

WASHTENAW COUNTY BOARD OF COMMISSIONERS

Wednesday, March 19, 2003

RECORD OF PROCEEDINGS

An adjourned session of the Washtenaw County Board of Commissioners was held at the Library Learning Resource Center, 4135 Washtenaw Boulevard, in the City of Ann Arbor, Michigan, on Wednesday, March 19, 2003.

The meeting was called to order at 8:40 p.m. by Comm. Gunn, Chair.

MEMBERS PRESENT: Comms. Armentrout, Bergman, Brackenbury, Gunn, Irwin, Kern, Prater, Sizemore, Solowczuk, Yekulis.

MEMBERS ABSENT: Comm. Peterson.

OTHERS PRESENT: Bob Guenzel, Administrator, Frank Cambria, Deputy Administrator; Curtis Hedger, Corporation

Counsel; Peter Ballios, Finance Director; Verna McDaniel, Diane Heidt, Human Resources; Peggy M. Haines, Clerk/Register; Amy Klinke, Administration; David Behen, ITS; Gordon Burger, Finance; Greg Dill, Facilities; Ellen Clement, Public Health; Nancy Thelen, Extension Office; Judah Garber, Friend of the Court; Denise Dalrymple, Children's Services; Donna Sabourin, CSTS; J. D. Higginbottom,

Deputy Clerk; various citizens; and members of the press.

Pledge of Allegiance

Approval of the Minutes of the Previous Meeting

Comm. Solowczuk seconded by Comm. Armentrout moved that the minutes of the March 5, 2003, Board of Commissioners meeting be approved. Motion carried.

Citizen Participation

None.

Commissioner Follow-Up to Citizen Participation

None.

Communications

Comm. Kern seconded by Comm. Yekulis moved that the communications be received and dealt with as recommended. Motion carried.

R-0054 RECEIVED: February 24, 2003. Letter to Leah Gunn, Chair, from Barry A. Lonik, dated February 19, 2003, re: Intent to remain on the NATAC until current term expires on December 31, 2003 Received and filed; copy to Corporation Counsel, Parks & Recreation, Administration, and Board of Commissioners.

R-0055 RECEIVED: February 25, 2003. Copy of letter to Barry Lonik from David E. Rutledge, President, Washtenaw County Parks and Recreation Commission, dated February 24, 2003, re: Response to his letter of February 19 (see R-0054 above). Received and filed.

R-0056 RECEIVED: March 3, 2003. Fax to Chair of the Board from Erin Genovese of Ann Arbor, re: Thanks for passing the smokefree worksite regulation. Received and filed.

R-0057 RECEIVED: March 3, 2003. Resolution adopted by the Antrim County Board of Commissioners on February 24, 2003, re: Requesting that regulations and other safeguards be established governing the use of de-icers in and around lakes in Michigan. Received and filed

R-0058 RECEIVED: March 10, 2003. Letter to Chair of the Board from Roy A. Bernardi, Assistant Secretary, U.S. Department of Housing and Urban Development, dated March 4, 2003, re: Funding for 2003 Community Development Block Grant. Received and filed; copy to Finance, Planning & Environment, ETCS, and Administration.

Report of the Chair of the Board

03-0050 Comm. Kern seconded by Comm. Yekulis moved that the resolution proclaiming April, 2003 as the "Month of the Young Child" in Washtenaw County, be adopted. Roll call vote: YEAS: 10. NAYS: None. ABSENT: 1 (Peterson). Motion carried.

Reports of Standing Committees

Comm. Kern seconded by Comm. Yekulis moved that the Ways & Means Committee Meeting report dated March 5, 2003, be approved and accepted. Motion Carried. (Complete report is on file in the County Clerk/Register's Office.)

Reports of Special Committees

Comm. Kern seconded by Comm. Yekulis moved that the following reports be received: Accommodations Ordinance Commission dated January 14, 2003, BOC Leadership Meeting dated February 20, 2002, Brownfield Redevelopment Authority dated December 13, 2002, Building Construction Code Board of Appeals dated October 15, 2001, Family Independence Agency dated November 20, 2002, and January 23, 2003, Historic District Commission dated February 6, 2003, Library Board of Trustees dated February 10, 2003, Plat Board dated December 4, 2002, and January 21, 2003, Road Commissioners dated February 11, 2003, VEBA Board of Trustees dated February 6, 2003. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Other Reports

None.

Report of the Treasurer

Comm. Kern seconded by Comm. Yekulis moved that the Cash position of Washtenaw County as of February 28, 2003, be accepted. Motion carried. (Complete report is on file in the County Clerk/Register's Office).

Report from the County Administrator

None.

Resolutions

Appointments

03-0051 Comm. Kern seconded by Comm. Yekulis moved that the resolution appointing Christine Crockett to the Neighborhood Advisory Council for the Huron Street Shelter for the remainder of a three-year term expiring December 31, 2004, be adopted. Roll call vote: YEAS: 10. NAYS: None. ABSENT: 1 (Peterson). Motion carried.

