.

D. COUNTY CLERK/REGISTER'S CALENDAR:

The County Clerk/Register shall prepare and keep a calendar of all matters that have been referred to any committee of the Board on which a report has not been made.

E. COMPENSATORY SERVICE:

In addition to the salary received by the Board of Commissioners, each member of the Board shall receive a per diem payment of \$25.00 and County mileage reimbursement from their residence or from their actual place of departure whichever is less for the following activities:

- Attendance for a committee, subcommittee meeting or Working Session of the Board, when the member has been properly appointed to that committee or subcommittee, the meeting has been called in accordance with the Open Meeting Act, Public Act 267 of 1976, and the meeting has not been canceled twenty-four (24) hours prior to the scheduled time of the meeting and the Commissioner has not been notified of said cancellation within twenty-four (24) hours of the scheduled meeting.
- 2. Attendance at a meeting of a non-Board committee, subcommittee, commission, board, or attendance at a conference or convention as a representative of Washtenaw County when the member of the Board serves by appointment of the Board of Commissioners or the Chair of the Board.
- For the purpose of receiving per diems, the Commissioner must be present for at least 1 hour or half of the meeting, whichever is less. Commissioners shall note their arrival and departure times on the meeting attendance per diem slip submitted to receive payments.

Any member of the Board of Commissioners may waive his/her per diem and/or mileage reimbursement by giving written notice to the County Clerk.



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F. CLOSING DEBATE IN COMMITTEES:

In all committees where all Commissioners are members, debate may be closed by a vote called on the pending question with a two-thirds (2/3) vote of the members present. However, no such motion shall be allowed until each Commissioner who wishes, has had an opportunity to speak once on the question before the committee.

III. CONDUCT

A. The Chair shall convene the meeting precisely at the hour to which the Board adjourned at the preceding session and immediately shall call the members to order. The roll of the members shall be called at once. Upon the appearance of a quorum, if there are any objections to the record of the preceding day, corrections may be made.

B. PRESIDING OFFICER:

The Chair of the Board shall preside over the Board of Commissioners' meetings. If the Chair is absent from any Board of Commissioner meeting, the following Board officers shall preside in the following order:

- Vice Chair, Board of Commissioners
- 2. Chair, Ways & Means Committee
- 3. Vice-Chair, Ways & Means Committee
- 4. Chair, Board Working Session
- Vice-Chair, Board Working Session

The Chair of the Ways & Means Committee shall preside over the Ways & Means Committee meetings. If the Chair is absent from any Ways & Means Committee meetings, the following Board officers shall preside in the following order:

- Vice-Chair, Ways & Means Committee
- 2. Chair, Board of Commissioners
- 3. Vice-Chair, Board of Commissioners
- 4. Chair, Board Working Session
- 5. Vice-Chair, Board Working Session

The Chair of the Board Working Session shall preside over the Board Working Session meetings. If the Chair is absent from any Board Working Session meetings, the following Board officers shall preside in the following order:

- 1. Vice-Chair, Board Working Session
- 2. Chair, Board of Commissioners
- 3. Vice-Chair, Board of Commissioners
- 4. Chair, Ways & Means Committee
- 5. Vice-Chair, Ways & Means Committee



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C. FILLING A VACANCY IN THE CHAIR OR OTHER OFFICERS:

In the event of a permanent absence of the Chair due to resignation or other vacancy of office, the Vice-Chair shall preside as Acting Chair until such time as a Chair is elected to serve the remainder of the unexpired term of the former Chair by a majority of the Commissioners elected or appointed and serving. In the case of a permanent absence of the Vice-Chair, the Chair of Ways and Means, or the Vice-Chair of Ways of Means, due to resignation or other vacancy of office, a majority of the members elected and serving may elect a successor to the vacant office.

D. FILLING A VACANCY IN A COMMISSIONER DISTRICT

Upon Washtenaw County receiving a letter of resignation, or other notice of Commissioner vacancy, the Board of Commissioners directs the County Administrator to provide public notice of the vacant Commissioner district, within two working days, by submitting a press release in the daily newspapers of the district. Such public notice shall provide at least seven (7) days to the residents of the district for applying, by submitting their resume or letter about their interest in the position. A copy of all applications received as of three (3) working days prior to the meeting of the Board of Commissioners shall be made available to all Commissioners, elected and serving.

E. COUNTY CLERK/REGISTER DUTIES:

The County Clerk/Register, or in the County Clerk/Register's absence one of the County Clerk/Register's Deputies, shall be the County Clerk/Register of the Board and shall keep a correct journal of the proceedings, and perform such other duties as required by statute or resolution of the Board. The books, records and accounts of the Board shall be deposited with the County Clerk/Register. (MCLA 46.5)

F. The County Clerk/Register shall take all action required of the Board for compliance under Public Act 267 of 1976, Open Meetings Act.

