WASHTENAW COUNTY BOARD OF COMMISSIONERS

Wednesday, May 16, 2002

RECORD OF PROCEEDINGS

An adjourned session of the Washtenaw County Board of Commissioners was held at the Administration Building, in the City of Ann Arbor, Michigan, on Thursday, May 16, 2002.

The meeting was called to order at 6:15 p.m. by Comm. Shaw, Chair.

MEMBERS PRESENT: Comms. Armentrout, Craiger, DeLong, Gunn, Irwin, Kern, Peterson, Prater, Shaw, Solowczuk, Yekulis.

MEMBERS ABSENT: Comms. Bergman, Kestenbaum, Montague, Sizemore.

OTHERS PRESENT: Frank Cambria, Deputy Administrator; Curtis Hedger, Corporation Counsel; Peter Ballios, Finance Director; Verna McDaniel, Amy Klinke, Administration; David Behen, Facility Management; Marc Breckenridge, Emergency Management; Donna Sabourin, Community Mental Health; Alan Israel, Marguerite Grabarek, Prosecuting Attorney, Barbara L. King, Deputy Clerk; various citizens; and members of the press.

Pledge of Allegiance

Approval of the Minutes of the Previous Meeting
Comm. Prater seconded by Comm. Solowczuk moved that the minutes of the May 1, 2002, Board of Commissioners meeting be approved. Motion carried.

Citizen Participation
None.

Commissioner Follow-Up to Citizen Participation
None.

Communications
Comm. Kern seconded by Comm. Prater moved that the communications be received and dealt with as recommended. Motion carried.

R-0122 RECEIVED: April 22, 2002. Letter to Suzanne Shaw, Chairperson, from John Engler, Governor, dated April 18, 2002, re: Notice that Michigan has been selected by the United States Department of Energy to co-host global energy leaders at the G-8 Energy Forum and Ministerial on May 1-3 in Detroit. Received and filed; copy to Administration.

R-0123 RECEIVED: April 22, 2002. Letter to Washtenaw County Commissioners from the Coordinating Committee of the Washtenaw County Community Health Committee, dated April 18, 2002, re: Supporting the passage of a smoke-free ordinance that would substantially prohibit smoking in public and private worksites and public places in Washtenaw County. Received and filed.

R-0124 RECEIVED: April 22, 2002. Letter to Suzanne Shaw from John Latham of Ypsilanti, dated April 19, 2002, re: Concerns and complaints regarding the Sheriff's Department. Received and filed; copy to Sheriff for response.

R-0125 RECEIVED: April 25, 2002. Resolution adopted by the Gratiot County Board of Commissioners on April 16, 2002, re: Calling upon Michigan's elected officials to support the U.S. Department of Energy and the U.S. Nuclear Regulatory Commission in their effort to fulfill their obligation to establish a permanent repository at Yucca Mountain NV, for high-level nuclear waste. Received and filed.

R-0126 RECEIVED: April 26, 2002. Meeting Notice for the State Boundary Commission, to be held in Okemos, Michigan, on May 9, 2002. Received and filed.

R-0127 RECEIVED: April 29, 2002. Letter to Washtenaw County Administrator from Iva Bielec, Augusta Township Clerk, dated April 25, 2002, re: Notice that a public hearing will be held on May 2, 2002, at 7:00 p.m. for public input on the granting of an Industrial Facility Certificate requested by Augusta Park Energy, LLC. Received and filed; information emailed to Commissioners.

R-0128 RECEIVED: April 29, 2002. Letter to Suzanne Shaw, Chairman, from Doug Rothwell, President and Chief Executive Officer, Michigan Economic Development Corporation, dated April 26, 2002, re: Announcing NextEnergy, the plan to position Michigan as the premiere location in the world for the research, development, and manufacture of alternative energy technologies. Received and filed; copy to each ETCS.

R-0129 RECEIVED: April 29, 2002. Resolution adopted by the Menominee County Board of Commissioners on April 9, 2002, re: Diesel Fuel Tax and Simplification. Received and filed.

R-0130 RECEIVED: April 30, 2002. Letter to Suzanne Shaw, Chair, from Tom L. Allen, Governmental Accounting Standards Board, dated April 24, 2002, re: Washtenaw County's comprehensive annual financial report. Received and filed; copy to Administration.

Report of the Chair of the Board

02-0097 Comm. Prater seconded by Comm. Yekulis moved that the resolution proclaiming May 31, 2002, as "DTE Energy Day" in Washtenaw County, and encourages our fellow citizens to join us in recognizing and celebrating he many contributions that DTE Energy has made to this community through its tree planning program, be adopted. Approved by voice vote.

02-0098 Comm. Prater seconded by Comm. Yekulis moved that the resolution proclaiming March 22, 2002, as Zingerman's Day in Washtenaw County and congratulating Zingerman's Delicatessen on their 20th anniversary, be adopted. Approved by voice vote.

02-0099 Comm. Prater seconded by Comm. Yekulis moved that the resolution congratulating Steven Dunlap and Luke Rajlich on achieving the rank of Eagle Scout, be adopted. Approved by voice vote.

Special Order of Business

Chair Shaw opened the Public Hearing on determining and ordering a change in the boundaries of the Village of Manchester. With no one wishing to speak, Chair closed the Public Hearing.

Reports of Standing Committees

Comm. Gunn seconded by Comm. Yekulis moved that the minutes of the Agenda Meeting dated April 24, 2002, the Ways & Means Committee dated May 1, 2002, and the Working Session dated May 2, 2002, be approved. Motion carried. (Complete reports on file in the County Clerk/Register's Office).