03-0052 Comm. Yekulis seconded by Comm. Prater moved a unanimous ballot appointing Barbara Bergman to the Washtenaw Community Health Organization Board. With no one opposing, Barbara Bergman so appointed to the Washtenaw Community Health Organization Board for a three year term expiring March 31, 2006. Comm. Yekulis nominated Roberta Schrock to the Washtenaw Community Health Organization Board. Comm. Bergman nominated Sallie Churchill. Comm. Prater seconded by Comm. Solowczuk moved that nominations be closed. Roll call vote: 6 votes cast for Sallie Churchill; 4 votes cast for Roberta Schrock. Sallie Churchill so appointed to the Washtenaw Community Health Organization Board for a three year term expiring March 31, 2006.

Ways & Means Committee - March 19, 2003

03-0053 Comm. Kern seconded by Comm. Yekulis moved that the resolution establishing an Automation Fund pursuant to Public Act 698 of 2002, and to authorize the Clerk/Register of Deeds to expend automation funds for upgrading technology in the Clerk/Register of Deeds Division, be adopted. Roll call vote: YEAS: 10. NAYS: None. ABSENT: 1 (Peterson). Motion carried.

Comm. Irwin seconded by Comm. Prater moved that the resolution approving modifications to the FY 2002-2003 Public Health Department's budget for the period October 1, 2002 through September 30, 2003, and position eliminations be tabled until the April 2 Board Meeting. Motion approved by voice vote.

Approval of Claims

03-0054 Comm. Kern seconded by Comm. Yekulis moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of March 7, 2003, be adopted. Roll call vote: YEAS: 10. NAYS: None. ABSENT: 1 (Peterson). Motion carried.

		UTILITIES/		
FUND/COMPANY	SYSTEM CHECKS	CREDIT CARD	PRE-CLAIMS	TOTAL
1010 GENERAL FUND	\$170.67	\$42,155.32	\$0.00	\$42,325.99
1100 GYPSY MOTH SUPPRESSION	\$0.00	\$0.00	\$0.00	\$0.00
1110 CHILDRENS SERVICES GRANTS-COOP	\$0.00	\$0.00	\$0.00	\$0.00
1310 OPERATION NIGHT CAP	\$0.00	\$0.00	\$0.00	\$0.00