G. QUORUM:

A majority of all the Commissioners elected and serving shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day. Upon majority vote of the members present, whether a quorum or not, the Chair shall have power to send the Sheriff, or some other proper Officer to direct the absent member immediately to attend the Board.



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H. SEQUENCE:

The business of all regular meetings of the Board shall be transacted as far as practicable, in the following order.

- 1. Roll Call
- 2. Pledge of Allegiance
- Approval of minutes of previous meeting
- 4. Citizen Participation
 - During citizen participation comments from citizens shall be limited to five (5) minutes.
- Commissioner Follow-up to Citizen Participation
 - Commissioners may address questions or make comments to administrative staff and other County employees in response to issues raised during citizen participation.
- 6. Communications
- 7. Report of the Chair of the Board of Commissioners
- 8. Special Order of Business
- Reports of Standing Committees
- 10. Reports of Special Committees
- 11. Other Reports
- 12. Reports from the Treasurer
- 13. Reports from the County Administrator
- 14. Resolutions
 - A. Appointments
 - B. Ways & Means Committee
 - C. Approval of Claims
- 15. New Business
- 16. Items for Current/Future Discussion
- 17. Liaison Reports
- 18. Citizen Participation
 - During citizen participation comments from citizens shall be limited to five (5) minutes
- 19. Commissioner Follow-up to Citizen Participation
 - Commissioners may address questions or make comments to administrative staff and other County Employees in response to issues raised during citizen participation.
- 20. Adjourn to Next Session (state time, date and location)

I. ELECTION:

All persons or officers elected by the Board shall receive a majority vote of the members elected and serving unless otherwise ordered by law.

J. RECOGNITION:

Every member, previous to speaking, shall raise a hand and address the Chair. When two or more members address the Chair at the same time, the Chair shall designate the member who is first to speak.

K. MOTIONS PUT:

No motion shall be debated or put unless it shall be seconded and stated by the Chair. Any motion shall be in writing if the Chair or any members desires it.



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L. MOTION WITHDRAWN:

After a motion is stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn by the maker of the motion with the consent of the commissioner seconding the motion, provided the motion has not been amended or otherwise acted upon.

M. DEBATE:

When a question is under debate no motion shall be received or entertained but the following:

To adjourn

To limit debate and vote on the pending question

To lay on the table

To postpone indefinitely

To postpone to a time certain

To refer or amend

N. ADJOURNMENT:

A motion to adjourn shall always be in order, provided that some disposition shall be made of any motion then before the Board. A motion to adjourn or to lay on the table shall be decided without debate.

O. VOTING:

Every member who shall be present, including the Chair, when a motion is last stated by the Chair, and no other, shall vote for or against the motion unless the member has a conflict of interest in which case the member shall not vote.

1. Roll Call Vote:

Roll call vote shall be taken when called for by any member of the Board, and on board actions to adopt ordinances, resolutions and the appointment or election of officers.

2. Votes Required:

Procedural and other questions arising at a meeting of the Commissioners, except for those decisions required by statute or by these rules to have a higher majority, shall be decided by a majority of the members present. A majority of the members elected and serving, however, shall be required for the final passage or adoption of a motion, resolution or allowance of a claim.

P. DIVISION:

If the motion in debate contains several points, any member may have the motion divided.



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Q. ORDER:

A member called to order shall sit down immediately unless permitted to explain, and the Board if appealed to shall decide the case. If there is no appeal, the decision of the Chair shall be submitted to. On an appeal no member shall speak more than once without leave of the Board. When a member is called to order for offensive language there shall be no debate.

1. Disorderly Conduct:

The Chair may call to order any person who is being disorderly by speaking longer than the allotted time or otherwise disrupting the meeting. Such person shall therefore be seated until the Chair shall have determined whether the person is in order. If a person shall be called out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the board. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

R. SUSPENSION:

No rule of the Board shall be suspended without the concurrence of two-thirds (2/3) of the members elected and serving. To amend or rescind a rule will require two-thirds (2/3) of members elected, unless specific notice was given at previous meeting, whereupon a majority may amend or rescind.

S. ITEMS REQUIRING REFERRAL TO WAYS & MEANS:

Any matter concerning changes to County Policy, salaries of county officers and county employees, or imposing taxes or assessments, requiring the payment, expenditure or disposition of money or property, or creating a debt or liability, shall be referred to the Ways & Means Committee.

T. FINAL ACTION ON DAY OF INTRODUCTION:

No resolution or proceeding of the Board of Commissioners imposing taxes or assessments, or requiring the payment, expenditure or disposition of money or property, or creating a debt or liability therefore, shall be allowed on the same day as introduced, unless approved by a vote of two-thirds (2/3) of the members elected and serving.