Reports of Special Committees

Comm. Gunn seconded by Comm. Yekulis moved that the following reports be received: Brownfield Redevelopment Authority, dated March 8, 2002, Community Corrections Advisory Board dated February 12 and March 12, 2002, Family Independence Agency Board dated March 19, 2002, Library Board of Trustees dated March 11, 2002, Local Emergency Planning Committee dated March 14, 2002, Public Works Board dated January 9, January 20, February 20, and March 20, 2002, River Raisin Watershed Council dated April 29, 2002 Road Commission dated April 9, 2002, Sheriff's Youth Community Services & Special Projects Fund dated May 2, 2002, Statutory Drainage Board dated March 19, 2002. Motion carried. (Complete reports are on file in the County Clerk/Register's Office.)

Other Reports

None.

Report of the Treasurer

None.

Resolutions

Ways & Means Committee – May 1, 2002

02-0100 Comm. Gunn seconded by Comm. Yekulis moved that the resolution adopting the name of Community Support and Treatment Services for the Community Mental Health Department, confirming the appointment of a permanent Department Director,

creating and eliminating positions, adopting job descriptions, and hiring a Mental Health Nurse above midpoint, be adopted. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

02-0101 Comm. Gunn seconded by Comm. Yekulis moved that the resolution authorizing the County Administrator to sign an Emergency Management Performance Grant Agreement with the State of Michigan for fiscal year 2002 in the amount of $36,608, be adopted. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

02-0102 Comm. Gunn seconded by Comm. Yekulis moved that the resolution authorizing the County Administrator to sign the fiscal year 2000 State Domestic Preparedness Equipment Grant Agreement with the State of Michigan for the period of February 4, 2002, through December 31, 2002, in the amount of $65,616. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

02-0103 Comm. Gunn seconded by Comm. Yekulis moved that the resolution ratifying the County Administrator's signature on an application to the Michigan Department of Community Health, Office of Crime Victim Services Commission, for Victims of Crime Act (VOCA) Grant, in the amount of $142,939 for the period of October 1, 2002, through September 30, 2003; authorizing the Administrator to sign the Notice of Grant Award; amending the budget, and authorizing the Administrator to sign delegate contracts, be adopted. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

02-0104 Comm. Gunn seconded by Comm. Yekulis moved that the resolution approving a departmental reorganization with associated position modifications within the Office of the Sheriff, be adopted. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

Approval of Claims

02-0105 Comm. Gunn seconded by Comm. Yekulis moved that the resolution authorizing payment of claims commencing with the last previously approved claim and continuing through the date of May 3, 2002, be adopted. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

FUND/COMPANY	SYSTEM CHECKS	UTILITIES/ CREDIT CARD	PRE-CLAIMS	TOTAL
1010 GENERAL FUND	$1,197.76	$58,945.88	$0.00	$60,143.64
1100 GYPSY MOTH SUPPRESSION	$0.00	$0.00	$0.00	$0.00
1110 CHILDRENS SERVICES GRANTS-COOP	$0.00	$0.00	$0.00	$0.00
1310 OPERATION NIGHT CAP	$0.00	$0.00	$0.00	$0.00
1320 COMMUNITY POLICING ENHANCEMENT	$0.00	$0.00	$0.00	$0.00
1330 MDSS REINTEGRATION SERV.	$0.00	$0.00	$0.00	$0.00
1340 I-94 SHORE TO SHORE	$0.00	$0.00	$0.00	$0.00
1400 SHERIFF ROAD PATROL	$0.00	$0.00	$0.00	$0.00
1412 L.A.W.N.E.T.	$0.00	$0.00	$0.00	$0.00
1414 L.A.W.N.E.T. HIDTA GRANT	$0.00	$0.00	$0.00	$0.00
1490 PA 302 TRAINING	$0.00	$0.00	$0.00	$0.00
1620 PROS ATTNY-CR	$0.00	$10.86	$0.00	$10.86
1690 SHELTER PLUS CARE	$0.00	$0.00	$0.00	$0.00
1710 BFI SOLID WASTE COORD.	$0.00	$321.61	$0.00	$321.61
1750 BUILDING INSPECTION & SOIL EROSION	$0.00	$817.61	$0.00	$817.61
1760 ENVIRONMENTAL HEALTH	$0.00	$2,195.39	$0.00	$2,195.39
1770 ILLEGAL DUMPING PROGRAM	$0.00	$0.00	$0.00	$0.00
1810 VETERANS TRUST FUND ADMIN.	$0.00	$58.74	$0.00	$58.74
1850 RRNWWD:STORM WATER GENERAL PE	$0.00	$0.00	$0.00	$0.00
1870 MICHIGAN GREAT LAKES PROTECTION	$0.00	$0.00	$0.00	$0.00
1880 DOMESTIC VIOLENCE COURT PILOT	$0.00	$0.00	$0.00	$0.00
1881 VIOLENCE AGAINST WOMEN	$0.00	$1,737.10	$0.00	$1,737.10
19003 - 911 FUND	$0.00	$1,230.62	$0.00	$1,230.62
2080 PARKS & RECREATION	$0.00	$2,420.24	$0.00	$2,420.24
2060 LAW LIBRARY	$0.00	$0.00	$0.00	$0.00
2110 COUNTY LIBRARY FUND	$0.00	$634.41	$0.00	$634.41
2150 FRIEND OF THE COURT	$71.95	$0.00	$0.00	$71.95
2370 JTPA ADMINISTRATION	$0.00	$3,486.77	$0.00	$3,486.77
2410 NO WRONG DOOR	$0.00	$0.00	$0.00	$0.00