1320 COMMUNITY POLICING ENHANCEMENT	\$0.00	\$0.00	\$0.00	\$0.00
1330 MDSS REINTEGRATION SERV.	\$0.00	\$0.00	\$0.00	\$0.00
1340 F94 SHORE TO SHORE	\$0.00	\$0.00	\$0.00	\$0.00
1400 SHERIFF ROAD PATROL	\$0.00	\$0.00	\$0.00	\$0.00
1412 L.A.W.N.E.T.	\$0.00	\$0.00	\$0.00	\$0.00
1414 L.A.W.N.E.T. HIDTA GRANT	\$0.00	\$0.00	\$0.00	\$0.00
1490 PA 302 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00
1590 SHERIFF SPECIAL SVCS. FUND	\$0.00	\$0.00	\$0.00	\$0.00
1620 PROS ATTNY - CR	\$0.00	\$22.38	\$0.00	\$22.38
1690 SHELTER PLUS CARE	\$0.00	\$0.00	\$0.00	\$0.00
1710 BFI SOLID WASTE COORD.	\$0.00	\$216.34	\$0.00	\$216.34
1750 BUILDING INSPECTION & SOIL EROSION	\$0.00	\$4,251.66	\$0.00	\$4,251.66
1760 ENVIRONMENTAL HEALTH	\$0.00	\$2,008.41	\$0.00	\$2,008.41
1770 ILLEGAL DUMPING PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00
1810 VETERANS TRUST FUND ADMIN.	\$0.00	\$49.10	\$0.00	\$49.10
1850 RRNWWD:STORM WATER GENERAL PE	\$0.00	\$0.00	\$0.00	\$0.00
1870 MICHIGAN GREAT LAKES PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00
1880 DOMESTIC VIOLENCE COURT PILOT	\$0.00	\$0.00	\$0.00	\$0.00
1881 VIOLENCE AGAINST WOMEN	\$0.00	\$2,821.75	\$0.00	\$2,821.75
1900 3 - 911 FUND	\$0.00	\$2,143.10	\$0.00	\$2,143.10
2080 PARKS & RECREATION	\$0.00	\$15,834.90	\$0.00	\$15,834.90
2060 LAW LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00
2110 COUNTY LIBRARY FUND	\$0.00	\$663.11	\$0.00	\$663.11
2150 FRIEND OF THE COURT	\$607.00	\$0.00	\$0.00	\$607.00
2370 JTPA ADMINISTRATION	\$5.19	\$4,278.83	\$0.00	\$4,284.02
2410 NO WRONG DOOR	\$0.00	\$0.00	\$0.00	\$0.00
2420 JTPA - FIRST	\$0.00	\$0.00	\$0.00	\$0.00
2490 EMPLOYMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
2510 CSA HEADSTART	\$0.00	\$569.47	\$0.00	\$569.47
2600 CSBG	\$0.00	\$0.00	\$0.00	\$0.00
2630 CSA SR NUTRITION	\$0.00	\$114.20	\$0.00	\$114.20
2650 FOSTER GRANDPARENTS	\$0.00	\$0.00	\$0.00	\$0.00
2700 CSA DOE - WEATHERIZATION	\$0.00	\$0.00	\$0.00	\$0.00
2800 MDSS REINTEGRATION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
2801 ZAAP	\$0.00	\$0.00	\$0.00	\$0.00
2804 COMMUNITY CORRECTIONS	\$0.00	\$0.00	\$0.00	\$0.00
2810 JUVENILE ACCOUNTABILITY	\$0.00	\$87.52	\$0.00	\$87.52
2820 STRONG FAMILIES/SAFE CHILDRFEN	\$0.00	\$0.00	\$0.00	\$0.00
2920 WCHO	\$0.00	\$220.14	\$0.00	\$220.14
2930 MENTAL HEALTH	\$0.00	\$9,969.58	\$0.00	\$9,969.58
2940 SUBSTANCE ABUSE	\$0.00	\$0.00	\$0.00	\$0.00
2960 HEALTH	\$0.00	\$1,338.33	\$0.00	\$1,338.33
2961 HSRA COMMUNITY ACCESS GRANT	\$0.00	\$49.16	\$0.00	\$49.16
2990 CHILD CARE/PROBATE CT.	\$299.44	\$2,438.37	\$0.00	\$2,737.81
4010 CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
4050 CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
4520 MULTI-LAKE SEWER SYSTEM	\$0.00	\$0.00	\$0.00	\$0.00
4860 B.A. E-911 CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4900 B.A. SPACE PLAN PHASE II CONST.	\$0.00	\$0.00	\$0.00	\$0.00
5720 INMATE ENTERPRISE FUND	\$78.96	\$0.00	\$0.00	\$78.96
6280 DEL TAX REVOLVING #28	\$0.00	\$0.00	\$0.00	\$0.00
6310 FACILITIES MGMT - O & M	\$0.00	\$115,765.95	\$0.00	\$115,765.95
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6320 FACILITIES MGMT - TRANSP	\$0.00	\$150.67	\$0.00	\$150.67
6330 FACILITIES MGMT - GEN SVC	\$0.00	\$0.00	\$0.00	\$0.00
6340 GEN SVCS - REVOLV.	\$0.00	\$0.00	\$0.00	\$0.00
6440 SELF INSURANCE	\$0.00	\$764.14	\$0.00	\$764.14
6630 MEDICAL SELF INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
6650 FRINGE BENEFIT REVOLVING	\$0.00	\$0.00	\$0.00	\$0.00
6900 CENTREX ASSOCIATION	\$0.00	\$64,449.97	\$0.00	\$64,449.97
6930 MENTAL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
7350 T&A 14A DISTRICT COURT	\$0.00	\$0.00	\$0.00	\$0.00
7412 LAWNET - DRUG ENFORCEMENT	\$0.00	\$1,243.93	\$0.00	\$1,243.93
7413 LAWNET NON-FORFEITURE FUND	\$0.00	\$624.02	\$0.00	\$624.02
7520 EMPLOYEE RETIREMENT FUND	\$0.00	\$1,961.80	\$0.00	\$1,961.80
7550 MONEY PURCHASE PENSION PLAN	\$0.00	\$0.00	\$0.00	\$0.00
7570 VEBA HEALTH TRUST	\$0.00	\$0.00	\$0.00	\$0.00
7900 REGIONAL DISPATCH FUND	\$0.00	\$0.00	\$0.00	\$0.00
7950 HAZ MATL RESPONSE TEAM	\$0.00	\$65.00	\$0.00	\$65.00
7990 CO-OP EXTENSION SERVICE	\$0.00	\$692.72	\$0.00	\$692.72
8005 PORTAGE-BASELINE LAKE LEVEL	\$0.00	\$344.73	\$0.00	\$344.73
8007 WHITMORE LAKE LEVEL	\$0.00	\$0.00	\$0.00	\$0.00
8008 FOUR MILE LAKE LEVEL	\$0.00	\$20.91	\$0.00	\$20.91
8297 SWAN CREEK & PLINEY HARRIS	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,161.26	\$275,315.51	\$0.00	\$276,476.77

New Business

03-0055 Comm. Kern seconded by Comm. Yekulis moved that the resolution adopting the Bylaws and revised charge and duties for the Washtenaw County Planning Advisory Board, be adopted. Roll call vote: YEAS: 10. NAYS: None. ABSENT: 1 (Peterson). Motion carried.

03-0056 Comm. Kern seconded by Comm. Yekulis moved that the resolution creating the Washtenaw County Purchase of Development Rights Revision Committee, establishing the charge for that committee and directing County Administration to advertise for individuals to apply for membership on the committee, be adopted. Roll call vote: YEAS: 10. NAYS: None. ABSENT: 1 (Peterson). Motion carried.