U. LEGAL COUNSEL:

It shall be the duty of the appropriately appointed legal counsel to attend all Board of Commissioners' meetings.

V. ROBERT'S RULES:

Robert's Rules of Order shall govern in all cases not conflicting with these rules or with the laws of the State of Michigan.



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IV. CHAIR'S RIGHT TO PARTICIPATE IN DEBATE:

The Chair may participate in debate in the same manner as any other member without relinquishing the Chair, on any matter before the Board, unless a majority of the members present request that he/she relinquish the Chair to participate in debate on a particular matter.

V. DOCUMENTS AND COMMUNICATIONS:

A. PRESENTATION:

All communications addressed to the Board of Commissioners shall be presented to the Board formally and in timely fashion. The County Clerk/Register shall file and maintain a chronological list of such communications received by the Board; the list shall contain the name of the sender, the date of receipt, subject matter and the primary disposition given to the communication by the Board of Commissioners.

B. ORIGINAL DOCUMENTS:

At least one original copy of any document created or adopted by action of the Board shall be placed on file with the County Clerk/Register as the first activity of distribution or disposition, immediately following drafting and approval by the proper authority.

C. SIGNATURES:

All contracts and/or other documents originating with and/or binding upon the County of Washtenaw shall be signed by the Chair of the Board or a person specifically authorized by the Board of Commissioners and attested to by the County Clerk/Register. An original copy shall be filed with the County Clerk/Register together with a distribution sheet showing who shall receive copies; how many originals are created; the source and authorization; the date the document is to become effective.

All such documents shall be signed in the presence of the County Clerk/Register or Deputy and shall be filed therewith as the first activity of distribution or disposition.

D. CALENDAR:

The County Clerk/Register shall keep a chronological list containing each document so filed and showing the subject matter, parties, date effective and distribution. Said calendar shall further indicate the duration of each said document.

E. PRESENTATION:

Any document effecting or binding upon the County of Washtenaw shall be presented as received or originated. A complete draft thereof shall be presented to the Board in public session prior to any conclusive action by the Board.

F. SECONDARY CONTRACTS:

Any document effecting or binding upon the County of Washtenaw as created or enacted by a representative of the County, authorized by the Board or State law is to be distributed as follows: an executed copy shall be filed with the County Clerk's Office.



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G. USE OF COUNTY SEAL, STATIONERY, AND OTHER RESOURCES

Commissioners shall have access to the County Seal, stationery and other County resources but only for the purposes of conducting County business and Board projects.

VI. RESOLUTIONS

Where a resolution proposes to amend a prior board resolution, County policy or County ordinance, the resolution shall conform to the style set forth below:

- 1. The section of the existing resolution to be changed shall be presented in its entirety, including any language proposed to be deleted by the resolution/motion such deletion shall be indicated by a horizontal line running through the deleted language.
- 2. New language shall be indicated by being presented in bold and italic.

VII. ORDINANCES

A. STYLE:

- 1. Title Page:
 - I. Title in Brief
 - II. Date of adoption by Board of Commissioners
- 2. Table of Contents:

Contents shall show title and section numbers together with page numbers.

Preamble:

The preamble shall set forth the purpose of the ordinance.

4. Title:

The title shall be stated in full together with a concluding statement which shall read, "The Board of Commissioners of Washtenaw County ordains:".

5. Body:

The body shall set forth the contents by section commencing with Section of definitions and concluding with separate sections stating penalty; separability; appeals; effective date and conflicting ordinance repeal.



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B. ENACTMENT:

1. Submission:

Proposed ordinances shall be submitted in full and final form to the Commissioners with an attached resolution calling for the adoption thereof.

2. Adoption:

Adoption shall be by roll call vote.

Recording:

All ordinances, when legally enacted, shall be recorded by the County Clerk/Register in a book called the Ordinance Book and it shall be the duty of the Chair and the County Clerk/Register to authenticate such records by their official signature.

C. PUBLICATIONS:

1. Publication:

All ordinances, when legally enacted, shall be immediately published by the County Clerk/Register in the same manner as provided by law for publication of legal notice. An ordinance shall take effect when notice of the adoption is published in a newspaper of general circulation in the County as provided in MCLA 46.11(j). The County Clerk/Register shall enter a certificate as to the manner and date of publication under such ordinances in the Ordinance Book. Provided that publication of any ordinance with the regular Board proceedings shall be sufficient and that if any ordinance is published in full in advance of publication of the Board proceedings it need not again be published in full with the regular Board proceedings. Any ordinance may be repealed by reference to its number and title only or any section of any ordinance may be repealed by reference to the number and title of the ordinance and the number of the section to be repealed. No ordinance shall be revised, altered or amended by reference of its title only but the section or sections of the ordinance revised, altered or amended shall be re-enacted and published in full.