2420	JTPA - FIRST	$0.00	$0.00	$0.00	$0.00
2490	EMPLOYMENT SERVICES	$0.00	$0.00	$0.00	$0.00
2510	CSA HEADSTART	$0.00	$709.76	$0.00	$709.76
2600	CSBG	$0.00	$0.00	$0.00	$0.00
2630	CSA SR NUTRITION	$0.00	$51.74	$0.00	$51.74
2650	FOSTER GRANDPARENTS	$0.00	$0.00	$0.00	$0.00
2700	CSA DOE - WEATHERIZATION	$0.00	$0.00	$0.00	$0.00
2800	MDSS REINTEGRATION SERVICES	$0.00	$0.00	$0.00	$0.00
2801	ZAAP	$0.00	$0.00	$0.00	$0.00
2804	COMMUNITY CORRECTIONS	$0.00	$1,028.72	$0.00	$1,028.72
2810	JUVENILE ACCOUNTABILITY	$0.00	$1,114.37	$0.00	$1,114.37
2820	STRONG FAMILIES/SAFE CHILDRFEN	$0.00	$0.00	$0.00	$0.00
2920	WCHO	$0.00	$3,181.05	$0.00	$3,181.05
2930	MENTAL HEALTH	$0.00	$2,679.65	$0.00	$2,679.65
2940	SUBSTANCE ABUSE	$0.00	$0.00	$0.00	$0.00
2960	HEALTH	$0.00	$1,447.74	$0.00	$1,447.74
2961	HSRA COMMUNITY ACCESS GRANT	$0.00	$16.76	$0.00	$16.76
2990	CHILD CARE/PROBATE CT.	$771.78	$1,428.71	$0.00	$2,200.49
4010	CAPITAL PROJECTS	$0.00	$0.00	$0.00	$0.00
4050	CAPITAL EQUIPMENT	$0.00	$1,065.51	$0.00	$1,065.51
4520	MULTI-LAKE SEWER SYSTEM	$0.00	$0.00	$0.00	$0.00
4860	B.A. E-911 CONSTRUCTION	$0.00	$0.00	$0.00	$0.00
5720	INMATE ENTERPRISE FUND	$0.00	$0.00	$0.00	$0.00
6280	DEL TAX REVOLVING #28	$0.00	$0.00	$0.00	$0.00
6310	FACILITIES MGMT - O & M	$0.00	$82,951.61	$0.00	$82,951.61
6320	FACILITIES MGMT - TRANSP	$0.00	$0.00	$0.00	$0.00
6330	FACILITIES MGMT - GEN SVC	$0.00	$0.00	$0.00	$0.00
6340	GEN SVCS - REVOLV.	$0.00	$0.00	$0.00	$0.00
6440	SELF INSURANCE	$0.00	$196.64	$0.00	$196.64
6630	MEDICAL SELF INSURANCE	$0.00	$0.00	$0.00	$0.00
6650	FRINGE BENEFIT REVOLVING	$0.00	$0.00	$0.00	$0.00
6900	CENTREX ASSOCIATION	$0.00	$1,665,561.13	$0.00	$1,665,561.13
6930	MENTAL HEALTH	$0.00	$0.00	$0.00	$0.00
7350	T&A 14A DISTRICT COURT	$0.00	$0.00	$0.00	$0.00
7412	LAWNET - DRUG ENFORCEMENT	$0.00	$2,041.21	$0.00	$2,041.21
7413	LAWNET NON-FORFEITURE FUND	$0.00	$352.35	$0.00	$352.35
7520	EMPLOYEE RETIREMENT FUND	$0.00	$3,378.49	$0.00	$3,378.49
7550	MONEY PURCHASE PENSION PLAN	$0.00	$0.00	$0.00	$0.00
7570	VEBA HEALTH TRUST	$0.00	$0.00	$0.00	$0.00
7900	REGIONAL DISPATCH FUND	$0.00	$0.00	$0.00	$0.00
7950	HAZ MATL RESPONSE TEAM	$0.00	$10.00	$0.00	$10.00
7990	CO-OP EXTENSION SERVICE	$0.00	$713.72	$0.00	$713.72
8005	PORTAGE-BASELINE LAKE LEVEL	$0.00	$324.47	$0.00	$324.47
8007	WHITMORE LAKE LEVEL	$0.00	$0.00	$0.00	$0.00
8008	FOUR MILE LAKE LEVEL	$0.00	$0.00	$0.00	$0.00
8297	SWAN CREEK & PLINEY HARRIS	$0.00	$0.00	$0.00	$0.00
	TOTALS	$2,041.49	$1,840,112.86	$0.00	$1,842,154.35

New Business

02-0106 Comm. Yekulis seconded by Comm. Solowczuk moved that the resolution determining and ordering a change in the boundaries of the Village of Manchester, be adopted. Roll call vote: YEAS: 10. NAYS: 0. ABSENT: 5 (Bergman, Kestenbaum, Montague, Peterson, Sizemore). Motion carried.

Liaison Reports

Comm. Armentrout said that the Board should appoint William Beardsley to the Space Plan Committee, representing the Building Authority.

02-0107 Comm. Armentrout supported by Comm. Gunn moved a unanimous ballot appointing William Beardsley, representing the Building Authority, to the Space Plan Committee. Approved by voice vote.

Comm. Yekulis thanked the Washtenaw County Historic District Commission for coming out to Chelsea today to the District Court and presenting a special plaque to Judge Dick Conlin for the historic significance of the courthouse built by Frank Lasier in 1901.

Report from the County Administrator
None.

Items for Current/Future Discussion
Comm. Solowczuk asked about the status of preservation of land. Comm. Yekulis provided a brief overview of the progress being made by the Parks & Recreation Commission.

Citizen Participation
None.

Commissioners Follow-up to Citizen Participation
None.

Adjournment
Comm. Solowczuk seconded by Comm. Yekulis moved to adjourn until Wednesday, June 5, 2002, 6:45 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 6:23 p.m.