Liaison Reports

Comm. Bergman reported on an initiative of the Washtenaw Health Plan Committee in coordination with Chelsea Hospital. She said the program has been imitated as a model for the County. Comm. Bergman also reported that this week she had lunch with Mary Kerr from the Ann Arbor Visitors and Convention Bureau where they discussed proposing to the Justice Steering Committee of NACo that their 2005 convention be held in Ann Arbor.

Comm. Yekulis reported that Commissioners will be receiving weekly newsletters from Michigan Association of Counties detailing everything that has gone on legislatively in the Association. He asked that if there were questions, concerns, or issues they would like addressed by the Association, to let him know so he can take it back to the Board of Directors.

Comm. Armentrout reported that last Tuesday she attended a public information meeting on the contamination on Ashley Street at Armen Cleaners.

Comm. Irwin reported that he attended a meeting on the Pall Gelman contamination with Steve Chester, the new Director of DEQ, and some of his staff. He said they got a sense from Mr. Chester that he was willing to take a hard look at what could be done at the site.

Items for Current/Future Discussion

None.

Citizen Participation

None.

Commissioners Follow-up to Citizen Participation

Adjournment Comm. Solowczuk seconded by Comm. Prater move Resource Center. Motion carried.	ed to adjourn until Wednesday, April 2, 2003, 6:45 p.m. at the Library Learning
The meeting adjourned at 9:00 p.m.	
	Comm. Leah Gunn, Chair
Peggy M. Haines, Clerk/Register By: J. D. Higginbottom, Deputy Clerk	

Board Approved:

None.

A RESOLUTION PROCLAIMING APRIL 2003 AS THE "MONTH OF THE YOUNG CHILD" IN WASHTENAW COUNTY

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS, April is a time to focus our attention on program and activities which foster the physical, intellectual and social growth of our nation's children; and

WHEREAS, Children's Well Being continues to be a priority of the Washtenaw County Board of Commissioners; and

WHEREAS, children and their families are recipients of comprehensive development programs which are based on the philosophy that high quality services for children from low-income families can help the children enter into the mainstream of the educational system with a higher degree of success; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby proclaims April 2003 as the "Month of the Young Child" in Washtenaw County and encourages the citizens of Washtenaw County to take a moment and participate in a child's activities during this month

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Gunn	X			Prater	X						
Brackenbury	X			Peterson			X	Yekulis	X		
Bergman	X			Kern	X			Solowczuk	X		
Armentrout	X			Irwin	X			Sizemore	X		
COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 10 0 1

STATE OF MICHIGAN)
COUNTY OF WASHTENAW)^{SS.}

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for
said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the
Washtenaw County Board of Commissioners at a session held at the County Administration Building in the
City of Ann Arbor, Michigan, on March 19, 2003, as it appears of record in my office.
In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann
Arbor, this, day of,,

PEGGY M. HAINES, Clerk/Register

BY:	
	Deputy
	Deputy Clerk
	COUNT
	1826

A RESOLUTION APPOINTING A MEMBER TO THE NEIGHBORHOOD ADVISORY COUNCIL FOR THE HURON STREET SHELTER FOR THE REMAINDER OF A THREE-YEAR TERM EXPIRING DECEMBER 31, 2004

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS on July 5, 2000, (resolution 00-0131), the Washtenaw County Board of Commissioners created a nine member Neighborhood Advisory Council for the Huron Street Shelter; and

WHEREAS, the nine members shall consists of a representative of the Old West Side Neighborhood Association (nominated by the association), West Park Neighborhood Association (nominated by the association), Huron-Jackson Neighborhood Association (nominated by the association), Chapin Street resident, Citizens Advisory Council (DDA) (nominated by the CAC), At Large, City of Ann Arbor designee (nominated by City Council) and two Commercial property owner/operators within 100 yards; and

WHEREAS, a vacancy exists for a resident of the Shelter Impact Area for the remainder of three-year terms expiring December 31, 2004; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby appoints the following representative to the Neighborhood Advisory Council for the Huron Street Shelter for the remainder of a three-year term expiring December 31, 2004:

Member Representing

1)Christine Crockett Resident of the Ann Arbor Shelter Impact Area

	COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α
	Armentrout	X			Irwin	X			Sizemore	X		
I	Bergman	X			Kern	X			Solowczuk	X		
Ī	Brackenbury	X			Peterson			X	Yekulis	X		
	Gunn	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

10 0

 $\begin{array}{c} \textbf{STATE OF MICHIGAN} &) \\ \textbf{COUNTY OF WASHTENAW})^{SS.} \end{array}$

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 19, 2003, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor,

this _____, ___, ____, ____.