2. Review:

It shall be the duty of the Board every five (5) years or more often if deemed necessary by the Board, to review all ordinances and bring them up to date.

Public Record:

All ordinances shall be made available for inspection by and distribution to the public at a reasonable charge and by publishing notice of the printing and availability thereof before the effective date thereof. The copies of the ordinances may be certified by the County Clerk/Register and, when so certified, shall be competent evidence in all County and legally established tribunals as to the matter contained therein.



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D. **GENERAL PROVISION:**

State Law:

In addition hereto the statutes of the State of Michigan are to be observed in all such cases as made and provided.

MEETING AND MILEAGE PAYMENTS FOR COUNTY BOARDS, COMMITTEES, AND VIII. COMMISSIONS

All members of the following County policy boards and commissions shall receive Α. payments of \$25.00 a meeting and County mileage reimbursement from their residence or from their actual place of departure whichever is less. (Per diems and mileage for the Board of Commissioners are governed exclusively by Rule II E. - Compensatory Service.)

Accommodations Ordinance Commission

Board of Canvassers

Brownfield Redevelopment Authority

Building Authority

Building Code/Construction Board of Appeals Citizens Council for Children in the Family Court

Community Action Board

Community Health Organization Board

Economic Development Corporation

Election Scheduling Committee

EMS Commission (consumer representative)

Family Independence Agency
Friend of the Court Advisory Committee

Grading/Soil Erosion & Sedimentation Control Appeals Board Hazardous Substance Facility Siting Committee

Head Start Policy Council

Health Code Appeals Board/Public Health Advisory Committee

Hearing Board for the Health Dept Food Service Regulation

Historic District Commission

Library Board of Trustees

Natural Areas Technical Advisory Committee

Parks & Recreation Commission

Planning Advisory Board Board of Public Works

Soldiers Relief Commission

Solid Waste Facility Siting Committee Washtenaw County/City of Ann Arbor Community Corrections Advisory Board

Workforce Development Board

В. Members of various advisory boards and commissions shall not be eligible for meeting payments and mileage.

C. When the term of a member of a board, commission or committee expires, that member shall hold over in that position until a successor is appointed. This rule only applies to those members appointed by the Board of Commissioners. The Board retains the authority to make interim appointments upon the expiration of a term. If the position is vacant mid-term, the Chair can delegate representation and appointment shall be made at the next available Board of Commissioners meeting.



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IX. ATTENDANCE AT BOARDS AND COMMISSIONS

- A. When a member of a Board or Commission misses two or more consecutive meetings, the Board of Commissioners may seek the resignation or removal of a particular member if allowed by law.
- B. When a member of a Board or Commission misses two or more consecutive meetings, that Board or Commission may request that the Board of Commissioners seek the resignation of the particular member or other action as otherwise allowed by law, ordinance or rule.

X. CONFERENCE & CONVENTION

Conference and Conventions shall cover meetings of organizations and associations to which the County is a member or organizations and associations which are related to issues facing the County and to each Commissioner's appointments to committees, commissions, councils and boards. A list of Commissioners attending conferences will be made available by the Administrator's Office.

A. Budget

- 1. Each Commissioner shall be entitled to encumber 1/11th of the Board's Travel Expense Fund for the purpose of traveling to conferences or conventions at any time during a calendar year.
- Each Commissioner shall be surveyed by County Administration at the beginning
 of the fiscal year to determine whether or not they intend to use their apportioned
 amount. Should a Commissioner choose not to travel to conference or
 conventions, his/her share will revert to a "General Travel Expense Fund"
 (GTEF), which may be used by other Commissioners once they have exceeded
 their allotted amount.
- 3. Commissioners must obtain majority Board approval to draw from the GTEF, once their allotments have been depleted.
- Commissioners shall receive quarterly reports from County Administration on the Board's Travel Account, which will include the amount drawn by each Commissioner, travel locations and purposes, and the end of the quarter balance of the GTEF.
- 5. The County Administrator may not transfer money to cover overruns in the Board's Travel Budget without Board approval.
- 6. Any money remaining in the GTEF at the end of the fiscal year will revert to the General Fund of the next fiscal year.
- 7. Commissioners who exceed their yearly allocation and are unable to obtain additional funds from the GTEF, will be personally responsible for their own expense overruns, and will be invoiced for the amount by County Administration.



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B. Compensation

- 1. Compensation for travel, attendance, meals and lodging may be advanced to Commissioners prior to the meeting.
- 2. Settlement of the actual costs from a prior trip must be completed before funds can be advanced for another trip.
- 3. Compensation for travel, attendance, meals and lodging shall follow the intent and policies in the Travel Policy, Volume I, Section T.2., pages 1-9.
- 4. In order to receive reimbursement over \$50.00 for travel outside Washtenaw County, Commissioners will submit a written or oral statement regarding the conference.

