



COUNTY ADMINISTRATOR  
220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645  
(734) 222-6850  
FAX (734) 222-6715

TO: Conan Smith  
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Patricia J. Horne McGee, Director  
Washtenaw County Head Start

DATE: June 3, 2009

SUBJECT: Head Start Expansion Grant

**BOARD ACTION REQUESTED:**

The Washtenaw County Head Start program is requesting that the Washtenaw County Board of Commissioners approve the signature of the Chair of the Board of Commissioners on the grant application to the Department of Health and Human Services for the Head Start Program for the period of August 1, 2009 through July 31, 2010 in the amount of \$414,750, to be used for expansion throughout the service area to the school districts of Dexter, Chelsea, Milan and Saline as well as in existing programs offered in Ann Arbor and Ypsilanti.

It is further requested that the Board of Commissioners authorize the Administrator to sign the notice of grant award, amend the 2009-10 Head Start grant budget in alignment with the general fund appropriation budgeted for Head Start in the County's 2010 fiscal year and additional federal funding awarded since the 2009-10 Head Start budget was originally approved (BOC #09-0054), and sign delegate contracts.

**BACKGROUND:**

Washtenaw County has administered the Head Start program for eligible children and their families in Washtenaw County for forty-four (44) years, and currently directly operates a program in Ypsilanti, and child care partnerships, for 262 children and families and delegate programs at Ann Arbor, Whitmore Lake and Willow Run for 299 children and families.

On April 1, 2009, the Washtenaw County Board of Commissioners approved the 2009-10 Head Start grant application and budget (Resolution #09-0054). Washtenaw County Head Start is applying for additional funds to increase the number of children

served from 561 to 624, which will assure access to Head Start programs in all regions of the County and allow the Grantee program in Ypsilanti and Ann Arbor delegate to serve more children for whom English is a second language or whose families are homeless.

**DISCUSSION:**

Washtenaw County Head Start continually works to ensure services throughout the Grantee service area. This opportunity to partner with the following school districts to form blended classrooms with state funded Early Childhood Special Education/Tuition based classroom:

- Chelsea - \$36,000 (10 slots)
- Dexter- \$36,000 (10 slots)
- Milan- \$36,000 (10 slots)
- Saline- \$36,000 (10 slots)

Ann Arbor is an existing delegate that has experienced long waiting lists in the last three years. In order to alleviate wait lists they will expand the number of Head Start slots by 17 children at \$61,200. The targeted population will be children whose families are homeless and those for whom English is a second language.

Ypsilanti is the Grantee operated site serving 243 children and families. There has been a wait list from which we have drawn from to be overenrolled because of the need. Six children will be added to the funded number to assure the Head Start opportunity to more families – especially those who are homeless or for whom English is a second language.

**IMPACT ON HUMAN RESOURCES:**

None

**IMPACT ON BUDGET:**

The requested board action will provide additional federal funding in the amount of \$331,800 during the 2009-10 grant cycle. In-kind contributions from Head Start parents as well as local school districts totaling \$82,950 will be used for the grant's 25% local match requirement. No additional general fund appropriation will be needed for this initiative.

**IMPACT ON INDIRECT COSTS:**

None

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

This action reflects the ongoing community collaboration with Ann Arbor Public Schools, Saline Public Schools, Dexter Public Schools, Chelsea Public Schools and Milan Public Schools.

**CONFORMITY TO COUNTY POLICIES:**

The requested board action is in conformity with county policies.

**ATTACHMENTS/APPENDICES:**

Head Start Expansion Grant Application

A RESOLUTION AUTHORIZING THE SIGNATURE OF THE CHAIR OF THE BOARD OF COMMISSIONERS ON THE APPLICATION TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR EXPANSION OF THE HEAD START PROGRAM FOR THE PERIOD OF AUGUST 1, 2009 THROUGH JULY 31, 2010 IN THE AMOUNT OF \$414,750; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE 2009-10 HEAD START BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

June 3, 2009

WHEREAS, Washtenaw County has administered the Head Start program for eligible children and their families in Washtenaw County for forty-four (44) years; and

WHEREAS, the Head Start program currently serves 561 children of which 242 are served directly by the county (including child care partnerships) and 319 through three delegate programs; and

WHEREAS, increased need for Head Start services have been identified in Chelsea, Dexter, Milan and Saline and blended classrooms are an option for quality Head Start services; and

WHEREAS, the Grantee program in Ypsilanti and the Ann Arbor delegate consistently have wait lists which include children whose families are either homeless or for whom English is a second language; and

WHEREAS, the federal grant of \$331,800 will be used to expand Head Start services throughout the service area of Washtenaw County; and

WHEREAS, required local match in the amount of \$82,950 will be provided by in-kind contributions from Head Start parents as well as local school districts and thus, no additional general fund appropriation is needed; and

WHEREAS, the Head Start Management Team will ensure compliance with all regulations and provide the technical assistance needed for success for the new child care partners; and

WHEREAS, this matter has been reviewed by the Head Start Policy Council, the County Administrator's Office, Corporation Counsel, the Finance Office, Human Resources, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approves the signature of the Chair of the Board of Commissioners on the grant application to the Department of Health and Human Services for the Expansion for the entire Head Start Program for the period of August 1, 2009 through July 31, 2010 in the amount of \$414,750 as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorize the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Authorizing the Administrator to amend the 2009 -10 Head Start grant budget as attached hereto and made a part hereof
3. Authorizing the Administrator to sign delegate contracts upon review of Corporation Counsel

Head Start Expansion Grant  
Fund 2510  
August 1, 2009 – July 31, 2010

	<u>Current</u>	<u>Revised</u>	<u>Variance</u>
Revenue:			
50000 Federal Revenue	\$0	\$331,800	\$331,800
69000 In-Kind Contributions	\$0	\$ 82,950	\$ 82,950
Total Revenue	\$0	\$414,750	\$414,750
Expenditures:			
70050 Personal Services	\$0	\$ 73,000	\$ 73,000
72600 Supplies	\$0	\$ 2,000	\$ 2,000
80000 Other Services & Charges	\$0	\$256,800	\$256,800
93500 In-Kind Charges	\$0	\$ 82,950	\$ 82,950
Total Expenditures	\$0	\$414,750	\$414,750
Indirect Costs = \$0			