_____
Comm. Suzanne Shaw, Chair

_____
Peggy M. Haines, Clerk/Register
By: Barbara L. King, Deputy Clerk

Board Approved: June 5, 2002

A RESOLUTION PROCLAIMING MAY 31, 2002, AS “DTE ENERGY DAY” IN WASHTENAW COUNTY, AND CONGRATULATING DTE ENERGY ON ITS 20 MILLIONTH TREE PLANTING IN THE STATE OF MICHIGAN

WASHTENW COUNTY BOARD OF COMMISSIONERS

MAY 16, 2002

Whereas, trees are a vital part of the natural environment that clean the air, produce oxygen and absorb carbon dioxide, reduce erosion of topsoil and serve as homes and food for wildlife; and

Whereas, trees enrich our urban environment by adding beauty to our neighborhoods and public spaces, increasing property values, and enhancing the attractiveness and economic vitality of business areas; and

Whereas, DTE Energy has been recognized for the past seven years as a Treeline USA Utility by the National Arbor Day Foundation; and

WHEREAS, DTE Energy has just completed the planting of 20 million trees in Michigan since 1995 to absorb the greenhouse gas CO_2 and improve local air quality; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby proclaims May 31, 2002, as “DTE ENERGY DAY” in Washtenaw County, and encourages citizens to join in recognizing and celebrating the many contributions that DTE Energy has made to this community through its tree planting program

BE IT FURTHER RESOLVED that the Board of Commissioners commends DTE Energy on its many contributions to this community through its tree planting programs and congratulates them on its 20 millionth tree planting in the State of Michigan

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER’S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____
Deputy Clerk

Res. No. 02-0097

A RESOLUTION PROCLAIMING May 22, 2002 AS ZINGERMAN'S DAY IN WASHTENAW COUNTY AND CONGRATULATING ZINERMAN'S DELICATESSEN ON THEIR 20TH ANNIVERSARY

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, Zingerman's was established in 1982 and remains committed to providing its customers with flavorful foods prepared in the traditional ways; and

WHEREAS, Zingerman's has made commitment to the community a part of their daily operations and upholds as a Guiding Principle of their organization the obligation to participate as an active part of the community; and

WHEREAS, Zingerman's has provided opportunities for the community to engage in empowerment through the creation of Food Gatherers and by sharing their knowledge of customer service with community leaders; and

WHEREAS, Zingerman's has encouraged its customers to see the connections between economic, community, and social well-being; and

WHEREAS, Zingerman's, by its presence and commitment to service, makes a significant contribution to Washtenaw County.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby proclaims May 22, 2002 as Zingerman's Day and congratulates Zingerman's Delicatessen on their 20th

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		
CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY					**ROLL CALL VOTE: TOTALS**				**10**	**0**	**5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

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In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____

Deputy Clerk

Res. No. 02-0098

A RESOLUTION CONGRATULATING STEVEN DUNLAP AND LUKE RAJLICH ON ACHIEVING THE RANK OF EAGLE SCOUT

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, the goal of Boy Scouts is to develop American citizens who are physically, mentally and emotionally fit, have a high degree of self-reliance and qualities like initiative, courage, and resourcefulness; and

WHEREAS, the program objectives are to develop character, citizenship and personal fitness qualities among youth by focusing on a vigorous program of outdoor activities; and

WHEREAS, boys progress through seven advancement levels that are generally divided into lower ranks: Scout, Tenderfoot, Second Class and First Class; and upper ranks: Star, Life, and Eagle; and

WHEREAS, lower ranks are designed to teach the basic self-reliance skills of the Scouting program; and

WHEREAS, upper ranks are designed to demonstrate a Scout's ability to lead and provide service to others and learn specific life skills and personal growth; and

WHEREAS, the highest honor a Scout may earn is to be recognized as an Eagle Scout; and

WHEREAS, to earn Eagle Scout ranking, the Scout must complete six special requirements and achievements, which include earning 21 merit badges and performing a service project of significant value to the community; and

WHEREAS, the Scouts, Adult Leaders, and members of the Committee of Troop 27 at St. Francis of Assisi Catholic Church in Ann Arbor have announced that Steven Dunlap and Luke Rajlich have achieved the rank of Eagle Scout; and

WHEREAS, Steven and Luke will be honored at an Eagle Court of Honor on Saturday, June 1, 2002 at St. Francis of Assisi Catholic Church in Ann Arbor; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby congratulates Steven Dunlap and Luke Rajlich on earning the Eagle Scout ranking and wishes them continued success in his future endeavors

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman	X			Kern	X			Shaw			X
Craiger	X			Kestenbaum	X			Sizemore	X		
DeLong			X	Montague	X			Solowczuk	X		
Gunn	X			Peterson	X			Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **13** **0** **2**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW)SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

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PEGGY M. HAINES, Clerk/Register

BY:_____

Deputy Clerk

Res. No. 02-0099

A RESOLUTION ADOPTING THE NAME OF COMMUNITY SUPPORT AND TREATMENT SERVICES FOR THE COMMUNITY MENTAL HEALTH DEPARTMENT, CONFIRMING THE APPOINTMENT OF A PERMANENT DEPARTMENT DIRECTOR, CREATING AND ELIMINATING POSITIONS, ADOPTING JOB DESCRIPTIONS, AND HIRING A MENTAL HEALTH NURSE ABOVE MIDPOINT.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

MAY 16, 2002

WHEREAS, the creation of the Washtenaw Community Health Organization (WCHO) and the separation of duties and responsibilities between the WCHO and the Community Mental Health Department necessitated a review and reorganization of a number of functions and positions to assure appropriate organizational alignment; and

WHEREAS, resulting changes in Departmental functions and responsibilities necessitates a Departmental name that promotes a clear separation in roles between the WCHO and the Department; and

WHEREAS, both the Washtenaw Community Health Organization and the Community Support and Treatment Services Department require the leadership of a Department Director; and

WHEREAS, changes in departmental configuration, responsibilities and alignment necessitate assuring that Administrative, Supervisory and Management Support positions are appropriately assigned and graded; and