XI. WORKING SESSION PROCEDURES

The purpose of the Working Session shall be to permit in-depth, informal discussion of Commissioner concerns, Board goals, significant programmatic and financial issues, and conceptual and informational presentations by the County Administrator. All matters involving major change in service delivery, staffing or funding or any modification in Board of Commissioner policy shall originate at the Working Session. Status reports from advisory committees and departmental informational reports shall be presented at Working Session. It is intended that formal votes indicating Commissioner support or opposition to agenda items not be taken. The Chair may take an informal poll of the board members present to assist in determining whether the Commissioners desire more information or discussion regarding an item or whether the Commissioners are prepared to take action on an item at a meeting of the Ways and Means Committee or at the regular session. Agendas shall be set in advance; however, Commissioners shall have the opportunity to introduce issues during the meeting for future Working Session consideration.

- A. Items for inclusion on the Working Session agenda should be submitted by 12:00 noon, one (1) working week prior to the Working Session.
- B. Items may be submitted by Commissioners, the County Administrator and Department Heads.
- Items should be accompanied by a brief discussion of the issues, background, and desired disposition.
- D. The agenda shall be prepared by the Chair of the Working Session. The order of discussion items shall be determined by the Chair of the Working Session. When new items of discussion are referred to Administration, a report shall be produced within seventy-five (75) days.



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- E. The business of the Working Session shall be transacted, as far as practicable, in the following order:
 - Roll Call
 - 2. Citizen Participation
 - During citizen participation comments from citizens shall be limited to five (5) minutes.
 - Commissioner Follow-up to Citizen Participation
 Commissioners may address questions or make comments to administrative staff
 and other County employees in response to issues raised during citizen
 participation.
 - 4. Discussion Items
 - 5. County Administrator's Report
 - 6. Items for Current or Future Discussion
 - 7. Pending (listing of future topics)
 - 8. Status of Annual Activities/Goals
 - Citizen Participation
 - During citizen participation comments from citizens shall be limited to five (5) minutes.
 - Commissioner Follow-up to Citizen Participation
 Commissioners may address questions or make comments to administrative staff
 and other County employees in response citizen participation.
 - 11. Adjourn to Next Session
- F. The agenda packet shall be prepared by administrative staff and distributed in each Commissioner's mailbox by 5:00 p.m. Friday prior to the Working Session. Background material not completed at the time of printing of agenda shall be distributed at meeting.
- G. The disposition of each item discussed shall be determined by the Chair of the Working Session.
- H. Items on the Working Session agenda shall not require administrative review and sign-off prior to inclusion on the Working Session. However, if an item is forwarded to the Ways & Means Committee for action, the administrative review process must be completed prior to inclusion on the Ways & Means agenda.
- I. Minutes for the Working Session agenda shall include date, time, place of meeting, members present and absent, and a listing of topics discussed.

XII. WAYS & MEANS COMMITTEE PROCEDURES

- A. All financial, changes to County Policy, and personnel matters shall be considered by the Ways & Means Committee meeting prior to submittal to the Board of Commissioners for final action.
- B. The Ways & Means agenda shall be prepared by the County Administrator at the direction of the Chair of Ways & Means. The agenda shall be distributed to each Commissioner's box by 5:00 p.m. on the Friday prior to the Ways & Means meeting.



GENERAL OPERATIONS - VOLUME I

TITLE:		
Board of Co	mmissioners - Rules	&
Regulations		

RESOLUTION NUMBER	SUPERCEDE:	EFFECTIVE DATE	PAGE ()F
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- C. The business of the Ways & Means Committee shall be transacted, as far as practicable, in the following order:
 - Roll Call
 - 2. Citizen Participation
 - During citizen participation comments from citizens shall be limited to five (5) minutes.
 - Commissioner Follow-up to Citizen Participation
 Commissioners may address questions or make comments to administrative staff
 and other County employees in response to issues raised during citizen
 participation.
 - New Business
 - Old Business
 - 6. Announcements
 - 7. County Administrator's Report
 - 8. Report of the Chair of the Board
 - 9. Items for current/future discussion
 - Citizen Participation
 - During citizen participation comments from citizens shall be limited to five (5) minutes.
 - 11. Commissioner Follow-up to Citizen Participation
 Commissioners may address questions or make comments to administrative staff
 and other County employees in response to issues raised during citizen
 participation.
 - 12.. Adjourn to Next Session
- D. All items on the Ways & Means agenda shall have a completed administrative review sign-off in order for the item to be considered at the Ways & Means meeting. Items not having this review and correct resolution completed by the originating department in time for printing of the Ways & Means agenda shall be held to the next Ways & Means meeting. However, the County Administrator shall have the authority to include on the agenda items for which administrative review has not been completed if he/she determines it to be necessary. The County Administrator shall explain such exceptions at the meeting.