PEGGY M. HAINES,	Clerk/I	Regist	ter
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BY:	
	Deputy Clerl



A RESOLUTION APPOINTING TWO MEMBERS TO THE WASHTENAW COMMUNITY HEALTH ORGANIZATION BOARD FOR THREE YEAR TERMS EXPIRING MARCH 31, 2006

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS, the Washtenaw County Board of Commissioners and the Regents of the University of Michigan have approved the creation of a Washtenaw Community Health Organization (99-0154); and

WHEREAS, the Washtenaw County Board of Commissioners and the University of Michigan will appoint six members each for terms staggered for implementation; and

WHEREAS, the Washtenaw Community Health Organization Board was established to provide an integrated health care delivery system to provide mental health, substance abuse and primary and specialty health care to Medicaid, low income and indigent consumers as defined by the Mental Health Code and Medicaid Eligibility Guidelines; and

WHEREAS, in compliance with the Urban Cooperation Act, MCLA 124,501, the Washtenaw County Board of Commissioners and the Regents of the University of Michigan shall appoint a 12 member Board of Directors; and

WHEREAS, two vacancies exists for each agency for three-year terms expiring March 31, 2006; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby appoints the following members to the Washtenaw Community Health Organization Board for three-year terms expiring March 31, 2006, as follows:

MEMBER

- 1)Barbara Bergman
- 2)Sallie Churchill

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

STATE OF MICHIGAN COUNTY OF WASHTENAWS

I, Peggy M. Haines, Clerk/Register of said Co	ounty of Washtenaw and Clerk of the Circuit Court fo
said County, the same being a Court of Record:	

Do hereby certify that this is a true and compared copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan on March 19, 2003, as appears of record in my office. That I have compared the same with the original and that it is a true transcript thereof and of the whole thereof.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor,

PEGGY M. HAINES, Clerk/Register

Deputy Clerk/Register



A RESOLUTION ESTABLISHING AN AUTOMATION FUND PURSUANT TO PUBLIC ACT 698 of 2002, AND TO AUTHORIZE THE CLERK/REGISTER OF DEEDS TO EXPEND AUTOMATION FUNDS FOR UPGRADING TECHNOLOGY IN THE REGISTER OF DEEDS DIVISION.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS, Public Act 698 of 2002, takes effect Monday, March 31, 2003, expanding the Revised Judicature Act restructuring the fee schedule for entering and recording real documents in the Register of Deeds Division and requiring all counties in Michigan to create an "automation fund"; and,

WHEREAS, the Register of Deeds shall deposit \$5.00 of the total fee collected for each recording into the automation fund established under the act: and.

WHEREAS, the fund is required to be expended by the Clerk/Register of Deeds for upgrading technology within the Register of Deeds Division, with priority given to upgrading search capabilities; and,

WHEREAS, the act defines upgrading technology which includes the design and purchase of equipment, implementation of systems and procedures that allow the Clerk/Register of Deeds to process documents recorded and maintained by the Clerk/Register of Deeds using automated procedures and advanced technology; and,

WHEREAS, the Clerk/Register of Deeds is required to implement procedures to process and make available all instruments recorded, compiled, or maintained by the Register of Deeds, using automated procedures and advancements in technology to the maximum extent feasible, utilizing the automation fund; and,

WHEREAS, the Clerk/Register of Deeds, County Administration and Information Technology department are committed to a collaboration and partnership as it relates to the procurement and implementation of technology; and,

WHEREAS, within four years after the effective date of the act, the Clerk/Register of Deeds is required to prepare a report to the legislature that addresses the progress made since the effective date of this act and the extent to which records have been made computer accessible by way of internet web sites or other on-line media;

WHEREAS, this matter has been reviewed by Corporation Counsel, Information & Technology Services, the Finance Department, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby establishes a Automation Fund in compliance with Public Act 698 of 2002 for the purpose upgrading technology operations of the Clerk/Register of Deeds, as attached hereto and made a part hereof

BE IT FURTHER RESOLVED that the Clerk/Register of Deeds is hereby authorized to expend the funds according to this appropriation as certified.

LERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS							TE: TOTALS	10	0	1	
Gunn	X			Prater	X						
Brackenbury	X			Peterson			X	Yekulis	X		
Bergman	X			Kern	X			Solowczuk	X		
Armentrout	X			Irwin	X			Sizemore	X		
COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

10 0

STATE OF MICHIGAN COUNTY OF WASHTENAW)SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 19, 2003, as it appears of record in my office. In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor,

PEGGY M. HAINES, Clerk/Register

BY:	



Clerk/Register of Deeds Automation Fund Fund 4040

General Fund:	2003 Current Budget	2003 Revised Budget	Variance
	<u> </u>		
10104070.61030	\$1,100,000	\$1,300,000	\$200,000
10109830.57400	\$6,279,239	\$6,079,239	(\$200,000)
Automation Fund:			
40404256.62420	\$0	\$300,000	\$300,000
40404256.80811	\$0	\$300,000	\$300,000

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF MARCH 7, 2003

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of March 7, 2003, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of March 7, 2003, inclusive, as listed in the statement of claims as attached hereto and made a part hereof

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α
Armentrout	X			Irwin	X			Sizemore	X		
Bergman	X			Kern	X			Solowczuk	X		
Brackenbury	X			Peterson			X	Yekulis	X		
Gunn	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 10 0 1

STATE OF MICHIGAN)
COUNTY OF WASHTENAW)^{SS.}

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for
said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by
the Washtenaw County Board of Commissioners at a session held at the County Administration
Building in the City of Ann Arbor, Michigan, on March 19, 2003, as it appears of record in my office.
In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at
Ann Arbor, this, day of,,