WHEREAS, due to changes in service delivery patterns and consumer needs position creations, modifications are recommended and the hire of a nurse above the midpoint is recommended to assure consistency in services and a qualified workforce;

WHEREAS, this matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Human Resources Department, the Finance Department and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the name Community Support and Treatment Services Department for the Department formerly known as Community Mental Health;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby adopts the job description for Community Support and Treatment Services Department Director, as attached hereto and made a part hereof;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby confirms the Administrator's appointment of Donna Sabourin as Department Director effective May 15, 2002;

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners hereby creates and eliminates positions in the Community Support and Treatment Services Department as follows:

Position #	Position Title	Grade	Group	Create	Eliminate
2720-0048*	Management Assistant	27	32	1.0	
2720-0049	Management Assistant	27	32	1.0	
3350-0001*	CSTS Program Administrator	33	32	1.0	
3350-0002*	CSTS Program Administrator	33	32	1.0	
3350-0003*	CSTS Program Administrator	33	32	1.0	
3433-0001	Staff Child Psychiatrist	34	32	1.0	
3435-0001	Director of CSTS	34	32	1.0	
7740-0023*	Health Services Supervisor	77	10	1.0	
7740-0024*	Health Services Supervisor	77	10	1.0	
7740-0025*	Health Services Supervisor	77	10	1.0	
2523-0003*	Administrative Coordinator	25	32		1.0

2719-0050	Management Analyst I/II	27/29	32	0.5
3213-0002*	MH Program Administrator	32	32	1.0
3213-0004*	MH Program Administrator	32	32	1.0
3213-0005*	MH Program Administrator	32	32	1.0
7543-0007*	Program Supervisor	75	10	1.0
7543-0008*	Program Supervisor	75	10	1.0
7543-0004*	Program Supervisor	75	10	1.0

**** reclassification of current occupant***

BE IT FURTHER RESOLVED that the Board of Commissioners adopts the job description for the position of Staff Child Psychiatrist, as attached hereto and made a part hereof;

BE IT FURTHER RESOLVED that the Board of Commissioners approves the hiring of Carole Ludwig at Step 6 into the position of Mental Health Nurse.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

.

PEGGY M. HAINES, Clerk/Register

BY:_____

Deputy Clerk

Res. No. 02-0100

Washtenaw County
JOB DESCRIPTION

Position Code: 3433
Authorization: 02-0100
May, 2002

CLASS TITLE: STAFF CHILD PSYCHIATRIST
DEPARTMENT: Community Support & Treatment Services
FSLA STATUS: Exempt

JOB SUMMARY:
The staff children psychiatrist has authority over and responsibility for psychiatric services of the center assigned to him or her by the Medical Director, Executive Director, or designee. Performs related work as assigned. Specifically, these responsibilities include:

EXAMPLES OF DUTIES
Essential Duties:

- Provides direct psychiatric services to children and adolescent clients assigned to him or her, including comprehensive age-appropriate evaluation, diagnosis, treatment planning, and treatment.

- Completes age-appropriate psychiatric assessment, consultation and/or participates in service planning for individual clients.

- Monitors on an on-going basis client progress and mental status as indicated in the treatment plan; monitors prescribed medications as determined by clinical need; assesses abnormal involuntary movements; consults with treatment team to inform and educate in salient aspects of client health, relationship between developmental, psychological, and physical health issues, and appropriate use of psychotropic medications, their side effects, toxicity, etc.; community caregiver consultations.

- Participates in the multidisciplinary team via team meetings, formal or informal consultation, and conjoint meetings with the client, etc., to ensure that clients receive coordinated, comprehensive care.

- Participates in administrative duties as assigned, which could include being a member of or chairing committees.

- Participates in quality control and program monitoring and evaluation activities. Ensures that such activities are accomplished effectively and in compliance with legislative and regulatory guidelines and professional standards.

- Directs the conduct of and conducts studies, analyzes information, evaluates alternatives and makes recommendations. Prepares narrative and statistical reports of findings.

EMPLOYMENT QUALIFICATIONS:
Ability to conduct a comprehensive psychiatric evaluation appropriate to developmental age, including the mental status examination. Considerable diagnostic ability. Knowledge of DSM IV criteria. Current knowledge of medication usage in children and adolescents. Ability to evaluate, engage and mobilize client, family and support system strengths and resources. Ease in working with high-risk consumers or situation. Ability to maintain effective relations with clients, community, peers and supervisors. Ability to work in a cooperative and collaborative manner as a team member and team leader. Communication skills including the ability to communicate effectively orally and in writing with all levels of the organization and with community providers. Ability to prioritize work effectively. Familiarity with the Michigan Mental Health Code, including Recipient Rights and Confidentiality provisions. Knowledge of community health care resources. Adherence to recognized ethical standards and applicable regulations.

Knowledge of:
Principles and practices of community service program development and service delivery to varied populations.
Administrative principles and practices, including goal setting, program and budget development and administration.
Funding sources and community resources for support of programs and activities.
Functions and practices of policy-making boards and commissions.
Applicable laws, regulations, policies and procedures.
Research, data analysis and report preparation techniques.
Computer applications related to the work.
Basic public information and presentation techniques.

Skill in:
Planning, organizing and directing a variety of programs and activities.
Planning and directing the work of others and training others in work procedures.
Interpreting, applying and explaining complex laws, policies and regulations.
Setting priorities, coordinating multiple projects and meeting critical deadlines.
Using sound, independent judgment within established policy and procedural guidelines.
Preparing clear, concise and effective written materials.
Representing the County effectively in meetings with governmental agencies, local community and the public.
Establishing and maintaining effective working relationships with those contacted in the course of the work.

EDUCATION
Possession of a medical degree and Board Certified or Board Eligible in Child and Adolescent Psychiatry.