XIII. BOARD OF COMMISSIONERS PROCEDURES

- A. On Monday, the week prior to the Board of Commissioners' meetings, the County Administrator shall mail, fax or e-mail the first draft of agenda items to all Commissioners.
- B. The Board of Commissioners agenda and related material shall be prepared by the County Administrator at the direction of the Chair of the Board and distributed in each Commissioner's mailbox by 5:00 p.m. of the Friday prior to the Board meeting. The Board agenda format is established as part of the Board Rules and Regulations.
- C. The Administrator shall make the agenda available to media by 5:00 p.m. the Friday prior to the Board of Commissioners' meetings.



GENERAL OPERATIONS - VOLUME I

TITLE:	
Board of Commissioners - Rules &	&
Regulations	

RESOLUTION NUMBER	SUPERCEDE:	EFFECTIVE DATE	PAGE	OF
06-0003	05-0003	1/4/06	17	17

- D. All agenda items for Board approval which have not been referred from the Ways & Means Committee shall have a completed administrative review sign-off in order for the item to be considered by the Board of Commissioners. Items not having this review and correct resolution completed by the originating department in time for the printing of the Board of Commissioners agenda shall be held to the next Board of Commissioners meeting. However, the County Administrator shall have the authority to bring forward to the Board meeting items determined to be necessary with administrative review completed prior to final Board action.
- E. All agenda items for Board approval which have been referred from the Ways & Means Committee or from the Working Session Committee, and which have completed an administrative review, may be moved in total as a CONSENT AGENDA. Any agenda items may be removed from the CONSENT AGENDA for additional discussion at the request of any Commissioner.
- F. The Board of Commissioners requests that the County Clerk shall provide to any Commissioners the minutes of standing committees, communications, and proceedings for the Board of Commissioners meetings. The Board directs the County Administrator to complete and deliver agenda related documentation in each Commissioner's mailbox by 5:00 p.m. of the Friday prior to the Board meeting.



Wednesday, January 4, 2006

The following action was taken by the Washtenaw County Board of Commissioners during their January 4, 2006, Board Meeting.

06-0004 Comm. Bergman supported by Comm. Kern moved to place in nomination Comm. Irwin as Chair of the Ways & Means Committee. Comm. Gunn seconded by Comm. Solowczuk moved that the nominations be closed and a unanimous ballot be cast electing Comm. Prater as Chair of the Ways & Means Committee. With no one opposing, Comm. Irwin so elected as Chair of Ways & Means Committee.

LAWRENCE KESTENBAUM WASHTENAW COUNTY CLERK/REGISTER
By: Deputy Clerk
DATED:



Wednesday, January 4, 2006

The following action was taken by the Washtenaw County Board of Commissioners during their January 4, 2006, Board Meeting.

06-0005 Comm. Irwin supported by Comm. Gunn moved to place in nomination Comm. Bergman as Vice-Chair of the Ways & Means Committee. Comm. Solowczuk seconded by Comm. Brackenbury moved that the nominations be closed and a unanimous ballot be cast electing Comm. Bergman as Vice-Chair of the Ways & Means Committee. With no one opposing, Comm. Bergman so elected as Vice-Chair of the Ways & Means Committee.

LAWRENCE KESTENBAUM WASHTENAW COUNTY CLERK/REGISTER
By: Deputy Clerk
DATED:



Wednesday, January 4, 2006

The following action was taken by the Washtenaw County Board of Commissioners during their January 4, 2006, Board Meeting.

06-0006 Comm. Gunn supported by Comm. Sizemore moved to place in nomination Comm. Solowczuk as Chair of the Working Session. Comm. Bergman seconded by Comm. Kern moved that the nominations be closed and a unanimous ballot be cast electing Comm. Solowczuk as Chair of the Working Session. With no one opposing, Comm. Solowczuk so elected as Chair of the Working Session.

LAWRENCE KESTENBAUM WASHTENAW COUNTY CLERK/REGISTER
By: Deputy Clerk
DATED:



Wednesday, January 4, 2006

The following action was taken by the Washtenaw County Board of Commissioners during their January 4, 2006, Board Meeting.

06-0007 Comm. Bergman supported by Comm. Solowczuk moved to place in nomination Comm. Kern as Vice-Chair of the Working Session. Comm. Gunn seconded by Comm. Bergman moved that the nominations be closed and a unanimous ballot be cast electing Comm. Kern as Vice-Chair of the Working Session. With no one opposing, Comm. Kern so elected as Vice-Chair of the Working Session.

