



COUNTY ADMINISTRATOR
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TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Director
ETCS

DATE: September 17, 2008

SUBJECT: Disability Program Navigator (DPN) Initiative

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the signature of the Chair of the Board on the ETCS Workforce Investment Act (WIA) Disability Program Navigator (DPN) Initiative for the period of July 1, 2008 through June 30, 2009 in the amount of \$10,000.

BACKGROUND:

ETCS is the administrator and operator of employment and training programs in Washtenaw County. It is funded by the Workforce Investment Act (WIA), the United States Department of Labor (USDOL), and the Michigan Department of Labor and Economic Growth (DLEG) to provide employment training and placement services. The Washtenaw County Workforce Development Board (WDB) and the Board of Commissioners (BOC) oversee, recommend and approve employment and training programs throughout Washtenaw County. ETCS is also referred to as the local Michigan Works! Agency (MWA).

Enabling workers to acquire the skills necessary to succeed in the fast-changing global economy of the 21st Century is the foundation for the Governor's No Worker Left Behind (NWLB) initiative. Having an adaptive, highly skilled workforce is central to Michigan's strategy for economic transformation. The Michigan Department of Labor & Economic Growth (MDLEG) is the state department that is charged with overseeing the NWLB program. In September of 2005, the DLEG/Bureau of Workforce Transformation (BWT) submitted a proposal to the U.S. Department of Labor-Employment and Training Administration (USDOL-ETA) in response to a SGA for a Work Incentive Grant (WIG).

In June 2006, the MDLEG/BWT received a Notice of Award letter from the USDOL-ETA, for approval of a federal Workforce Incentive Grant (WIG) under the authority of the federal Workforce Investment Act (WIA), for \$1,500,000 to fund the DPN Initiative from July 1, 2006, through June 30, 2008. WIA was mandated on August 7, 1998 and provides the framework for a unique national workforce preparation and employment system designed to meet both the needs of businesses and the needs of job seekers and those who want to further their careers. The DPN Initiative is intended to help Michigan Works! Agencies serve clients with disabilities.

In June 2008, the MDLEG/BWT received a Notice of Obligation from the U.S. Department of Labor-Employment and Training Administration (USDOL-ETA) extending funding and the DPN Initiative. Under the authority of the WIA, Michigan received \$700,000 of statewide WIG funds to continue the DPN Initiative from July 1, 2008, through June 30, 2009. This will be the third year that ETCS will administer the DPN initiative.

DISCUSSION:

In PY 2006, ETCS received \$10,000 of DPN funds. The Washtenaw County MWA/ETCS utilized these in support of local capacity building training. Training sessions were conducted for over forty (40) One-Stop Center and Workforce Investment Board staff members. Training topics included reasonable accommodation resources and strategies, disability etiquette and non-discrimination regulations and acts. Seven (7) half-day training sessions were conducted covering these topics over the course of several dates to ensure minimal interruption to services.

For PY 2007, DPN funds were used in support of local capacity building and staff training. A library with a plethora of resources is now available for board members, case managers, administrative and other staff members who wish to expand their knowledge of understanding and working with individuals with disabilities. Resources include books, DVDs, videos and binders that cover topics ranging from the ADA and Disability law to disability identity, culture and etiquette. These tools equip staff and board members with the resources and knowledge to best serve individuals with disabilities. Having the materials readily available to staff on site provides immediate access and provision of exceptional and timely services to our customers. These resources increase the level of services to individuals with disabilities, and hopefully, will increase the overall participation of individuals with disabilities who receive services and participate under Wagner-Peyser and the Workforce Investment Act (WIA) at the Washtenaw County One-Stop Service Center.

For PY 2008, ETCS will receive \$10,000 of DPN funds, which is a decrease of \$10,054 from PY 2007 but the same amount that was received for PY 2006. ETCS expects to utilize the PY 2008 WIG funds for allowable ongoing capacity building and staff training that will include, but not be limited to training of One-Stop Center staff and Workforce Investment Board members on reasonable accommodation resources and strategies of individuals with disabilities. Training will be relevant to disability etiquette, WIA Section

188 non-discrimination regulations, Section 504 of the vocational Rehabilitation Act, and the Americans With Disabilities Act.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action will approve the ETCS PY 2008 Disability Program Navigator (DPN) initiative budget in the amount of \$10,000 in federal revenue. There are no County funds, nor match required for this program.

IMPACT ON INDIRECT COSTS:

Indirect costs are not eligible for reimbursement under this grant.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

The requested Board action is in conformity with County policies.

ATTACHMENTS:

PY 2008 Disability Program Navigator (DPN) Initiative Plan
PY 2008 Disability Program Navigator (DPN) Initiative Budget

A RESOLUTION RATIFYING THE SIGNATURE OF THE CHAIR OF THE BOARD ON THE ETCS PROGRAM YEAR (PY) WORKFORCE INVESTMENT ACT (WIA) 2008 DISABILITY PROGRAM NAVIGATOR (DPN) INITIATIVE PLAN APPLICATION TO THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH (DLEG) IN THE AMOUNT OF \$10,000 FOR THE PERIOD OF JULY 1, 2008 THROUGH JUNE 30, 2009; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET, AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

October 1, 2008

WHEREAS, enabling workers to acquire the skills necessary to succeed in today's 21st Century knowledge economy is central to Michigan's strategy for economic transformation and is the foundation for the Governor's No Worker Left Behind (NWLB) initiative; and

WHEREAS, the NWLB initiative aligns all federal workforce dollars used for worker training into a unified workforce development strategy,

WHEREAS, in June 2008, the DLEG/BWT received a Notice of Obligation from the U.S. Department of Labor-Employment and Training Administration (USDOL-ETA) extending funding and the DPN Initiative; and

WHEREAS, under the authority of the federal Workforce Investment Act (WIA), Michigan received \$700,000 of Workforce Incentive Grant (WIG) funds to continue the DPN Initiative from July 1, 2008, through June 30, 2009; and

WHEREAS, the DPN Initiative funds capacity building and staff training to serve people with disabilities; and

WHEREAS, ETCS is the administrator and operator of Employment and Training programs in Washtenaw County; and

WHEREAS, the Washtenaw County Workforce Development Board and the Board of Commissioners oversee, recommend, and approve employment and training programs throughout Washtenaw County; and

WHEREAS, this will be the third year that ETCS will administer the DPN initiative; and

WHEREAS, this matter has been reviewed by the Washtenaw County Workforce Development Board, Corporation Counsel, Finance, Human Resources, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Chair of the Board's signature on the ETCS Program Year (PY) 2008 Disability Program Navigator (DPN) initiative plan application to the Michigan Department of Labor and Economic Growth (DLEG), for the period of July 1, 2008 through June 30, 2009, in the amount of \$10,000 as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorize the Administrator to sign the Notice of Grant Award
2. Approve the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
 No Worker Left Behind (NWLB)
 Disability Program Navigator (DPN) Initiative
 Business Unit: 2320089140
 Fiscal Year: 07/01/08 – 06/30/09

Revenues		Original	Revised	Variance
50100	Federal Revenue	\$ 0	\$ 10,000	\$ 10,000
Expenditures		Original	Revised	Variance
80750	Administration	\$ 0	\$ 1,000	\$ 1,000
80780	Core Services	\$ 0	\$ 9,000	\$ 9,000