EXPERIENCE
Experience in treatment of children and adolescents with severe emotional disturbances.

LICENSES AND CERTIFICATIONS
Must possess and maintain a full medical license and controlled substance license in the State of Michigan, as well as a federal DEA Controlled Substance Certificate.

OTHER REQUIREMENTS
Must be credentialed by the Professional Staff Organization of Washtenaw County Community Mental Health.

PHYSICAL DEMANDS
Duties require sufficient mobility to work in a normal office setting and use standard office equipment including a computer, vision to read printed materials and VDT screen and hearing and speech sufficient to communicate in person or over the telephone. The individual is required to have transportation to serve multiple sites in more than one county.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

The above statements are intended to describe the general nature and level of work being performed by employees assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

Washtenaw County
JOB DESCRIPTION

Position Code: 3435
Authorization: 02-0100
May 2002

CLASS TITLE: **DIRECTOR OF COMMUNITY SUPPORT & TREATMENT SERVICES**
DEPARTMENT: **Community Support & Treatment Services**
FSLA STATUS: Exempt

JOB SUMMARY:
Under the general direction of a higher classified administrator, directs the Community Support and Treatment Services Department in providing a wide range of clinical and supportive services to residents of Washtenaw County; fulfills statutory responsibilities referenced in the Mental Health Code; provides expert professional assistance to County management staff in areas of responsibility; performs related work as assigned.

EXAMPLES OF DUTIES:
Essential Duties:

- Provides direction and leadership in the development of a departmental business plan including mission, values, critical short-term goals and long-range plans for stability and development.

- Provides direction and leadership in the development of a quality improvement and outcome measurement system that is integrated with the Washtenaw County Business Improvement Process and coordinated with the requirements of funding authorities and accreditation bodies. Assures that consumer and stakeholder input are integral to the quality improvement system.

- Provides general oversight and direction to staff responsible for compliance with all applicable standards, regulations, certification and accreditation requirements. Provides direction and oversight to assure that policies are maintained which promote compliance and provide direction to staff.

- In conjunction with the Medical Director, provides clinical oversight of all therapeutic and supportive services assuring services meet generally accepted standards of care, and that positions are staffed with qualified, competent practitioners.

- With the assistance of departmental staff and the administration, prepares a preliminary budget and supporting data. Presents and justifies a proposed annual budget through County Administration to the Board of Commissioners. In conjunction with financial and clinical management staff, monitors and adjusts budget and expenditures throughout the year to assure that expenditures are within budget guidelines.

- Provides direction, leadership and oversight in developing contracts or entering service agreements with funding authorities, assuring that funding will adequately support the services provided.

- Provides direction, leadership and oversight in the development and execution of contracts and leases. Through assigned staff assures compliance with purchasing requirements while assuring that staff has materials, supplies, space and equipment to provide consumer services.

- Meets regularly with managers and support services staff to review activities, coordinate work effort, discuss and resolve problems and assure adherence to county and departmental policies, goals and objectives.

- Provides direction, oversight and leadership in various core staff functions such as: assuring a staffing plan that meets the needs of consumers; serves as liaison with the Labor Relations Manager and Human Resources; ensures consistent application of county policies and labor contracts, work standards, hiring and firing or terminations; staff orientation and development, disciplinary and remedial action.

- Provides direction and leadership in the evaluation and ongoing improvement of the work environment, including participation in the organizational capability (OCS) survey and response planning and implementation.

- Provides direction and leadership in the development and implementation of communication mechanisms that meet the needs of consumers, staff and internal and external stakeholders.

- Provides direction, leadership and coordination of partnerships and collaboration with primary funding authorities, the Board of Commissioners, County Administration, other county departments, collaborative bodies and projects, other public entities, advocacy and stakeholder groups and other service providers.

EMPLOYMENT QUALIFICATIONS

Knowledge of:

Principles, therapeutic practices and program parameters related to mental health, mental illness, developmental disabilities and substance abuse.

Principles and practices of community service program development, service delivery and evaluation of varied populations.

Administrative principles and practices, including goal setting, program and budget development and administration and employee supervision.

Funding sources and community resources for support of mental health programs and activities.

Functions and practices of policy-making boards and commission.

Applicable laws, regulations, policies and procedures.

Research, data analysis and report preparation techniques.

Computer applications related to the work.

Basic public information and presentation techniques.

Skill in:

Planning, organizing, directing and evaluating a variety of community mental health programs and activities.

Planning, and directing the work of others and training others in work procedures.

Interpreting, applying and explaining complex laws, policies and regulations.

Setting priorities, coordinating multiple projects and meeting critical deadlines.

Using sound, independent judgment within established policy guidelines.

Communication, both orally and written materials.

Representing the county effectively in meetings with governmental agencies, local community and the public.

Establishing and maintaining effective working relationships with those contacted in the course of the work.

EDUCATION:
Equivalent to possession of a Master's degree with major coursework in a social or behavioral science, nursing, public health or a field related to the work.

EXPERIENCE:

Four (4) years of administrative or supervisory experience in a community mental health setting which has included both program planning and administration and the provision of direct client services.

LICENSE/CERTIFICATION:
Licensure or certification as a Psychiatric Nurse, Psychologist, Psychiatrist, Marriage and Family Counselor, Social Worker or in a related area in the State of Michigan is desirable.

PHYSICAL DEMANDS
Duties require sufficient mobility to work in a normal office setting and use standard office equipment including a computer, vision to read printed materials and a VCT screen and hearing and speech sufficient to communicate in person or over the telephone.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.
This job description identifies the major duties and requirements of the job and should not be interpreted as all-inclusive. Incumbents may be requested to perform job-related duties other than those outlined above and may required to have specific job-related knowledge for successful job performance.