LAWRENCE KESTENBAUM WASHTENAW COUNTY CLERK/REGISTER
By: Deputy Clerk
DATED:

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF DECEMBER 23, 2005

WASHTENAW COUNTY BOARD OF COMMISSIONERS

JANUARY 4, 2006

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of December 23, 2005, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of December 23, 2005, inclusive, as listed in the statement of claims as attached hereto and made a part hereof.

COMMISSIONER	Υ	Ν	Α	COMMISSIONER	Υ	Ν	Α	COMMISSIONER	Υ	Ν	Α
Bergman	Χ			Kern	Χ			Sizemore	Χ		
Brackenbury	Х			Ouimet	Χ			Smith	Χ		
Gunn	Χ			Peterson	Χ			Solowczuk	Χ		
Irwin	Χ			Prater	Χ						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 11 0 0

STATE OF MICHIGAN

COUNTY OF WASHTENAW)^{SS}

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on January 4th, 2006, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 4th day of January, 2006.

LAWRENCE KESTENBAUM, Clerk/Register

BY:	
	Deputy Clerk
	COUNTY

Res. No. 06-0008

A RESOLUTION OFFERING A FOUR-MONTH BRIDGE CONTRACT FOR POLICE SERVICES TO YPSILANTI, SALEM AND AUGUSTA TOWNSHIPS COVERING JANUARY 1 THROUGH APRIL 30, 2006 AT THE FULL COST OF PROVIDING SUCH POLICE SERVICES TO THE COUNTY, AND REJECTING EARLIER COUNTER-PROPOSALS FROM THESE TOWNSHIPS FOR A TWO-YEAR POLICE SERVICES CONTRACT

January 4, 2006

WHEREAS, in recent years, Washtenaw County has entered into police service contracts with various local governmental entities throughout the County; and

WHEREAS, throughout much of 2005, the County, Sheriff and local governmental entities worked on the methodology for a new four-year police services contract which would be effective January 1, 2006 through December 31, 2009; and

WHEREAS, on September 7, 2005, the Washtenaw County Board of Commissioners approved a four-year police services contract, (Resolution #05-0156); and

WHEREAS, the Board of Commissioners approved a four-year deal for the following reasons: (1) it provided a strong commitment by the County Board of Commissioners to its law enforcement employees that it intends to be the agency of choice for contract law enforcement services within the County; (2) it covered the transition from the old methodology involving Police Service Units ("PSU's") to the new incremental cost model to be implemented for the last two years of the Contract; and (3) it was in exchange for significant concessions the County made to the contracting governmental entities as a result of negotiations beginning in April, 2005; and

WHEREAS, under this proposed contract, the first two years (2006-2007) of the contract would follow the Police Service Unit ("PSU") methodology used in previous contracts, with a 6% increase in the cost of a PSU from the 2005 level for 2006 and a 6% increase from the 2006 level for 2007, along with a \$10,000.00 per PSU flat-rate to cover the cost of overtime in 2007; and

WHEREAS, the last two years of the County-approved four-year police service contract implements a new methodology featuring an incremental cost model whereby the contracting governmental entities are charged for the basic cost of a deputy, along with other services, equipment or personnel they may elect to buy, while the County will provide for certain "County-wide services" (previously referred to as core services) used throughout the County; and

WHEREAS, the County-approved four-year police service contract provides that the costs to the contracting governmental entities which are associated with the new methodology as well as the County-wide services to be provided by the County must be announced by the County no later than March 1, 2006 and approved by the Washtenaw County Board of Commissioners on or before April 30, 2006, with any contracting

governmental entity having the power to exercise a termination clause by giving the County and Sheriff six-month written notice of its intent to terminate the Contract; and

WHEREAS, to assist the County is determining the cost figures for the new methodology, County Administration created a steering committee comprised of County personnel, the County Sheriff and representatives from the contracting governmental entities to discuss the cost of services under the new methodology and what services should be included in the "County-wide services" to be provided by the County; and

WHEREAS, throughout fall 2005, the County's Corporation Counsel met with the contracting governmental entities, both individually and in larger groups to discuss the contract terms; and

WHEREAS, as a result of these meetings, a number of the proposed Contract provisions were revised, including the County agreeing to implement a flat rate overtime charge in year two of the contract (2007) rather than collecting the actual overtime incurred by the PSU's in the contracting governmental entities, provided, however, that the basic methodologies covering the four-year contract period were not changed; and

WHEREAS, some of the contracting governmental entities consistently asked the Board of Commissioners and Corporation Counsel whether the County-approved four-year contract could be modified to a two-year contract covering 2006-2007; and

WHEREAS, the Board rejected this suggestion and remained committed to the four-year contract it approved on September 7, 2005; and

WHEREAS, Ypsilanti Township, Salem Township and Augusta Township unilaterally modified the County's proposed four-year police services contract by striking out any reference to the last two years of the Contract; and