	PEGGY	M. HAINES,	, Clerk/Registe	r
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BY:	
	Deputy
	Deputy Clerk
	colly, is

A RESOLUTION ADOPTING THE BYLAWS AND REVISED CHARGE AND DUTIES FOR THE WASHTENAW COUNTY PLANNING ADVISORY BOARD

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS, on August 7, 2002 (resolution 02-0143) the Washtenaw County Board of Commissioners created an Ad Hoc Committee to recommend the charge and make up of the Washtenaw County Planning Advisory Board; and

WHEREAS, resolutions 02-0175 established the composition, charge and duties of the Planning Advisory Board; and

WHEREAS, resolutions 02-0175, 02 –0185 and 02-0192 appointed representatives to the Planning Advisory Board with terms staggered for implementation; and

WHEREAS, the Board of Commissioners directed the Planning Advisory Board as their first order of business to create bylaws for recommendation to the Board of Commissioners for final action; and

WHEREAS, the Planning Advisory Board is recommending bylaws and a revision to the Charge and duties; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby accepts the bylaws of the Planning Advisory Board as attached hereto and made apart hereof

BE IT FURTHER RESOLVED that the Board of Commissioners hereby adopts the revisions to the Planning Advisory Board charge and duties as attached hereto and made a part hereof.

					- A T T	~	T TTO	TO TOTAL TO	4.0	_	
Gunn	X			Prater	X						
Brackenbury	X			Peterson			X	Yekulis	X		
Bergman	X			Kern	X			Solowczuk	X		
Armentrout	X			Irwin	X			Sizemore	X		
COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 10 0 1

 $\begin{array}{c} \textbf{STATE OF MICHIGAN} &) \\ \textbf{COUNTY OF WASHTENAW})^{SS.} \end{array}$

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this		day of		,	
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PEGGY	M. I	HAINES,	Clerk/R	kegister

BY:	
	Deputy Cler

BYLAWS Planning Advisory Board Washtenaw County

ARTICLE I - ESTABLISHMENT, AUTHORITY, AND CHARGE

The Planning Advisory Board was established by the Washtenaw County Board of Commissioners by Resolution 02-0175 of September 18, 2002, with supplementary information in Resolution 02-0192 of October 16, 2002. The Charge and Duties (appended to this document) assigned to the Planning Advisory Board by the Board of Commissioners was also appended to Resolution 02-0175. The Planning Advisory Board is not a statutory county planning commission as defined under MCL 124.101 *et seq.*, but was established as an advisory board to the Board of Commissioners. It has no budgetary or supervisory powers.

ARTICLE II - MEMBERSHIP

1. Membership and terms of members are defined in Resolution 02-0175 as follows:

2 years concurrent with terms of
office
Concurrent with term of office
1 year
3 years

2. All members are appointed by the Chair of the Board of Commissioners and confirmed by vote of the BOC. Representatives of other Boards and Commissions are nominated by their respective boards for annual reappointment. Upon resignation of a member, the Chair shall notify the Board of Commissioners, who will appoint a member to fill the remainder of the unexpired term.

ARTICLE III – OFFICERS

- 1. The officers of the Planning Advisory Board (the Board) and their duties shall be as follows:
 - A. Chair: the Chair shall preside at meetings of the Board and shall determine placement of items on the agenda, in accordance with these bylaws and in consultation with the Director of Planning and Environment or designee.
 - B. First Vice-chair: the First Vice-chair shall preside at meetings in the absence of the Chair. If the Chair is to be absent for an extended period of time, the First Vice-chair shall assume all the duties of the Chair upon notification by the Chair of his or her expected absence or upon death or resignation of the Chair. The First Vice-chair may also carry out certain duties as requested by the Chair.

- C. Second Vice-chair: the Second Vice-chair shall call the roll and certify the presence or absence of members at each meeting. She or he will maintain attendance records in cooperation with staff. The Second Vice-chair shall also review the minutes of each meeting prior to their publication. In the absence of both the Chair and the First Vice-Chair, the Second Vice-chair shall preside at meetings. The Second Vice-chair may also carry out certain duties as requested by the Chair.
- D. Temporary Chair: in the event that a quorum is present at a scheduled meeting but the Chair, First Vice-Chair, and Second Vice-chair are absent, the members of the Board shall, as their first order of business, elect a temporary chair to preside over that meeting. The position and any powers of the temporary chair shall expire when the meeting concludes.
- 2. Officers shall be elected annually at the January meeting of the Planning Advisory Board. Nominations for each office shall be entertained and each officer elected by a majority of members appointed and serving (7). All officers shall be appointed members of the Planning Advisory Board. All officers shall retain their rights and privileges as members of the Board, except that the Chair may not bring motions to the floor.