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN AN EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT WITH THE STATE OF MICHIGAN FOR FISCAL YEAR 2002 IN THE AMOUNT OF $38,608.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, since 1991 the Federal Emergency Management Agency has required the State of Michigan to enter into agreements with each county before disbursing Emergency Management funding; and

WHEREAS, the agreement places no additional programmatic burden on the County or the Emergency Management Division; and

WHEREAS, the Emergency Management Performance Grant funding will reimburse the County for 36% of the Emergency Management Director's salary and fringe package in this fiscal year; and

WHEREAS, resolution 92-0072 authorizes the Chair of the Washtenaw Co9unty Board of Commissioners and the County Administraor to address functional and operational issues relating to Emergency Management; and

WHEREAS, FEMA"s Emergency Management funding formuila has beene fairly consistent and recurring on an annual basis; and

WHEREAS, the agreement has been reviewed by the County Administreator, Corporation Counsel, and the Finance Department,

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners authorizes the County Administrator to sign the Emergency Management Performance grant and agreement for fiscal year 2002 with the State of Michigan.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____
Deputy Clerk

Res. No. 02-0101

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE FISCAL YEAR 2002 STATE DOMESTIC PREPAREDNESS EQUIPMENT GRANT AGREEMENT WITH THE STATE OF MICHIGAN FOR THE PERIOD OF FEBRUARY 4, 2002 THROUGH DECEMBER 31, 2002 IN THE AMOUNT OF $65,616.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, the United States Department of Justice has established a grant for the purpose of enhancing the chemical, biological and radiological response capabilities of local public safety organizations; and

WHEREAS, this grant will enhance public safety response capabilities in the event of an act of domestic terrorism or incident involving weapons of mass destruction; and

WHEREAS, the Washtenaw County Emergency Medical Services Commission created a Bioterrorism Committee in April of 2000, charged with identification of all pertinent response resources; and

WHEREAS, the Washtenaw County Hazardous Materials Response Team and Huron Valley Ambulance Hazardous Materials Response Group has several important and clearly identified response equipment needs; and

WHEREAS, the United States Department of Justice, through the Michigan State Police has tentatively awarded this response equipment grant to Washtenaw County for $65,616; and

WHEREAS, the Washtenaw County Emergency Medical Service Commission, Bioterrorism Committee, and Local Emergency Planning Committee have all unanimously recommended to the Board of Commissioners that this money be dedicated towards the hazardous materials response equipment needs of the Washtenaw County Hazardous Materials Response Team and the Huron Valley Ambulance Hazardous Materials Response Group; and

WHEREAS, this matter has been reviewed by the County Administrator, Corporation Counsel, Human Resources, the Finance Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners authorizes the County Administrator to sign the FY2000 State Domestic Preparedness Equipment Grant Agreement with the State of Michigan.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners establishes a budget of $65,616 as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

.

PEGGY M. HAINES, Clerk/Register

BY:_____
Deputy Clerk

Res. No. 02-0102

Emergency Management
State Domestic Preparedness Equipment Grant
Washtenaw County Hazardous Materials Response Team Authority
Business Unit: 1940025600
February 4, 2002 – December 31, 2002

		Original Budget	Revised Budget	Variance
Revenue:				
50000	Federal Revenue	$0	$50,000	$50,000
Expenditures:				
95000	Capital Outlay	$0	$50,000	$50,000

Indirect Costs $0

Emergency Management
State Domestic Preparedness Equipment Grant
Huron Valley Ambulance Hazardous Materials Response Group
Business Unit: 1940025630
February 4, 2002 – December 31, 2002

		Original Budget	Revised Budget	Variance
Revenue:				
50000	Federal Revenue	$0	$16,616	$16,616
Expenditures:				
95000	Capital Outlay	$0	$16,616	$16,616

Indirect Costs $0

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON AN APPLICATION TO THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH, OFFICE OF CRIME VICTIM SERVICES COMMISSION, FOR VICTIMS OF CRIME ACT (VOCA) GRANT IN THE AMOUNT OF $142,939 FOR THE PERIOD OF OCTOBER 1, 2002 THROUGH SEPTEMBER 30, 2003; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, the Department of Public Health's Sexual Assault Crisis Center provides victims of sexual assault with informed and supportive crisis counseling, reduces the effects of sexual victimization upon the survivor and assists victims in their recovery from rape; and

WHEREAS, the Victims of Crime Act Grant, if funded, will continue to provide these services to crime victims within Washtenaw County; and

WHEREAS, in 2001 the agency served 169 primary and secondary survivors, including 155 sexual assault victims and 14 significant others, and 1,221 calls were received by the agency's crisis line; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Administrator on the application with the Michigan Department of Community Health, Office of Crime Victim Services in the amount of $142,939 for the period October 1, 2002 through September 30, 2003 for the Public Health Department, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part here of
3. Authorizing the Administrators to sign delegate contracts, upon review of Corporation Counsel to be filed with the County Clerk
4. Authorizing the continuation of the following positions.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____

Deputy Clerk

Res. No. 02-0103

Public Health Department
Sexual Assault Crisis Center – VOCA Grant

Position #	Status	Title	Grade	Group	BU
2135-0001	G	Volunteer Services Coordinator	21	11	29607900
2123-0002	G	Family Violence & Sex Abuse Coord.	21	11	29607900

Public Health
Victims of Crime Act (VOCA)
29607900
October 1, 2002 – September 30, 2003

	Description	Original Budget
Revenue:		
	Federal Revenue	$114,351
	In-Kind	28,588
	Total Revenue	$142,939
Expenditures:		
	Personal Services	$ 108,851
	Supplies	2,400
	Other Services & Charges	3,100
	In-Kind Charges	28,588
	Total Expenditures	$142,939

