



COUNTY ADMINISTRATOR
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TO: Conan Smith, Chair
Ways and Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Ellen J. Clement
Health Officer

DATE: April 15, 2009

SUBJECT: Michigan State University Extension USDA Supplemental
Nutrition Assistance Program-Nutrition Education Program
(SNAP-Ed) Grant

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the electronic application submission to Michigan State University Extension for the USDA Supplemental Nutrition Assistance Program-Nutrition Education Program (SNAP-Ed) Grant in the amount of \$38, 948 for the period of October 1, 2009 through September 30, 2010.

BACKGROUND:

The Washtenaw County Public Health (WCPH) Department has been funded by the Michigan Department of Community Health's (MDCH) Cardiovascular Health, Nutrition, and Physical Activity Section for three years for the Washtenaw Steps Up program. Funding through MDCH has been received for planning (April – September 2005), Year 2 implementation (October 1, 2005 - September 30, 2006) and Year 3 implementation (October 1, 2007 through present). In order to expand locally funded cardiovascular risk reduction projects, MDCH partnered with Michigan State University Extension (MSUE) to provide FSNE Grant funding for additional activities that were not funded in the MDCH Washtenaw Steps Up program budget. For the past two years, Washtenaw County Public Health has also received Michigan State University Extension's Food Stamp Nutrition Education (FSNE) which is now referred to as Supplemental Nutrition Assistance Program-Nutrition Education (SNAP-Ed) funding to complement Washtenaw Steps Up funding. In 2007-08 and 2008-09 Washtenaw County Public Health was awarded funding from the sources above to be used to continue implementation of community nutrition projects.

DISCUSSION:

Through the Building Healthy Communities funding for 2009-2010 that Public Health receives through the Comprehensive Planning and Budgeting Agreement with the Michigan Department of Community Health, 10 selected food pantries plan to increase their capacity to distribute fresh produce on a regular basis by installing refrigerators, shelving, and produce storage bins. The following SNAP-Ed program will complement these environmental changes.

To accomplish the objective of increased consumption of fruits, vegetables, and low- or fat-free milk, Washtenaw County Public Health will conduct nutrition education and outreach targeted to seniors and parents with children at 10 food pantries in Washtenaw County. The key nutrition education messages for both seniors and parents with children will be purchasing and cooking fruits and vegetables on a budget and preparing and eating produce distributed at the food pantries. These messages will be informed by USDA's "Maximizing the Message: Helping Moms and Kids Make Healthier Food Choices" document where ever possible.

At each pantry, four 1-hour classes will be delivered – 2 targeted to seniors and 2 targeted to parents with children. Classes will be structured utilizing curricula designed for SNAP audiences such as University of Minnesota Extension's "Simply Good Eating" and USDA's "Loving Your Family: Feeding Their Future." Cooking demos and food tastings will be employed where feasible (i.e. at food pantries with approved commercial kitchens). In addition, we will provide one-hour nutrition activity sessions at four pantries for youth (4 total sessions).

WCPH will also staff nutrition and SNAP information tables at least two times at each pantry and complete a mailing (or emailing if preferred) of nutrition education materials to class attendees. These education and outreach materials will inform pantry users about healthy eating on a budget and about the benefits of SNAP and how to apply.

IMPACT ON HUMAN RESOURCES:

Existing Public Health staff will be utilized to execute and manage the goals and commitments of this grant.

IMPACT ON BUDGET:

The total program budget of \$38,948 is made up of \$29,551 funding from the Michigan State University Extension, USDA Supplemental Nutrition Assistance Program-Nutrition Education Program (SNAP-Ed) and \$9,397 of in-kind support provided by the Public Health department. In-kind support is provided by current staff that will direct and supervise this grant as well as provide financial support through financial reporting and accounting activities.

IMPACT ON INDIRECT COSTS:

Indirect costs are not an allowable expense in the grant budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

This program will involve collaboration with Food Gatherers who manage the pantry network across Washtenaw County and Food System Economic Partnership (FSEP).

CONFORMITY TO COUNTY POLICIES:

This request is in conformance with County policies.

ATTACHMENTS/APPENDICES:

Michigan State University Extension/Michigan Nutrition Network (FSNE) Supplemental Nutrition Assistance Program-Nutrition Education Application

Third Party Contributor Letter of Support for Cost Share/Match Resources

Letters of support

A RESOLUTION RATIFYING THE ELECTRONIC SUBMISSION OF AN APPLICATION TO MICHIGAN STATE UNIVERSITY EXTENSION FOR THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM-NUTRITION EDUCATION GRANT IN THE AMOUNT OF \$38,948 FOR THE PERIOD OF OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 6, 2009

WHEREAS, the Washtenaw County Public Health Department has been funded by the Michigan Department of Community Health's Cardiovascular Health, Nutrition, and Physical Activity Section, "Washtenaw Steps Up" as part of its Comprehensive Plan and Budget Contract (CPBC) for our Washtenaw Steps Up program for the past three years; and

WHEREAS, the Washtenaw County Public Health Department also receives funding for the Building Healthy Communities funding for 2009-2010 through the Comprehensive Planning and Budgeting Agreement with the Michigan Department of Community Health; and

WHEREAS, for the past three years, Washtenaw County Public Health has received Michigan State University (MSU) Extension's Food Stamp Nutrition Education (FSNE), now referred to as Supplemental Nutrition Assistance Program-Nutrition Education (SNAP-Ed) to complement Washtenaw Steps Up funding; and

WHEREAS, the purpose of the funding is to continue and expand the work begun in year one, two and three of the "Washtenaw Steps Up" program to implement policy and environmental approaches to cardiovascular risk reduction; and

WHEREAS, that pantry users have little access to nutrition education but have enjoyed the nutrition education occasionally offered by outside groups; and

WHEREAS, to accomplish the objective of the SNAP-Ed program to increase consumption of fruits, vegetables, and low- or fat-free milk, Washtenaw County Public Health will conduct nutrition education and outreach through various strategies to targeted seniors and parents with children at 10 food pantries in Washtenaw County; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the electronic application submission to Michigan State University Extension in the amount of \$38,948 for the period of October 1, 2009 through September 30, 2010 as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners takes the following actions contingent upon the receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk.

Public Health
 SNAP-Ed
 29607370
 October 1, 2009 – September 30, 2010

		<u>Current</u>	<u>Revised</u>	<u>Variance</u>
Revenue:				
50000	Federal Revenue	\$0	\$29,551	\$29,551
69000	In-Kind	\$0	\$ 9,397	\$ 9,397
	Total	\$0	\$38,948	\$38,948
Expenditures:				
70050	Personal Services	\$0	\$26,112	\$26,112
72600	Supplies	\$0	\$ 2,632	\$ 2,632
80000	Other Services & Charges	\$0	\$ 807	\$ 807
94000	Internal Service Charges	\$0	\$ 0	\$ 0
93500	In-Kind Charges	\$0	\$ 9,397	\$ 9,397
	Total	\$0	\$38,948	\$38,948
	Indirect Costs = \$0			