



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING



COL. PETER C. MUNOZ
DIRECTOR

October 8, 2008

Sgt. Lisa King
Washtenaw County Sheriff's Office
2201 Hogback Road
Ann Arbor, Michigan 48105

Dear Sergeant King:

SUBJECT: PT-09-21

The Michigan Office of Highway Safety Planning (OHSP) has approved \$103,944 in federal funds for Highway Safety Project grant number PT-09-21, "Safe Communities Grant," for the grant period of October 8, 2008, through September 30, 2009.

This grant is approved with the following condition(s):

1. **Funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds.**
2. A grant orientation meeting is required and will be scheduled by your OHSP regional coordinator.
3. Youth Alcohol equipment purchases must be approved by OHSP prior to purchase, if applicable.
4. Changes to the approved strategic plans must be approved by OHSP prior to enforcement (excludes Youth Alcohol).
5. All enforcement dates must be included in the approved strategic plan or the reimbursement request will be denied.
6. Any grant revision request that adds/deletes objectives and/or activities must have OHSP approval.

Electronic progress and financial reports as well as support documentation are due on: **January 30, 2009, April 30, 2009, and July 30, 2009**, with final reports due on **October 30, 2009**. The progress reports should include a description of all activity generated as a result of the enforcement. Copies of newspaper articles and/or press announcements are also requested. You may electronically attach progress and/or financial support documentation under the attachment section of the progress report. If faxing or mailing documentation, please include the above grant number on any paperwork. It is not necessary to send a paper copy of any information that has been electronically submitted.

Failure to comply with the "Grant Management Requirements" or the conditions set forth in this approval letter may result in the delay of reimbursement or disallowance of reported costs. A copy of the approved grant can be obtained from the MAGIC website under the "management activities section," then select the "View a PDF of this application" link.

If your reporting entity receives more than \$500,000 a year in federal funds, you must report the amounts received on your audited financial statements, along with the appropriate CFDA number (enclosed). The Page 1A lists the funding sources included in your grant. If you need additional information, please contact Spencer Simmons of OHSP at (517) 333-5326.

Please contact your OHSP regional coordinator, Steve Schreier at (517) 333-5306 if you have any questions regarding your grant or the "Grant Management Requirements." We look forward to working with you during the course of the project. Visit our website regularly at www.michigan.gov/ohsp for additional information regarding traffic safety issues.

Sincerely,

MICHAEL L. PRINCE, DIRECTOR
Office of Highway Safety Planning

bsr

Enclosures

cc: Mr. Donald Bilbey
Mr. Robert Guenzel