WHEREAS, such unilateral action rejected the County's proposed four-year offer and replaced it with a two-year counter-proposal; and

WHEREAS, the Washtenaw County Board of Commissioners has not accepted the twoyear counterproposals from these Townships; and

WHEREAS, each of the contracting governmental entities, except for Ypsilanti Township, Salem Township and Augusta Township, has approved the County's four-year contract proposal; and

WHEREAS, as the existing police service contracts expired at midnight on December 31, 2005, Ypsilanti Township, Salem Township and Augusta Township currently have no contract with Washtenaw County to provide police services in those areas; and

WHEREAS, under Michigan law, a county is not mandated to provide contractual police services to any local governmental entity within its borders, thus justifying the County to

begin immediate lay-offs of County law enforcement personnel to eliminate deputies within those Townships that have no contract with the County for police services; and

WHEREAS, in an attempt to avoid layoffs of law enforcement personnel, the County Board of Commissioners is offering a four-month bridge contract extending from January 1 through April 30, 2006 to Ypsilanti Township, Salem Township and Augusta Township; and

WHEREAS, the four-month bridge contract would contain the following key provisions: (1) the contract term would be from January 1, 2006-April 30, 2006 unless terminated by the County as explained more fully below; (2) the cost of PSU's would be \$100 per hour per PSU, which will permit the County to recoup approximately the full cost of a PSU based upon 1800 annual hours; (3) Townships would be billed every fifteen (15) days beginning on February 1, 2006; (4) Townships would be given five (5) business days to pay their outstanding bills in full; (5) Townships not paying their bills in a timely fashion would be in breach of the Contract and the Administrator shall have the authority, in his sole discretion, to immediately begin the process to end police services in that Township, subject to any legal requirements to maintain some level of police presence in that area; (6) once the costs for the last two years of the County's four-year contract are approved by the County Board of Commissioners on or before April 30, 2006, the Townships will have five (5) business days to determine if they want to sign the County's four-year contract. If a Township either rejects the County's four-year contract or fails to notify the County of its decisions within the five business day period, the County Administrator, in his sole discretion, will have the authority, subject to any legal requirements to maintain some level of police services in that Township, to end the current level of police services to that Township.

NOW THEREFORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners explicitly rejects the two-year counter-proposal for police services unilaterally proposed by Ypsilanti Township, Salem Township and Augusta Township.

BE IT FURTHER RESOLVED that despite the fact that Ypsilanti Township, Salem Township and Augusta Township have no current contract for police services, thus justifying the County if it should choose to immediately lay off law enforcement to eliminate personnel in those areas, to avoid such a measure, the County Board of Commissioners is offering these Townships a four-month bridge contract, extending from January 1, 2006 to April 30, 2006.

BE IT FURTHER RESOLVED that the four-month bridge contract shall have the following provisions: (1) the contract term would be from January 1, 2006 through April 30, 2006 unless terminated by the County earlier as explained more fully below; (2) the cost of PSU's would be \$100 per hour per PSU which will permit the County to recoup approximately the full cost of a PSU based upon 1800 annual hours; (3) Townships would be billed every fifteen (15) days beginning on February 1, 2006; (4) Townships would be given five (5) business days to pay their outstanding bills in full; (5) Townships not paying their bills in a timely fashion would be in breach of the Contract and the

Administrator, in his sole discretion, would have the authority to immediately begin the process to end police services in that Township, subject to any legal requirements to maintain some level of police presence in that area; (6) once the costs for the last two years of the County's four-year contract are approved by the County Board of Commissioners on or before April 30, 2006, the Townships will have five (5) business days to determine if they want to sign the County's four-year contract. If a Township either rejects the County's four-year contract or fails to notify the County of its decisions within the five business day period, the County Administrator, in his sole discretion, will have the authority to immediately terminate the four-month bridge contract and subject to any legal requirements to maintain some level of police services in that Township, immediately end the current level of police services to that Township.

BE IT FURTHER RESOLVED that Ypsilanti Township, Salem Township and Augusta Township shall notify the County on or before the end of business on January 18, 2006 whether it will agree to the four-month bridge contract. If any of these Townships either rejects the bridge contract or fails to give timely notice of its intent, the County Administrator shall be authorized, in his sole discretion, subject to any legal requirements to maintain some level of police service, to begin lay offs of County law enforcement personnel to eliminate personnel in that Township.

COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	Α
Bergman	X			Kern	X			Sizemore		X	
Brackenbury	X			Ouimet	X			Smith	X		
Gunn	X			Peterson		X		Solowczuk	X		
Irwin	X			Prater		X					

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 8 3

STATE OF MICHIGAN

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on January 4th, 2006, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 18th day of January, 2006.

LAWRENCE KESTENBAUM, Clerk/Register

BY:	
	Deputy Clerk

Res. No. 06-0009