ARTICLE IV – MEETINGS AND AGENDAS

- 1. Business meetings of the Planning Advisory Board (the Board) shall be held monthly. An annual meeting calendar shall be adopted in December of each year and the time and place of the meetings shall be posted with the County Clerk in accordance with the Open Meetings Act. The annual calendar may be amended at any regular meeting by a majority vote of the members appointed and serving. Members receive compensation for attending meetings as detailed in Section 8.
- 2. Members shall attend regular business meetings. If circumstances require a member to miss a meeting, he or she shall notify the Planning and Environment staff of a planned absence. An excused absence shall be granted by the Chair upon such notification. If a member has two consecutive unexcused absences, the Second Vice-chair shall notify the Chair, who shall notify the Board of Commissioners.
- 3. Special meetings of the Board may be called by the Chair with 3 days notice by telephone or mail. Electronic mail may be used for preliminary notice but confirmation that the member has received the notice is required. The business transacted at the Special Meeting shall be limited to the items announced in the notice. Special meetings shall not be used to replace the regular business meeting. Notice to the public shall be given of all special meetings by posting through the County Clerk. Members are expected to make every attempt to attend a special meeting. Members shall be compensated for attendance as detailed in Section 8.
- 4. Working session meetings to discuss special topics or hear presentations may be held at the discretion of the Chair and with a consensus of the Board. No business shall be transacted at a working session. Members are not required to attend working sessions but shall be compensated for attendance as detailed in Section 8.

5. A quorum of the Board shall consist of a majority (7) of the members appointed and serving. A quorum shall be required in order to conduct business at any meeting. If a quorum is not present, members of the Board may hear reports and exchange information but shall not take action on behalf of the Board.

6. Agendas

- A. The order of business on the agenda for regular business meetings shall be as follows:
 - I. Call to order and roll call
 - II. Approval of the minutes of the previous meeting
 - III. Approval of the agenda
 - IV. Public Comment
 - V. Report of the Chair
 - VI. Report of the Director of Planning and Environment
 - VII. Old Business
 - VIII. New Business
 - VIIII. Committee Reports
 - IX. Other Items for Discussion
 - X. Future Agenda Items
 - XI. Public Comment
 - XII. Adjourn
- B. Agendas for Board meetings shall be prepared by the Director of Planning and Environment or designee in consultation with the Chair. They will include the time, place and date of the meeting.
- C. Any Board member may request to have items placed on the agenda. Agenda items may also be proposed from the floor during approval of the agenda, if accepted by a majority vote of Board members present.
- D. Each person representing a group or organization is entitled to 5 minutes to speak during the allotted time for public comment; individual members of the public may speak for 3 minutes. Time may not be assigned by one individual to another. Board members shall not question members of the public or engage in dialogue with them unless specifically permitted by the Chair.
- E. Board members may address the Board on any related subject under item IX, Other Items for Discussion, including information from other organizations, announcements, and suggestions for future topics of discussion.
- F. Agendas shall be sent to Board members by mail, facsimile, or electronic mail so that Board members have them in hand at least 4 days before the meeting.

7. Minutes

Minutes of all meetings shall be prepared by staff and signed by the Second Vice-chair. They shall be retained as a record of Planning Advisory Board decisions and activities and shall be forwarded to the County Clerk for inclusion in Board of Commissioners Special Committees

reports. The minutes of the previous meeting shall be included with Planning Advisory Board agendas and approved by a majority vote of Board members present at the meeting.

8. Compensation

Board members shall receive \$25 per diem and round-trip mileage for each business meeting, including special meetings and working session meetings. Attendance is as per the roll call certified by the Second Vice-chair. Compensation shall not be paid for committee or ad-hoc meetings.

ARTICLE V – PARLIAMENTARY RULES

- 1. Robert's Rules of Order shall govern the conduct of meetings except where they conflict with these bylaws, resolutions of the Board of Commissioners, or laws of the State of Michigan.
- 2. If a quorum is present, procedural motions shall be approved by a majority of the votes of the Board members present. These include approval of minutes, approval of agenda, motions to accept reports, to table a motion, and to adjourn. Procedural motions may be approved by voice vote; however, any member may request a roll call vote.
- 3. Motions to elect officers, approve resolutions, establish committees, make recommendations to the Board of Commissioners, or other substantive action shall be approved by a roll call vote of a majority of the members appointed and serving (7).
- 4. No proxy votes shall be accepted, and all members present at the meeting shall vote on all motions unless the member in question can present a reason that they are unable to vote without a conflict of interest. If a member does disclose a conflict of interest, she or he shall not participate in discussion of that item.
- 5. The Chair shall recognize members to speak and members shall address the Chair during discussion. No motion to limit debate on a motion (call the question) shall be accepted if any member has not spoken on a motion and wishes to speak.

ARTICLE V - COMMITTEES

- 1. Standing committees may be created by the Planning Advisory Board to perform a continuing function.
 - A. The committee shall be created by a resolution, approved by a majority of Planning Advisory Board members appointed and serving, and which includes a charge to the committee. Standing committees remain in existence until abolished by a vote of the Board.
 - B. Membership of standing committees shall include at least 2 appointed members of the Planning Advisory Board. Additional members of the committee may be appointed who are not members of the Board. A standing committee shall be chaired by a member of the Board. Appointments to standing committees shall be made by the Chair with the concurrence of the Board. The term for all appointments to standing committees shall be one year, ending in January of each year.

