



COUNTY ADMINISTRATOR
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TO: Conan Smith, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Tenda Rusher, Director
ETCS

DATE: March 18, 2009

SUBJECT: Low Income Home Energy Assistance Program (LIHEAP) Crisis
Assistance (LCA) Deliverable Fuels

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the County Administrator's signature on the LIHEAP Crisis Assistance (LCA): Deliverable Fuels Agreement with the Michigan Department of Human Services, in the amount of \$20,171 for the period of February 1, 2009 through September 30, 2009.

BACKGROUND:

The Michigan Department of Human Services is providing LCA funds for emergency deliverable fuels assistance. These funds are allocated to Community Action Agencies (CAAs) to enable them to respond to emergency needs of low-income households. ETCS is the CAA for Washtenaw County. This year's funding allocation is \$20,171. ETCS plans on providing assistance to 26 eligible households. The most recent prior funding for this program was in 2006. In 2006 the funding level was \$20,171 which enabled us to serve 26 households.

DISCUSSION:

LIHEAP LCA Deliverable Fuels funds are to be used for emergency provision of deliverable fuels to individuals whose annual family income is at or below 60% of the State Average Medium Income Estimate published by the U.S. Department of Health and Human Services. Deliverable fuels include non-metered fuels such as:

- Propane
- Fuel Oil
- Coal
- Wood
- Kerosene
- Heating Fuel Pellets

People are eligible to receive fuels if their income is at or below 60% of the estimated state median income. For a family of four in Michigan this threshold is \$42,925.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action approves the Low Income Home Energy Assistance Program (LIHEAP): Crisis Assistance Agreement with the Michigan Department of Human Services budget in the amount of \$20,171. There is no match required for this grant.

IMPACT ON INDIRECT COSTS:

Indirect costs are not included in this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Community Action Board, the County Administrator's Office, Corporation Counsel, Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County Policies.

ATTACHMENTS/APPENDICES:

FY 2009 LIHEAP Deliverable Fuels Agreement
FY 2009 LIHEAP Deliverable Fuels Budget

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE ETCS, MICHIGAN DEPARTMENT OF HUMAN SERVICES, LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) CRISIS ASSISTANCE (LCA) DELIVERABLE FUEL AGREEMENT, IN THE AMOUNT OF \$20,171 FOR THE PERIOD OF FEBRUARY 1, 2009 THROUGH SEPTEMBER 30, 2009; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 1, 2009

WHEREAS, ETCS has been allocated \$20,171 by the Michigan Department of Human Services for the period of February 1, 2009 through September 30, 2009; and

WHEREAS, these funds are for the Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance (LCA) program to provide non-metered deliverable fuels; and

WHEREAS, ETCS is the administering agency for Community Action Program services in Washtenaw County and these funds are necessary for the delivery of services to customers in need of emergency assistance; and

WHEREAS, these funds are to be used for eligible customers, who are at, or below the 60% of the State Average Medium Income Estimate; and

WHEREAS, these Michigan Department of Human Services LIHEAP Deliverable Fuel funds are to be used to provide emergency provision of deliverable fuels; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the agreement with the State of Michigan Department of Human Services LIHEAP Crisis Assistance Program, in the amount of \$20,171 for the period of February 1, 2009 through September 30, 2009, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Agreement
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contract upon review of Corporation Counsel to be filed with the County Clerk

Washtenaw County ETCS
LIHEAP Crisis Assistance
Business Unit: 2680089460
Fiscal Year: 2/1/09 – 9/30/09

Revenues		Original	Revised	Variance
54000	State Revenue	\$ 0	\$ 20,171	\$ 20,171
Expenditures		Original	Revised	Variance
80000	Other Services & Charges	\$ 0	\$ 20,171	\$ 20,171