A RESOLUTION AUTHORIZING APPROVING A DEPARTMENTAL REORGANIZATION WITH ASSOCIATED POSITION MODIFICATIONS WITHIN THE OFFICE OF THE SHERIFF

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, the Office of the Sheriff has been conducting police dispatching for well over 30 years; and

WHEREAS, the Sheriff's Office, in cooperation with the Central Dispatch Authority, has been attempting to create a consolidated dispatch center to serve the entire County; and

WHEREAS, fiscal and operational obstacles are barriers to the creation of a Central Dispatch Operation; and

WHEREAS, during the 2002 Budget Adoption, the Washtenaw County Board of Commissioners approved a budget for communications (Dispatch Operations) within the Office of the Sheriff which included funding for additional supervisory personnel; and

WHEREAS, historically, supervision of the dispatch function was accomplished by two (2) Police Services Sergeants assigned to Dispatch; and

WHEREAS, more recently, day-to-day leadership has been provided through the contracted services of a Central Dispatch Director, with minimal supervision being provided through the Support Services Commander; and

WHEREAS, the number of incidents handled by Dispatch Operations has doubled between 1991 and 2001; and

WHEREAS, the number of incoming calls per incident has also increased due to the proliferation of mobile telephone technology; and

WHEREAS, the addition of a Dispatch Director and 4 Dispatch Supervisors will allow for a continual shift-level supervisory presence, and improve the efficiency and effectiveness of the services provided by Dispatch Operations; and

WHEREAS, this matter has been reviewed by the County Administrator, Corporation Counsel, Human Resources, the Finance Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners approves the Office of the Sheriff – Dispatch reorganization with the following associated position modifications:

Position #	Position Title	Grade	Group	Create	Eliminate
6401-0001	Dispatch Operations Director	64	25	1.0	
6101-0001	Dispatch Operations Supervisor	61	17	1.0	
6101-0002	Dispatch Operations Supervisor	61	17	1.0	
6101-0003	Dispatch Operations Supervisor	61	17	1.0	
6101-0004	Dispatch Operations Supervisor	61	17	1.0	
6201-0022	Sergeant	21	17		1.0
5606-0003	Communication Operator II	56	16		1.0

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____

Deputy Clerk

Res. No. 02-0104

A RESOLUTION AUTHORIZING PAYMENT OF CLAIMS COMMENCING WITH THE LAST PREVIOUSLY APPROVED CLAIM AND CONTINUING THROUGH THE DATE OF MAY 3, 2002

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, as filed with the County Clerk is a true copy of the record of claims commencing with the last previously approved claim and continuing through the date of May 3, 2002, inclusive; and

WHEREAS, the Board of Commissioners has been assured by the County Clerk that no claim received is withheld or rejected by the list, shows the name of the claimant, the amount of the claim and the date presented

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the payment of claims commencing with the last previously approved claim and continuing through the date of May 3, 2002, inclusive, as listed in the statement of claims as attached hereto and made a part hereof

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____
Deputy Clerk

Res. No. 02-0105

A RESOLUTION DETERMINING AND ORDERING A CHANGE IN THE BOUNDARIES OF THE VILLAGE OF MANCHESTER

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 16, 2002

WHEREAS, the Village of Manchester has petitioned that the boundaries of the Village of Manchester be changed to include certain lands in Exhibit A; and

WHEREAS, Corporation Counsel and the County Clerk have examined all documents pertaining to the proposed annexation and find them to be in good order; and

WHEREAS, the Equalization Department has verified the legal description contained in the petition; and

WHEREAS, this matter has been reviewed by the County Planning Commission; and

WHEREAS, a hearing before the Board of Commissioners has been scheduled for May16, 2002 concerning this matter

WHEREAS, pursuant to Act No. 3 of the Public Acts of 1895 (MCLA 74.6), the County Board of Commissioners has the authority to approve the proposed annexation

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners, pursuant to the authority granted them by MCLA 74.6, hereby orders that the boundaries of the Village of Manchester be changed to include the property described in Exhibit A, attached hereto and made a part hereof

BE IT FURTHER RESOLVED that the Board of Commissioners directs that this Order shall be entered upon the County records and certified copies shall be transmitted to the Clerk of the Village of Manchester and the Michigan Secretary of State.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Prater	X		
Bergman			X	Kern	X			Shaw	X		
Craiger	X			Kestenbaum			X	Sizemore			X
DeLong	X			Montague			X	Solowczuk	X		
Gunn	X			Peterson			X	Yekulis	X		

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY **ROLL CALL VOTE: TOTALS** **10** **0** **5**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW) SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 16, 2002, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____

PEGGY M. HAINES, Clerk/Register

BY:_____

Deputy Clerk

Res. No. 02-0106

Exhibit A

TRANS 05/29/97 MA 12-12A-1A (003) 12-89 PER ASSESSOR'S REQUEST COM AT THE CENTER OF SECF 12, TH S 01-06-56 E 1631.90 FT TO POB, TH N 888-53-04 E 1186.07 FT TH 504.33 FL ALNGARC OF CURV RT-RAD 24424.42 FT-CH S 06-27-57 E 504.32 FTTH S 85-12-49 W 1235.63 FT, TH N 01-06-56 W 581.22 FT TOPOB. PT OF SE ¼ SEC 12, T4S-R3E 15.07 AC

WASHTENAW COUNTY BOARD OF COMMISSIONERS

Thursday, May 16, 2002

The following action was taken by the Washtenaw County Board of Commissioners during their May 16, 2002, Board Meeting.

02-0107 Comm. Armentrout supported by Comm. Gunn moved a unanimous ballot appointing William Beardsley, representing the Building Authority, to the Space Plan Committee. Approved by voice vote.

PEGGY M. HAINES
WASHTENAW COUNTY CLERK/REGISTER

_____
By: Deputy Clerk

DATED: _____

Cc: Administration
Comm. DeLong
File