- C. Members of standing committees receive no compensation.
- D. Standing committees shall provide a report at least annually to the Planning Advisory Board, and may send correspondence to the members of the Board at any time.
- 2. Special committees may be established by the Planning Advisory Board for a specified task. The establishment and appointment of special committees shall follow the same rules as those for standing committees, except that special committees terminate when the task is finished, as with the issuance of a report. The Chair may state a fixed period of operation of a special committee, e.g. three months.

ARTICLE VI - AMENDMENTS

These Bylaws may be amended by a two-thirds majority (9) of the members appointed and serving of the Planning Advisory Board. Any member may propose amendments to the Bylaws.

These Bylaws were approved at a meeting of the Planning Advisory Board on January 27, 2003.

Approved by the Board of Commissioners on March 19, 2003.

Planning Advisory Board Charge and duties

Charge:

- To advise and make recommendations to the BOC and Administration on planning issues
- To implement BOC policies through discussion and development of planning initiatives
- To facilitate the cooperation and collaboration of the Planning and Environment Department with other county departments or agencies, especially those whose responsibilities affect planning issues
- To facilitate the cooperation and collaboration of Washtenaw County with other municipalities
- To support staff and the BOC in fulfilling planning responsibilities as mandated by Michigan law

Duties:

- To review staff responses to township **master** plan reviews and recommend adoption by **a position to** the BOC
- To support staff work on regional plans and assist in communication with the BOC on County responses
- To support staff and the county community in completing the County basic development (comprehensive/master) plan, soliciting public comment, and presenting it to the BOC for approval
- To monitor updates of the County comprehensive plan through continued dialogue with all units of government in Washtenaw County
- To facilitate educational efforts and service to municipalities by review of staff documents, suggestions for initiatives, convening and participation in workshops and regional or countywide meetings
- To coordinate with regional and statewide planning organizations
- To communicate with neighboring counties on planning issues
- To assist in regular presentations to the BOC on planning policy issues
- To review and advise the BOC on proposed ordinances or ordinance amendments affecting planning issues
- To review comment upon and forward to the BOC Historic District Commission reports
- To represent planning issues on Boards and Commissions as designated by the BOC
- To integrate planning activities of all County departments **and county agencies** through policy-level discussions and initiation of joint projects
- To assist and advise the BOC on review of County plans for specific related issues, for example the Consolidated Housing Plan, prior to BOC adoption and approval
- To consider **and comment upon** the effects of County policies on planning issues and vice versa

A RESOLUTION CREATING THE WASHTENAW COUNTY PURCHASE OF DEVELOPMENT RIGHTS REVISION COMMITTEE, ESTABLISHING THE CHARGE FOR THAT COMMITTEE AND DIRECTING COUNTY ADMINISTRATION TO ADVERTISE FOR INDIVIDUALS TO APPLY FOR MEMBERSHIP ON THE COMMITTEE.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 19, 2003

WHEREAS, on June 17, 1998 the Washtenaw County Board of Commissioners adopted the Washtenaw County Purchase of Development Rights Ordinance; and

WHEREAS, the County's Purchase of Development Rights ("PDR") program was to be primarily funded through a County millage that was ultimately defeated in November 1998; and

WHEREAS, both federal and state PDR legislation have been enacted and/or updated since 1998 with the federal legislation (Farm Security and Rural Investment Act) providing matching funds to purchase development rights for agricultural lands; and

WHEREAS, the County's PDR Ordinance has not been updated to reflect the recent federal and state legislation; and

WHEREAS, it is in the County's interest to update its PDR Ordinance to be consistent with existing state and federal law.

NOW THEREFORE BE IT RESOLVED, that the Washtenaw County Board of Commissioners creates the Washtenaw County Purchase of Development Rights Revision Committee ("Committee") and charges it with the duty to review the existing County PDR Ordinance and make recommended changes to the Board of Commissioners to make the Ordinance consistent with existing state and federal law.

BE IT FURTHER RESOLVED, that the Committee shall be comprised of ten (10) members representing the following categories: (1) one representative of environmental/conservation groups or natural resources professionals; (2) one representative from real estate interests; (3) one private sector/academic land use planning professional: (4) four representatives who are engaged in agricultural production or operate agricultural businesses; (5) two members of the general public; and (6) one County Commissioner.

BE IT FURTHER RESOLVED that the Board of Commissioners directs County Administration to immediately publicly advertise for qualified individuals to serve on the Committee.

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	Gunn	X			Prater	X						
	Brackenbury	X			Peterson			X	Yekulis	X		
	Bergman	X			Kern	X			Solowczuk	X		
	Armentrout	X			Irwin	X			Sizemore	X		
	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

10 0 1

STATE OF MICHIGAN) COUNTY OF WASHTENAW)^{SS.}

I, Peggy M. Haines, Clerk/Register of	said County of Washtenaw and Clerk of Circuit Court for
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In Testimony Whereof, I have hereunt	o set my hand and affixed the seal of said Court at Ann Arbor
this day of	

PEGGY M. HAINES, Clerk/Register

BY:	
	Deputy Clerk
	county