



COUNTY ADMINISTRATOR
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TO: Conan Smith
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Marc C. Breckenridge
Director, Emergency Management

DATE: January 21, 2009

SUBJECT: 2007 Michigan Citizen Corps Program Grant Agreement

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the County Administrator's signature on the State of Michigan 2007 Citizens Corps Program Grant Agreement in the amount of \$14,464.49 for the period of October 1, 2008 to December 1, 2009 and delegate contracts.

BACKGROUND:

The United States Citizen Corps was created to help better prepare citizens for local and national disasters, and to develop a base of minimally trained volunteers who can assist neighborhoods and response organizations during significant events. The central program of Citizens Corps is the Community Emergency Response Team (CERT) Program, administered by the Federal Emergency Management Agency. CERT is a training program that prepares people to help themselves, their families and their neighbors in the event of a disaster in their community.

Through CERT, citizens can learn about disaster preparedness and receive training in basic disaster response skills such as fire safety, light search and rescue, and disaster medical operations. With this training, volunteers can provide critical support by giving immediate assistance to victims before emergency first responders arrive on scene. CERT volunteers also support the community year-round by participating in community preparedness outreach activities and distributing materials on disaster preparedness and education.

DISCUSSION:

Over the past year, Washtenaw County's Homeland Security Task Force developed a partnership with the City of Ann Arbor Neighborhood Watch Program to extend CERT training to everyone in the County who is interested in attending the training sessions. Our first countywide CERT class recently graduated 24 citizens, and additional trainings are in the process of being scheduled in 2009.

Funding for this national initiative has, until this year, been provided under the recurring Homeland Security Grant program. The United States Department of Homeland Security has separated Citizen Corps project funding effective with this grant cycle. The grant performance period is from October 1, 2008 through December 1, 2009 and will provide \$14,464.49 to cover the costs of instructor time, training supplies, and basic response equipment for CERT team members on a 100% reimbursement basis. Under the partnership established by the Homeland Security Task Force, Washtenaw County's Emergency Management Division will purchase the required equipment and enter into an agreement with the City of Ann Arbor to cover the costs for instructional personnel on a reimbursement basis.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

None.

IMPACT ON INDIRECT COSTS:

None.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

Once final approval is received from the Board of Commissioners and the Michigan State Police Emergency Management and Homeland Security Division, the Homeland Security Task Force will maintain project oversight and the Emergency Management Division will function as project fiduciary throughout the performance period, following established County guidelines and procedures.

CONFORMITY TO COUNTY POLICIES:

This request conforms with County policy and the Emergency Management resolution.

ATTACHMENTS /APPENDICES:

Budget for 2007 Citizen Corp Program Grant
2007 Michigan Citizen Corp Program Grant Agreement

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE STATE OF MICHIGAN 2007 CITIZENS CORPS PROGRAM GRANT IN THE AMOUNT OF \$14,464.49 FOR THE PERIOD OCTOBER 1, 2008 THROUGH DECEMBER 1, 2009 AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

FEBRUARY 4, 2009

WHEREAS, Washtenaw County has received pass-through funds supporting Emergency Management operations since 1979; and

WHEREAS, Washtenaw County has received homeland security grant funds to purchase Weapons of Mass Destruction response equipment, enhance emergency planning and coordination, improve disaster exercise design and participation, and for local hospitals and public health preparedness activities since 2001; and

WHEREAS, the United States Department of Homeland Security has created a pass-through grant to reimburse Emergency Management jurisdictions, through state agencies, for approved Citizens Corps project expenses including instructor fees, team response equipment and supplies; and

WHEREAS, The United States Citizen Corps was created to help better prepare citizens for local and national disasters, and to develop a base of minimally trained volunteers who can assist neighborhoods and response organizations during significant events; and

WHEREAS, The Community Emergency Response Team (CERT) is a community training program under the U.S. Citizens Corps that prepares people to help themselves, their families and their neighbors in the event of a disaster in their community; and

WHEREAS, Washtenaw County's Homeland Security Task Force developed a partnership with the City of Ann Arbor Neighborhood Watch Program to extend CERT training to everyone in the County who is interested in attending training, and

WHEREAS, the 2007 Citizen Corps Grant Program will provide \$14,464.49 to cover the costs of Washtenaw County's instructor fees, training supplies, and basic response equipment for CERT team members on a 100% reimbursement basis between October 1, 2008 and December 1, 2009; and

WHEREAS, the Washtenaw County Emergency Management Division in conjunction with the Washtenaw County Homeland Security Task Force will administer this grant; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Human Resources, the Finance Department, the County Administrator's office, and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the State of Michigan 2007 Citizen Corps Program Grant Agreement in the amount of \$14,464.49;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following

actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the County Administrator to sign delegate contracts upon review and approval of Corporation Counsel, to be filed with the County Clerk.

Emergency Management – Homeland Security
October 1, 2008 to December 1, 2009
2007 Citizen Corp Program
BU 1950075620

	<u>Original</u>		<u>Revised</u>	<u>Variance</u>
<u>Revenue</u>				
50000 Federal Revenue	\$ -		\$ 14,464.49	\$ 14,464.49
<u>Expenditure</u>				
72600 Supplies	\$ -		\$ 11,964.49	\$ 11,964.49
80000 Other Services	\$ -		\$ 2,500.00	\$ 2,500.00
Total	\$ -		\$ 14,464.49	\$ 14,464.49